



Nevada Department of Education Initial IRC Application

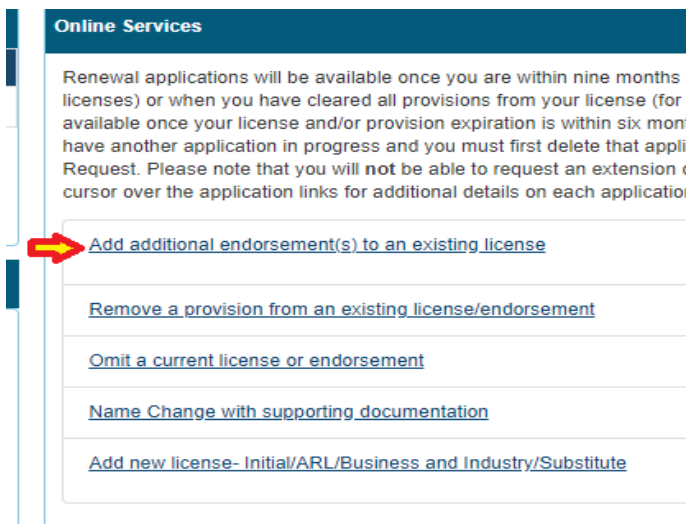
Special Education Interim Route to Certification (IRC) endorsements allow an existing licensed educator (Early Childhood, Elementary, Middle School, Secondary, Special Education, and Special teaching licenses) to receive an endorsement in Special Education (Adapted Physical Education, Autism, Early Childhood Developmentally Delayed, Generalist, Hearing Impairments, Intellectual Disabilities, or Visual Impairments) and be placed in a Special Education assignment while they are completing the coursework requirements for that endorsement area. They must also complete two years of teaching in that assignment area and receive effective evaluations from their employer for those two years.

IRC Application Process

- The applicant will contact district Human Resources for the IRC agreement form.
- The teacher and building principal will sign the IRC agreement form.
- A District HR representative will sign a form and provide email instructions to the teacher on how to apply.
- Applicant will submit Additional Endorsement application for Special Education Endorsement listed on IRC form.

Instructions to apply for the IRC endorsement in OPAL

1. [Sign in to your OPAL account.](#)
2. Select Add additional endorsement(s) to an existing license



3. Complete all tabs of application

- a. On the Experience tab, upload your signed IRC agreement form under B&I or CTE Work Experience/Occupational Licenses/National Board Certificates/ARL Certificates & Evaluations.

B&I Work Experience/Occupational Licenses/National Board Certificates/ARL/IRC Certificates & Evaluations

Use this area only for uploading Business and Industry work experience, occupational licenses (other than an educator license), National Board Certificates, or ARL/IRC certificates and evaluations. Upload verified teaching experience under "Teaching Experience" above.

Document Type	Date	Uploaded By	Uploaded For	Link	Action
No Record Found					

Document Type : * -Select DocumentType-
Document : * -Select DocumentType-
ARL/IRC Certificate
National Board Certificate
B&I/CTE Work Experience
Occupational/professional License
ARL/IRC evaluations

Drop file here to upload or click here to browse and select file(s) to upload.
Only PDF files are allowed

Click here to complete Upload Cancel

- b. On the License tab, select the License Kind Special Education - IRC. Do not select Special Education. It must be Special Education -IRC.
- c. Select the endorsement on your IRC agreement form.

License Kind : * Special Education - IRC
Endorsement : * -Select License Kind Endorsement
 Show Inactive

4. Complete application and pay \$70 additional endorsement application fee.

Additional Information for IRC endorsements:

- The IRC endorsement will be issued with a three-year provision. You will have three years to complete all required course work and two years of effective teaching in the assignment area.
- If you cease to be employed in the assignment related to the IRC endorsement with the employer you entered into the IRC agreement with, the employer must contact the Office of Educator Licensure within 15 days and the IRC endorsement will become invalid. You may receive a new IRC endorsement if:
 - You apply within one year after the date the IRC endorsement was issued.
 - You resume employment in the IRC endorsement area.
 - You enter into an agreement with the previous or a new employer.

- You submit a new application for an IRC endorsement. This may be for the same IRC endorsement or a different IRC endorsement.
- You may only change your IRC endorsement (either the area or the employer you enter into the IRC agreement with) as described above one time.
- If you complete all requirements for the IRC endorsement and convert it to a standard Special Education endorsement, you may enter into a new IRC agreement with your employer for another Special Education area.