

**Washoe County School District
Student Accounting
PO Box 30425
Reno, NV 89520-3425**



June 28, 2022

Jhone Ebert
Superintendent of Public Instruction
Nevada Department of Education
700 East Fifth Street
Carson City, NV 89701

Dear Superintendent Ebert,

On June 14, the Washoe County School District Board of Trustees (WCSDBOT) approved the addition of dual credit courses from colleges and universities within Nevada to be offered as dual credit courses in the Washoe County School District. Both the meeting agenda, item 2.24, and the list of new dual credit courses are included. Stated in the board report was that after the WCSDBOT approval of the dual credit courses the same would be submitted to the Nevada State Board of Education for approval per NRS 389.160. Memorandums of Understanding are on file and available upon request.

Please consider this letter as a request to place this item on State Board of Education consent agenda for approval.

Thank you,

A handwritten signature in black ink that reads "Bryn E. Lapenta, Ed.D.".

Bryn Lapenta, Ed.D.
Senior Director
Washoe County School District

Credit Type (All elective unless otherwise indicated)	WCSD Course Numer	College/University Where Course May Be Taken
World Language	14037	WNC
World Language	14037	WNC
	14041	WNC
Humanities	14050	TMCC
	14070	UNR
	14070	UNR
	14070	UNR
		TMCC
		TMCC
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		TMCC

Tuesday, June 14, 2022
Regular Meeting of the Board of Trustees

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent agenda; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent agenda is a single agenda item and is considered as a block and will not be read aloud. The Board of Trustees may take recesses at the discretion of the Board President.

1. Opening Items

1.01 Call to Order - 2:00 p.m. - Administration Building, Board Room 425 E. Ninth Street Reno, Nevada

1.02 Roll Call

1.03 Pledge of Allegiance

2. Consent Agenda Items - All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Trustees with one action and without an extensive hearing. Since approval of the consent agenda may be approved in one motion, members of the public wishing to speak on a consent agenda item should submit a Public Comment Card prior to any vote. Members of the public may also email public comments to publiccomments@washoeschools.net. Any member of the Board may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. The President or the acting chair retains discretion in deciding whether or not an item will be removed from the consent agenda. If a consent agenda item has already been deliberated before the Board, then two Trustees are required to request removal of an item from the consent agenda for additional deliberation.

2.01 Approval of Consent Agenda Items 2.02 through 2.28 (FOR POSSIBLE ACTION) - All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Trustees with one action and without an extensive hearing. Since approval of the consent agenda may be approved in one motion, members of the public wishing to speak on a consent agenda item should submit a Public Comment Card prior to any vote. Members of the public may also email public comments to publiccomments@washoeschools.net. Any member of the Board may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. The President or the acting chair retains discretion in deciding whether or not an item will be removed from the consent agenda. If a consent agenda item has already been deliberated before the Board, then two Trustees are required to request removal of an item from the consent agenda for additional deliberation.

2.02 APPROVAL OF THE MINUTES OF THE APRIL 26, 2022 SPECIAL MEETING OF THE BOARD OF TRUSTEES (FOR POSSIBLE ACTION)

2.03 APPROVAL OF THE MINUTES OF THE MAY 10, 2022 REGULAR MEETING OF THE BOARD OF TRUSTEES (FOR POSSIBLE ACTION)

2.04 POSSIBLE ACTION TO PROVIDE FINAL APPROVAL TO THE PROPOSED REVISIONS OF BOARD POLICY 6505, PATHWAYS TO EARLY COLLEGE CREDIT, SPECIFICALLY TO UPDATE FORMATTING AND CLARIFY LANGUAGE (FOR POSSIBLE ACTION)

2.05 POSSIBLE ACTION TO PROVIDE FINAL APPROVAL TO THE PROPOSED REVISIONS OF BOARD POLICY 6525, GIFTED AND TALENTED EDUCATION, SPECIFICALLY TO UPDATE FORMATTING AND CLARIFY LANGUAGE (FOR POSSIBLE ACTION)

2.06 POSSIBLE ACTION TO PROVIDE FINAL APPROVAL TO THE PROPOSED REVISIONS OF BOARD POLICY 6600, COURSE OF STUDY, SPECIFICALLY TO UPDATE FORMATTING AND CLARIFY LANGUAGE (FOR POSSIBLE ACTION)

- 2.07 POSSIBLE ACTION TO PROVIDE FINAL APPROVAL TO THE PROPOSED REVISIONS OF BOARD POLICY 6605, ACADEMICS: CURRICULUM AND CONTENT STANDARDS, SPECIFICALLY TO UPDATE FORMATTING AND CLARIFY LANGUAGE (FOR POSSIBLE ACTION)
- 2.08 POSSIBLE ACTION TO PROVIDE FINAL APPROVAL TO THE PROPOSED REVISIONS OF BOARD POLICY 6700, CHARTER SCHOOLS, SPECIFICALLY TO UPDATE FORMATTING AND CLARIFY LANGUAGE (FOR POSSIBLE ACTION)
- 2.09 ACCEPTANCE OF THE ANNUAL FOLLOW-UP OF THE OFFICE OF INFORMATION TECHNOLOGY ORGANIZATIONAL STRUCTURE AND SECURITY PROGRAM AUDIT, AS RECOMMENDED BY THE AUDIT COMMITTEE (FOR POSSIBLE ACTION)
- 2.10 ACCEPTANCE OF THE ANNUAL FOLLOW-UP OF THE AUDIT OF THE WASHOE COUNTY SCHOOL DISTRICT CAPITAL IMPROVEMENT PROGRAM PERFORMED BY PROTIVITI, AS RECOMMENDED BY THE AUDIT COMMITTEE (FOR POSSIBLE ACTION)
- 2.11 ACCEPTANCE OF THE ANNUAL INDEPENDENCE STATEMENT FROM THE CHIEF AUDITOR, AS RECOMMENDED BY THE AUDIT COMMITTEE (FOR POSSIBLE ACTION)
- 2.12 APPROVAL OF RENEWAL 2 OF REQUEST FOR PROPOSAL (RFP) #20-003, CHILD NUTRITION PROGRAMS COST-REIMBURSABLE CONTRACT, TO ARAMARK EDUCATIONAL SERVICES, LLC IN THE ESTIMATED AMOUNT OF \$444,836.25 PLUS OTHER REIMBURSABLE EXPENSES SUCH AS SALARIES, BENEFITS, AND FOOD COSTS, FOR A PERIOD OF ONE YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023 (FOR POSSIBLE ACTION)
- 2.13 APPROVAL OF THE PROFESSIONAL SERVICES AGREEMENT WITH H&K ARCHITECTS FOR CONSTRUCTION ADMINISTRATION SERVICES FOR PHASE 2 (BUILDING A) OF THE SEISMIC RETROFIT OF VETERANS MEMORIAL ELEMENTARY SCHOOL IN THE TOTAL AMOUNT OF \$115,000 (FOR POSSIBLE ACTION)
- 2.14 APPROVAL OF THE PROFESSIONAL SERVICES AGREEMENT WITH H&K ARCHITECTS FOR A SEISMIC FEASIBILITY STUDY OF THE SCIENCE AND CAFETERIA WINGS OF RENO HIGH SCHOOL IN THE TOTAL AMOUNT OF \$122,500 (FOR POSSIBLE ACTION)
- 2.15 AUTHORIZATION TO MOVE FORWARD WITH BID #22-123-B-05-AA, RELOCATION OF MOBILE CLASSROOM BUILDING TO LEMMON VALLEY ELEMENTARY SCHOOL, IN THE ESTIMATED AMOUNT OF \$339,000, WITH RATIFICATION OF THE AWARD OF THIS PROJECT AT A FUTURE BOARD MEETING (FOR POSSIBLE ACTION)
- 2.16 AWARD OF BID #22-110-B-04-AA, REPLACEMENT OF GYM DIVIDER AT FRED W. TRANER MIDDLE SCHOOL, TO BRUCE PURVES CONSTRUCTION, INC. FOR \$143,566 (FOR POSSIBLE ACTION)
- 2.17 APPROVAL TO RENEW THE AGREEMENT WITH INFINITE CAMPUS, INC. FOR THE COMPREHENSIVE WEB-BASED STUDENT INFORMATION SYSTEM BEGINNING JULY 1, 2022 AND EXPIRING JUNE 30, 2023 IN THE AMOUNT OF \$439,228.30 (FOR POSSIBLE ACTION)
- 2.18 APPROVAL TO RENEW THE SERVICE AGREEMENT WITH BLACKBOARD INC. TO PROVIDE CONNECT SERVICES, WEBSITE CONTENT MANAGEMENT SERVICES, WEB ACCESSIBILITY, ALLY IMPLEMENTATION BUNDLE, AND MOBILE COMMUNICATION SERVICES IN THE AMOUNT OF \$246,219.73 FOR THE TERM OF JULY 1, 2022 THROUGH JUNE 30, 2023 (FOR POSSIBLE ACTION)
- 2.19 APPROVAL OF THE ANNUAL RENEWAL OF THE BUSINESSPLUS SOFTWARE LICENSE MAINTENANCE AGREEMENT WITH POWERSCHOOL IN THE AMOUNT OF \$134,418.63 FOR JULY 1, 2022 THROUGH JUNE 30, 2023 (FOR POSSIBLE ACTION)
- 2.20 APPROVAL OF THE GRANT APPLICATION TO THE NELL J. REDFIELD FOUNDATION FOR THE REDFIELD COMMUNITY OUTREACH PROGRAM FOR \$320,957.89 (FOR POSSIBLE ACTION)
- 2.21 APPROVAL OF A MEMORANDUM OF AGREEMENT BETWEEN THE WASHOE COUNTY SCHOOL DISTRICT AND THE WASHOE EDUCATION ASSOCIATION (WEA) PROVIDING FOR THE PAYMENT OF THE EMPLOYEE'S DAILY RATE OF PAY AND PERFORMANCE EXPECTATIONS FOR SUMMER SCHOOL INSTRUCTION DURING SUMMER 2022 IN THE TOTAL APPROXIMATE AMOUNT OF \$3,557,945 (FOR POSSIBLE ACTION)
- 2.22 APPROVAL OF A MEMORANDUM OF AGREEMENT BETWEEN THE WASHOE COUNTY SCHOOL DISTRICT AND THE WASHOE EDUCATION SUPPORT PROFESSIONALS (WESP) PROVIDING FOR THE PAYMENT OF THE EMPLOYEE'S HOURLY RATE OF PAY FOR SUMMER SCHOOL EMPLOYMENT DURING SUMMER 2022 IN THE TOTAL APPROXIMATE AMOUNT OF \$434,839 (FOR POSSIBLE ACTION)

