

Joe Lombardo  
Governor

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**STATE OF NEVADA**  
**DEPARTMENT OF EDUCATION**  
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**Notice of Workshop to Solicit Comments on Proposed Regulation**

The Commission on Professional Standards in Education is proposing regulation language pertaining to the Nevada Administrative Code (NAC). The Workshop has been scheduled for **Wednesday, April 17, 2024**, via [Livestream Link](#) and at the following locations: **Nevada Department of Education Offices, 700 East Fifth Street, Board Room, Carson City and 2080 East Flamingo Road, Room 114, Las Vegas, Nevada**. The purpose of the Workshop is to solicit comments from interested persons on the following general topics to be addressed in a proposed regulation:

**9:02 A.M. Workshop to Solicit Comments on Proposed Amendments to NAC 391.XXX – Renewal of license: Additional requirement to complete course in Parent Involvement and Family Engagement for teachers initially licensed on or after July 1, 2015; requirements of the course; applicability of credits toward other requirements; NAC Chapter 391.045 as amended by R076-19 – Application for license or endorsement: Required documentation; fee; applicability of academic credits; NAC 391.0565 – Provisional nonrenewable licensure: Removal of provisions; NAC 391.070 – Renewal of license: General requirements; fee; delay of expiration date by Superintendent of Public Instruction; NAC 391.073 – Renewal of License: Requirements for persons who are retired and hold a valid license issued by Superintendent of Public Instruction; fee; term of validity; delay of expiration date by Superintendent; endorsement; renewal; NAC 391.111 – License to teach middle school or junior high school education: Qualifications; requirements and recognized subjects for endorsement; exception; NAC 391.120 – Qualifications for licensure; qualifications for license with endorsement in career and technical education; NAC 391.215 – Endorsement to teach art; and NAC 391.270 – Endorsement to teach music.**

A copy of all materials relating to the proposal may be obtained at the workshop, on the [Meeting Materials page](#), by contacting the Nevada Department of Education, via email at [geraldine.mendiola@doe.nv.gov](mailto:geraldine.mendiola@doe.nv.gov), by telephone at 702-668-4317, or in person at the **Nevada Department of Education Offices, 700 East Fifth Street, Board Room, Carson City and 2080 East Flamingo Road, Room 114, Las Vegas, Nevada**. Persons wishing to comment upon the proposed action of the Department of Education may provide in-person testimony, submit written comment to the Department via email at [COPS@doe.nv.gov](mailto:COPS@doe.nv.gov) or submit their comments, data, views, or arguments in written form to the **Nevada Department of Education Offices, 700 East Fifth Street, Board Room, Carson City and 2080 East Flamingo Road, Room 114, Las Vegas, Nevada**. Comments may be submitted via email leading up to and for the duration of the workshop, and those submitted via mail must be received by the Department on or before **Tuesday, April 16, 2024**.

This notice has been sent to all persons on the agencies mailing list for administrative regulations and the Department of Education and posted on the Nevada Department of Education's website at

<https://doe.nv.gov>, Nevada's Public Notice site at <https://notice.nv.gov>, the Nevada State Legislature's webpage at <https://leg.state.nv.us>, and physically at the Nevada Department of Education Offices and with Nevada State Library and Archives. Copies of this notice will also be emailed and/or mailed to members of the public upon request.

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**SMALL BUSINESS IMPACT STATEMENT**  
**PURSUANT TO NRS 233B.0608**

**DATE:** March 29, 2024

**RE:** Workshop to Solicit Comments on Proposed Amendments to NAC 391.XXX – Renewal of license: Additional requirement to complete course in Parent Involvement and Family Engagement for teachers initially licensed on or after July 1, 2015; requirements of the course; applicability of credits toward other requirements; NAC Chapter 391.045 as amended by R076-19 – Application for license or endorsement: Required documentation; fee; applicability of academic credits; NAC 391.0565 – Provisional nonrenewable licensure: Removal of provisions; NAC 391.070 – Renewal of license: General requirements; fee; delay of expiration date by Superintendent of Public Instruction; NAC 391.073 – Renewal of License: Requirements for persons who are retired and hold a valid license issued by Superintendent of Public Instruction; fee; term of validity; delay of expiration date by Superintendent; endorsement; renewal; NAC 391.111 – License to teach middle school or junior high school education: Qualifications; requirements and recognized subjects for endorsement; exception; NAC 391.120 – Qualifications for licensure; qualifications for license with endorsement in career and technical education; NAC 391.215 – Endorsement to teach art; and NAC 391.270 – Endorsement to teach music.

