

## **Nevada Department of Education IRC Endorsement Conversion**

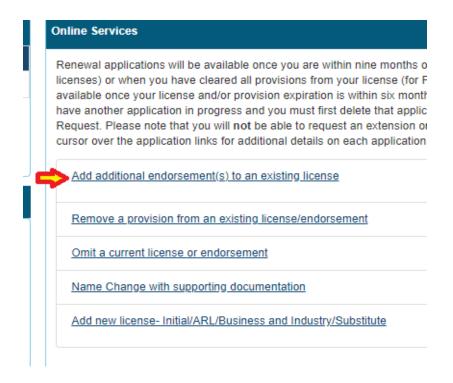
Special Education Interim Route to Certification (IRC) endorsements may be converted when:

- 1. You have held the IRC endorsement for a minimum of two (2) years.
- 2. You have completed all required coursework for the IRC endorsement. If you are unsure of what coursework is required, please review the requirements on our website.
- 3. You have two (2) annual employer evaluations with a rating of effective or higher in an assignment related to your IRC endorsement area.

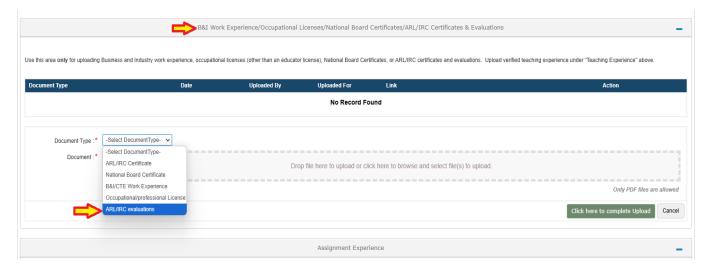
NOTE: You will **not** submit a request to remove the IRC provision. This provision will be removed when you complete the following instructions.

## Instructions to convert the IRC endorsement in OPAL

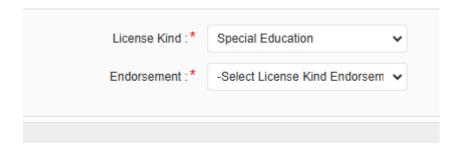
- 1. Sign in to your OPAL account.
- 2. Select Add additional endorsement(s) to an existing license



- 3. Complete all tabs of application
  - a. On the Education tab, enter the information for where you completed your IRC coursework and follow instructions on tab for submitting official transcript(s)
  - b. On the Experience tab, upload your two (2) annual employer evaluations with a rating of effective or higher under B&I or CTE Work Experience/Occupational Licenses/National Board Certificates/ARL Certificates & Evaluations.



- c. On the License tab, select the License Kind Special Education. Do not select Special Education IRC. It must be Special Education only.
- d. Select the endorsement you completed your IRC program in.



4. Complete application and pay \$70 additional endorsement application fee.

## Please note:

The IRC provision will be removed when you complete the additional endorsement application instructions above. If you do submit a provision removal application for the IRC provision, you will be directed to complete the above instead.