2.23 APPROVAL OF A MEMORANDUM OF AGREEMENT BETWEEN THE WASHOE COUNTY SCHOOL DISTRICT AND THE WASHOE EDUCATION SUPPORT PROFESSIONALS (WESP) PROVIDING FOR THE PROCEDURES TO BE UTILIZED FOR PLACEMENT OF EMPLOYEES IMPACTED BY A REORGANIZATION AND REALLOCATION OF SPECIAL EDUCATION AIDE AND ASSISTANT POSITIONS THAT WILL PROVIDE FOR ADDITIONAL HOURS AND INCREASED COMPENSATION FOR EMPLOYEES IN THESE ROLES (FOR POSSIBLE ACTION)

2.24 APPROVAL OF THE ADDITION OF THE COLLEGE OF SOUTHERN NEVADA, AS A DUAL CREDIT PROVIDER IN THE WASHOE COUNTY SCHOOL DISTRICT, AND THE ADDITION OF CERTAIN DUAL CREDIT COURSES FOR WASHOE COUNTY SCHOOL DISTRICT STUDENTS PURSUANT TO NEVADA REVISED STATUTE 389.160 FOR THE 2022-23 SCHOOL YEAR (FOR POSSIBLE ACTION)

2.25 APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE WASHOE COUNTY SCHOOL DISTRICT AND TRUCKEE MEADOWS COMMUNITY COLLEGE (TMCC) FOR THE TMCC HIGH SCHOOL PROGRAM FOR A 2-YEAR TERM, EFFECTIVE JULY 1, 2022 AND ENDING ON JUNE 30, 2024 (FOR POSSIBLE ACTION)

In Workflow

Step: 2 of 4

Submitted by: Jennifer Batchelder

Waiting for: Jeff Bozzo

2.26 APPROVAL OF CONTRACT FOR COMPREHENSIVE K-12 VIRTUAL SCHOOL PROGRAM FOR STUDENTS ENROLLED IN NORTH STAR ONLINE SCHOOL FOR 1-YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023 IN THE ESTIMATED AMOUNT OF \$267,750.00 TO PEARSON ONLINE & BLENDED LEARNING K-12 USA (PEARSON) (FOR POSSIBLE ACTION)

2.27 POSSIBLE ACTION TO APPROVE THE APPOINTMENT OF SARAH PORTER, PARENT REPRESENTATIVE, TO THE SAFE AND HEALTHY SCHOOLS COMMISSION FOR A 2-YEAR TERM ENDING JUNE 30, 2024 (FOR POSSIBLE ACTION)

2.28 POSSIBLE ACTION TO PROVIDE PRELIMINARY APPROVAL TO THE PROPOSED REVISIONS OF BOARD POLICY 6725, ENGLISH LEARNERS, SPECIFICALLY TO UPDATE FORMATTING AND CLARIFY LANGUAGE, AND INITIATION OF THE 13-DAY PUBLIC REVIEW AND COMMENT PERIOD (FOR POSSIBLE ACTION)

3. Items for Presentation, Discussion, Information, and/or Action - • Public Comment – Comments from the public are invited at this time on items listed for possible action. A Public Comment Card should be filled out and submitted to the Recording Secretary before speaking during the Public Comment section, which must at least include the name of the speaker. Pursuant to Board Policy 9115, Meetings of the Board of Trustees, all persons are limited to 3 minutes per item. The time limit may be altered at the discretion of the President of the Board/Chair of the Committee. In order to comply with Nevada Revised Statutes (NRS) Chapter 241 (Open Meeting Law) and on the advice of Legal Counsel, the Board/Committee is discouraged from discussing and precluded from deliberating and/or acting on items raised by Public Comment which are not already on the agenda. Pursuant to NRS 241.035, correspondence or written materials submitted for public comment shall be attached to the minutes of the meeting. The Board of Trustees/Committee may impose reasonable content-neutral restrictions on public comment such as willfully disruptive comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, amounting to personal attacks, or interfering with the rights of other speakers. The Board will also accept public comments before and during the meeting through publiccomments@washoeschools.net. The Board will take time to read those comments during the meeting and announce the names of those who provided public comment via email.

3.01 DISCUSSION ON THE BUDGET AND SCHEDULE FOR THE DEBBIE SMITH CAREER AND TECHNICAL EDUCATION (CTE) ACADEMY HIGH SCHOOL AND POSSIBLE ACTION TO MOVE TO A PHASED DELIVERY APPROACH TO RESPOND TO CONSTRUCTION MARKET PRICING, AS RECOMMENDED BY THE CAPITAL FUNDING PROTECTION COMMITTEE (FOR POSSIBLE ACTION)

3.02 PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE UPDATED WASHOE COUNTY SCHOOL DISTRICT FISCAL YEAR 2023-2027, FIVE-YEAR CAPITAL IMPROVEMENT PLAN TO INCLUDE THE ADDITION OF 4 FULL-TIME POSITIONS APPROVED BY THE BOARD OF TRUSTEES AND MOVEMENT OF THE DESIGN PHASE BUDGET FOR A NEW ELEMENTARY SCHOOL TO YEAR 1 INSTEAD OF YEAR 2, AS RECOMMENDED BY THE CAPITAL FUNDING PROTECTION COMMITTEE (FOR POSSIBLE ACTION)

3.03 PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE 2021/22 'E' MAJOR PROJECTS PROGRAM THAT INCLUDES PROJECTS THROUGHOUT THE WASHOE COUNTY SCHOOL DISTRICT PURSUANT TO THE ATTACHED LIST OF PROGRAM PROJECTS AND ASSOCIATED COSTS FOR EACH PROJECT IN THE AMOUNT OF \$47,000,000 AS RECOMMENDED BY THE CAPITAL FUNDING PROTECTION COMMITTEE (FOR POSSIBLE ACTION)

3.04 PRESENTATION TO PROVIDE AN UPDATE ON THE INCLINE HIGH SCHOOL EXPANSION STUDY FUNDED BY THE DAVE & CHERYL DUFFIELD FOUNDATION (DCDF) AND POSSIBLE ACTION TO APPROVE A MEMO OF UNDERSTANDING WITH THE DAVE & CHERYL DUFFIELD FOUNDATION TO FUND THE RELATED DESIGN AND CONSTRUCTION IMPROVEMENTS AT INCLINE HIGH SCHOOL FOR UP TO \$38,302,742 (FOR POSSIBLE ACTION)

3.05 APPROVAL OF THE AGREEMENT FOR PROFESSIONAL ARCHITECTURAL DESIGN SERVICES WITH COLLABORATIVE DESIGN STUDIO FOR THE INCLINE HIGH SCHOOL EXPANSION & ATHLETIC FIELD IMPROVEMENTS IN THE AMOUNT OF \$2,900,000 (FOR POSSIBLE ACTION)

3.06 DISCUSSION AND POSSIBLE ACTION TO APPROVE A MEMORANDUM OF AGREEMENT BETWEEN THE WASHOE COUNTY SCHOOL DISTRICT AND THE WASHOE EDUCATION SUPPORT PROFESSIONALS (WESP) REGARDING COMPENSATION ADJUSTMENTS TO ADDRESS A CRITICAL LABOR SHORTAGE IN THE TRANSPORTATION, HOUSEKEEPING, AND NUTRITION SERVICES DEPARTMENTS, AND SPECIAL EDUCATION AIDES AND ASSISTANTS, TO INCLUDE BASE COMPENSATION ADJUSTMENTS, ONE-TIME DIFFERENTIALS, AND NEW HIRE, REFERRAL, AND RETENTION INCENTIVES (FOR POSSIBLE ACTION)

3.07 DISCUSSION AND POSSIBLE ACTION FOR DISPOSITION OF APPEAL TO LETTER OF INTENT TO AWARD REQUEST FOR QUALIFICATIONS (RFQS) #34-QS-09-22-AA, ENGINEERING SERVICES FOR THE WASHOE COUNTY SCHOOL DISTRICT, BY SHAW ENGINEERING, INC. (FOR POSSIBLE ACTION)

3.08 APPROVAL OF THE RECOMMENDATION OF AWARD FOR REQUEST FOR QUALIFICATIONS (RFQS) #34-QS-09-22-AA, ENGINEERING SERVICES FOR THE WASHOE COUNTY SCHOOL DISTRICT, TO AINSWORTH & ASSOCIATES MECHANICAL ENGINEERS, BLACK EAGLE CONSULTING, INC., BROADBENT & ASSOCIATES, INC., CFBR STRUCTURAL GROUP LLC, CONSTRUCTION MATERIALS ENGINEERS, INC., DEI ENGINEERS, ETCEMENDY ENGINEERING, INC., FARR WEST ENGINEERING, GEOTECHNICAL & ENVIRONMENTAL SERVICES, INC., HEADWAY TRANSPORTATION, HENDERSON ENGINEERS, INNOVA TECHNOLOGIES, JP ENGINEERING LLC, KIMLEY-HORN, LLOYD SPORTS & ENGINEERING, MANHARD CONSULTING, MCKINSTRY ESSENTION LLC, NCE ENGINEERING & ENVIRONMENTAL SERVICES, NELSON WILCOX STRUCTURAL ENGINEERS, NOVA GEOTECHNICAL & INSPECTION SERVICES DBA UNIVERSAL ENGINEERING, ODYSSEY ENGINEERING, INC., PETTY & ASSOCIATES, INC., PK ELECTRICAL, INC., POGGEMEYER DESIGN GROUP, ROUNDS ENGINEERING DBA CR ENGINEERING, SGF ENGINEERING, SHIELDS ENGINEERING, INC., SUMMIT ENGINEERING, TERP CONSULTING, TJK CONSULTING ENGINEERS, INC., TURPIN & RATTAN ENGINEERING, INC., AND WOOD RODGERS, INC. (FOR POSSIBLE ACTION)

3.09 APPROVAL OF THE AGREEMENT TO PROVIDE PROFESSIONAL CONSULTANT SERVICES WITH MCKINSTRY ESSENTION LLC FOR MECHANICAL, ELECTRICAL, AND PLUMBING ASSESSMENT DISTRICT-WIDE FOR \$584,000 (FOR POSSIBLE ACTION)

3.10 PRESENTATION ON THE ONGOING EVALUATION OF THE ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND (ESSER II) UNDER THE CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSA) ACT AND THE ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND (ESSER III) UNDER THE AMERICAN RESCUE PLAN (ARP) ACT (FOR INFORMATION AND DISCUSSION ONLY)

4. Reports - No discussion among the Board of Trustees will occur under these items

4.01 BOARD REPORTS – Each Trustee will have 3 minutes to provide the community with an update of the Trustee’s activities related to Washoe County School District. No discussion among the Board of Trustees will occur under this item

4.02 STUDENT REPRESENTATIVE’S REPORT - No discussion among the Board of Trustees will occur under this item

4.03 SUPERINTENDENT’S REPORT - No discussion among the Board of Trustees will occur under this item

5. Closing Items

5.01 Public Comment – Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. A Public Comment Card should be filled out and submitted to the Recording Secretary before speaking during the Public Comment section, which must at least include the name of the speaker. Pursuant to Board Policy 9115, Meetings of the Board of Trustees, all persons are limited to 3 minutes per item. The time limit may be altered at the discretion of the President of the Board/Chair of the Committee. In order to comply with Nevada Revised Statutes (NRS) Chapter 241 (Open Meeting Law) and on the advice of Legal Counsel, the Board/Committee is discouraged from discussing and precluded from deliberating and/or acting on items raised by Public Comment which are not already on the agenda. Pursuant to NRS 241.035, correspondence or written materials submitted for public comment shall be attached to the minutes of the meeting. The Board of Trustees/Committee may impose reasonable content-neutral restrictions on public comment such as willfully disruptive comments that are irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, amounting to

personal attacks, or interfering with the rights of other speakers. The Board will also accept public comments before and during the meeting through publiccomments@washoeschools.net. The Board will take time to read those comments during the meeting and announce the names of those who provided public comment via email.