I, Jhone M. Ebert, being the duly appointed Superintendent of Public Instruction of the Nevada Department of Education, do hereby certify, to the best of my knowledge or belief:

1. The proposed regulation is not likely to (a) impose a direct or significant economic burden upon a small business, or (b) directly restrict the formation, operation, or expansion of a small business.
2. A concerted effort was made to determine any economic burden.
3. All relevant materials were reviewed, and the Department considered its history with implementing similar regulations; the proposed changes are within the scope of the Department's activities and present no significant cost of enforcement.
4. Comments have not been solicited from small businesses, and no summary of their response is provided, because small businesses are not impacted by this regulation and thus no burden or adverse economic impact can be assessed.

I hereby further certify that, to the best of my knowledge or belief, a concerted effort was made to determine the impact of the regulation on small businesses and that the information contained in this

statement was prepared properly and is accurate.

Respectfully submitted,

Jhone M. Ebert  
Superintendent of Public Instruction

*The intent of this regulation is to remove the special education course work from NAC 391.045 as this requirement is already included in the initial preparation program training for early childhood and elementary AND move the required Parent Involvement and Family Engagement (PIFE) course from a provision on an initial license to a renewal requirement if the applicant did not already complete an approved course at any time prior to application for renewal. The special education and PIFE course changes will comply with Senate Bill 442 (2023). Note: NAC 391.045 has not yet been codified from R076-19.*

*Further, the intent is to add the special education course work to the middle (NAC 391.111) and secondary (NAC 391.120) initial prep program licensure requirements that will be removed from NAC 391.045. The special education course work was also included in the K-12 Art (NAC 391.215) and K-12 Music (NAC 391.270) licenses as they are outside of middle and secondary license regulations. Note: NAC 391.111 is currently pending final adoption under R119-22 and NAC 391.120 is currently pending final adoption under R119-22 and R165-22.*

*Additionally, Computer Science is added as a middle school endorsement and the Education Technology course was updated to reflect Computer Science and Education Technology.*

*Finally, fees for review of an application:*

- 1. for an initial license will change from \$180 to \$200;*
- 2. for an additional endorsement will change from \$50 to \$70;*
- 3. to convert from a provisional license to a standard license from \$150 to \$170;*
- 4. to renew a license from \$150 to \$170; and*
- 5. for a retiree license will change from \$150 to \$170.*

*The application fees in NAC 391.045, 391.0565, 391.070, and 391.073 become effective upon passage and will increase by \$5 annually on July 1, 2025, July 1, 2026, July 1, 2027, and July 1, 2028. There will be no additional fee increases after July 1, 2028, unless acted upon through the regulation process.*

**NAC 391.045 Application for license or endorsement: Required documentation; fee; applicability of academic credits. ([NRS 385.080](#), [391.019](#), [391.040](#))**

1. An applicant for the initial issuance of a license as a teacher or other educational employee must submit with his or her application:

(a) His or her official transcripts;

~~—(b) Evidence that the applicant has successfully completed:~~

~~—(1) At least 3 semester hours of credit in a course of study regarding education or curricular adaptation for pupils with disabilities; or~~

~~—(2) An in-service or continuing education course regarding education or curricular adaptation for pupils with disabilities that is approved by the Department; and~~

(c) Except as otherwise provided in [NAC 391.0565](#), a fee of ~~\$180~~ **200**, which includes the fees for processing the fingerprints of the applicant by the Central Repository for Nevada Records of Criminal History and the Federal Bureau of Investigation. The fee does not include the cost of any examination required by [NAC 391.036](#).

2. If the applicant is not eligible for licensure, the fee will not be returned. The applicant must pay another fee if he or she applies again.

3. An applicant for an endorsement to an existing license or for an additional license must submit with his or her application:

- (a) Current official transcripts; and
- (b) A fee of \$~~50~~ 70.

