

Notice of Funding Opportunity
Bullying Prevention Training

Application Due Date: *April 24, 2026*

Issued By
The Nevada Department of Education
Office for a Safe and Respectful Learning Environment ^{LDB}
(OSRLE)

Funding Period:	July 1, 2026-June 30, 2027
Funds Available:	\$ 15,000.00
Source of Funding:	State of Nevada General Fund
Type of Grant:	<i>Competitive</i>
Submission:	<i>Email</i>

Questions related to this funding should be addressed to:

Rhodora Alonzo, Ed.D.
Office for a Safe and Respectful Learning Environment
rhodora.alonzo@doe.nv.gov
702-486-7953

Contents

PART I – APPLICATION REQUIREMENTS AND GUIDELINES..... 3

INTRODUCTION AND BACKGROUND..... 3

 Overview of Bullying Prevention Grant 3

 Eligible Applicants..... 3

 Goals and Priorities 3

 Funding Information 3

 Participation and Evaluation 3

 Technical Assistance and Support 4

 Review Process 4

 Proposed Timeline 5

 Appeals Process 5

 Whistleblower Protections 5

OVERVIEW OF APPLICATION REQUIREMENTS 6

 Applicant Information..... 6

 Grant Questions for Applicant Response..... 6

 Budget 6

 Pre-Award Assessment (PAA)..... 6

 Certification 7

 Assurances 7

PART II – APPLICATION..... 8

 Budget.....8

 Pre-Award Assessment8

 Appendix A: Scoring Rubrics 9

 Appendix D: Pre-Award Assessment..... 12

 Appendix E: Applicant Information Form..... 14

 Appendix F: Statement of Certification 15

 Appendix I: Pre-Award Assessment Rubric 16

 Appendix K: Glossary..... 17

PART I – APPLICATION REQUIREMENTS AND GUIDELINES

INTRODUCTION AND BACKGROUND

Overview of Bullying Prevention Grant

A learning environment that is safe and respectful is essential for the pupils enrolled in Nevada schools. Nevada Revised Statute (NRS) 388.132 states that any form of bullying and/or cyberbullying and discrimination based on race seriously interferes with educational opportunities. School districts and schools must train staff and students in the prevention of bullying, cyberbullying, or discrimination based on race.

This funding opportunity creates a mechanism for compliance with legislative mandates while supporting school districts and charter schools in the State of Nevada in efforts to meet the unique needs of their school communities. It also acts as an agreement between the local education agency (LEA) and the state education agency (SEA) for creating the conditions necessary to support collaborative and responsive partnership to create bully-free schools for all students and all staff.

Eligible Applicants

This request for a new funding application is open to all Nevada public school districts and charter schools.

Goals and Priorities

This request for funding must be used for one of the following activities:

1. The establishment of programs to create a school environment that is free from bullying, cyberbullying and discrimination based on race.
2. Providing training on the policies adopted by the district to prevent bullying, cyberbullying, and discrimination based on race.
3. The development and implementation of procedures that allow students and staff to discuss bullying, cyberbullying, and discrimination based on race and the policies surrounding bullying, cyberbullying and discrimination based on race.

Funding Information

The total available Bullying Prevention grant funding is \$15,000. Funding Applications amounts may be submitted for any portion of \$15,000 but may not exceed the total award. The funding period for subawards from the Bullying Prevention Training grant is July 1, 2026, through June 30, 2027. All funds, to include the purchase of all curriculum or supplies, must be expended prior to June 30, 2027. Any remaining funds at the end of FY27 will return to the state and will not be carried forward for subrecipients.

Participation and Evaluation

Reporting Requirements

All subrecipients are required to submit requests for reimbursement and final financial reports in alignment with the due dates in the subaward agreement. All entities awarded funding must submit data as requested by NDE for NDE monitoring and reporting purposes. Entities that receive grant funding shall participate, as requested, in any United States Department of Education or State evaluation of the grant program and will cooperate with any audit or examination of records with respect to such funds.