5.02 Next Meeting Announcement - June 28, 2022

5.03 Adjourn Meeting

Forum Restrictions and Orderly Conduct of Business:

The Board of Trustees conducts the business of the Washoe County School District during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Members of the public wishing to request supporting materials for this meeting or who are disabled and require special accommodations at the meeting should contact Jennifer (JJ) Batchelder, Board Services Coordinator. Ms. Batchelder can be contacted in writing via email at jbatchelder@washoeschools.net.

This agenda and supporting materials, as indicated, have been posted at the following locations:

<https://go.boarddocs.com/nv/washoe/Board.nsf/Public>

<https://www.washoeschools.net/Page/1>

State of Nevada - www.notice.nv.gov

Washoe County School District - Central Administration Building - Agenda only

**MEMORANDUM OF UNDERSTANDING BETWEEN
BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION, ON BEHALF
OF THE COLLEGE OF SOUTHERN NEVADA AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

**AGREEMENT AND PROPOSAL FOR THE DELIVERY OF LOWER DIVISION
COURSEWORK TO WASHOE COUNTY HIGH SCHOOLS**

The Board of Regents of the Nevada System of Higher Education, on behalf of the College of Southern Nevada (CSN) desires to work together with the Washoe County School District (WCSD) to offer college courses that qualify for dual credit to WCSD students at Washoe County high schools during and after public school hours. This agreement effective July 1, 2022, to June 30, 2023, supersedes all previous agreements and describes the mutual understanding of CSN and WCSD. This agreement will be reviewed, and revisions made as necessary. Any renewal will be subject to further negotiation and agreement.

The following statute supplies the legislative mandate for dual credit (NRS. 389.160):

NRS 389.160 Credit toward graduation from high school for courses taken at community college, state college or university.

1. A pupil enrolled in high school, including, without limitation, a pupil enrolled in grade 9, 10, 11 or 12 in a charter school or a pupil enrolled in a program designed to meet the requirements of an adult standard diploma, who successfully completes a course of education offered by a community college, state college or university in this State which has been approved pursuant to subsection 2, must be allowed to apply the credit received for the course so completed to the total number of credits required for graduation from the high school or the charter school in which the pupil is enrolled or the credits required for receipt of an adult standard diploma, as applicable.

2. With the approval of the State Board, the board of trustees of each county school district and the governing body of each charter school shall prescribe the courses for which credits may be received pursuant to subsection 1, including occupational courses for academic credit, and the amount of credit allowed for the completion of those courses.

3. The State Board must not unreasonably limit the number of dual credit courses in which a pupil may enroll or for which a pupil may receive credit.

(Added to NRS by [1989, 1089](#); A [1991, 1700](#); [1993, 103](#); [1999, 3313](#); [2007, 1997](#); [2017, 445](#)) And

NRS 389.310 Programs for dual credit courses; reports.

1. Each school district and charter school and a university school for profoundly gifted pupils may establish a program for dual credit, or partner with another school district or charter school that has already established a program for dual credit, whereby pupils enrolled in the school district or charter school may enroll in a dual credit course at a community college, state college or university that has been approved for dual credit pursuant to NRS 389.160. A school district, charter school or university school for profoundly gifted pupils may enter into cooperative agreements with one or more institutions of higher education located in another state and accredited by a regional accrediting agency recognized by the United States Department of Education to offer dual credit courses that are not offered by a community college, state college or university located in this State to pupils enrolled in the school district, charter school or university school for profoundly gifted pupils. Any credits earned by a pupil for the the successful completion of a dual credit course must be applied toward earning a credential, certificate or degree, as applicable, at the community college, state college or university.

2. An institution of higher education located in another state that enters into a cooperative agreement with a school district, charter school or university school for profoundly gifted pupils in this State to offer a dual credit course shall provide to the Department a copy of each cooperative

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agreement entered into by the intuition of higher education pursuant to subsection 1.

3. On or before December 1 of each odd-numbered year, the board of trustees of each school district and the governing body of each charter school or university school for profoundly gifted pupils shall submit a report on its program for dual credit established pursuant to subsection 1 to the Joint Standing Committee on Education and the Director of the Legislative Counsel Bureau for transmission to the next regular session of the Legislature. The Department, in consultation with the Board of Regents of the University of Nevada, school districts and charter schools shall adopt regulations prescribing the information the report must include. The report may include, without limitation:

- (a) The number of pupils enrolled in the program;
- (b) A list of the courses in which pupils are enrolled;
- (c) The number of pupils enrolled in each course;
- (d) The demographics of the pupils enrolled in the program, including, without limitation, race, ethnicity, gender identity or expression, grade level and eligibility for free or reduced-price lunch pursuant to 42 U.S.C. §1751 et seq.;
- (e) The cost to the school district or charter school for establishing and maintaining the program;
- (f) The cost to pupils for participating in the program; and
- (g) The number of teachers employed by the school district or charter school who serve as the teach of record for a dual credit course.

Concept

During the traditional school day and after regular public school hours, WCSD students may earn dual credit for courses taken at CSN that qualify for college credit from a common menu of courses approved by the Washoe County School District Board of Trustees. WCSD students may enroll in a course at CSN and receive both elective high school and college credit. All appeals may be made, IN ADVANCE, to WCSD Student Accounting. The process for receiving high school credit for a college course is governed by NRS 389.160.

The following guidelines must be applied in all cases:

Courses Available

- College/Community College courses may be taken for college credit only, high school credit only (in the case of remedial college courses), or for dual (high school/college) credit.
- Any course offered through CSN and approved by both the Washoe County Board of Trustees and the Nevada State Board of Education is available for dual credit. Those courses will appear on the WCSD List of Approved Dual Credit Courses. The WCSD Department of Curriculum and Instruction will determine course equivalency. Community Service courses are not available for dual credit.

**MEMORANDUM OF UNDERSTANDING
BETWEEN BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION,
ON BEHALF OF THE COLLEGE OF SOUTHERN NEVADA AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

Who may take Dual Credit Courses:

- Dual credit courses are available only to high school freshman, sophomores, juniors, and seniors.

Credit for Dual Credit Courses:

- Only courses on the WCSD List of Approved Dual Credit Courses may be taken for dual credit. If a student wishes to take a course that is not on the list, the student may appeal to WCSD Student Accounting prior to taking the course.
- A dual credit course may be applied as either academic or elective high school credit. The courses that are for academic credit are denoted on the WCSD List of Approved Dual Credit Courses. The most up to date list may be found at <https://www.washoeschools.net/Page/1976>. Appeals for academic credit may be directed to WCSD Student Accounting.
- Dual credit grades will apply to the student's high school transcript unless the student withdraws the dual credit application by the tenth day of the high school semester.
- The high school student earns 1.0 high school credit per one-semester 3-, 4-, or 5-credit college course.
- The high school student earns 0.5 high school credit per one-semester 1- or 2-credit college course.
- The grade a student earns in a dual credit course will be figured into the student's total high school GPA.
- A dual credit course counts toward the academic load requirement.
- Honors credit may be assigned to all CSN dual credit courses with the exception of physical education.
- Advanced Dual Credit (ADC) may be assigned to any CSN dual credit courses listed as a course receiving ADC credit on the WCSD List of Approved Dual Credit Courses. The WCSD Department of Curriculum and Instruction will make the determination as to what qualifies for an equivalent course.

Process:

- 11th or 12th grade students choosing to take any college course, for college or dual credit, must submit an application online using the CSN Application for Admission. 9th or 10th grade students must complete the CSN Early Admission Form.
- Dual credit will not be awarded retroactively.

Responsibility of the student:

- Request, complete, and submit the appropriate form(s) prior to enrolling in a college class
- High school students are responsible for all expenses incurred by taking a dual credit course and pay regular college tuition, books, and fees for most dual credit courses and are eligible for many college services such as tutoring, counseling, library use, financial aid, etc.

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- Meet all college pre-requisites for the dual credit course;
- Provide verification of enrollment in the college course to the high school;
- Abide by all CSN institutional policies and procedures;
- Inform the high school if he/she drops the college class during the semester (college classes dropped anytime within the semester will not have the course posted to the transcript. Students who wish to drop a Dual Credit course which is part of the academic load requirement must consult with his/her counselor to ensure that the academic load requirement is met);
- Request a copy of the college transcript at the end of the semester and present it to the high school registrar before the end of the third week of the next high school semester (Students who do not provide a transcript by this date will not have the course recorded on their transcript. The course will be added to the high school transcript when the transcript is provided);
- Provide his/her own transportation; and
- Determine if dual credit earned through this program will transfer to another institution of higher education.
- If the student has an Individualized Education Plan in the Washoe County School District, notify CSN Transition Outreach to develop an ADA plan for supports offered by CSN.

Responsibility of the WCSD high school:

- Advise the student if the courses will apply to the number of credits required for graduation including developing an academic plan for the student;
- Enter course number 8405 (1-2 credits)/8406 (3-5 credits) for regular dual credit, 8404 for Honors dual credit, or 8421 for Advanced Dual Credit on the student's schedule;
- Enter the title of the course taken for dual credit;
- Post the dual credit course on the student's high school transcript within 3 weeks of completion of the course. Update the student's high school transcript when presented with a transcript from CSN.
- Consider athletic eligibility based on the grade point average, counting a 3-5 credit CSN class as 1.0 high school credit and thereby counting the course as 2 classes in the grade point average. 1-2 credit classes at CSN count as .5 high school credit and therefore will count as one course and count as 1 class in the grade point average.
- Assign the student the school district's student identification number as a unique identification number.