4. The academic credits required to obtain initial licensing or an endorsement to an existing license are not satisfiable by the completion of courses offered by a provider of ~~continuing education~~ *professional development*, but those courses may be used for the renewal of a license.

*NAC 391.XXX Renewal of license: Additional requirement to complete course in Parent Involvement and Family Engagement for teachers and without limitation other educational personnel initially licensed on or after July 1, 2015; requirements of the course; applicability of credits toward other requirements. (NRS 391.019, SB442 (2023), NRS 391.457)*

*1. The course in Parent Involvement and Family Engagement required by NRS 392.457 must:*

*(a) Be completed by a licensee for whom an approved course was not completed at any time prior to the application for renewal;*

*(b) Be offered by:*

*(1) An accredited college or university and consist of at least 3 semester hours of credit; or*

*(2) A school district in this State, the governing body of a charter school, or regional training program consisting of at least 45 hours of in-service professional development training;*

*(c) Is consistent with the elements and goals for effective involvement and engagement set forth in NRS 392.457; and*

*(d) Includes an emphasis on building relationships, outreach to families and developing an appreciation and understanding of families from diverse backgrounds.*

*2. As used in this section, “regional training program” has the meaning ascribed to it in NRS 391A.105.*

**NAC 391.111 License to teach middle school or junior high school education: Qualifications; requirements and recognized subjects for endorsement; exception. (NRS 385.080, 391.019)**

1. Except as otherwise provided in subsection 6, to receive a license to teach middle school or junior high school education, a person must hold a bachelor's degree or a higher degree from an accredited college or university and have completed:

(a) A program of preparation for teaching middle school or junior high school education which is approved by the Board; or

(b) Twenty-four semester credits of course work in professional education which must include:

(1) Eight semester credits of supervised student teaching in a designated level of middle school or junior high school;

(2) A course in the methods and materials for teaching the major or minor field of specialization at the middle school, junior high school or secondary grade level, or a course in integrated methods at the middle school or junior high school level;

(3) ~~A~~ Three semester credits ~~in a~~ course *in strategies for working with students with disabilities including of study regarding education or* curricular adaptation ~~for pupils with disabilities;~~

(4) Six semester credits of course work in at least two of the following areas:

(I) The foundations, history, theory or philosophy of middle school;

(II) The curriculum, pedagogy or assessment for middle school;

(III) Adolescent growth and development;

(IV) The nature and needs of the adolescent, including social, emotional and cultural concerns;

(V) Classroom management strategies;

(VI) School, family and community collaboration; or

(VII) Supervision and evaluation of programs and pupils in a middle school; and

(5) Six semester credits of course work in any of the following subjects:

(I) English as a second language, bilingualism or biculturalism;

(II) *Computer Science and* Educational technology;

(III) Tests and measurement;

(IV) Educational psychology;

~~(V) Education of the exceptional child;~~

(VI) Multicultural education; or

(VII) Educational research.

2. In addition to the requirements set forth in subsection 1, an applicant for a license to teach middle school or junior high school education must have:

(a) Passed, at the level of competence specified by the Department, a competency examination approved by the Department on the subject matter of a field of specialization or area of concentration; ~~or~~ *and*

(b) Completed 24 semester credits in a major field of endorsement or area of concentration. Subsequent minor fields of endorsement may be added to the license upon verification of 14 semester hours of credit.

3. The following subjects are recognized for an endorsement of a license to teach middle school or junior high school education:

(a) Art;

**(b) Computer Science**

(b) English language arts;

(c) Instrumental and vocal music;

(d) Instrumental music;

(e) Mathematics;

(f) Science;

(g) Social science;

(h) Vocal music; and

(i) World languages, in accordance with subsection 26 of [NAC 391.131](#).

4. An endorsement for mathematics for a person who has not passed a competency examination as described in paragraph (a) of subsection 2 requires the completion of three semester credits in a course in college algebra or the concepts of calculus, including, without limitation, an introduction to limits, derivatives and integrals, precalculus or differential calculus.

5. Except as otherwise provided in subsection 4, a major or minor field of endorsement or area of concentration identified in subsection 3 shall be deemed to be satisfied if the applicant holds a bachelor's degree or a higher degree with a major, minor or area of concentration identified on the official transcript of record conferred by a regionally accredited college or university.