Monitoring and Evaluation Requirements

All subrecipients will be evaluated for financial risk and will undergo financial subrecipient monitoring, conducted on an annual basis throughout the grant performance period and liquidation of the grant. Additionally, the subrecipient is subject to programmatic monitoring evaluation on an as needed basis during the grant performance period and liquidation of the grant.

Technical Assistance and Support

The Nevada Department of Education (NDE), Office for a Safe and Respectful Learning Environment (OSRLE) and the Grant Management Unit (GMU) are committed to supporting all eligible entities applying for this grant opportunity through technical assistance and support. The link for the technical assistance webinar opportunity identified below will be posted with all other information contained in this NOFO on the Department’s webpage for [Grant Information](#).

For general questions about this competitive grant application process, please submit inquiries to all three contacts listed below.

Technical Assistance Contacts

Name	Email
Program	rhodora.alonzo@doe.nv.gov
Budget/Electronic Grants Management Program	grantsinfo@doe.nv.gov
Pre-Award Assessment Technical Assistance	sidcompliance@doe.nv.gov

Scheduled Technical Assistance:

Technical Assistance	Date and Time
Rhodora Alonzo	Mondays from 10:00-11:00 AM

Review Process

Upon receipt of grant applications, NDE will review each application to determine whether all materials were submitted as required; if the application lacks necessary documents, it will be removed from further consideration. Completed applications will be shared with the Review Committee for evaluation pursuant to NDE Policy and Procedure 10.2, Funding Opportunities, available upon request.

The Review Committee will review and score the applications in accordance with the Scoring Rubric provided within this NOFO. NDE uses a combination of agency goals and priorities, scoring/allocation methodologies, and applicant prioritization to determine awards and allocations based on the rubric score of the application. Upon notice of award, applicants may request the scoring rubrics developed to determine allocation.

Scoring and/or Allocation Methodologies

Any funding awarded for Bullying Prevention will be awarded on a competitive basis. Scores will be assigned according to rubric for each element of the application. Total scores will be ranked and funded until all available funds have been expended.

Applicant Prioritization

In almost all competitive applications NDE has offered, applicant requests for funds have highly exceeded the amount of funding available in the grant opportunity. To support allocation determinations, NDE requests that each applicant numerically prioritizes each project/service in the Grant Budget Narrative, and, if multiple applications are submitted for different agency priorities, a numerical ranking of those applications. Should limited funding be available, NDE will make good faith effort to accommodate applicants’ highest priorities. Further instructions are provided in the applicable sections below.

Proposed Timeline

The proposed timeline for the application period, review of applications, creation of the subaward agreement, and the funding period are available below:

<i>Date</i>	<i>Activity</i>
3/30/26	Applications made available to applicants
4/24/26	Applications due (extended)
4/27/26-5/15/26	Applications reviewed/scored
5/18/26-5/22/26	Awardees Notified of Award or Non-Award through Notice of Award Letters/Allocation Memo Submitted to SID
5/26/26-5/29/26	GMU reviews and uploads Allocation Memo into ePAGE
06/01/26-06/26/26	Finding app. opens/due in ePAGE for subrecipients to build Rev 0 budget
6/29/26-7/10/26	Simultaneous review – Program (allowability), GMU (coding/math), PAA (compliance) review of Rev 0
7/13/26-7/17/26	Program Sup/Director review-Program (allowability), GMU (coding/math) review of Rev 0
7/20/26-7/24/26	ODSS Director, & SID Deputy review
7/30/26-6/30/27	All Funds Obligated/Expended/End of Funding Period
8/21/27	All funds to be liquidated
8/21/27	Final Financial Report Due

** Please note that dates are subject to change. NDE will post any changes on the NDE website.*

Appeals Process

Any applicant who applies for the award but does not receive funding is entitled to appeal the decision. All review materials and scoring rubrics are public records and may be requested at any time. An applicant, in prelude to or as part of their appeal process, may request the supporting documentation detailing their assessment scores and the assessment scores of the awarded applicants. Select grants may have specific requirements related to appeals; please review EDGAR to ensure compliance with any grant-specific requirements.