Responsibility of the College, Community College or University:

- CSN will comply with FERPA regulations.
- CSN will comply with ADA regulations.
- Tuition will be refunded pursuant to the refund policies of CSN if the student elects to drop a course or if the student is administratively dropped.
- Unlike a student's high school, CSN is not required to provide Free Appropriate Public Education for students with disabilities. CSN is required to meet the obligations of the Americans with Disabilities Act and as such will work with a student, if requested, to develop an ADA plan that may or may not include modifications.
- CSN will use the NSHE student identification number as a unique identification number and retain that identification number..

**MEMORANDUM OF UNDERSTANDING
BETWEEN BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION,
ON BEHALF OF THE COLLEGE OF SOUTHERN NEVADA AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

- Provide an unofficial transcript to the student’s high school, with pupil permission, no less than 3 weeks after the end of the term in which the dual credit course was taken.
- Apply credits earned by the pupil for the successful completion of a dual credit course toward earning a credential, certificate, or degree, as applicable, at the community college, state college or university that provides the dual credit course. Remedial courses are not considered dual credit.

Program Characteristics

A menu of courses identified by each institution will be offered to WCSD. These courses will be approved by WCSD Student Accounting, the WCSD Board of Trustees and the Nevada State Board before being offered to students.

Curriculum and Course-taking Pattern

Students must meet all prerequisites as stated in the University Catalog to enroll in a CSN course. Qualified WCSD students may enroll in up to three courses per academic semester. The curriculum of the college level courses taken by high school students as part of their dual enrollment programs will be the same as regular college students.

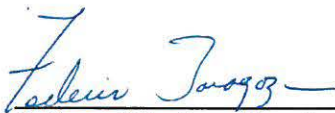
Course Selection

Course selection will be made from the WCSD List of Approved Dual Credit Courses offered in Washoe County high schools. WCSD will receive a yearly update of the CSN changes to the course catalog so that we can add/delete/modify courses according to the CSN course catalog.

Review and Update of Course Offerings

By March 1 of each year, CSN will forward any course changes in the course catalog so that we may add/delete/modify courses and have changes approved for the upcoming school year. This list will be subsequently presented by the WCSD Senior Director of Student Accounting to the WCSD Board of Trustees and the Nevada State Board of Education for approval.

Signatures:



College of Southern Nevada
President, Dr. Federico Zaragoza

05/27/2022

Date



Washoe County School District
Superintendent, Kristen McNeill

May 31, 2022

Date

**MEMORANDUM OF UNDERSTANDING BETWEEN
GREAT BASIN COLLEGE AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

**AGREEMENT AND PROPOSAL FOR THE DELIVERY OF LOWER DIVISION
COURSEWORK TO WASHOE COUNTY HIGH SCHOOLS**

July 1, 2022

The Board of Regents of the Nevada System of Higher Education on behalf of Great Basin College (GBC) desires to work together with the Washoe County School District (WCSD) to offer college courses that qualify for dual credit to WCSD students at Washoe County high schools during and after public school hours. This agreement shall be effective July 1, 2022 to June 30, 2023 and replaces the agreement dated 2021 and describes the mutual understanding of GBC and WCSD. This agreement will be reviewed, and revisions made as necessary. Any renewal will be subject to further negotiation and agreement.

The following statute supplies the legislative mandate for dual credit (NRS. 389.160):

NRS 389.160 Credit toward graduation from high school for courses taken at community college, state college or university.

1. A pupil enrolled in high school, including, without limitation, a pupil enrolled in grade 9, 10, 11 or 12 in a charter school or a pupil enrolled in a program designed to meet the requirements of an adult standard diploma, who successfully completes a course of education offered by a community college, state college or university in this State which has been approved pursuant to subsection 2, must be allowed to apply the credit received for the course so completed to the total number of credits required for graduation from the high school or the charter school in which the pupil is enrolled or the credits required for receipt of an adult standard diploma, as applicable.

2. With the approval of the State Board, the board of trustees of each county school district and the governing body of each charter school shall prescribe the courses for which credits may be received pursuant to subsection 1, including occupational courses for academic credit, and the amount of credit allowed for the completion of those courses.

3. The State Board must not unreasonably limit the number of dual credit courses in which a pupil may enroll or for which a pupil may receive credit.

(Added to NRS by [1989, 1089](#); A [1991, 1700](#); [1993, 103](#); [1999, 3313](#); [2007, 1997](#); [2017, 445](#))

And

NRS 389.310 Cooperative agreements with certain entities to offer dual credit courses; copy of agreement to be provided to Nevada System of Higher Education and the Department.

1. Each school district and charter school shall enter into cooperative agreements with one or more community colleges, state colleges and universities to offer dual credit courses to pupils enrolled in the school district or charter school.

2. Each cooperative agreement entered into pursuant to this section must include, without limitation:

(a) Provisions specifying the amount of credit to be awarded for the successful completion of the dual credit course;

(b) A requirement that any credits earned by a pupil for the successful completion of a dual credit course must be applied toward earning a credential, certificate, or degree, as applicable, at the community college, state college or university that provides the dual credit course;

(c) An explanation of the manner in which the tuition for the dual credit course will be paid, including, without limitation, whether:

**MEMORANDUM OF UNDERSTANDING BETWEEN
GREAT BASIN COLLEGE AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

(1) The school district or charter school will pay all or a portion of the tuition for the dual credit course;

(2) A pupil is responsible for paying all or a portion of the tuition for the dual credit course;

(3) Grants from the Department are available and will be applied to pay all or a portion of the tuition for the dual credit course; and

(4) Any other funding source, including federal funding sources or sources from private entities, will be applied by the school district or charter school to pay all or a portion of the tuition for the dual credit course;

(d) A requirement that the school district or charter school establish an academic program for each pupil enrolled in the dual credit course that includes, as applicable, the academic plan developed for the pupil pursuant to [NRS 388.205](#);

(e) Assignment by the school district or charter school of a unique identification number to each pupil who is enrolled in the dual credit course;

(f) A requirement that the community college, state college or university that provides the dual credit course retain the unique identification number assigned to each pupil pursuant to paragraph (e);

(g) A written consideration and identification of the ways in which a pupil who is enrolled in a dual credit course can remain eligible for interscholastic activities; and

(h) Any other financial or other provisions that the school district or charter school and the community college, state college or university that provides the dual credit course deem appropriate.

3. A community college, state college or university that offers a dual credit course shall provide to the Nevada System of Higher Education and the Department a copy of each cooperative agreement entered into by the community college, state college or university pursuant to subsection 1.

4. The Nevada System of Higher Education and the Department shall retain a copy of each cooperative agreement entered into pursuant to this section.

(Added to NRS by [2017, 444](#))

Concept

During the traditional school day and after regular public school hours, WCSD students may earn dual credit for courses taken at GBC that qualify for college credit from a common menu of courses approved by the Washoe County School District Board of Trustees. WCSD students may enroll in a course at GBC and receive both elective high school and college credit. All appeals may be made, IN ADVANCE, to WCSD Student Accounting. The process for receiving high school credit for a college course is governed by NRS 389.160.

The following guidelines must be applied in all cases:

Courses Available

- College/Community College courses may be taken for college credit only, high school credit only (in the case of remedial college courses), or for dual (high school/college) credit.
- Any course offered through GBC and approved by both the Washoe County Board of Trustees and the Nevada State Board of Education is available for dual credit. Those courses will appear on the List of Approved Dual Credit Courses. The WCSD Department

**MEMORANDUM OF UNDERSTANDING BETWEEN
GREAT BASIN COLLEGE AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

of Curriculum and Instruction will determine course equivalency. Community Service courses are not available for dual credit.

Who may take Dual Credit Courses:

- Dual credit courses are available only to high school freshman, sophomores, juniors, and seniors.

Credit for Dual Credit Courses:

- Only courses on the List of Approved Dual Credit Courses may be taken for dual credit. If a student wishes to take a course that is not on the list, the student may appeal to WCSD Student Accounting prior to taking the course.
- A dual credit course may be applied as either academic or elective high school credit. The courses that are for academic credit are denoted on the WCSD List of Approved Dual Credit Courses. The most up to date list may be found at <https://www.washeschools.net/Page/1976>. Appeals for academic credit may be directed to WCSD Student Accounting.
- Dual credit grades will apply to the student's high school transcript unless the student withdraws the dual credit application by the tenth day of the high school semester.
- The high school student earns 1.0 high school credit per one-semester 3-, 4-, or 5-credit college course.
- The high school student earns 0.5 high school credit per one-semester 1- or 2-credit college course.
- The grade a student earns in a dual credit course will be figured into the student's total high school GPA.
- A dual credit course counts toward the academic load requirement.
- Honors credit may be assigned to all GBC dual credit courses with the exception of physical education.
- Advanced Dual Credit (ADC) may be assigned to any GBC dual credit courses listed as a course receiving ADC credit on the WCSD List of Approved Dual Credit Courses. The WCSD Department of Curriculum and Instruction will make the determination as to what qualifies for an equivalent course.

Process:

- 11th or 12th grade students choosing to take any college course, for college or dual credit, must submit an application online using the GBC Application for Admission. 9th or 10th grade students must complete the GBC Early Admission Form.
- Dual credit will not be awarded retroactively.

Responsibility of the student:

- Request, complete, and submit the appropriate form(s) prior to enrolling in a college class (NRS 389.300);
- High school students are responsible for all expenses incurred by taking a dual credit course and pay regular college tuition, books, and fees for most dual credit courses and are eligible for many college services such as tutoring, counseling, library use, financial aid, etc.
- Meet all college pre-requisites for the dual credit course;
- Provide verification of enrollment in the college course to the high school;
- Abide by all GBC institutional policies and procedures;
- Inform the high school if he/she drops the college class during the semester (college classes

**MEMORANDUM OF UNDERSTANDING BETWEEN
GREAT BASIN COLLEGE AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

dropped anytime within the semester will not have the course posted to the transcript. Students who wish to drop a Dual Credit course which is part of the academic load requirement must consult with his/her counselor to ensure that the academic load requirement is met);

- Request a copy of the college transcript at the end of the semester and present it to the high school registrar before the end of the third week of the next high school semester (Students who do not provide a transcript by this date will not have the course recorded on their transcript. The course will be added to the high school transcript when the transcript is provided);
- Provide his/her own transportation; and
- Determine if dual credit earned through this program will transfer to another institution of higher education.
- If the student has an Individualized Education Plan in the Washoe County School District, notify GBC Transition Outreach to develop an ADA plan for supports offered by GBC.

