



**STATEWIDE COUNCIL FOR THE COORDINATION OF  
THE REGIONAL TRAINING PROGRAMS**

**MEETING MINUTES**

WEDNESDAY SEPTEMBER 28, 2022

1:00 P.M.

| Office                  | Address              | City        | Meeting Room |
|-------------------------|----------------------|-------------|--------------|
| Department of Education | 2080 E. Flamingo Rd. | Las Vegas   | Board Room   |
| Department of Education | 700 E Fifth St.      | Carson City | Board Room   |
| Department of Education | Virtual/Livestream   | N/A         | N/A          |

**COUNCIL MEMBERS PRESENT**

**via video conference**

Adam Young  
Andre Ponder  
Brent Husson  
Jennifer Black

**In Las Vegas**

Arthur "AJ" Adams

**DEPARTMENT STAFF PRESENT**

**via video conference**

David Brancamp

**In Las Vegas**

KellyLynn Charles  
Mindy Montoya

**AUDIENCE IN ATTENDANCE**

**via video conference**

Sara Cunningham, Director Northwestern Nevada Regional Professional Development Program  
Chelli Smith, Director Southern Nevada Regional Professional Development Program  
Annie Hicks, Assistant Director of the Northeastern Regional Professional Development Program  
Jerrad Barczyszyn, Assistant Director of the Southern Nevada Regional Professional Development Program

**1: CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE**

The meeting of the Statewide Council for the Coordination of the Regional Training Programs Council was called to order by Chair Young at 1:11 p.m. on September 28, 2022. Quorum was established. Chair Young led the Pledge of Allegiance.

**2: PUBLIC COMMENT #1**

No in-person public comment in the Las Vegas boardroom or Carson City boardroom.

**3: INFORMATION, DISCUSSION, AND POSSIBLE ACTION REGARDING THE POSSIBLE APPROVAL OF THE APRIL 4, 2022 MEETING MINUTES**

Member Young explained that the April 4, 2022 meeting minutes were attached to the meeting materials on the Nevada Department of Education’s website.

**Member Husson motioned to approve the minutes from the April 4, 2022 meeting. Seconded by Member Adams. No discussion. No opposed. Motion carried.**

**4: INTRODUCTIONS OF NDE STAFF, COUNCIL MEMBERS AND RPDP DIRECTORS**

Adam Young introduced himself as Superintendent of White Pine County School District. Brent Husson introduced himself as the founder of Nevada Succeeds, a non-profit organization. Arthur “AJ” Adams introduced himself as the principal of Sunrise Mountain High School in Clark County School District. Jennifer Black introduced herself as the principal of Lincoln Elementary in Clark County School District. Chelli Smith introduced herself as the director of Southern Nevada RPDP. Sara Cunningham introduced herself as the director of the Northwest region. Annie Hicks introduced herself as the assistant director of the Northeastern RPDP. Jerrad Barczyszyn introduced himself as the assistant director of the Southern Nevada RPDP. David Brancamp introduced himself as the director of the Office of Standards and Instructional Support. He explained he was stepping in for Dr. Crawford who could not attend. KellyLynn Charles introduced herself as an educational professional for the Nevada Department of Education. KellyLynn explained she is filling in for Heather who could not attend. Mindy Montoya introduced herself as an Administrative Assistant III supporting the Deputy Superintendent Jonathan Moore and Standards and Instructional Support Director, Dave Brancamp.

**5: INFORMATION, DISCUSSION, AND POSSIBLE ACTION REGARDING BUDGET AMENDMENTS PURSUANT TO NRS 391A.130**

Chair Adam Young invited RPDP members to provide additional information. Sarah Cunningham explained that there was an amendment to the budget submitted. Sarah met with the governing board last month. She described the situation as a salary line that was not able to be filled in Churchill County. She explained that the money was reallocated to an independent contractor. This is the amendment proposed. Adam Young invited members of the council to ask any questions to the RPDP members about this amendment. No questions were asked.

**Member Black made a motion to approve item #5. Seconded by Member Husson. Motion carried.**

**6: INFORMATION, DISCUSSION, AND POSSIBLE ACTION of the RPDP ANNUAL REPORTS**

Chair Adam Young invited RPDP directors to comment on this item. Chelli Smith explained that all reports are complete and provide additional information including the scope of RPDP’s work. She ensured that the RPDP directors met together and discussed the reports. Chelli Smith gave an invitation for questions. Adam Young confirmed that the reports are thorough, and the reports are posted on the NDE website. On behalf of the council, Adam Young expressed gratitude to RPDP the directors for the reports. No questions or comments were made from the council members.

