



# Correlation Directory Introduction and Guidance

Welcome to the **Correlation Directory**. This directory serves as the essential link between educator credentials and classroom assignments. Its primary purpose is to provide transparency and assurance to the public that our students are being taught by **qualified educators** who hold the proper credentials, representing rigorous and quality preparation.

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## Grade Bands vs. Assignment Labels

It is important to note that there has been **no change to the grade bands on licenses and endorsements**. However, the grade bands connected to **assignments** have been adjusted to create more flexibility in where teachers may serve:

- **Elementary School (Elementary School):** All elementary school teaching assignments are grade level assignments. If teachers are assigned to teach specific disciplines within grade school, they will be assigned to the grade level(s) they are teaching. Discipline specific assignments begin in 6<sup>th</sup> grade.
- **Middle School (6–8):** Assignments in this category are labeled 6–8. This allows an Elementary, Middle, or Secondary (High School) licensed teacher to fulfill assignments within this grade band, **provided their license and endorsement are listed as authorized for that assignment within the Correlation Directory**. \* *Example:* A teacher with a secondary Mathematics Major endorsement can serve in a Mathematics (6-8) assignment, which includes 6th grade.

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## How to Navigate This Directory

To ensure ease of use, this directory is organized as a multi-sheet spreadsheet. Depending on your specific needs, you can navigate through the following tabs:

- **Complete Correlation Directory (Full directory with Codes):** The complete directory lists every endorsement and details every possible assignment that can be fulfilled by that specific credential.
- **Assignment Type Sheets:** For targeted searches, we have categorized assignments into specific functional areas:
  - Administrative and Special Assignments
  - Special Education Assignments
  - Early Childhood and Elementary School Assignments
  - Middle School Assignments
  - High School Assignments
  - CTE / Business & Industry (B&I) Assignments
- **Endorsement Codes:** A dedicated list of all educator endorsements alongside their unique identifying codes.
- **Assignment Codes:** A dedicated list of all specific course and role assignments alongside their unique identifying codes.
- **Crosswalk (assign old->new):** The crosswalk sheet is designed to help users map assignments from the previous directory to their updated equivalents in the current version.

## Using Each Sheet

Whether on the full directory or on specific tabs (Elementary, CTE, etc.), the spreadsheet format allows you to find information quickly using the **filter/sort icon ( ^ )** in the header row of each column:

- **To find an assignment where an educator can serve:** Sort or filter by the **Endorsement Code**. This will group all assignments together that a specific endorsement is qualified to fulfill.
- **To find who can serve in a specific assignment:** Sort or filter by the **Assignment Code**. This will display every endorsement authorized to serve in that particular assignment.
- **Custom Views:** You can further refine your search by filtering for specific grade bands or keywords (e.g., filtering the "Assignment" column for "CTE" to see only those specific roles).

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## Understanding the Codes

To keep the directory concise, we use two-letter prefixes for licenses and numerical ranges for assignments. These codes are consistent across all sheets in the directory.

### Endorsement License Types

Endorsements are coded with a two letter “endorsement type” code followed by a two-digit numerical code. The “endorsement type” codes are:

Code	Endorsement Type	Description
EC	Early Childhood	Licenses for early learners (birth through Grade 2).
EL	Elementary School	Standard elementary licenses (K–8).
MS	Middle School	Discipline specific endorsements (7-9).
SC	Secondary License	Discipline specific endorsements (7-12).
SE	Special Education	Licenses for Special Education endorsements.
CT	Career & Technical Education	Standard CTE licenses.
BI	Business & Industry	B&I endorsements based on professional/industry experience.
SP	Special License	Other specialized areas (e.g., Administration, Counseling, Library Media, K-12 teaching endorsements).

## Assignment Numerical Ranges

Assignment codes are categorized by their numerical range. This allows you to identify the assignment type at a glance:

Range	Assignment Category
1000s	Early Childhood & Elementary School Assignments
2000s	Middle School Assignments
3000s	High School Assignments
4000s	CTE / B&I Assignments
6000s	Special Education Assignments
7000s	Administrative Assignments
8000s	School Specialist Assignments

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## Special Note: Science Assignments & Next Generation Science Standards (NGSS) Alignment

This section outlines significant updates to the Science assignments in the Correlation Directory. These changes reflect a shift toward modern pedagogical standards and provide greater administrative flexibility.

### Expanded Scope and Flexibility

The science assignments for each endorsement have been **expanded**. This update acknowledges the broad expertise held by science educators and provides districts with the flexibility needed to staff diverse course offerings effectively.

### Commitment to NGSS

The primary driver for this expansion is the **Next Generation Science Standards (NGSS)**. The directory now emphasizes the "general science" nature inherent in all secondary science disciplines.

Under NGSS, all science courses—regardless of their specific title (e.g., Biology, Chemistry, or Earth Science)—share a responsibility for delivering core scientific and engineering practices. By broadening the assignments associated with each endorsement, the directory ensures:

- **Interdisciplinary Teaching:** Educators can teach across the general science spectrum, reflecting the integrated nature of modern science education.