Responsibility of the WCSD high school:

- Advise the student if the courses will apply to the number of credits required for graduation including developing an academic plan for the student (NRS 389.310(2)(d));
- Enter course number 8405 (1-2 credits)/8406 (3-5 credits) for regular dual credit, 8404 for Honors dual credit, or 8421 for Advanced Dual Credit on the student's schedule;
- Enter the title of the course taken for dual credit;
- Post the dual credit course on the student's high school transcript within 3 weeks of completion of the course. Update the student's high school transcript when presented with a transcript from GBC.
- Consider athletic eligibility based on the grade point average, counting a 3-5 credit GBC class as 1.0 high school credit and thereby counting the course as 2 classes in the grade point average. 1-2 credit classes at GBC count as .5 high school credit and therefore will count as one course and count as 1 class in the grade point average.
- Assign the student the school district's student identification number as a unique identification number.

Responsibility of the College, Community College or University:

- GBC will comply with FERPA regulations.
- GBC will comply with ADA regulations.
- Tuition will be refunded pursuant to the refund policies of GBC if the student elects to drop a course or if the student is administratively dropped.
- Unlike a student's high school, GBC is not required to provide Free Appropriate Public Education for students with disabilities. GBC is required to meet the obligations of the Americans with Disabilities Act and as such will work with a student, if requested, to develop an ADA plan that may or may not include modifications.
- GBC will use the NSHE student identification number as a unique identification number and retain that identification number required by NRS 389.310(2)(e-f).
- Provide an unofficial transcript to the student's high school, with pupil permission, no less than 3 weeks after the end of the term in which the dual credit course was taken.
- Apply credits earned by the pupil for the successful completion of a dual credit course toward earning a credential, certificate, or degree, as applicable, at the community college, state college or university that provides the dual credit course as required by NRS 389.310(2)(b). Remedial courses are not considered dual credit.

**MEMORANDUM OF UNDERSTANDING BETWEEN
GREAT BASIN COLLEGE AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

Program Characteristics

A menu of courses identified by each institution will be offered to the WCSD. These courses will be approved by WCSD Student Accounting, the WCSD Board of Trustees, and the Nevada State Board before being offered to students.

Curriculum and Course-taking Pattern

Students must meet all prerequisites as stated in the University Catalog to enroll in a GBC course. Qualified WCSD students may enroll in up to three courses per academic semester. The curriculum of the college level courses taken by high school students as part of their dual enrollment programs will be the same as regular college students.

Course Selection

Course selection will be made from the WCSD List of Approved Dual Credit Courses offered in Washoe County high schools. WCSD will receive a yearly update of the GBC changes to the course catalog so that we can add/delete/modify courses according to the GBC course catalog.

Review and Update of Course Offerings

By March 1 of each year, GBC will forward any course changes in the course catalog so that we may add/delete/modify courses and have changes approved for the upcoming school year. This list will be subsequently presented by the Senior Director of Student Accounting to the WCSD Board of Trustees and the Nevada State Board of Education for approval.

Signatures:



Great Basin College
President, Joyce Helens

February 10, 2022

Date



Washoe County School District
Superintendent, Kristen McNeill

5/10/2022

Date

**MEMORANDUM OF UNDERSTANDING BETWEEN
WESTERN NEVADA COLLEGE AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

**AGREEMENT AND PROPOSAL FOR THE DELIVERY OF LOWER DIVISION
COURSEWORK TO WASHOE COUNTY HIGH SCHOOLS**

July 1, 2022

The Board of Regents of the Nevada System of Higher Education on behalf of Western Nevada College (WNC) desires to work together with the Washoe County School District (WCSD) to offer college courses that qualify for dual credit to WCSD students at Washoe County high schools during and after public school hours. This agreement shall be effective July 1, 2022, to June 30, 2023, and replaces the agreement dated 2021 and describes the mutual understanding of WNC and WCSD. This agreement will be reviewed, and revisions made as necessary. Any renewal will be subject to further negotiation and agreement.

The following statute supplies the legislative mandate for dual credit (NRS. 389.160):

NRS 389.160 Credit toward graduation from high school for courses taken at community college, state college or university.

1. A pupil enrolled in high school, including, without limitation, a pupil enrolled in grade 9, 10, 11 or 12 in a charter school or a pupil enrolled in a program designed to meet the requirements of an adult standard diploma, who successfully completes a course of education offered by a community college, state college or university in this State which has been approved pursuant to subsection 2, must be allowed to apply the credit received for the course so completed to the total number of credits required for graduation from the high school or the charter school in which the pupil is enrolled or the credits required for receipt of an adult standard diploma, as applicable.

2. With the approval of the State Board, the board of trustees of each county school district and the governing body of each charter school shall prescribe the courses for which credits may be received pursuant to subsection 1, including occupational courses for academic credit, and the amount of credit allowed for the completion of those courses.

3. The State Board must not unreasonably limit the number of dual credit courses in which a pupil may enroll or for which a pupil may receive credit.

(Added to NRS by [1989, 1089](#); A [1991, 1700](#); [1993, 103](#); [1999, 3313](#); [2007, 1997](#); [2017, 445](#)) And

NRS 389.310 Cooperative agreements with certain entities to offer dual credit courses; copy of agreement to be provided to Nevada System of Higher Education and the Department.

1. Each school district and charter school shall enter into cooperative agreements with one or more community colleges, state colleges and universities to offer dual credit courses to pupils enrolled in the school district or charter school.

2. Each cooperative agreement entered into pursuant to this section must include, without limitation:

(a) Provisions specifying the amount of credit to be awarded for the successful completion of the dual credit course;

(b) A requirement that any credits earned by a pupil for the successful completion of a dual credit course must be applied toward earning a credential, certificate, or degree, as applicable, at the community college, state college or university that provides the dual credit course;

(c) An explanation of the manner in which the tuition for the dual credit course will be paid, including, without limitation, whether:

**MEMORANDUM OF UNDERSTANDING BETWEEN
WESTERN NEVADA COLLEGE AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

(1) The school district or charter school will pay all or a portion of the tuition for the dual credit course;

(2) A pupil is responsible for paying all or a portion of the tuition for the dual credit course;

(3) Grants from the Department are available and will be applied to pay all or a portion of the tuition for the dual credit course; and

(4) Any other funding source, including federal funding sources or sources from private entities, will be applied by the school district or charter school to pay all or a portion of the tuition for the dual credit course;

(d) A requirement that the school district or charter school establish an academic program for each pupil enrolled in the dual credit course that includes, as applicable, the academic plan developed for the pupil pursuant to NRS 388.205;

(e) Assignment by the school district or charter school of a unique identification number to each pupil who is enrolled in the dual credit course;

(f) A requirement that the community college, state college or university that provides the dual credit course retain the unique identification number assigned to each pupil pursuant to paragraph (e);

(g) A written consideration and identification of the ways in which a pupil who is enrolled in a dual credit course can remain eligible for interscholastic activities; and

(h) Any other financial or other provisions that the school district or charter school and the community college, state college or university that provides the dual credit course deem appropriate.

3. A community college, state college or university that offers a dual credit course shall provide to the Nevada System of Higher Education and the Department a copy of each cooperative agreement entered into by the community college, state college or university pursuant to subsection 1.

4. The Nevada System of Higher Education and the Department shall retain a copy of each cooperative agreement entered into pursuant to this section.

(Added to NRS by 2017, 444)

Concept

During the traditional school day and after regular public school hours, WCSD students may earn dual credit for courses taken at WNC that qualify for college credit from a common menu of courses approved by the Washoe County School District Board of Trustees. WCSD students may enroll in a course at WNC and receive both elective high school and college credit. All appeals may be made, IN ADVANCE, to WCSD Student Accounting. The process for receiving high school credit for a college course is governed by NRS 389.160.

The following guidelines must be applied in all cases:

Courses Available

- College/Community College courses may be taken for college credit only, high school credit only (in the case of remedial college courses), or for dual (high school/college) credit.

**MEMORANDUM OF UNDERSTANDING BETWEEN
WESTERN NEVADA COLLEGE AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

- Any course offered through WNC and approved by both the Washoe County Board of Trustees and the Nevada State Board of Education is available for dual credit. Those courses will appear on the WCSD List of Approved Dual Credit Courses. The WCSD Department of Curriculum and Instruction will determine course equivalency. Community Service courses are not available for dual credit.

Who may take Dual Credit Courses:

- Dual credit courses are available only to high school freshman, sophomores, juniors, and seniors.

Credit for Dual Credit Courses:

- Only courses on the WCSD List of Approved Dual Credit Courses may be taken for dual credit. If a student wishes to take a course that is not on the list, the student may appeal to WCSD Student Accounting prior to taking the course.
- A dual credit course may be applied as either academic or elective high school credit. The courses that are for academic credit are denoted on the WCSD List of Approved Dual Credit Courses. The most up to date list may be found at <https://www.washoeschools.net/Page/1976>. Appeals for academic credit may be directed to WCSD Student Accounting.
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- The high school student earns 1.0 high school credit per one-semester 3-, 4-, or 5-credit college course.
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- The grade a student earns in a dual credit course will be figured into the student's total high school GPA.
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- Advanced Dual Credit (ADC) may be assigned to any WNC dual credit courses listed as a course receiving ADC credit on the WCSD List of Approved Dual Credit Courses. The WCSD Department of Curriculum and Instruction will make the determination as to what qualifies for an equivalent course.

Process:

- 11th or 12th grade students choosing to take any college course, for college or dual credit, must submit an application online using the WNC Application for Admission. 9th or 10th grade students must complete the WNC Early Admission Form.
- Dual credit will not be awarded retroactively.

Responsibility of the student:

- Request, complete, and submit the appropriate form(s) prior to enrolling in a college class (NRS 389.300);
- High school students are responsible for all expenses incurred by taking a dual credit course and pay regular college tuition, books, and fees for most dual credit courses and are eligible for many college services such as tutoring, counseling, library use, financial aid, etc.

**MEMORANDUM OF UNDERSTANDING BETWEEN
WESTERN NEVADA COLLEGE AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

- Meet all college pre-requisites for the dual credit course;
- Provide verification of enrollment in the college course to the high school;
- Abide by all WNC institutional policies and procedures;
- Inform the high school if he/she drops the college class during the semester (college classes dropped anytime within the semester will not have the course posted to the transcript. Students who wish to drop a Dual Credit course which is part of the academic load requirement must consult with his/her counselor to ensure that the academic load requirement is met);
- Request a copy of the college transcript at the end of the semester and present it to the high school registrar before the end of the third week of the next high school semester (Students who do not provide a transcript by this date will not have the course recorded on their transcript. The course will be added to the high school transcript when the transcript is provided);
- Provide his/her own transportation; and
- Determine if dual credit earned through this program will transfer to another institution of higher education.
- If the student has an Individualized Education Plan in the Washoe County School District, notify WNC Transition Outreach to develop an ADA plan for supports offered by WNC.

