

# Nevada Department of Education

Nevada Commission on Mentoring Sub-Committee

Friday, July 5, 2024

2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

## SUMMARY MINUTES OF THE COMMISSION MEETING

### COMMISSION MEMBER PRESENT

Karl Catarata, Chair

Katie Membreno, Vice Chair

Dr. Laura Davidson

### DEPARTMENT STAFF PRESENT

Rose Cota, Federal Compliance Contractor

Sarah Thomas, Education Program Professional

Chris McAnany, Education Programs Supervisor

#### 1. Call to Order:

Chair Karl Catarata called the meeting to order on Friday, July 5, 2024, at 2:00 p.m.

#### 2. Roll Call:

Rose Cota conducted a roll call. **Quorum was established** (3 Members present).

#### 3. Public Comment

Chair Karl Catarata opened the floor to public comment. There was no public comment.

#### 4. Approval of Flexible Agenda

The Commission **acquired quorum** and therefore could vote on approval for any objective in this meeting.

**Motion:** To approve the flexible agenda.

**By:** Chair Karl Catarata

**Second:** Dr. Laura Davidson

**Vote:** Unanimous

**5. Welcome and Introduction (Mission Statement)**

Vice Chair Katie Membreno thanked everyone for their attendance.

**6. Chair’s Report:**

Chair Karl Catarata expressed his excitement on hearing from the commission members on the next charge of the grant process.

**7. NCOM Development updates:**

Dr. Laura Davidson presented the information on the upcoming cycle grant and asked for confirmation on the dates in her presentation.

Rose Cota contributed her information on the dates for the upcoming grant cycle. Ms. Cota also asked Chair Catarata if the Commission could start working on a new press release in order to have it ready to go with the application.

**Motion:** Approve the NCOM grant application for 25-26 microgrants, including the pre-award assessment that will be at the end of the grant application so it can go to full NCOM by July 19, 2024, for final vote.

**By:** Dr. Laura Davidson

**Second:** Vice Chair Katie Membreno

**Vote:** Unanimous

**Motion:** Complete the press release to be reviewed with the plan for the timeline discussed to go to full NCOM on the 19<sup>th</sup> as well.

**By:** Dr. Laura Davidson

**Second:** Vice Chair Katie Membreno

**Vote:** Unanimous

**8. Agenda Item Considerations**

Dr. Laura Davidson asked that before a workshop is done with award winners in November, it would be beneficial to do a walkthrough of the steps and any training to be of help to the organizations.

**9. Public Comment #2**

Chair Karl Catarata opened the floor to public comment. There was no public comment.

## 10. Adjournment

**Motion:** To adjourn the meeting at 2:28pm.

**By:** Chair Karl Catarata

**Second:** Dr. Laura Davidson.

**Vote:** Unanimous