**Member Husson made a motion to approve RPDP annual reports. Seconded by Member Adams. Motion carried.**

## **7: INFORMATION AND DISCUSSION OF GOALS**

Chair Adam Young discussed the \$100,000 allocated to this council. He explained that in the past it has been split three-ways between the different RPDP groups. He recalled that a few years ago this same council had a discussion about better efficiency and use of those funds and the council could put those through the grant process. Adam Young explained that the goals have been the following: develop the grant proposal, approve the grant proposal, hear from those who are submitting for the \$100,000, looking at the results, and make decisions based on that. Adam Young opened the conversation for discussion of goals.

Member Brent Husson explained that Chair Adam Young’s discussion of goals is accurate. Member Brent Husson discussed that previously these funds were allocated on a “percent basis” and then given to school districts to fund teachers to attend professional development led meetings. He continued by talking about the organizations who won the bids and how they have done things differently and it has been about three years since this different funding system has been in place. Since it has been a few years, he suggested that the council start hearing reports not only on how many people it is impacting but getting more feedback on what those trainings have meant for bettering the classroom, teaching, leadership, and other outcomes.

Member Brent Husson expressed understanding that this is tough data to produce, but it is possible. He explained that we have had some people come after the training and give testimonials of effectiveness. Testimonials given always seemed positive. He mentioned quantifying the data and how it could be quantified. There is a group that will be coming and reporting metrics on this data. Member Brent Husson admitted that these RPDP meetings are infrequent, and ideas do get lost, but it is a good reminder to think about why the council has control over this money.

Chair Adam Young thanked Member Brent Husson for his remarks. Member Arthur “AJ” Adams asked Chair Adam Young if there has been a discussion about the \$100,000 and if the council has requested more. Chair Adam Young explained that the \$100,000 is a fixed amount with 33% to each RPDP and it comes directly to the council. He continued by saying the council has not made any revision to that amount of money.

Chair Young talked about how the statute is not clear on how the \$100,000 is supposed to be used. In the statute is written that the money is to be supportive to the council. Chelli Smith confirmed Chair Young’s comments. She indicated that each RPDP currently gets 33% of that money. Member Brent Husson also confirmed that the \$100,000 is a fixed amount, but in the past, they did have small discussions about possibly asking for more funds. At the time of that discussion, they felt like it was more important to discuss the best way to allocate it. He explained that the discussion about the funds to increase was more political and the legislative process wasn’t something they wanted to lobby.

Member Adams was satisfied with these answers. David Brancamp confirmed that this council could make the request for additional funds because the funds are set by the legislatures every two years.

Chair Young explained that the goal of the council has been to provide opportunities for building leadership capacity. Chair agreed that he wants NASA and the Public Education Foundation to come back with quantifiable data. Chair mentioned he is pleased with the innovation that has taken place. He would like to save agenda item #7 for another time after more feedback is obtained. Chair opened this topic to the group.

Member Jennifer Black asked for more clarification on how the funds are used. Chair Young explained that the funds are to be used for administrative support such as leadership development and capacity building among the educational estates. Chair Young clarified that aspiring educational leaders, aspiring principals, current principals, and district office personnel have been the individuals who benefit from this training.

Member Jennifer Black thanked Chair Young for the clarification and mentioned that there are a lot of opportunities for teachers to attend trainings in CCSD, but there is less for administrators. Member Husson agreed with the goal that Chair Young mentioned above. Chair explained that the council will continue with what is written in the statute. No motion made.

**8: INFORMATION, DISCUSSION, AND POSSIBLE ACTION REGARDING THE RELEASE OF REQUEST FOR PROPOSALS FOR ADMINISTRATIVE FUNDS**

David Brancamp reminded members that the materials for this item were included in the materials for the meeting in August. He explained that the proposal deadline recommendation from Dr. Crawford. The recommendation was to have a submission deadline of October 27, 2022. The adjustments are located in a PDF shared with all members. Presentation of materials will be given at the November and December 2022 meetings. Chair Young agreed with this.

**Member Black made a motion to approve this item and Member Adams seconded the motion. Motion carried.**

**9: INFORMATION, DISCUSSION, AND POSSIBLE ACTION REGARDING FUTURE MEETING DATES**

Chair Young mentioned that this meeting was difficult to schedule. He would like to use a poll to schedule with the council. David Brancamp confirmed he will speak to Dr. Crawford about utilizing a poll to schedule the upcoming meetings.

**10: FUTURE AGENDA ITEMS**

Chair Young discussed making a proposal based on the request for proposals to be approved. Chair Young invited the council to bring up any other future agenda items. No other agenda items were mentioned.

**11: PUBLIC COMMENT #2**

No in-person public comment in the Las Vegas boardroom or Carson City boardroom.

**12: ADJOURNMENT**

With no objections, Chair Young adjourned the RPDP meeting at 2:00 P.M.