

Nevada Department of Education

Nevada Commission on Mentoring Sub-Committee

Friday, August 16, 2024

2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

SUMMARY MINUTES OF THE COMMISSION MEETING

COMMISSION MEMBER PRESENT

Karl Catarata, Chair

Katie Membreno, Vice Chair

Dr. Laura Davidson

Dr. Michael Maxwell

Vince Nava

Andres Estrada

DEPARTMENT STAFF PRESENT

Sarah Thomas, Education Program Professional

1. Call to Order, Roll Call, Pledge of Allegiance, and Land Acknowledgement:

Chair Karl Catarata called the meeting to order on Friday, August 16, 2024, at 2:01 p.m.

Katie Membreno, Vice Chair conducted a roll call. **Quorum was established** (6 Members present).

Chair Karl Catarata led the Commission in the Pledge of Allegiance and Land Acknowledgement.

2. Public Comment

Chair Karl Catarata opened the floor to public comment. There was no public comment.

3. Approval of Flexible Agenda

The Commission **acquired quorum** and therefore could vote on approval for any objective in this meeting.

Motion: To approve a flexible agenda.

By: Chair Karl Catarata

Second: Member Vince Nava

Vote: Unanimous

4. Welcome and Introduction (Mission Statement)

Vice Chair Katie Membreno discussed how she had been working on updating the asset map by contacting mentoring organizations that had not been participatory to see if they are still active. Vice Chair Membreno noted that she had also added a public officials category to reach out to the general public and would be sending it out for review via email for the next meeting.

5. Chair's Report:

Chair Karl Catarata noted that his only item to report is grant items in terms of press release and applications getting sped along.

6. NCOM Development updates:

Sarah Thomas, NDE Staff, proposed that the press release for the grants not include specific dates because of the length of time for the process to move through the chain of command. Ms. Thomas suggested the grant being available October 15th, noting that would be time for the press release to be published. Ms. Thomas stated these dates would allow for review of those applications before the next meeting on November 15th in order for selecting the organizations to be awarded at that meeting. Ms. Thomas noted that the goal is to make the process timely and efficient.

Dr. Laura Davidson asked if the grant application could be posted on the NDE website prior to the press release.

Ms. Thomas stated she did not believe this could be done but would check just to be sure and let everyone know

Chair Karl Catarata asked how soon a response from the Department would be available.

Ms. Thomas replied that the major concern is people knowing what they are applying for, so having workshops would be important as well. Ms. Thomas assured Chair Catarata that she would find out how the process works and notify everyone.

Chair Karl Catarata stated that a press release should not hinder the outreach to the constituents.

Ms. Thomas noted that the sooner everyone looks over the proposed timeline suggestions, the sooner the process for doing workshops and making sure everything is ready to be posted to the website when available.

Motion: To adopt the modified timeline as presented by NDE with an updated workshop time in October.
By: Dr. Laura Davidson
Second: Vice Chair Katie Membreno
Vote: Unanimous

7. Agenda Item Considerations

Vice Chair Katie Membreno again mentioned the updated asset map, and also spoke to the Youth Commissioner application stating that she would send it out for the rest of the Commission to review before the next meeting.

8. Public Comment #2

Chair Karl Catarata opened the floor to public comment. There was no public comment.

9. Adjournment

Motion: To adjourn the meeting at 2:27pm.
By: Chair Karl Catarata
Second: Member Vince Nava
Vote: Unanimous