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MEMORANDUM

TO: All District and Charter School Curriculum Directors

FROM: Dr. Jonathan Moore, Deputy Superintendent for Student Achievement

DATE: August 16, 2021

SUBJECT: Senate Bill 160 – Dual Credit Guidance

With the passage of Senate Bill (SB) 160 during the 81st Session of the Nevada State Legislature (2021), dual credit courses have been expanded to include courses from institutions of higher education (IHE) outside of the state of Nevada, provided the course(s) is not offered at an IHE within Nevada. This memo outlines the new guidelines and key changes that [SB 160](#) brings to the approval process for dual credit courses.

New Guidelines and Key Changes

The proposed dual credit course offered by an out-of-state accredited IHE must be a course **not** offered by any Nevada System of Higher Education (NSHE) institution. The delivery method for instruction in each course is not detailed in SB 160, nor in the Nevada Administrative Code (NAC) related to Nevada Revised Statute (NRS) 389.160. If the course is offered in the state of Nevada by any NSHE institution, then that same course offered out-of-state, even in an alternative format, may **not** be considered for dual credit approval.

Please note that the following course types will **not** be approved, and any submission including these course types in the application packet will cause a delay in the review process.

- Remedial and developmental courses (i.e., no course(s) with a code under 100).
- Course(s) that are deemed inappropriate for high school students due to the content being of a mature nature.
- Courses such as internships and special topics are not allowable due to a lack of connection to the Nevada Academic Content Standards.
- Physical Education (PE) activity classes such as yoga, basketball, and weightlifting.
- Any course that does not lead to the completion of a credential, certificate, and/or degree.

The following must be submitted to Mary Holsclaw, Education Programs Professional, Office of Standards and Instructional Supports at mholsclaw@doe.nv.gov to begin the dual credit approval process. All items must be formatted to be compliant with the Americans with Disabilities Act (ADA) at the time of submission. Should any items(s) be missing or incomplete, there will be a delay in the process that may cause the request to be submitted at a later date to the Nevada State Board of

Education.

- Letter of intent (to include the name(s) of the higher education institutions)
- A copy of the cooperative agreement or Memo of Understanding (MOU) between the local district(s) and/or charter school and the IHE
- List of proposed courses
- Supporting documentation for proposed course list: course descriptions, syllabus, etc.

The Nevada Department of Education appreciates the input, cooperation, and patience of our colleagues as we begin this endeavor, and we know that our collective efforts will yield positive results for our students, our educators, and Nevada's education system well into the future.

Should you have any questions, please reach out to Mary Holsclaw, Education Programs Professional, at mholsclaw@doe.nv.gov, or Dave Brancamp, Director of the Office of Standards and Instructional Support at: dbrancamp@doe.nv.gov