Applicants have 10 business days from the date they receive notification to submit an appeal request. Once an appeal has been requested, all allocations must be paused until the appeal has been resolved. Upon receipt, the grant lead, in collaboration with their office director, has 5 business days to provide a response to the appeal to include justification and information related to the review process. The applicant may accept or refute the response; if they refute the response, review of the appeal is elevated to the Superintendent of Public Instruction, who has 10 business days to provide a determination. Please review Policy and Procedure 6.8, Complaint and Appeal Procedures for more information.

Whistleblower Protections

Pursuant to 2 CFR 200.217, applicants, subrecipients, and employees must be informed of Whistleblower rights and protections under both 41 U.S.C 4712 and NRS 281.611-671. An employee must not be discharged,

demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant. You may report fraud, waste, and abuse via [the Nevada Fraud Hotline](#).

OVERVIEW OF APPLICATION REQUIREMENTS

Applicant Information

Please see Appendix C, *Applicant Information*. Applicant Information for the applying entity is required for identification and compliance purposes, including up-to-date contacts for the organization.

Grant Questions for Applicant Response

The answers to each of the questions in the FY27 Bullying Prevention Training Grant competitive grant application will be completed by the applicant in the text boxes under each question. Each question's responses must be single-spaced, in Times New Roman, size 12-point font. Supporting documentation may include charts, graphs, evidence supporting effectiveness, or other documents supporting the services, projects, or activities submitted for consideration. Please ensure that all materials are submitted.

Please review the rubric's content and quality standards by which the grant questions will be evaluated and use these to help guide the application.

Budget

Applicants must use the [FY27 Budget Summary and Narrative](#) template that has been provided within this NOFO. The *FY27 Budget Summary and Narrative* Template should be completed in accordance with the guidelines provided in the [FY27 Budget Preparation Guidelines and Chart of Accounts Supplemental Resource](#) document, which has been included as a resource with this NOFO.

Please be sure to reference the instructions provided in the *FY27 Budget Preparation Guidelines and Chart of Accounts Supplemental Resource* document regarding what is required to be included in the narrative description and assist you in placing expenditures in the correct Object Code. All expenditures should be aligned to the implementation plan and should be reasonable, necessary, and allowable to support the implementation of the grant requirements and application.

Pre-Award Assessment (PAA)

The Pre-Award Assessment (PAA) (Appendix B) is the first assessment conducted as part of the financial risk-based assessment cycle. The PAA specifically determines whether a potential subrecipient or contractor is eligible to receive state or federal funds. The score is then used to determine financial subrecipient monitoring. For competitive applications, the PAA score is used as a weighted factor during the evaluation and review of a potential awardee, as required by state regulation. A Subrecipient PAA score is effective for one fiscal year (e.g., if an application is for FY24, the PAA is effective for FY24; a new score will be calculated for FY25).

The PAA is in alignment with federal requirements under 2 CFR 200, state requirements as outlined within the State Administrative Manual and the Office of Federal Assistance Grant Policy Manual, and best practices as cited by the U.S. Department of Education. In addition, the PAA brings NDE into compliance with state and federal requirements to assess subrecipients prior to awarding funds.

The subrecipient PAA is completed once for each subrecipient across all awards, with only three questions asked specific to each grant. **If the applicant has previously completed the FY27 PAA, they may complete**

only the grant-specific questions. If the applicant has not previously completed this documentation, they must submit a complete Pre-Award Assessment packet and submit copies of all associated policies and ledgers.

Certification

Please see Appendix D, ***Certification Form***; this form is required to complete the application. Program-specific certifications may also be added here.

Assurances

Please see Attachment B for the relevant assurances for this award. Please note that assurances, once signed, are a binding legal contract setting the terms and conditions of this grant award. A signed copy of the applicable assurances must be submitted for consideration. Please read the assurances and their requirements thoroughly prior to submission.

