

Nevada Department of Education

Nevada Commission on Mentoring Sub-Committee

Friday, May 3, 2024

2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

SUMMARY MINUTES OF THE COMMISSION MEETING

COMMISSION MEMBER PRESENT

Karl Catarata, Chair

Dr. Laura Davidson

COMMISSION MEMBER ABSENT

Katie Membreno, Vice Chair

DEPARTMENT STAFF PRESENT

Rose Cota, NDE Staff

1. Call to Order:

Vice Chair Membreno called the meeting to order on Friday, May 3, 2024 at 2:00 p.m.

2. Roll Call:

Rose Cota, conducted a roll call. **Quorum was established** (2 Members present).

3. Public Comment

Chair Karl Catarata opened the floor to public comment. There was no public comment.

4. Approval of Flexible Agenda

The Commission **acquired quorum** and therefore could vote on approval for any objective in this meeting.

Motion: To approve the flexible agenda.

By: Karl Catarata

Second: Dr. Laura Davidson

Vote: Unanimous

5. Welcome and Introduction (Mission Statement)

Chair Karl Catarata noted the participants were there to discuss subcommittee items for the Nevada Commission on Mentoring.

6. Chair's Report:

Chair Karl Catarata noted the meeting was for the purpose of discussing the grant fund application for the pre-award assessment document per the last meeting.

7. NCOM Development updates:

Rose Cota explained to the Commission that the Department of Grants wants the pre-award assessment included from the very beginning of the application process to minimize delays in grants being appropriated.

Dr. Laura Davidson voiced her concern that, with the grants being microgrants, applicants would be deterred due to the overburdening of paperwork in relation to the grant funds available, also noting special concern for those small organizations in the process.

Rose Cota suggested speaking with Amber Reed to get the right verbiage and have questions answered as to what would be allowable in this process.

Chair Karl Catarata agreed with both parties, noting that it was important to not cause any delay in the grant cycle, as the goal was to increase the timeliness of the process. Chair Catarata agreed that meeting with Amber Reed would be the next logical step.

Rose Cota also noted that there are several grant recipients that still have not completed all their paperwork, as the timeline for spend downs is approaching.

Chair Karl Catarata assured Ms. Cota that Dr. Davidson and himself would help with phone calls to those parties.

8. Agenda Item Considerations

Dr. Laura Davidson asked that there be a subcommittee in June to start the process to launch, noting points of modifying the application to encourage or incentivize new or smaller mentoring organizations to apply and options around the pre-award assessment and modifications to the workshop. Rose Cota noted those points and that they would be added to the next subcommittee agenda.

9. Public Comment #2

Chair Karl Catarata opened the floor to public comment. There was no public comment.

10. Adjournment

Chair Karl Catarata adjourned the meeting at 2:35pm.