

Grant Information for Basic Funds-
February 5, 2026, 4:45PM

Nancy Olsen 14:34

Hello, my name is Nancy Olsen and it is my honor to serve as state director for adult education in Nevada.

I will be presenting with my colleague Arianna Florence, who serves as assistant state director.

Welcome to the grant opportunity informational webinar for the adult Education Family Literacy Act, authorized under the Workforce Innovation and Opportunity Act. Grants are awarded on a multi year basis with funding for subsequent years of the grant cycle dependent upon the applicant successfully meeting grant requirements as well as Nevada receiving continued federal and state funding.

To comply with laws relating to direct and equitable access.

No questions will be answered during the webinar. However, all questions will be recorded and answers published in a frequently asked Questions FAQ document posted on the RFP website following both scheduled informational webinars.

We will present slides primarily based on the order in which information.

Appears in the RFP.

Nancy Olsen 16:00

But some information.

Has been included in the beginning for clarity.

The Nevada Adult education has the following mission and vision.

Mission Nevada adult education creates innovative and responsive educational opportunities for diverse adult learners.

The Vision Nevada adult education will be the catalyst to empower and prepare Nevadans to achieve their life goals and aspirations.

This application is for the basic instruction funds under Title 2, Section 231 of the Workforce Innovation Opportunity Act.

We will be reviewing the RFP, all information shown on the slides comes directly from the RFP. Throughout this presentation, we will pause to allow time for attendees to read through the slides that we do not read completely.

Of section 231 for the basic construction funds is outlined within the law.

Distribution of funds, key floors and ceilings include the state may retain up to 5% of the award for administrative costs. The state may use up to 12.5% of the award for state leadership activities.

The state must pass through at least 82.5% of the award to eligible providers for adult education instructional services.

Basic instruction not more than 20% of this amount may be used for programs, for corrections, and or institutionalized persons.

The amount of available funds is the approximate total that will be awarded statewide, per awardee amounts will be determined following the scoring of applications.

Available funds approximately \$6 million will be available for distribution to successful applicants.

Funding formula for previously funded successful applicants will be funded based on the following factors.

Equal base amount per awarded applicant.

Demonstrated need within the service area proportionate to the percentage of participants.

Served by the applicant by County.

Outreach sites previous enrollment numbers of a rolling average represented by participant contact hours.

And previous performance outcomes. Also a rolling average, the base amount and percentages above are subject to change as needed and determined by Nevada Department of Education.

Education percentages within the funding formula may change in subsequent years of the grant cycle.

Available funds continued successful applicants that did not receive AEFLA funds in the most recent fiscal year will be funded based on a formula including the following factors.

An equal base amount demonstrated need within the service area proportionate to the percentage of participants anticipated to be served by the applicant by county and the estimated enrollment multiplied by.

The number of contact hours offered, the projected contact hours.

The request for proposals were released on January 30th and will be due on March 27th by 5:00 PM Pacific Time late.

Applications will not be accepted.

This webinar will be repeated on Monday, February 9th at 2:00 PM Pacific Time.

There will be no difference between the two webinars.

The funds must be used to provide educational services below the post secondary level to those members of the community who are eligible individuals.

We owe a title to provides this definition of an eligible individual.

All applications received will be screened to determine eligibility prior to scoring.

Applications will first be reviewed internally to determine that all required documents are included with signatures as well as documentation required to show demonstrated effectiveness.

Applications that are incomplete or determined to be from a provider that is not an eligible provider.

Of demonstrated effectiveness, will not be reviewed or scored by the review panel.

Identifies eligible applicants as including a through K shown here.

Demonstrated effectiveness.

Federal law requires that the applicant must establish eligibility based on demonstrated effectiveness related to improving the literacy skills of eligible individuals achieving outcomes for participants related to employment, attainment of secondary school diploma or is recognized equivalent and transition to post secondary education and training.

Eligibility will be evaluated prior to scoring only proposals from eligible applicants will be scored.

This is very important. The documentation required in the RFP to show demonstrated effectiveness is separate from the section under the narrative. For past effectiveness, both parts of the RFP must be addressed individually.

And one cannot be used to illustrate the other. In the past, applications have been determined to not qualify due to the lack of a response under demonstrated effectiveness.

Direct and equitable access, the state shall ensure that all eligible providers have direct and equitable access to apply for grants or contracts under this section.