6. An applicant who holds a valid license to teach elementary education, early childhood education, special education or secondary education and who has previously satisfied the requirements of subsection 1 or has completed comparable course work, as determined by the Department, is not required to satisfy the requirements again to receive a license to teach middle school or junior high school education.

(Added to NAC by Comm'n on Prof. Standards in Education by R005-05, eff. 10-31-2005; A by R027-07, 10-31-2007; R136-09, 1-28-2010; R109-11, 2-15-2012; A by Bd. of Education by R063-14, 10-24-2014; A by Comm'n on Prof. Standards in Education by R039-16, 6-21-2017; R050-17, 6-26-2018; R007-18, 6-26-2019)

**REVISER'S NOTE.**

The regulation of the State Board of Education filed with the Secretary of State on October 24, 2014 (LCB File No. R063-14), which amended this section, contains the following provisions not included in NAC:

“A person who on October 24, 2014, holds:

\* \* \*

2. A license to teach middle school or junior high education with an endorsement to teach a foreign language as described in [NAC 391.111](#);

\* \* \*

↪ shall be deemed to hold such license or endorsement in a world language on and after October 24, 2014.”



**NAC 391.120 Qualifications for license; qualifications for license with endorsement in career and technical education. ([NRS 385.080](#), [391.019](#))**

1. Except as otherwise provided in subsection 5 or for a person who is applying for a secondary license pursuant to subsection 2, to receive a secondary license, a person must hold a bachelor's degree and have completed:

(a) A program of preparation for teaching in the secondary grades approved by the Board pursuant to [NAC 391.557](#) and [391.558](#);

(b) Courses approved by the Board pursuant to [NAC 391.082](#); or

(c) Twenty-two semester hours of courses in secondary education, as follows:

(1) Except as otherwise provided in subsection 3, 8 semester hours of supervised teaching;

(2) A course in the methods and materials of teaching a field of specialization; ~~and~~

*(3) A three-semester credit course in strategies for working with students with disabilities including curricular adaptation; and*

~~(3)~~ (4) Any other courses in secondary education approved by the Commission.

2. Except as otherwise provided in subsection 5, to receive a secondary license with an endorsement in career and technical education, a person must hold a bachelor's degree in education with a major or minor in career and technical education or a bachelor's degree that is aligned to a subject area for which the board of trustees of a school district may offer a program of career and technical education pursuant to [NAC 389.803](#) and:

(a) Have completed 23 semester hours of credit as follows:

(1) Except as otherwise provided in subsection 3, 8 semester hours of supervised teaching;

(2) Except as otherwise provided in subsection 4, 3 semester hours in the methods of teaching career and technical education;

(3) Except as otherwise provided in subsection 4, 3 semester hours in secondary curriculum and instruction;

(4) Three semester hours in career development and work-based learning;

(5) Three semester hours in management of pupil organization in career and technical education; and

*(6) A three-semester credit course in strategies for working with students with disabilities including curricular adaptation;*

~~Any other courses in secondary education approved by the Commission;~~

(b) Complete 1 year of verifiable work experience, which may be paid or unpaid, in a business, industry or agency that is aligned to a subject area for which the board of trustees of a school district may offer a program of career and technical education pursuant to [NAC 389.803](#); and

(c) Hold a valid license issued by a licensing authority of this State in the area of career and technical education for which the person is applying for an endorsement if such a license is required by state law.

3. If a person who is licensed pursuant to this chapter is applying for an additional license pursuant to [NRS 391.0315](#) and the person has 3 years of verified teaching experience, the person is not required to complete the 8 semester hours of supervised teaching required by subsection 1 or 2, as applicable, but must fulfill those 8 semester hours by completing additional courses in secondary education approved by the Commission.

4. An applicant for an endorsement in career and technical education who holds a valid secondary license is exempt from the requirements of subparagraphs (2) and (3) of paragraph (a) of subsection 2.

5. An applicant for a secondary license who holds a valid license to teach elementary education, early childhood education, special education or middle school or junior high school education and who has previously satisfied the requirements of subsection 1 or 2, as applicable, or has completed comparable course work as determined by the Department, is not required to satisfy the requirements again to receive a secondary license.