Responsibility of the WCSD high school:

- Advise the student if the courses will apply to the number of credits required for graduation including developing an academic plan for the student (NRS 389.310(2)(d));
- Enter course number 8405 (1-2 credits)/8406 (3-5 credits) for regular dual credit, 8404 for Honors dual credit, or 8421 for Advanced Dual Credit on the student's schedule;
- Enter the title of the course taken for dual credit;
- Post the dual credit course on the student's high school transcript within 3 weeks of completion of the course. Update the student's high school transcript when presented with a transcript from WNC.
- Consider athletic eligibility based on the grade point average, counting a 3-5 credit WNC class as 1.0 high school credit and thereby counting the course as 2 classes in the grade point average. 1-2 credit classes at WNC count as .5 high school credit and therefore will count as one course and count as 1 class in the grade point average.
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Responsibility of the College, Community College or University:

- WNC will comply with FERPA regulations.
- WNC will comply with ADA regulations.
- Tuition will be refunded pursuant to the refund policies of WNC if the student elects to drop a course or if the student is administratively dropped.
- Unlike a student's high school, WNC is not required to provide Free Appropriate Public Education for students with disabilities. WNC is required to meet the obligations of the Americans with Disabilities Act and as such will work with a student, if requested, to develop an ADA plan that may or may not include modifications.
- WNC will use the NSHE student identification number as a unique identification number and retain that identification number required by NRS 389.310(2)(e-f).

**MEMORANDUM OF UNDERSTANDING BETWEEN
WESTERN NEVADA COLLEGE AND
WASHOE COUNTY SCHOOL DISTRICT, 2022-2023**

- Provide an unofficial transcript to the student's high school, with pupil permission, no less than 3 weeks after the end of the term in which the dual credit course was taken.
- Apply credits earned by the pupil for the successful completion of a dual credit course toward earning a credential, certificate, or degree, as applicable, at the community college, state college or university that provides the dual credit course as required by NRS 389.310(2)(b). Remedial courses are not considered dual credit.

Program Characteristics

A menu of courses identified by each institution will be offered to WCSD. These courses will be approved by WCSD Student Accounting, the WCSD Board of Trustees and the Nevada State Board before being offered to students.

Curriculum and Course-taking Pattern

Students must meet all prerequisites as stated in the University Catalog to enroll in a WNC course. Qualified WCSD students may enroll in up to three courses per academic semester. The curriculum of the college level courses taken by high school students as part of their dual enrollment programs will be the same as regular college students.


Course Selection

Course selection will be made from the WCSD List of Approved Dual Credit Courses offered in Washoe County high schools. WCSD will receive a yearly update of the WNC changes to the course catalog so that we can add/delete/modify courses according to the WNC course catalog.

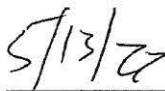
Review and Update of Course Offerings

By March 1 of each year, WNC will forward any course changes in the course catalog so that we may add/delete/modify courses and have changes approved for the upcoming school year. This list will be subsequently presented by the WCSD Senior Director of Student Accounting to the WCSD Board of Trustees and the Nevada State Board of Education for approval.

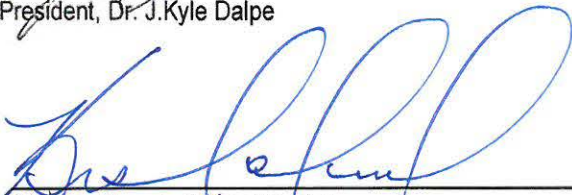
Signatures:



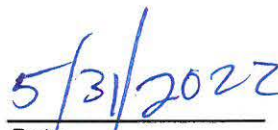
Western Nevada College
President, Dr. J. Kyle Dalpe



Date



Washoe County School District
Superintendent, Kristen McNeill



Date

MEMORANDUM OF UNDERSTANDING
BETWEEN WASHOE COUNTY SCHOOL DISTRICT AND
BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION,
ON BEHALF OF TRUCKEE MEADOWS COMMUNITY COLLEGE,
FOR DELIVERY OF LOWER DIVISION COURSEWORK
TO WASHOE COUNTY HIGH SCHOOL STUDENTS
PURSUANT TO NRS 277

This Interlocal Agreement, herein referred to as "Agreement," made and entered into this 1st day of July, 2022, by and between the Washoe County School District, herein referred to as DISTRICT, and the Board of Regents of the Nevada System of Higher Education, on behalf of Truckee Meadows Community College, herein referred to as TMCC, provides for the administration and operation of the TMCC Jump Start program, located at 7000 Dandini Blvd., Reno, Nevada, owned and operated by TMCC, as well as use of certain facilities owned and operated by the DISTRICT.

This Agreement is established for a two-year period, to expire on June 30, 2024.

This Agreement will be reviewed and revisions made as necessary, any time before the expiration date, with mutual agreement of both entities. Any renewal on or before June 30, 2024 will be subject to further negotiation and agreement.

WITNESSETH:

WHEREAS, DISTRICT and TMCC are mutually committed to promoting student success and improving the college readiness of students, and

WHEREAS, DISTRICT and TMCC are mutually committed to raising the graduation rate of DISTRICT through cooperative programs, and

WHEREAS, DISTRICT and TMCC are mutually interested in students completing college coursework while still in high school,

NOW, THEREFORE, in consideration of the aforementioned premises and the mutual promises, covenants and undertaking set forth herein, the parties agree as follows:

TMCC and DISTRICT desire to work in collaboration to offer lower division college courses to DISTRICT students. This agreement describes the mutual understanding of TMCC and DISTRICT.

SECTION I: Dual Credit

1. Legislative definition governing dual credit coursework for high school students, Nevada Revised Statute (NRS) 389.160:

Credit toward graduation from high school for courses taken at community college or university:

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A pupil enrolled in high school, including, without limitation, a pupil enrolled in grade 9, 10, 11, or 12 in a charter school or a pupil enrolled in a program designed to meet the requirements of an adult standard diploma, who successfully completes a course of education offered by a community college or university in this State which has been approved pursuant to subsection 2, must be allowed to apply the credit received for the course so completed to the total number of credits required for graduation from the high school or the charter school in which the pupil is enrolled or the credits required for receipt of an adult standard diploma, as applicable.

With the approval of the State Board, the board of trustees of each county school district and the governing body of each charter school shall prescribe the courses for which credits may be received pursuant to subsection 1, including occupational courses for academic credit, and the amount of credit allowed for the completion of those courses.

The State Board must not unreasonably limit the number of dual credit courses in which a pupil may enroll or for which a pupil may receive credit.

(Added to NRS by 1989, 1089; A 1991, 1700; 1993, 103; 1999 3313; 2007, 1997; 2017, 445.)

2. Jump Start Concept

College/Community College courses may be taken for college credit only, for dual (high school/college) credit or for personal fulfillment/enjoyment.

DISTRICT students may enroll in an Nevada Department of Education approved dual credit course at Truckee Meadows Community College (TMCC) and receive both high school credit and college credit.

- a. Only Nevada Department of Education approved courses may be used for dual credit (either academic or elective). Academic credit refers to those courses which have been approved by the DISTRICT to meet graduation requirements. All other approved courses will count for elective credit. All dual credit courses must be approved by the DISTRICT Office of Academics, the DISTRICT Board of Trustees, and the Nevada State Board of Education.
- b. During the traditional school day and/or regular public hours, DISTRICT students may enroll in dual credit courses that qualify for college credit from a list of courses approved by the DISTRICT Office of Academics, the DISTRICT Board of Trustees, and the Nevada State Board of Education.
- c. A list of Nevada Department of Education approved dual credit courses is available at <https://www.washoeschools.net/Page/1976>.
- d. Community Service courses are not available for dual credit.

SECTION II: TMCC Jump Start Program

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1. TMCC Course Offerings and District Records
 - a. TMCC shall develop and offer appropriate college courses in which DISTRICT students, grades 9-12, who meet minimum enrollment requirements may enroll in approved dual credit courses to earn college credit which meet high school elective or graduation requirements.
 - b. TMCC will provide DISTRICT annually with changes to the course file so that DISTRICT can submit the changes to the DISTRICT Office of Academics, DISTRICT Board of Trustees, and the Nevada State Board of Education for approval.
 - c. TMCC will provide one unofficial transcript for each student to participating DISTRICT high schools within three weeks after grades are posted at the end of each TMCC academic term. This will only be done for students who have provided written permission to TMCC to release the transcript to the DISTRICT.
2. Jump Start Course Definitions
 - a. Participation
 - i. Individual: Known as “J2,” refers to individual students taking non-cohort dual credit college courses offered through the published TMCC catalog. No special arrangement or consideration is given for time or access in these courses. J2 students are considered dually enrolled.
 - ii. Cohort: This refers to courses arranged for specific groups where high school students are given first priority for enrollment.
 - a) Cohort Group Class: A class reserved for a specific group of high school students, usually at a single high school or targeted to a specific defined group (such as Gifted and Talented students, CTE students, etc.). These courses may be offered at a TMCC or DISTRICT site and can be taught by TMCC faculty or approved WCSD teachers. When taught by a TMCC faculty member, students are considered dually enrolled, when taught by a WCSD approved teacher during regular school day, students are considered concurrently enrolled.
 - b) Cohort Magnet Class: A class reserved for high school students from anywhere across the DISTRICT. These courses may be offered at a TMCC or DISTRICT site.
 - c) Cohort/Public: A class with a specific number of seats reserved for high school students (generally from a specific high school, a specific targeted group, or any DISTRICT high school student) that is also open for enrollment of any TMCC student. These courses, when held on a DISTRICT site, must be scheduled to begin no earlier than 4 pm.
 - b. Content
 - i. Definitions

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- a) Academic: Refers to courses that align with DISTRICT high school academic graduation requirements, to include fine arts and those courses accepted as academic electives.
- b) Career: Refers to technical or skill-based courses that align to Nevada Department of Education high school career and technical education pathways.
- ii. Course Identification & Approval
 - a) TMCC will work with the DISTRICT Curriculum & Instruction Department Director or designee to identify and approve all DISTRICT requests to offer Academic Jump Start cohort classes.
 - b) TMCC will work with the DISTRICT Career & Technical Education Department Director or designee to identify and approve all DISTRICT requests to offer Career Jump Start cohort classes.
 - c) Career Jump Start classes requiring specialized technical facilities will be subject to the terms of the WCSD/TMCC Interlocal Agreement for Joint Technical Use.
 - d) DISTRICT agrees to review and respond to all TMCC requests for course approval within 30 business days.
- 3. Jump Start Student Enrollment
 - a. Jump Start classes are regular college classes. Curriculum and expectations follow the same rigorous standards set by TMCC Academic Departments. Jump Start students are fully responsible for their academic success.
 - b. Jump Start participants will be responsible for completing the required Steps to Enroll for Jump Start which includes:
 - i. submitting a TMCC application for admission,
 - ii. attending a dual credit orientation, and
 - iii. submitting appropriate permission to enroll paperwork.
 - c. Principals or their designee will be responsible for approving all students enrolled in Jump Start courses to ensure the course is appropriate and the student is prepared to be successful.
 - d. Jump Start students will have full access to TMCC support services including the Tutoring and Writing Center.
 - e. TMCC may provide student support for high school students enrolled in TMCC classes, which may include orientation, retention services and assistance with registration and enrollment in college classes.
- 4. Instruction

