

# Nevada Department of Education

Nevada Commission on Mentoring

Friday, February 21, 2025

2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

## SUMMARY MINUTES OF THE COMMISSION MEETING

### COMMISSION MEMBER PRESENT

Karl Catarata, Chair

Katie Membreno, Vice Chair

Dr. Michael Maxwell

Andres Estrada

Vince Nava

### DEPARTMENT STAFF PRESENT

Rose Cota, NDE Federal Compliance Contractor

Ashley Crow, Education Programs Professional

Kurt Coleman, Education Programs Supervisor

### 1. Call to Order, Roll Call, Pledge of Allegiance, Land Acknowledgement

Karl Catarata called the meeting to order on Friday, February 21, 2025, at 2:08 p.m. Rose Cota, NDE Contractor conducted a roll call. **Quorum was established** (Members present). Chair Catarata led the Commission in the Pledge of Allegiance and the Land Acknowledgement.

### 2. Public Comment #1

Chair Karl Catarata opened the floor to public comment. There was no public comment.

### 3. Approval of Flexible Agenda

The Commission **acquired quorum** and therefore could vote on approval for any objective in this meeting.

**Motion:** To approve the flexible agenda

**By:** Chair Karl Catarata

**Second:** Michael Maxwell

**Vote:** Passed unanimously

**4. Welcome and Introduction (Mission Statement)**

Chair Karl Catarata welcomed everyone to the meeting.

**5. Approval of NCOM, April 19, July 5, July 18, August 16, and November 8<sup>th</sup>, 2024 Meeting Minutes**

Vice Chair Katie Membreno called for the approval of meeting minutes as follows:

**Motion:** To approve the meeting minutes for April 19, 2024

**By:** Vice Chair Katie Membreno

**Second:** Vince Nava

**Vote:** Passed unanimously

**Motion:** To approve the meeting minutes for July 5, 2024

**By:** Vice Chair Katie Membreno

**Second:** Michael Maxwell

**Vote:** Passed unanimously

**Motion:** To approve the meeting minutes for July 18, 2024

**By:** Vice Chair Katie Membreno

**Second:** Vince Nava

**Vote:** Passed unanimously

**Motion:** To approve the meeting minutes for August 16, 2024

**By:** Vice Chair Katie Membreno

**Second:** Michael Maxwell

**Vote:** Passed unanimously

**Motion:** To approve the meeting minutes for November 8, 2024

**By:** Vice Chair Katie Membreno

**Second:** Vince Nava

**Vote:** Passed unanimously

**6. Chair's Report:**

Chair Karl Catarata reported that Senate Bill 78 had language changes that now made it unapplicable to the Commission on Mentoring. There was discussion between the Commission on the hiring of Youth Commissioners and where the open positions and hiring stood.

Chair Karl Catarata next asked everyone to please make sure that those interested in joining the Commission email himself, Vice Chair Membreno, or Rose Cota. Chair Catarata also noted that the legislative report is being edited and thanked all who participating in creating and reviewing

the report.

Chair Karl Catarata explained that he would be resigning and stepping down on June 5, 2025. Vice Chair Katie Membreno stated that she would also be stepping down after the next cycle.

Commissioner Maxwell noted, due to the patience and wait time that Mr. Jarion has had concerning his application and resume to join the Youth Commission, perhaps an e-vote in between meetings might be the most efficient way to get him on board and avoid issues with quorum.

**Motion:** For the application of Mr. Jarion to be brought on to the NCOM through the appropriate vote protocols listed out by the Deputy Attorney General

**By:** Chair Karl Catarata

**Second:** Michael Maxwell

**Vote:** Passed unanimously

## **7. NCOM Development updates:**

### **a. NCOM Grant Applications Received**

Rose Cota noted these applications were received and ready to send to the rest of the Commission pending the request of the Chair and Vice Chair. Chair Catarata asked if there could also be an email concerning what defines a high risk versus a low risk. Chair Catarata then stated that he would like to get those out to the Commission for review, along with the email with those definitions. The Commission voted that the next meeting will be moved up to March 7, 2025 to expedite this process.

### **b. 2025 Meeting Calendar**

Rose Cota informed the Commission, if approved, she would be modifying the calendar to show the meeting in March being moved from March 21<sup>st</sup> to March 7<sup>th</sup>. Ms. Cota noted that for the holiday months, November and December, the calendar says to be determined to allow the Commissioners to vote on a date when they can all meet. Ms. Cota explained that if this was voted upon, she would get that calendar completed and send it to post.

**Motion:** To approve the 2025 meeting calendar update.

**By:** Chair Karl Catarata

**Second:** Vince Nava

**Vote:** Passed unanimously

## **8. Agenda Item Considerations**

**Motion:** To move the next meeting up to March 7, 2025

**By:** Vice Chair Katie Membreno

**Second:** Chair Karl Catarata

**Vote:** Passed unanimously

**9. Public Comment #2**

Chair Karl Catarata opened the floor to public comment. There was no public comment.

**10. Adjournment at 2:49 p.m.**

**Motion:** To adjourn the meeting

**By:** Chair Karl Catarata

**Second:** Michael Maxwell

**Vote:** Unanimous