**NAC 391.215 Endorsement to teach art.** ([NRS 385.080](#), [391.019](#)) To receive an endorsement to teach art, a person must hold a bachelor's degree and:

1. Have completed an approved program of preparation for teaching art; or
2. Have completed:
  - (a) Thirty-six semester hours in the principles of fine and applied arts which included:
    - (1) The history of art;
    - (2) Design;
    - (3) Drawing;
    - (4) Painting;
    - (5) Digital or graphic arts;
    - (6) Ceramics or sculpture; and
    - (7) Photography or printmaking; and
  - (b) Twenty-two semester hours of professional education which included:
    - (1) Foundations of education;
    - (2) Methods of teaching art in elementary or secondary schools; ~~and~~
    - (3) Eight semester hours of supervised teaching; *and*
    - (4) *A three-semester credit course in strategies for working with students with disabilities including curricular adaptation.*

[Bd. of Education, Certification Reg. § 391.260, eff. 10-23-81]—(NAC A by Comm'n on Prof. Standards in Education by R025-07, 10-31-2007)

**NAC 391.270 Endorsement to teach music.** ([NRS 385.080](#), [391.019](#)) To receive an endorsement to teach music, a person must have a bachelor's degree and:

1. Have completed an approved program of preparation for teaching music; or
2. Have completed:
  - (a) Twenty-two semester hours of professional education which included:
    - (1) Foundations of education;
    - (2) Methods of teaching music in elementary or secondary grades; and
    - (3) Eight semester hours of supervised teaching; ~~and~~
    - (4) *A three-semester credit course in strategies for working with students with disabilities including curricular adaptation; and*
  - (b) Thirty-six semester hours in the foundations of music which included:
    - (1) Music theory;
    - (2) The history or literature of music;
    - (3) Applied music, including an area of specialization in vocal or instrumental music;
    - (4) Conducting;
    - (5) Techniques for brass, woodwind, percussion, piano and string instruments;
    - (6) Diction or vocal techniques and pedagogy; and
    - (7) Music ensemble.

[Bd. of Education, Certification Reg. § 391.370, eff. 10-23-81]—(NAC A 10-17-86; A by Comm'n on Prof. Standards in Education, 11-4-91; R005-05, 10-31-2005; R027-07, 10-31-2007)

**NAC 391.0565 Provisional nonrenewable licensure: Removal of provisions.** ([NRS 391.019](#), [391.032](#), [391.033](#), [391.0347](#), [391.040](#))

1. The holder of a provisional nonrenewable license issued pursuant to [NAC 391.056](#) must remove all the provisions under which the license was issued before he or she may apply for a license pursuant to [NAC 391.045](#). An application for a license issued pursuant to [NAC 391.045](#) may be made at any time after the removal of all of the provisions under which the provisional nonrenewable license was issued.

2. The holder of a provisional nonrenewable license for which a provision has not been removed on the date on which the license expires may apply as a new applicant for a license pursuant to [NAC 391.045](#) as soon as the provisions under which the expired provisional nonrenewable license was issued have been removed.

3. If an application is made for a license pursuant to [NAC 391.045](#) by the holder of a provisional nonrenewable license before the provisional nonrenewable license expires, the applicant must:

(a) Submit to the Department current official transcripts or verification of credits for the course in multicultural education required by [NRS 391.0347](#) and [NAC 391.067](#), if applicable; and

(b) Pay an application fee of \$~~150~~ **170**, which includes the fees for processing the fingerprints of the applicant by the Central Repository for Nevada Records of Criminal History and the Federal Bureau of Investigation.

(Added to NAC by Comm'n on Prof. Standards in Education by R087-97, eff. 1-14-98; A by R094-99, 11-2-99; R127-11, 9-14-2012; R043-16, 6-21-2017; R112-18 & R130-18, 6-26-2019)

**NAC 391.070 Renewal of license: General requirements; fee; delay of expiration date by Superintendent of Public Instruction.** ([NRS 385.080](#), [391.019](#), [391.033](#), [391.0347](#), [391.040](#))

1. To renew a license, the holder must submit before it expires:

(a) An application for renewal in the form prescribed by the Department;

(b) Current official transcripts or verification of credits for in-service or continuing education courses, including, without limitation, the course in multicultural education required by [NRS 391.0347](#) and [NAC 391.067](#), if applicable; and

(c) Except as otherwise provided in this paragraph, a renewal fee of \$~~150~~ **170**. If the holder has been granted an extension of time pursuant to [NAC 391.077](#), the applicant must instead submit a fee in an amount equal to the fee prescribed by [NAC 391.045](#) for the initial issuance of a license. Any fee submitted pursuant to this paragraph includes the fees for processing the fingerprints of the licensee by the Central Repository for Nevada Records of Criminal History and the Federal Bureau of Investigation.