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- a. Academic Jump Start classes are taught by TMCC college instructors, per course requirement.
 - i. A DISTRICT instructor who meets the TMCC professional requirements for a specific course may be considered by TMCC to receive part-time faculty status for the purposes of offering instruction to Jump Start students during the high school day as part of his/her DISTRICT full- or part-time teaching assignment. This portion of dual credit is called concurrent enrollment.
 - ii. A DISTRICT teacher, who is also part-time faculty for TMCC, may teach a Jump Start course during his/her full- or part-time teaching assignment, upon approval from DISTRICT administration and TMCC.
 - iii. Any DISTRICT instructor who acts as TMCC part-time faculty pursuant to Section 4 of this Agreement must comply with the Nevada System of Higher Education's ("NSHE") COVID-19 vaccination requirements contained in NSHE Code Article 4, Ch. 12.
 - b. Students will be the only point of contact with professors regarding any questions they have. By enrolling at TMCC, students and DISTRICT understand:
 - i. Academic freedom is practiced at TMCC and allows faculty and students to pursue whatever inquiry they feel is important in the classroom without fear of censorship.
 - ii. Students may encounter adult language and images, different philosophical viewpoints and belief systems, as in any college environment.
 - iii. Parents are encouraged to help their students practice important communications skills to best support the student role as the main point of contact for all Jump Start inquiries.
 - c. The grades earned through Jump Start will be a part of student's permanent college record. Students should review TMCC's dates and deadlines carefully and frequently.
 - i. Dropping a class:
 - a) To drop a class students must withdraw from the class by contacting the Jump Start Program in advance of the deadline.
 - b) If dropped after the deadline, the student will have a permanent transcript showing a grade of "W."
 - ii. Students who do not request to be dropped from a course and fail to attend or submit work will receive the grade they earn for the course.
5. Course Fees and Payment
- a. DISTRICT will offer TMCC's Jump Start team an opportunity to receive grant funding from the Education Alliance.

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- i. The amount awarded will be determined by the total amount of funds raised each fall from “Run for Education” and the number of grant requests.
 - ii. These funds, when available, will provide scholarships for tuition and book expenses during the 2022-23, and 2023-24, school years for DISTRICT enrolled students in the TMCC Jump Start Program.
- b. Course Fees: TMCC shall charge the following fees in addition to course registration fees, as established by the NSHE -
- i. For all students:
 - a) A technology fee per credit hour
 - b) Any special fees associated with the course

The following fees are waived for any student participating in the Jump Start Program:

- a) Application fee
 - b) Student Government Association per credit fee
 - c) Health and Sports per credit fee
- ii. Textbook costs shall be the responsibility of the student except when an alternative agreement has been made between TMCC and DISTRICT.
- c. Registration Fees: TMCC and DISTRICT agree to the following fees structure as defined by the statewide agreement -
- i. For regular dual enrolled students, TMCC shall charge \$85 per credit.
 - ii. For students that qualify for free and reduced lunch status upon documentation provided by DISTRICT administration, TMCC shall charge \$58 per credit.
 - iii. For courses taught as a part of concurrent enrollment by a qualified DISTRICT teacher, TMCC shall charge \$75 a course with no additional fees.
- d. Payment for courses shall be an agreement between the Jump Start student and TMCC except in special cases when an alternate arrangement has been made with the DISTRICT.

SECTION III: Facility Use

1. TMCC and DISTRICT recognize that courses considered part of Jump Start may be offered on a TMCC or DISTRICT site. Specifically:
 - a. Jump Start cohort classes (as defined in section II.2.a.ii) may be offered on either a TMCC or DISTRICT site during or after the DISTRICT school day.
 - b. The hours, location and access of Jump Start cohort classes will be mutually agreed on by TMCC, DISTRICT and DISTRICT site administration.

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- c. When Jump Start classes are held on a DISTRICT site, class times and room designations will be the responsibility of DISTRICT site administration in collaboration with TMCC Jump Start team.
2. For Jump Start courses offered at a DISTRICT site, this Memorandum of Understanding serves as a Facility Use Permit Form with the following understandings:
- a. Each semester, a comprehensive list of all planned Jump Start cohort courses, locations and time will be submitted to the DISTRICT no later than the second week of the semester. A final comprehensive list of all active Jump Start cohort courses, locations and times will be submitted to the DISTRICT no later than the end of the end of the second week of the TMCC semester.
 - b. Hours & Access: The hours and access for cohort classes will be mutually agreed upon by TMCC, DISTRICT and DISTRICT site administration.
 - i. TMCC faculty/instructors will have access to the DISTRICT site prior to the beginning of the Jump Start class for orientation and planning purposes.
 - ii. TMCC faculty/instructors will be provided with a primary contact at the DISTRICT site, as well as with classroom keys (when needed), prior to the beginning of the Jump Start class.
 - iii. TMCC faculty/instructors will have access to the DISTRICT classroom for a minimum of 45 hours during the semester.
 - iv. Jump Start cohort classes that are also open to the public may only be offered outside of the regular school day, with a start time after 4 pm unless a special arrangement has been made with the DISTRICT.
 - v. Supervision
 - a) TMCC faculty/instructors will ensure proper supervision of the students and associated activities.
 - b) TMCC faculty/instructors will ensure that students do not loiter or access other parts of the DISTRICT site except as they relate to class.
 - c) TMCC faculty/instructors will follow DISTRICT site policies.
 - c. Facility Cost: The cost of the facility use is covered under the registration fee structure (section II.5.c.) above, except as noted in section c, below.
 - d. Resources Availability and Care
 - i. Equipment & Maintenance
 - a) TMCC faculty/instructors will have access to the equipment located in the classroom and the DISTRICT will maintain such equipment.
 - b) TMCC faculty/instructors will maintain the classroom based on the expectations of the DISTRICT site.

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- c) Any additional equipment needed by the TMCC faculty/instructor to meet class standards is the responsibility of the TMCC faculty/instructor. Permanent installation of equipment must be pre-approved by the DISTRICT and may result in additional fees.
- ii. Storage
 - a) The DISTRICT and TMCC will collaborate to identify appropriate, secure storage for equipment and supplies needed for class, when necessary.
 - b) Any additional furnishings or alterations to existing furnishings must be pre-approved by the DISTRICT and, if supplied or altered by the DISTRICT, may result in additional fees.
- iii. Technology
 - a) The DISTRICT will provide reasonable access to available technology needed for TMCC faculty/instructors to conduct class.
 - b) Any additional technology or computer programs needed by TMCC faculty/instructors must be pre-approved by the DISTRICT prior to installation and may result in an additional fee.

Marketing

The design, content, and distribution of all marketing efforts (i.e., written materials, displays, broadcasts, media releases, announcements, etc.) associated with this partnership will be mutually developed and agreed upon by both parties prior to release/distribution. All promotional materials requiring the use of the TMCC logo shall be approved by the TMCC Marketing and Communications Office via email (marketing@tmcc.edu) prior to being posted or distributed. All promotional materials requiring the use of the District logo shall be approved by the District Marketing Office via email prior to being posted or distributed. TMCC will provide directory student information to the District qualified personnel for targeted marketing only for the purposes and intentions set forth in this Agreement.

SECTION IV: Joint Agreements

1. A joint operating committee of DISTRICT and TMCC personnel will meet at least quarterly to develop and/or review existing structures for Jump Start to ensure compliance with the terms of this agreement, address concerns and plan for the future.
2. TMCC Jump Start Team and DISTRICT Departments of Curriculum & Instruction and Career & Technical Education will work collaboratively to develop processes and procedures for the effective implementation and management of the Jump Start program.

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SECTION V: Hold Harmless

To the extent authorized by law, DISTRICT agrees to indemnify and hold harmless TMCC, its officers, agents, servants or employees, from any damages, costs, or expenses by reason of liability as a result of any negligent act or omission by DISTRICT, or sub-users of DISTRICT, in the operation, supervision, control, or sponsorship of any activity or program upon the TMCC premises.

To the extent authorized by law, TMCC agrees to indemnify and hold harmless DISTRICT, its officers, agents, servants, or employees, from any damages, costs, or expenses by reason of liability as a result of any negligent act or omission by TMCC; or sub-users of TMCC, in the operation, supervision, control, or sponsorship of any activity or program upon DISTRICT premises.

SECTION VI: Insurance

The DISTRICT Board of Trustees shall, at its option, procure and maintain general liability insurance or self-insurance in compliance with NRS Chapter 41.

The Nevada System of Higher Education Board of Regents shall, at its option, procure and maintain general liability insurance or self-insurance in compliance with NRS Chapter 41.

Responsibility of the College, Community College or University:

1. TMCC will comply with FERPA regulations.
2. Tuition will be refunded pursuant to the refund policies of TMCC if the student elects to drop a course or if the student is administratively dropped.

SECTION VII: Amendment

This interlocal agreement may be amended upon mutual consent of the DISTRICT Board of Trustees and the Nevada System of Higher Education Board of Regents, on behalf of TMCC, so long as it is consistent with the law of the State of Nevada.

SECTION VIII: Agreement Term

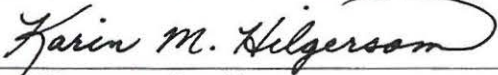
This agreement shall commence on July 1, 2022, and end on June 30, 2024.

SIGNATURE PAGE TO FOLLOW

MEMORANDUM OF UNDERSTANDING
WASHOE COUNTY SCHOOL DISTRICT AND
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FOR DELIVERY OF LOWER DIVISION COURSEWORK TO HIGH SCHOOL STUDENTS
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DISTRICT and TMCC agree and declare that it is their intention that all of the foregoing constitutes the complete and final expression of their agreement.

