



High-Quality Instructional Materials (HQIM) Evaluation Form

Nevada Department of Education



High-Quality Instructional Materials (HQIM) Evaluation Form

High-Quality Instructional Materials (HQIM) refer to instructional materials designed for use by students and teachers to support the acquisition of essential knowledge, skills, abilities, and dispositions. These materials may include print and non-print resources such as comprehensive or core textbooks, as well as web-based or electronic instructional materials. Use the rubrics below to determine whether the submitted instructional materials meet the criteria for HQIM.

Evaluation Directions

Please complete this form in its entirety.

1. **Mandatory Thresholds:** Begin by evaluating the Nevada Academic Content Standards (NVACS) Alignment and Student Accessibility sections. The instructional material must meet the criteria in both sections to proceed. If “No” is selected for either “Meets Criteria” box, discontinue the evaluation.
2. **Full Evaluation:** If both mandatory thresholds are met, proceed to evaluate the instructional material for Organization, Content, Inclusion, and Alignment.
3. **Rationale and Evidence:** For each “No” selection, provide a specific rationale in the designated column, supported by evidence from the teacher and/or student editions.
4. **Final Recommendation:** Complete the Reviewer’s Recommendation and Signature sections to finalize the evaluation.

Instructional Material Information

Title: _____ Author(s) _____
 Publisher(s) _____ Copyright Date: _____
 Content Area: _____ Grade Level(s): _____
 Teacher Edition ISBN: _____ Student Edition ISBN: _____

Nevada Academic Content Standards (NVACS) Alignment

| Criteria | Yes | No | Rationale |
|--|--------------------------|--------------------------|-----------|
| 1. The instructional material aligns with the content area’s NVACS (see Standards Alignment Form(s)). | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2. The instructional material is a useful resource in preparing students to meet the requirements of the content area NVACS and statewide assessments. | <input type="checkbox"/> | <input type="checkbox"/> | |
| Meets Criteria: | <input type="checkbox"/> | <input type="checkbox"/> | |

Please note, the instructional material *must meet* the NVACS criteria above *before* it can be reviewed for student accessibility.

Additional Comments:

Student Accessibility

| Criteria | Yes | No | Rationale |
|--|--------------------------|--------------------------|-----------|
| 1. The instructional material is available for students with visual impairments via ADA compliant resources or other technology. | <input type="checkbox"/> | <input type="checkbox"/> | |
| Meets Criteria: | <input type="checkbox"/> | <input type="checkbox"/> | |

Please note, the instructional material *must meet* the student accessibility criteria above *before* it can be reviewed for organization, content, inclusion, and alignment.

Additional Comments:

Organization

| Criteria | Yes | No | Rationale |
|---|--------------------------|--------------------------|-----------|
| 1. Instructional material provides a useful table of contents, glossary, supplemental pages, and index. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2. Layout is consistent; chapters/units are arranged logically; and allow access through multiple modalities. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3. Teacher edition contains interesting introductions and a list of prerequisites skills for each chapter. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4. Instructional material contains examples, explanations, and/or online resources that provide connections to the NVACS. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5. Information is accurate, current, and research based. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6. Vocabulary is specialized (language carefully considered and evolves across grade levels). | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7. Size and format of print is appropriate. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8. Format is visually appealing and interesting. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9. Instructional material provides assessment type questions and/or performance-based/skills-based tasks. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10. Electronic and interactive formats are available. | <input type="checkbox"/> | <input type="checkbox"/> | |

Content

| Criteria | Yes | No | Rationale |
|---|--------------------------|--------------------------|-----------|
| 11. Instructional material focuses on the knowledge, skills, and abilities appropriate to the students' grade level. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 12. Real-world applications are relevant to the students. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 13. Information and directions are clearly written and explained. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 14. Tasks are aligned to the NVACS. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 15. Lessons/tasks are interdisciplinary when appropriate. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 16. Non-text content (maps, graphs, pictures, etc.) are accurate, authentic, and well- integrated into the instructional material. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 17. Tasks apply to the range of students and their abilities, interests, and learning styles. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 18. Questions and tasks encourage the development and application of higher- level thinking skills. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 19. Teacher edition includes questioning strategies to check for understanding across all Depth of Knowledge (DOK) levels. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 20. Teacher edition includes formative assessment/evaluation tools processes. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 21. Instructional material provides access to or demonstrates concepts in multiple ways, allowing for a variety of student responses. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 22. Tasks have a purpose, aligned to a skill or concept at grade level. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 23. Instructional material includes application of skills and concepts at grade level. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 24. The instructional material is focused on the major ideas at that grade level. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 25. Content includes durable skills such as (but not limited to) collaboration, creativity, and metacognition. | <input type="checkbox"/> | <input type="checkbox"/> | |

Instructional Design

| Criteria | Yes | No | Rationale |
|--|--------------------------|--------------------------|-----------|
| 26. Instructional material reflects a variety of ways to differentiate instruction and model content to support all learners. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 27. Instructional material represents all student groups including special populations. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 28. Instructional material includes access to multilingual resources. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 29. Instructional material provides resources for all students, including special populations, and connects them to their appropriate grade-level content. | <input type="checkbox"/> | <input type="checkbox"/> | |

Alignment

| Criteria | Yes | No | Rationale |
|--|--------------------------|--------------------------|-----------|
| 30. Instructional material content aligns with applicable district/organizational curriculum. | <input type="checkbox"/> | <input type="checkbox"/> | |
| 31. Instructional material is a useful resource in preparing students to meet the requirements of statewide assessments. | <input type="checkbox"/> | <input type="checkbox"/> | |

Reviewer Comments and Recommendation:

Signature of Reviewer: _____ Date: _____