PART II – APPLICATION

The application will be reviewed to ensure: (1) the application is submitted by the deadline; (2) the application includes all required elements; (3) all required information is included. All submissions will be scored by a review committee pursuant to NDE Policy and Procedure 10.2, Funding Opportunities, and in alignment with the rubric designed for this application. Please note that once the application has been submitted, no changes may be made to the scope of work submitted and approved during the development of the subaward agreement or subsequent revisions. The project plan submitted is binding upon approval.

All requested forms must be submitted for consideration, to include:

1. Grant Questions for Applicant Response; see Appendix A, Rubrics for further support
2. FY27 Budget Summary and Narrative, and Supporting Resources
3. Pre-Award Assessment; see Appendix B for the Form, and Appendix E for the Rubric.
4. Applicant Information; see Appendix C for the Form
5. Certification; see Appendix D for the Form
6. Assurances, signed; see Attachment B

Grant Questions for Applicant Response

Question 1

Please list the name(s) of proposed curriculums, programs, or trainings to be used under this award. Is the program or training evidence-based? (10 points).

Question 2

Describe the proposed program, training, or project, and the methods utilized to address or train on bullying and/or cyberbullying and discrimination based on race. (25 points)

Question 3

What does your district or identified school(s) hope to accomplish by implementing the proposed program, training, or project? (20 points)

Question 4

How will your district or identified school(s) measure the effectiveness of the proposed program, training, or project? (20 points)

Question 5

Please indicate if your 2025-26 emergency operations plan was submitted to the Division of Emergency Management by the August 15 deadline. (5 points).

PART III – APPENDICES

Appendix A: Scoring Rubrics

The following rubric identifies the quality standards by which the Review Committee shall review each grant question for applicant response. All responses will be reviewed and scored by multiple reviewers, who will assign a score for each question. Please ensure that as grant question responses are developed, this scoring rubric is reviewed for alignment and quality purposes.

Question 1	Evidence Based (10 Points)		Partial (5 points)	N/A (0)
Is the program or training evidence based?	A response that shows evidence-based program that includes enough detail to demonstrate strong rationale. There are compelling evidence and/or data to demonstrate that implementation has a strong likelihood of positively and meaningfully addressing the expressed need. There are no concerns with compliance or feasibility.		A response that answers most portions of the prompt, including some details to demonstrate rationale. There is no evidence nor data to demonstrate that implementation may address the expressed need.	N/A
Question 2	Very Clear (15-20 points)	Fairly Clear (10-14 points)	Partial (5-9 points)	N/A (0)
Describe the proposed program, training, or project and the methods utilized to address or train on bullying, cyberbullying, and discrimination based on race.	The response is thorough and well-supported, presenting compelling evidence and/or data that strongly suggest the implementation will effectively and meaningfully address the identified need. Additionally, there are no concerns regarding compliance or feasibility.	A response that answers most portions of the prompt, including enough detail to demonstrate rationale. There are evidence and/or data to demonstrate that implementation may address the expressed need, however there is not a strong correlation	A response that answers some portions of the prompt, including a few details to demonstrate rationale. There is no evidence nor data to demonstrate that implementation may address the expressed need.	N/A
Question 3	Very Clear (15-20 points)	Fairly Clear (10-14 points)	Partial (1-9 points)	N/A (0)
What does your district or identified school(s) hope to accomplish by implementing the proposed program, training, or project?	The response is thorough and well-structured, offering a comprehensive explanation of the goals and objectives intended to be achieved through the program's implementation. It clearly outlines the strategies and actions that will be employed to effectively address the identified need, demonstrating a high likelihood of making a meaningful and positive impact. Additionally, there are no concerns regarding compliance or feasibility, ensuring the program is both practical and viable.	The response adequately addresses most aspects of the prompt, providing sufficient detail to support the rationale. It outlines the strategies and actions that will be employed to address the identified need, demonstrating the likelihood of making a meaningful and positive impact.	A response that answers some portions of the prompt, including a few details to demonstrate rationale. There is no evidence nor data to demonstrate that implementation may address the expressed need.	