THE BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION, on behalf of Truckee Meadows Community College:

 Date 5/18/2022
Dr. Karin Hilgersom, President

THE BOARD OF TRUSTEES OF WASHOE COUNTY SCHOOL DISTRICT:

 Date 5/10/2022
Kristen McNeill, Superintendent

**MEMORANDUM OF UNDERSTANDING BETWEEN
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**AGREEMENT AND PROPOSAL FOR THE DELIVERY OF LOWER DIVISION
COURSEWORK TO WASHOE COUNTY HIGH SCHOOLS**

July 1, 2022

The Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada Reno (UNR) desires to work together with the Washoe County School District (WCSD) to offer college courses that qualify for dual credit to WCSD students at Washoe County high schools during and after public school hours. This agreement shall be effective July 1, 2022 to June 30, 2023 and replaces the agreement dated 2021 and describes the mutual understanding of UNR and WCSD. This agreement will be reviewed, and revisions made as necessary. Any renewal will be subject to further negotiation and agreement.

The following statute supplies the legislative mandate for dual credit (NRS. 389.160):

NRS 389.160 Credit toward graduation from high school for courses taken at community college, state college or university.

1. A pupil enrolled in high school, including, without limitation, a pupil enrolled in grade 9, 10, 11 or 12 in a charter school or a pupil enrolled in a program designed to meet the requirements of an adult standard diploma, who successfully completes a course of education offered by a community college, state college or university in this State which has been approved pursuant to subsection 2, must be allowed to apply the credit received for the course so completed to the total number of credits required for graduation from the high school or the charter school in which the pupil is enrolled or the credits required for receipt of an adult standard diploma, as applicable.

2. With the approval of the State Board, the board of trustees of each county school district and the governing body of each charter school shall prescribe the courses for which credits may be received pursuant to subsection 1, including occupational courses for academic credit, and the amount of credit allowed for the completion of those courses.

3. The State Board must not unreasonably limit the number of dual credit courses in which a pupil may enroll or for which a pupil may receive credit.

(Added to NRS by [1989, 1089](#); A [1991, 1700](#); [1993, 103](#); [1999, 3313](#); [2007, 1997](#); [2017, 445](#))

And

NRS 389.310 Cooperative agreements with certain entities to offer dual credit courses; copy of agreement to be provided to Nevada System of Higher Education and the Department.

1. Each school district and charter school shall enter into cooperative agreements with one or more community colleges, state colleges and universities to offer dual credit courses to pupils enrolled in the school district or charter school.

2. Each cooperative agreement entered into pursuant to this section must include, without limitation:

(a) Provisions specifying the amount of credit to be awarded for the successful completion of the dual credit course;

(b) A requirement that any credits earned by a pupil for the successful completion of a dual credit course must be applied toward earning a credential, certificate or degree, as applicable, at the community college, state college or university that provides the dual credit course;

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(c) An explanation of the manner in which the tuition for the dual credit course will be paid, including, without limitation, whether:

(1) The school district or charter school will pay all or a portion of the tuition for the dual credit course;

(2) A pupil is responsible for paying all or a portion of the tuition for the dual credit course;

(3) Grants from the Department are available and will be applied to pay all or a portion of the tuition for the dual credit course; and

(4) Any other funding source, including federal funding sources or sources from private entities, will be applied by the school district or charter school to pay all or a portion of the tuition for the dual credit course;

(d) A requirement that the school district or charter school establish an academic program for each pupil enrolled in the dual credit course that includes, as applicable, the academic plan developed for the pupil pursuant to [NRS 388.205](#);

(e) Assignment by the school district or charter school of a unique identification number to each pupil who is enrolled in the dual credit course;

(f) A requirement that the community college, state college or university that provides the dual credit course retain the unique identification number assigned to each pupil pursuant to paragraph (e);

(g) A written consideration and identification of the ways in which a pupil who is enrolled in a dual credit course can remain eligible for interscholastic activities; and

(h) Any other financial or other provisions that the school district or charter school and the community college, state college or university that provides the dual credit course deem appropriate.

3. A community college, state college or university that offers a dual credit course shall provide to the Nevada System of Higher Education and the Department a copy of each cooperative agreement entered into by the community college, state college or university pursuant to subsection 1.

4. The Nevada System of Higher Education and the Department shall retain a copy of each cooperative agreement entered into pursuant to this section.

(Added to NRS by [2017.444](#))

Concept

During the traditional school day and after regular public school hours, WCSD students may earn dual credit for courses taken at UNR that qualify for college credit from a common menu of courses approved by the Washoe County School District Board of Trustees. WCSD students may enroll in a course at UNR and receive both elective high school and college credit. All appeals may be made, IN ADVANCE, to WCSD Student Accounting. The process for receiving high school credit for a college course is governed by NRS 389.160.

The following guidelines must be applied in all cases:

Courses Available

- College/Community College courses may be taken for college credit only, high school credit only (in the case of remedial college courses), or for dual (high school/college) credit.

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- Any course offered through UNR and approved by both the Washoe County Board of Trustees and the Nevada State Board of Education is available for dual credit. Those courses will appear on the WCSD List of Approved Dual Credit Courses. The WCSD Department of Curriculum and Instruction will determine course equivalency. Community Service courses are not available for dual credit.

Who may take Dual Credit Courses:

- Dual credit courses are available only to high school freshman, sophomores, juniors and seniors.

Credit for Dual Credit Courses:

- Only courses on the WCSD List of Approved Dual Credit Courses may be taken for dual credit. If a student wishes to take a course that is not on the list, the student may appeal to WCSD Student Accounting prior to taking the course.
- A dual credit course may be applied as either academic or elective high school credit. The courses that are for academic credit are denoted on the WCSD List of Approved Dual Credit Courses. The most up to date list may be found at <https://www.washoeschools.net/Page/1976>. Appeals for academic credit may be directed to WCSD Student Accounting.
- Dual credit grades will apply to the student's high school transcript unless the student withdraws the dual credit application by the tenth day of the high school semester.
- The high school student earns 1.0 high school credit per one-semester 3-, 4-, or 5-credit college course.
- The high school student earns 0.5 high school credit per one-semester 1- or 2-credit college course.
- The grade a student earns in a dual credit course will be figured into the student's total high school GPA.
- A dual credit course counts toward the academic load requirement.
- Honors credit may be assigned to all UNR dual credit courses with the exception of physical education.
- Advanced Dual Credit (ADC) may be assigned to any UNR dual credit courses listed as a course receiving ADC credit on the WCSD List of Approved Dual Credit Courses. The WCSD Department of Curriculum and Instruction will make the determination as to what qualifies for an equivalent course.

Process:

- 11th or 12th grade students choosing to take any college course, for college or dual credit, must submit an application online using the UNR Application for Admission. 9th or 10th grade students must complete the UNR Early Admission Form.
- Dual credit will not be awarded retroactively.

Responsibility of the student:

- Request, complete, and submit the appropriate form(s) prior to enrolling in a college class (NRS 389.300);
- High school students are responsible for all expenses incurred by taking a dual credit course and pay regular college tuition, books, and fees for most dual credit courses and are eligible for many college services such as tutoring, counseling, library use, financial aid, etc.

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- Meet all college pre-requisites for the dual credit course;
- Provide verification of enrollment in the college course to the high school;
- Abide by all UNR institutional policies and procedures;
- Inform the high school if he/she drops the college class during the semester (college classes dropped anytime within the semester will not have the course posted to the transcript. Students who wish to drop a Dual Credit course which is part of the academic load requirement must consult with his/her counselor to ensure that the academic load requirement is met);
- Request a copy of the college transcript at the end of the semester and present it to the high school registrar before the end of the third week of the next high school semester (Students who do not provide a transcript by this date will not have the course recorded on their transcript. The course will be added to the high school transcript when the transcript is provided);
- Provide his/her own transportation; and
- Determine if dual credit earned through this program will transfer to another institution of higher education.
- If the student has an Individualized Education Plan in the Washoe County School District, notify UNR Transition Outreach to develop an ADA plan for supports offered by UNR.

Responsibility of the WCSD high school:

- Advise the student if the courses will apply to the number of credits required for graduation including developing an academic plan for the student (NRS 389.310(2)(d));
- Enter course number 8405 (1-2 credits)/8406 (3-5 credits) for regular dual credit, 8404 for Honors dual credit, or 8421 for Advanced Dual Credit on the student's schedule;
- Enter the title of the course taken for dual credit;
- Post the dual credit course on the student's high school transcript within 3 weeks of completion of the course. Update the student's high school transcript when presented with a transcript from UNR.
- Consider athletic eligibility based on the grade point average, counting a 3-5 credit UNR class as 1.0 high school credit and thereby counting the course as 2 classes in the grade point average. 1-2 credit classes at UNR count as .5 high school credit and therefore will count as one course and count as 1 class in the grade point average.
- Assign the student the school district's student identification number as a unique identification number

Responsibility of the College, Community College or University:

- UNR will comply with FERPA regulations.
- UNR will comply with ADA regulations.
- Tuition will be refunded pursuant to the refund policies of UNR if the student elects to drop a course or if the student is administratively dropped.
- Unlike a student's high school, UNR is not required to provide Free Appropriate Public Education for students with disabilities. UNR is required to meet the obligations of the Americans with Disabilities Act and as such will work with a student, if requested, to develop an ADA plan that may or may not include modifications.
- UNR will use the NSHE student identification number as a unique identification number and retain that identification number required by NRS 389.310(2)(e-f).
- Provide an unofficial transcript to the student's high school, with pupil permission, no less than 3 weeks after the end of the term in which the dual credit course was taken.

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- Apply credits earned by the pupil for the successful completion of a dual credit course toward earning a credential, certificate, or degree, as applicable, at the community college, state college or university that provides the dual credit course as required by NRS 389.310(2)(b). Remedial courses are not considered dual credit.

Program Characteristics

A menu of courses identified by each institution will be offered to WCSD. These courses will be approved by WCSD Student Accounting, the WCSD Board of Trustees and the Nevada State Board before being offered to students.

Curriculum and Course-taking Pattern

Students must meet all prerequisites as stated in the University Catalog to enroll in a UNR course. Qualified WCSD students may enroll in up to three courses per academic semester. The curriculum of the college level courses taken by high school students as part of their dual enrollment programs will be the same as regular college students.

Course Selection


Course selection will be made from the WCSD List of Approved Dual Credit Courses offered in Washoe County high schools. WCSD will receive a yearly update of the UNR changes to the course catalog so that we can add/delete/modify courses according to the UNR course catalog.

Review and Update of Course Offerings

By March 1 of each year, UNR will forward any course changes in the course catalog so that we may add/delete/modify courses and have changes approved for the upcoming school year. This list will be subsequently presented by the WCSD Senior Director of Student Accounting to the WCSD Board of Trustees and the Nevada State Board of Education for approval.

Signatures:

Board of Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno



University of Nevada Reno
President, Brian Sandoval

February 23, 2022

Date

Washoe County School District



Washoe County School District
Superintendent, Kristen McNeill

5/10/2022

Date