

Nevada Department of Education

Nevada Commission on Mentoring Sub-Committee

Friday, May 17, 2024

2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

SUMMARY MINUTES OF THE COMMISSION MEETING

COMMISSION MEMBER PRESENT

Karl Catarata, Chair

Katie Membreno, Vice Chair

Dr. Laura Davidson

Raja Mourey

Vince Nava

COMMISSION MEMBER ABSENT

Brigid Duffy

Andres Estrada

Michael Maxwell

Beverly Givens

DEPARTMENT STAFF PRESENT

Rose Cota, NDE Staff

Sarah Thomas, NDE Staff

1. Call to Order:

Vice Chair Membreno called the meeting to order on Friday, May 17, 2024 at 2:00 p.m.

2. Roll Call:

Rose Cota, conducted a roll call. **Quorum was established** (5 Members present).

3. Public Comment

Chair Karl Catarata opened the floor to public comment. There was no public comment.

4. Approval of Flexible Agenda

The Commission **acquired quorum** and therefore could vote on approval for any objective in this meeting.

Motion: To approve the flexible agenda.

By: Karl Catarata

Second: Vince Nava

Vote: Unanimous

5. Welcome and Introduction (Mission Statement)

Vice Chair Katie Membreno thanked everyone for attending and being on time, and apologized for any delays.

6. Chair's Report:

Chair Karl Catarata discussed his opportunity to attend the Color Walk on behalf of the Commission for the founder of the Commission on Mentoring, the late Assemblyman Tyrone Thompson, on May 4, 2024.

Chair Karl Catarata noted that he is looking forward to getting the Governor's Letter (Report) finalized and out to the Commission so they can see all the things the Commission has been able to accomplish.

7. NCOM Development updates:

Rose Cota reported that the sub-grantees applications are almost completed for those still waiting for their award to be approved.

8. Agenda Item Considerations

Dr. Laura Davidson explained that her preliminary thoughts on how to reach the smaller mentoring organizations in the coming grant cycle were to specify the grant application to be first-time grant recipients or specifying the size of the organization to serve smaller populations. Dr. Davidson also noted another option would be not specifying parameters of the application but doing specific outreach to those groups to help complete their application. Dr. Davidson asked for the Commission's input.

Chair Karl Catarata agreed with Dr. Davidson and noted their upcoming meeting with Amber Reed from the Grants Department. Chair Catarata suggested this action item remain on the agenda, as they are two outstanding items to be worked on. Chair Catarata asked if there was a specific time in mind for the workshop.

Dr. Laura Davidson noted that the sooner the better. Dr. Davidson also explained that she would like to launch the grant cycle around August, doing the grant application at launch in order to be fresh in minds and inboxes with school starting. Dr. Davidson offered to outline options for modifying the application to make it more simple and creating a timeline that back maps from launching in August for the subcommittee to review.

9. Public Comment #2

Chair Karl Catarata opened the floor to public comment. There was no public comment.

10. Adjournment

Motion: To adjourn the meeting at 2:28pm.

By: Karl Catarata

Second: Vince Nava and Katie Membreno

Vote: Unanimous.