



Nevada Department of Education IRC Endorsement Conversion

Conversion of the Special Education Interim Route to Certification (IRC) endorsement to a full Special Education endorsement requires meeting all the criteria listed below, as well as fulfilling the complete requirements for the specific endorsement area (e.g., Adapted Physical Education) as outlined in NAC 391. Special Education Interim Route to Certification (IRC) endorsements may be converted when:

1. You have held the IRC endorsement for a minimum of two (2) years.
2. You have completed all required coursework for the IRC endorsement. If you are unsure of what coursework is required, please review the requirements on our [website](#).
3. You meet the foundational requirements for the specific Special Education endorsement you are seeking, such as holding a bachelor's or master's degree in adapted physical education, physical education, or special education, **or** holding a valid Nevada teaching license with an endorsement to teach Physical Education, Physical Education and Health, or Special Education-Generalist (NAC 391.343) (as required for Adapted Physical Education in NAC 391.367 as amended by R040-25AP).
4. You have two (2) annual employer evaluations with a rating of effective or higher in an assignment related to your IRC endorsement area.

NOTE: You will **not** submit a request to remove the IRC provision. This provision will be removed when you complete the following instructions (see page 2).



Instructions to convert the IRC endorsement in OPAL

1. [Sign in to your OPAL account.](#)
2. From the **Online Services** menu, select the link titled:

[Add additional endorsement\(s\) to an existing license](#)

3. Complete all tabs of the application
 - a. On the **Education tab**, enter the information for where you completed your IRC coursework and follow instructions on tab for submitting official transcript(s).
 - b. On the **Experience tab**, locate the section titled "*B&I or CTE Work Experience/Occupational Licenses/National Board Certificates/ARL Certificates & Evaluations*" Choose **ARL/IRC evaluations** from the drop down menu. Upload (2) annual employer evaluations with a rating of effective or higher.
 - c. On the **License tab**,
 - i. select the *License Kind* **Special Education**. **Do not** select Special Education – IRC. It must be **Special Education** only.
 - ii. select the endorsement you completed your IRC program in (e.g. Adapted Physical Education). By selecting this, you are affirming that you have either already met or are on track to meet the full educational and experiential requirements for this endorsement as detailed in NAC Chapter 391, in addition to the IRC-specific criteria.
4. Complete application and pay additional endorsement application fee.

Please note:

The IRC provision will be removed when you complete the additional endorsement application instructions above. If you submit a provision removal application for the IRC provision, you will be directed to complete the above instead.