Question 4	Very Clear (15-20 points)	Fairly Clear (10-14 points)	Partial or unclear (1-9 points)	N/A (0)
How will your district or identified school(s) measure the effectiveness of the proposed program, training, or project?	The response is comprehensive and well-articulated, offering compelling evidence of clearly defined performance measures to assess the program's effectiveness. These measures are supported by relevant indicators and data analysis, ensuring that outcomes will be evaluated in a meaningful and actionable manner.	The response addresses most aspects of the prompt, providing sufficient detail to support the rationale. It presents evidence and indicators that will be used to assess the program's effectiveness; however, the correlation between the proposed indicators and the desired outcomes is not strongly established	The response addresses only some of the prompt, offering a few details to support the rationale. The performance measures are not clearly explained, and key indicators are missing.	
Question 5	Yes (5 points)			N/A (0)
2025-2026 Emergency Operations Plan was submitted to the Division of Emergency Management by the August 15 deadline.				
Question 6	Very Clear (15-20 points)	Fairly Clear (10-14 points)	Partial or unclear (1-9 points)	N/A (0)
The Budget Summary and Narrative provide a description of how to utilize the requested funding.	The response is thorough and well-crafted, providing a detailed breakdown of how the funds will be allocated and explaining how this investment will positively impact student behavior, benefiting both students and staff. There are no concerns regarding compliance or feasibility.	The response addresses most aspects of the prompt, providing some detail on how the funding will be allocated. However, it lacks a clear and comprehensive description of the specific allocation process.	A response that answers some portions of the prompt with no details on how the funding will be allocated.	

The following rubric identifies the total scoring rubric for the application; all applications will be assigned scores in each section to develop a total score for evaluation.

Grant Questions for Applicant Response	Scored Result	Total Points Possible
<i>Is the program or training evidence based?</i>		10
<i>Describe the proposed program, training, or project and the methods utilized to address or train on bullying, cyberbullying, and discrimination based on race.</i>		20
<i>What does your district or identified school(s) hope to accomplish by implementing the proposed program, training, or project?</i>		20
<i>How will your district or identified school(s) measure the effectiveness of the proposed program, training, or project?</i>		20
<i>The Budget Summary and Narrative provide requested funding.</i>		20
<i>The 2024-2025 emergency operations plan was submitted to the Division of Emergency Management by the August 15 deadline.</i>		5
<i>Pre-Award Assessment</i>		5
TOTAL		100

Notes and/or Justifications:

Appendix B: Pre-Award Assessment

Organization's Legal Name	
Unique Entity Identification Number (UEI)	
Nevada Vendor Identification Number	

**If your organization is not currently set to "public" on SAM.gov, please submit a snip of SAM.gov relating your organization's current status and expiration date.*

Document Requests		
<i>Please submit up-to-date copies of the following documents as applicable to your organization. If you do not have any of the below documents, please mark it accordingly and attach a brief written response related to its absence.</i>		
Internal Controls	<input type="checkbox"/> Attached	<input type="checkbox"/> No applicable document
Financial Management Policies	<input type="checkbox"/> Attached	<input type="checkbox"/> No applicable document
Conflict of Interest Policy	<input type="checkbox"/> Attached	<input type="checkbox"/> No applicable document
Civil Rights/EEO Policy	<input type="checkbox"/> Attached	<input type="checkbox"/> No applicable document
Student Privacy/FERPA Policy	<input type="checkbox"/> Attached	<input type="checkbox"/> No applicable document
Ledger of Expenditures	<input type="checkbox"/> Attached	<input type="checkbox"/> No applicable document
Last 3 Financial Audit Reports	<input type="checkbox"/> Attached	<input type="checkbox"/> No applicable document

Please note, the ledger of expenditures should be an excerpt of your organization's transaction-level data, illustrating budget account by revenues and expenditures, categories, function codes, and object codes. As applicable, please include a reference to your chart of accounts.