The same grant or contract announcement process is used for all eligible providers.

This is a competitive process.

There is no guarantee that submitting a proposal will result in funding or funding at the desired.

Level applicants that are not recommended for funding will be notified and may reapply in future grant competitions.

This slide addresses the review process. The process will include a review committee, the local workforce development boards review.

And a review of the section on the pre award risk assessment by the Nevada Department of Education Student Investment Division.

All applications that are determined to be complete and be from a provider of demonstrated effectiveness will be.

Reviewed by the committee using the 13 considerations required by the workforce, innovation and Opportunity Act.

Arianna Florence 27:04

Hello. I'm Arianna, Florence.

It is my pleasure to speak with you today. This slide starts to detail the required 13 considerations within WEO #1 under the 13 consideration requires Nevada to assess the extent that the applicant addresses original needs, regional needs and proposes to serve individuals within the Community most.

In need of services.

#2 under the 13 considerations requires Nevada to assess how and to what extent the applicant proposes to serve individuals with disabilities, including learning disabilities.

#3 on the 13 considerations requires Nevada to assess how the applicant will contribute to meeting the state performance targets.

This section is completely separate from the requirement to provide documentation for demonstrating effectiveness for determining eligibility.

The response to this section is within the application narrative.

The response of the demonstrated effectiveness requirement is prior to the narrative section, applications that fail to provide information.

Showing the applicant to be a provider of demonstrated effectiveness cannot be considered for funding.

#4 under the 13 considerations requires Nevada to consider the applicant's alignment of their proposed activities and services with the local workforce Development Board plan.

All proposals will be reviewed by the local Workforce Development Board prior to the final scoring by the committee.

#5 under the 13 considerations requires Nevada to evaluate the extent to which applicants could effectively deliver the essential components of reading instruction. Applications must also be reviewed to determine that sufficient intensity and quality of instruction will be offered.

Under this consideration, applications will be evaluated regarding the use of research based instructional practices.

For this consideration, Nevada will determine the extent to which instruction will include the effectiveness, the effective use of technology.

#8 of the 13 considerations, requires Nevada to ensure whether the eligible provider's activities provide learning in context, including through integrated education and training, so that individual acquires the skills needed to transition to

and complete post secondary education and training programs, obtain an advanced and employment leading.

To economic self-sufficiency and to exercise the rights and responsibilities of citizenship.

#9 under the 13 considerations requires Nevada to consider whether the eligible provider's activities are delivered by well trained instructors, counselors and administrators who meet any minimum qualifications established by the state where applicable and who have access to high quality professional development, including through electronic means.

#10 under the 13 considerations requires Nevada to consider the extent the applicant coordinates adult education services with other available education, training and social services within the community, including links with school districts, both secondary institutions, local workforce boards, one stop centers, job training programs and social service AG.

Business, industry, labor, organizations, community based organizations, nonprofit organizations.

And intermediate intermediaries for the development of career pathways.

#11 of the 13 considerations, requires Nevada to consider the access to services and the coordination with other support services necessary for individuals to participate and complete the adult education programming.

#12 of the 13 considerations, requires Nevada to consider whether the eligible provider would be able to maintain the information management system and report required participant outcomes.

Nevada provides a uniform management information system that is required for all funded providers.

The 13th consideration is whether the local areas in which the eligible provider is located have demonstrated need for additional English language acquisition programs and civic education programs.

Nancy Olsen 33:19

The federal grant requires that Nevada meet a minimum of a 25% match.

Therefore, the state requires successful applicants to meet a minimum 25% match for federal funds awarded.

The requirement for supplement not supplant specifies that any program activity required by state law, State Board of education rules, or local board policy.

May not be paid with federal funds.

State or local funds may not be decreased or diverted for other uses merely because of the availability of these funds.

Grantees must maintain documentation which clearly demonstrates the supplementary nature of these funds, AFLA 241A.

Program income generated by successful applicants must be tracked separately.

Be allowable, necessary and reasonable, and not impose a barrier for people to participate in the program.

All grant recipients are required to report performance indicator results to the Nevada Department of Education's Office of Adult Education through a management information system provided by the state.

Section J is not included in the page limit for the application. These bullet points show additional formatting requirements for the application, and this information is included in the RFP.

For the purpose of the application, the signatures are considered original when signed and then scanned for electronic submission or when signed electronically. Proposals will be due by 5:00 PM on Friday, March 27th, 2026.