- **Quality Preparation:** Every assignment is backed by a credential that represents the rigorous preparation required to meet NGSS benchmarks.
- **Accurate Reporting:** Schools can now more accurately report assignments that involve integrated or "General Science" curriculum models.

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## Middle School Assignments: Flexibility & Specialization

The Middle School section of the Correlation Directory has been designed to offer school leaders significant **flexibility** in staffing. These changes recognize the unique, transitional nature of the middle school environment and the diverse expertise of our educator workforce.

### Access for Elementary Licensed Teachers

To support the developmental needs of middle school students, the directory maintains the ability for **Elementary School licensed teachers** to teach single-subject disciplines in a middle school setting. This ensures that schools can leverage the holistic, student-centered approach of elementary-trained educators in departmentalized environments.

**A Note on Professional Growth:** While the directory authorizes Elementary licensed teachers to lead these classrooms, we **strongly encourage** these educators to obtain the **discipline-specific endorsement** (e.g., Middle School Mathematics or Science). Pursuing these additional credentials allows teachers to further demonstrate their expertise and deep content knowledge in the specific field in which they are teaching.

### The 2029 Specialization Requirement

A higher standard of specialization is required for specific elective and wellness disciplines in larger districts or schools.

**Beginning July 1, 2029**, any teacher assigned to teach **Art, Music, Physical Education (PE), or PE/Health** in the elementary or middle school grades must hold the discipline-specific endorsement containing the appropriate grade band if they are employed in:

- A school district with a total enrollment of more than **200,000 students**; OR
- A school with a total enrollment of more than **500 students**.

This transition period allows currently assigned elementary licensed teachers time to complete the necessary requirements for the specialized K-12 endorsement.

### Career and Technical Education (CTE) Exploration

Middle school is a vital time for students to discover their interests. To support this, CTE courses at the middle school level have been redefined as **exploratory in nature**.

- **Expanded Licensing:** To increase staffing flexibility, teaching these exploratory CTE courses has been **opened to any teacher licensed within the middle school grade band**. A teacher does not need a specific industry-specific endorsement to lead these introductory sessions.

- **The Six Exploratory Areas:** Rather than being siloed into narrow technical fields, middle school CTE assignments now fit into these six broad categories:
  1. Agriculture and Natural Resources (6-8)
  2. Business and Marketing Education (6-8)
  3. Education, Hospitality, and Human Services (6-8)
  4. Health Science and Public Safety (6-8)
  5. Information and Media Technologies (6-8)
  6. Skilled and Technical Sciences (6-8)

### Streamlined "Umbrella" Assignments

We have moved away from fragmented course codes in core subject areas. For **Mathematics, English Language Arts (ELA), and Social Studies**, assignments are now grouped under a single **"Umbrella Assignment"** code. This simplifies the reporting process and ensures that an educator with the proper subject area endorsement is qualified for all related coursework.

### Integrated Science & NGSS

Middle school science assignments have been broadened to emphasize the **General Science** nature of the curriculum. This allows educators to teach integrated science programs that meet the **Next Generation Science Standards (NGSS)**, focusing on cross-cutting concepts and unified scientific practices rather than being limited by a single-discipline endorsement (e.g., only Biology).

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### A Living Document

While this version represents the current standard, the Correlation Directory is a **dynamic document** that will be **updated annually (each January)**. To ensure it remains a helpful and accurate tool for the field, it will continue to be a work in progress.

We view this as a collaborative effort and **welcome your feedback**. By working together to refine this directory, we can continually improve the clarity of our guidelines and the accuracy of our assignment reporting.

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### Navigating the New Directory: Transitioning to the New Directory

The **Crosswalk Sheet (assign old->new)** is designed to be your "bridge" between the old system and the new. Because assignment titles and codes evolve to reflect modern standards, this sheet ensures you can accurately transition your records without guesswork.

### How to Use the Crosswalk

To find where a previous assignment lives now, follow these steps:

1. **Locate the Legacy Assignment:** Start by looking at the far-left columns, which contain the assignments and codes from the previous directory.
  2. **Identify the Modern Equivalent:** Follow that row across to see the new assignment title.
  3. **Check for Changes:** Note the new assignment code and then go to the current directory to see what endorsements are allowed to serve in the assignment.
  4. **Verify the Code:** Use the new code provided in this sheet when filing your current assignment reports to ensure data accuracy.
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## Feedback & Improvement Form

We are committed to making this directory as intuitive as possible. If you encounter a discrepancy or have a suggestion for better clarity, please use the Smartsheet linked below to submit feedback. In addition to contact information, the Smartsheet will ask you the following questions:

1. What section needs correction, addition, or removal?
2. What is the current entry?
3. What is the suggested change? (be specific)
4. What is the reason for the change?

### [Smartsheet URL](#)

**Note on Accuracy:** Your feedback directly impacts the accuracy of state-level reporting. By flagging errors or suggesting clarifications, you help ensure every educator's credentials are coded correctly.