Does your organization plan to subcontract* the award?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If match** or maintenance of effort are required, has your organization identified an allowable source?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If yes, what source has been identified?			
Does your organization believe that it will be able to comply with the assurances as written?***	Yes <input type="checkbox"/>	Unsure <input type="checkbox"/>	No <input type="checkbox"/>

**Please note that this refers to a competitive bidding process/solicitation of contracts or further breaking out the award to additional organizations through a subaward.*

***Match refers to a requirement that your organization be able to contribute a certain amount of funds proportional to the award amount to the project; your grant application will have clearly stated whether there are matching requirements*

****Please note that requesting a quarterly reimbursement request qualifies as an amendment to the assurances.*

Does your organization have a time and effort accounting system in place? *If you do not have a time and effort accounting system in place, please provide a brief description of why and note whether it is reflected in your policies and procedures.*

What accounting system does your organization use?

Does your organization utilize an indirect rate or the de minimis administrative rate? How are these rates reflected in your ledger / chart of accounts? *Please note whether this information is reflected in your policies and procedures.*

Does your organization have previous experience managing similar grants? *Please provide an example/describe in 3-*

Does your organization have adequate financial staffing and experience to implement and manage the grant? (e.g., are you currently hiring or training new employees, planning for retirements, etc.) Please describe it in 3-4 sentences.

Appendix C: Applicant Information Form

Each entity wishing to apply for funding must complete this Applicant Information Form and submit it along with their application materials. The contact information your entity provides should be of the individual who will manage the grant funding, should your entity be awarded funding.

Organization's Legal Name	
Type of Organization / Eligible Entity	
Employer Identification Number (EIN)	
Unique Entity Identification Number (UEI)	
SAM.gov Registration Status	
Nevada Vendor Identification Number	
Physical and/or Mailing Address	
Organization Website	

Primary Contact Name	
Title	
Email	
Phone Number	
Additional Contacts	
Additional Contact's Emails	

Project/Priority Applied For	
Amount Requested	

Submitter Name	
Title	
Signature	
Date	

Appendix D: Statement of Certification

Organizational Information	
Legal Name of Organization	
Mailing Address	
Authorized Representative Name and Title	
Authorized Representative Email	
Fiscal Representative Name and Title	
Fiscal Representative Email	
Amount of Application	

Grant Application Certification	
I hereby certify that, to the best of my knowledge, the information contained in this application is both accurate and correct. Furthermore, I certify that I am authorized to apply for this grant application on behalf of my organization, to include the obligations attested to in this certification and the grant assurances attached to this application.	
Board Meeting Approval	
Authorized Representative	
Signature	
Date	

Programmatic Certification(s)	
[If the program has additional assurances, please include them here. If there is none, please remove from the form.]	
Authorized Representative	
Signature	
Date	

NDE USE ONLY

Application Review	
Date Received	
Date of Review for Completion and Eligibility	
Reviewer Name	
Signature	

Appendix E: Pre-Award Assessment Rubric

#	PAA Factors	Score
1	Is the applicant currently debarred? (1)	
2	Is the applicant currently in receivership? (1)	
3	What is the applicant’s Unique Entity Identifier (UEI) status? (1)	
4	What is the applicant’s SAM.gov status? (1)	
5	What is the applicant’s Nevada Vendor status? (1)	
6	Did the applicant have and submit their Internal Controls Manual? (1)	
7	Did the applicant have and submit their Financial Management Policy Manual? (1)	
8	Did the applicant have and submit their Conflict-of-Interest Policy? (1)	
9	Did the applicant have and submit their Civil Rights/EEO Policy? (1)	
10	Did the applicant have and submit their Student Privacy Policy? (1)	
11	Did the applicant have and submit their Ledger of Expenditures? (1)	
12	Does the organization document an indirect rate and/or administrative rate, and is the applicant able to segregate these costs (particularly indirect) from other funds? (1)	
13	What accounting system does the applicant use, and can it identify receipts and expenditures of program funds separately and by budget categories? (1)	
14	Does the applicant have a time and effort accounting system in place? (1)	
15	What is the status of the most recent (prior fiscal year) financial audit for the applicant? (1)	
16	Is the applicant’s single audit, as applicable, clear of any significant findings in the past three years? (1)	
17	What was the Financial Subrecipient Monitoring score for the applicant in the previous fiscal year? (5)	

PAA Score	Criteria
0-2	Low Risk
3-5	Medium Risk
6-21	High Risk
Debarred	Not Eligible for Funds

Appendix F: Glossary

Assurances: The grant Assurances provide information regarding the obligations, requirements, and agreements associated with a grant subaward, and are included as a component of the contractual agreement between the Nevada Department of Education and the subrecipient entity. The grant Assurances will be specific to either state or federal funding and may include additional provisions based on the particular requirements of the grant funding.