Incomplete or late applications will not be accepted.

In part one of the application, the listed elements are required but not scored. Applications that do not include all of the required elements will not be considered for review.

The executive summary should include an overview of the proposed project with enough detail to describe how the program is a part of the larger organization, if applicable.

Part 2 includes the narrative section. If you are applying for both IELCE and basic instruction funds.

Section J only needs to be completed once.

Arianna Florence 37:35

Assurances, read carefully before signing.

Applicants are agreeing to meet all requirements within the assurances. Upon signing, successful applicants may have future funding reduced or terminated for non compliance.

Throughout the narrative, questions are listed by section.

All applications should address all the included questions under every section of the RFP in detail.

We have also referenced the portion of the law that the questions addressed.

Part 2.

Narrative continued. Section B past effectiveness. Total points 65.

Applications should include responses to the 8 questions using the most recent three years of performance data.

This is the most heavily weighted section.

This section is completely separate from the requirement to provide documentation for demonstrating past effectiveness for determining eligibility.

The response to this section is within the application narrative.

The response to the demonstrated effectiveness requirement is prior to the narrative section, applications that failed to provide information showing the applicant to be a provider of demonstrated effectiveness cannot be considered for funding.

Responses to the questions under Section C will help to determine alignment with the local Workforce Development Board plan.

There are a total of 12 questions in Section D and each question should be addressed thoroughly but succinctly.

Part 2.

Narrative continued Section E leadership and instructional staff qualifications total points 20 we owe at 231 E 9 whether the eligible providers activities are delivered by well trained instructors, counselors, and administrators who meet any minimum qualifications established by the state where applicable, and who have access to. High quality professional development, including through electronic means.

There are four questions in total in the leadership and instructional Staff Qualifications section.

There are four questions in total in the professional development section as well.

This section is showing the same citation of the law than the previous slide because it is applicable to both areas.

Currently, the state covers the cost of the required management information system for data collection and reporting.

We'll be reviewing the section looking for the capacity to maintain the data and use data for program decisions driving performance.

Section H asks for the applicant to explain how it is anticipated funds will be used.

The review will include determining if the applicant has a plan for acceptable use of funds, as well as the responsible allocation of funds, the budget and funding priorities narrative has two questions.

We're simply looking for overall percentages of funding planned in the categories listed in the budget priorities form.

We use the federal definition of allowable in all budget related activities.

Nancy Olsen 41:54

Part 2.

Narrative continued section I the general Education Provisions Act, known as GEPA, is not scored.

Briefly describe the steps the program will take to ensure equitable access to and participation in the program.

Include how the program will serve individuals with barriers to employment.

And how the program will overcome barriers related to gender.

Race, National Origin, color, disability or age.

Include additional barriers such as geography, financial hardship and availability to program scheduled class time.

This information is required by the General Education Provisions Act, Section 427.

Part 2.

Narrative continued section J Pre Award risk assessment.

NDE is required to conduct the pre award assessment for each sub recipient prior to the approval of a sub award agreement in alignment with requirements under state and federal regulation.

This assessment must be completed for compliance purposes.

However, provided you are eligible to receive funds.

Your score will not impact your eligibility to receive grant funds.

Applicants who are planning to serve individuals in a correctional setting or other institutionalized individuals must complete section K in addition to sections a through J. Responses in K will not be considered as part of the criteria for award of basic funds, but will be used to determine if.

The applicant has a reasonable plan in place.

To serve this population.

Remember, we will not be answering any questions today aside from how to utilize the chat function to enter your questions.

A transcript of this webinar will be posted under the frequently asked questions.

FAQs on the NDE website under the posting for the RFP. Following the second available webinar on February 9th, the webinar on February 9th will have the exact same script.

As the webinar today, questions may also be sent.

To in Olsen at doeenvy.gov, copying Ariana Florence at [DOE dot MV Gov](mailto:DOE_dot_MV_Gov) and will be answered within the FAQ's. We will collect questions through the chat for the next several minutes.

Thank you for your attendance to this webinar.

If there are no further questions.

We will stay in the chat for the next 3 minutes.
Thank you. And I will repeat questions may also be sent to nolsen@doe.nv.gov
copying Arianna Florence at ariannaflorence@doe.nv.gov

Nancy Olsen stopped transcription