2. An application for renewal may not be submitted more than 9 months before the expiration date of a license.

3. The Superintendent of Public Instruction may delay the expiration date of a license:

(a) For not more than 30 days if the licensee has completed the educational prerequisites prescribed in [NAC 391.065](#) and the general prerequisites prescribed in subsection 1 in a timely manner, except:

(1) Submission of the application for renewal or the renewal fee, or both; or

(2) Submission of the current official transcript or verification of credits.

(b) For not more than 120 days pending receipt of the reports of the criminal history of the licensee by the Central Repository for Nevada Records of Criminal History and the Federal Bureau of Investigation.

[Bd. of Education, Certification Reg. § 391.040 subsecs. 1 & 5, eff. 10-23-81; A 3-26-82]—(NAC A by Comm'n on Prof. Standards in Education, 4-18-90, eff. 9-4-90; 11-4-91; 12-29-95, eff. 1-1-96; 1-11-96; R094-99, 11-2-99; R015-04, 5-7-2004; R114-11, 5-30-2012; R044-16, 6-21-2017; R130-18, 6-26-2019)

**NAC 391.073 Renewal of license: Requirements for persons who are retired and hold a valid license issued by Superintendent of Public Instruction; fee; term of validity; delay of expiration date by Superintendent; endorsement; renewal. ([NRS 391.019](#), [391.033](#), [391.040](#))**

1. A person who is retired and who holds a valid license issued by the Superintendent of Public Instruction may submit an application on a form prescribed by the Department for renewal of the license. The application must include:

(a) Proof that the applicant has at least 15 years of verified employment experience as a teacher or administrator at a public or private school in this State; and

(b) Except as otherwise provided in this paragraph, a renewal fee of ~~\$150~~ **170**. If the applicant has been granted an extension of time pursuant to [NAC 391.077](#), the applicant must instead submit a fee in an amount equal to the fee prescribed by [NAC 391.045](#) for the initial issuance of a license. Any fee submitted pursuant to this paragraph includes the fees for processing the fingerprints of the applicant by the Central Repository for Nevada Records of Criminal History and the Federal Bureau of Investigation. ➔ Except as otherwise provided in subsection 4, the requirements for renewal set forth in [NAC 391.065](#) do not apply.

2. An application for renewal pursuant to this section may not be submitted earlier than 9 months before the expiration date of the license.

3. Notwithstanding the provisions of [NAC 391.060](#) to the contrary, the renewal of a license pursuant to this section is valid for 10 years. The Superintendent of Public Instruction may delay the expiration of a license for not more than 120 days pending receipt of the reports of the criminal history of the licensee by the Central Repository for Nevada Records of Criminal History and the Federal Bureau of Investigation. A person may renew the license pursuant to this section if he or she satisfies the requirements of subsection 1.

4. If a person who holds a license that is renewed pursuant to this section accepts employment with a public employer and is retired under the Public Employees' Retirement System, the person shall comply with the applicable provisions of [chapter 286](#) of NRS and any other statutes and regulations applicable to retired public employees.

5. An applicant for renewal pursuant to this section who seeks to renew an endorsement in a field of specialization shall comply with the applicable requirements for the renewal of the endorsement.

6. As used in this section, "public employer" has the meaning ascribed to it in [NRS 286.070](#).

(Added to NAC by Comm'n on Prof. Standards in Education by R167-08, eff. 12-17-2008; A by R114-11, 5-30-2012; R143-15, 6-28-2016; R045-16, 6-21-2017)

***-->The fees in NAC 391.045, 391.0565, 391.070, and 391.073 become effective upon passage and will increase by \$5 annually on July 1, 2025, July 1, 2026, July 1, 2027, and July 1, 2028. There will be no additional fee increases after July 1, 2028, unless acted upon through the regulation process.***