

Nevada Department of Education

Nevada Commission on Mentoring

Friday, April 19, 2024

2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

SUMMARY MINUTES OF THE COMMISSION MEETING

COMMISSION MEMBER PRESENT

Karl Catarata, Chair
Dr. Laura Davidson
Dr. Michael Maxwell
Raja Mourey
Dr. Beverly Givens
Vince Nava

COMMISSION MEMBER ABSENT

Katie Membreno, Vice Chair
Brigid Duffy
Andres Estrada

DEPARTMENT STAFF PRESENT

Sarah Thomas, NDE Staff
Rose Cota, NDE Staff

1. Call to Order:

Chair Catarata called the meeting to order on Friday, April 19, 2024 at 2:00 p.m.

Rose Cota conducted a roll call. **Quorum was established** (6 Members present).

Chair Catarata led the Commission in the Pledge of Allegiance and acknowledged the land on which the Nevada Commission on Mentoring and Nevada Department of Education stand.

2. Public Comment

Chair Karl Catarata opened the floor to public comment. There was no public comment.

3. Approval of Flexible Agenda

The Commission **acquired quorum** and therefore could vote on approval for any objective in this meeting.

Motion: To approve a flexible agenda.

By: Karl Catarata

Second: Raja Mourey

Vote: Passed unanimously

4. Welcome and Introduction (Mission Statement)

Chair Karl Catarata welcomed the Commissioners and thanked them for attending the meeting. Chair Catarata explained the purpose of the Commission and lead the introduction of each Commissioners and introduced two new Commissioners.

5. Approval of NCOM, March 15, 2024, MEETING MINUTES.

Motion: To approve the NCOM, March 15, 2024, Meeting Minutes

By: Karl Catarata

Second: Raja Mourey

Vote: Passed unanimously

6. Chair's Report:

Chair Karl Catarata begins by recognizing that the Commission has gained two new Commissioners and noting that he is in constant communications with the Governor's Office to make sure people are aware of the Commission. Chair Catarata next noted that there are currently no Youth Commissioners, but Commissioner Duffy had nominated someone and they were currently going through the State application process. Chair Catarata also stated that the Commission is still in need of a second Youth Commissioners, so he will be working with Rose Cota to get those applications to everyone. Chair Catarata told the Commission he was looking forward to working together to identifying the needs and wants of mentoring nonprofits across the state.

a. Governor's Letter

Chair Catarata explained that this is an annual report to the governor and also includes the state legislature, the assembly, and the Senate explaining what the Commission has done, what additional needs there are, and what will be the continuation of the work in line with the legislature. Chair Catarata noted that it is currently still being worked on and is due before the next legislative session.

7. NCOM Development updates:

a. Youth Commissioner-Representing Member between the ages of 16-24 with interest in supporting memberships.

Chair Karl Catarata reiterated the need for another Youth Commissioner and that they would need to apply through the Boards and Commissions.

b. NCOM Grant Fund Application

i. Add Pre-Award Assessment Document

ii. Add Award Process Information on the Grant Fund Application

Staff member Rose Cota explained that these two agenda items were placed for ongoing consideration for the Commission to better understand the process and information, so they are able to answer questions as they come along. Ms. Cota also noted that this would later include embedding the grant fund process into the application and talk about the language that should be placed in that. Discussion was had among Commissioners about the need for this versus the added length of the application. Chair Catarata asked if this could be moved to a subcommittee for more robust discussion, to which Ms. Cota said yes. Commissioner Mourey also suggested some form of flyer for posting in places about the Youth Commissioner position available to which Chair Catarata and Rose agreed to work on.

8. Agenda Item Considerations

Chair Karl Catarata noted that there will need to be a subcommittee meeting within the next two weeks between the members of the Grants subcommittee, and it was scheduled for May 2, 2024.

Chair Karl Catarata also informed the Commission that he would contact each Commissioner about their interest on helping complete the Governor’s Letter.

9. Public Comment #2

Chair Karl Catarata opened the floor to public comment. There was no public comment.

10. Adjournment

Motion: To adjourn the meeting at 2:48pm.

By: Karl Catarata

Second: Michael Maxwell

Vote: Passed Unanimously