Competitive Funds: Competitive funds are those that the Nevada Department of Education (NDE) has discretion to award based on merit of application, specifically through the use of open competitive applications which are scored by a review committee, using the rubric included in the Notice of Funding Opportunity, and allocated according to project proposal and fit.

Compliance: All references to Compliance (as a proper noun) specifically refer to the Office of Division Compliance, Student Investment Division; Division Compliance is responsible for the Pre-Award Assessment and financial monitoring activities associated with subaward agreements conducted on behalf of the Nevada Department of Education. Division Compliance maintains a universal email address for all financial risk assessment and monitoring inquiries: sidcompliance@doe.nv.gov.

Contractor: Individuals or entities from which state agencies procure goods and services to carry out a project or program. May also be referred to as “vendors”.

Electronic Grants Management Program (EGMP): the electronic platform used by the Nevada Department of Education for online grants management activities, including submission and approval of original subaward budgets, budget revisions, Requests for Reimbursement (RFR), and Final Financial Reports (FFRs).

Grants Management Unit: The Grants Management Unit (GMU), within the Office of District Support Services, Student Investment Division, is responsible for the financial management of all grants subawards within the Nevada Department of Education. The GMU maintains a universal email address for all grant related fiscal inquiries: grantsinfo@doe.nv.gov.

Notice of Funding Opportunity: A Notice of Funding Opportunity (NOFO) is formally issued announcement regarding an upcoming opportunity to apply for pass-through funding from the Nevada Department of Education. The NOFO includes eligibility and evaluation criteria as well as information about the purposes and goals of the specific grant funding, the application process, including submission requirements and deadlines, opportunities for technical assistance, and expected timelines.

Notice of Intent to Apply: A Notice of Intent to Apply is a preliminary form completed by interested grant applicants prior to the submission of their complete application. This prerequisite may or may not be required as part of a NOFO or grant application process but should always be clearly identified.

Pre-Award Assessment: The Pre-Award Assessment (PAA) is a financial-based risk assessment which must be completed for all subrecipients prior to entering into a subaward agreement. The results of the PAA are used for financial monitoring purposes, including identification of technical assistance and supports specific to each subrecipient.

Program: All references to Program (as a proper noun) specifically refer to programmatic offices within the Nevada Department of Education (NDE). Programmatic offices serve as the lead in all grants funded initiatives and are responsible for ensuring that the purposes and goals for which the grant funding was appropriated are met, including through the provision of technical assistance and support, training opportunities, and programmatic monitoring, as well as other similar strategies and activities.

Subaward: An award of financial assistance provided by a pass-through entity (in this case the Nevada Department of Education) to a subrecipient entity for the subrecipient to carry out the terms of the originating award and as agreed upon via state or federal assurances.

Subrecipient: A non-federal entity that receives a subaward from a pass-through entity to carry out the terms of the originating award; the term does not include an individual that is a beneficiary of the program.

UEI Number: The Unique Entity Identifier (UEI) number replaced the Data Universal Numbering System (DUNS) number effective April 2022 and is required for all subrecipient entities, pursuant to 2 CFR 200. The UEI is assigned via [SAM.gov](https://sam.gov).

Vendor Number: A state of Nevada vendor number is assigned by the [State Controller's Office](#) when an organization submits a vendor registration form, which process is required for all payees of the state. Registration as a vendor is required prior to and enables payment by a state agency to an external organization, including subrecipient entities. Changes or updates to any information submitted through the vendor registration process, including changes to bank account information, must be provided to the Controller's Office in order to ensure receipt of payments.