

## Dual Enrollment Credit Request

- Letter of Intent
- MOU: Cooperative Agreement for Specific Enrollment Types
- List of Courses
- Board Approval minutes

May 24, 2022

RE: Letter of Intent

To whom it may concern,

The intent of Odyssey Charter Schools of Nevada is to offer dual enrollment classes. Odyssey Charter Schools of Nevada plans to partner with Western Nevada College to offer concurrent enrollment courses. The dual credit courses will include: US History 101; US History 102; Political Science 101; Economics 100; and Mathematics 124.

Through Western Nevada College's Affiliation Program, Odyssey Charter High School teachers will co-teach with Western Nevada College professors to provide college level content and curriculum. Odyssey Charter High School and Western Nevada College are committed to promoting student success through fostering diverse and inclusive learning experiences.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Lorenz", written in a cursive style.

Tim Lorenz  
Superintendent of Schools  
Odyssey Charter Schools of Nevada

## **Cooperative Agreement for Specific Dual Enrollment Types**

### **ODYSSEY CHARTER SCHOOL OF NEVADA**

This Cooperative Agreement is made and entered into by and between the Board of Regents of the Nevada System of Higher Education, on behalf of Western Nevada College (hereinafter "**WNC**"), and ODYSSEY CHARTER SCHOOL OF NEVADA.

#### **Concurrent Enrollment**

Whereas, WNC offers concurrent enrollment, Students enroll in dual enrollment courses taught by WNC approved high school teachers in a secondary environment.

1. The high school teacher agrees to become an affiliate with WNC.
2. High School teachers do not receive payment from WNC.
3. For the 2022-2023 all NSHE institutions will charge \$75 per course for concurrent enrollment courses with no additional student and/or special course fee.

#### **AGREEMENT**

WNC and ODYSSEY CHARTER SCHOOL OF NEVADA agree that qualified high school students may participate in WNC Concurrent Enrollment on the terms set forth below.

1. ODYSSEY CHARTER SCHOOL OF NEVADA students who successfully complete WNC courses will earn the amount of credit typically awarded to college students who successfully complete WNC courses, which is generally 3 credits per course.
2. Any credits earned by a pupil for the successful completion of a dual credit course will be applied toward earning a credential, certificate or degree.
3. WNC and ODYSSEY CHARTER SCHOOL OF NEVADA agree that: (a) ODYSSEY CHARTER SCHOOL OF NEVADA will pay 100% of the tuition and fees incurred for the Fall 2022 and Spring 2023 semesters; (b) and ODYSSEY CHARTER SCHOOL OF NEVADA will pay for required textbooks.
4. The school district or charter school shall establish an academic program for each pupil enrolled in the dual credit course that includes, as applicable, the academic plan developed for the pupil pursuant to NRS 388.205.

5. The school district or charter school shall assign a unique identification number to each pupil who is enrolled in the dual credit course. That unique identification number may be the unique identifier assigned by WNC.
6. WNC shall retain the unique identification number assigned to each pupil.
7. A pupil enrolled in a dual credit course shall remain eligible for interscholastic activities at his or her high school or charter school, and the school district or charter school shall identify how a pupil enrolled in a dual credit course can participate in interscholastic activities.
8. WNC shall provide a copy of this Cooperative Agreement to the Nevada System of Higher Education and to the Nevada State Board of Education, and the Nevada System of Higher Education shall retain a copy of this Cooperative Agreement.
9. ODYSSEY CHARTER SCHOOL OF NEVADA employees will not be physically present on any property owned or operated by the Nevada System of Higher Education or WNC for the purposes of performing any work pursuant to this agreement.

#### **Dual Credit/Fast Track**

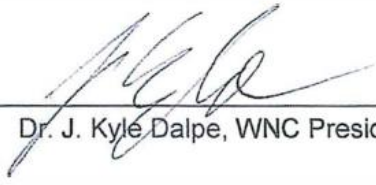
Whereas, a high school student enrolls independently in a WNC course that is not offered through a formally established dual enrollment program and taught by a WNC instructor.

1. ODYSSEY CHARTER SCHOOL OF NEVADA agrees to pay 100% of tuition and fees incurred for Fall 2022 and Spring 2023 semesters.
2. Students enrolled in dual or concurrent enrollment courses and/or programs will not be charged an application fee.

This Agreement will terminate at the conclusion of the then current academic term, unless sooner terminated by either party at the conclusion of an academic year on 30 days' written notice.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and intend that it be effective on the last date written below.

The Board of Regents of the Nevada System of Higher Education, on behalf of Western Nevada College

By:   
Dr. J. Kyle Dalpe, WNC President

Date: 5/23/22

ODYSSEY CHARTER SCHOOL OF NEVADA

By:   
Tim Lorenz, Superintendent of Schools

Date: 5/27/22

**List of Courses**

Subject	WNC Course Number	WNC Credits	WNC Course Title	Odyssey Course Title	Odyssey Course Number	High School Credit	GPA Bonus Points
Social Studies	ECON 100	3	Introduction to Economics	Dual Credit-ECON 100	TBD	Economics 1 Credit	TBD
Social Studies	HIST 101	3	History 101- United States History to 1877	Dual Credit-HIST 101	4170	Arts/ Humanity /CTE 1 Credit	Regular Credit
Social Studies	HIST 102	3	History 102- United States History since 1877	Dual Credit-HIST 102	41714	US History Comprehensive 1 Credit	Bonus Points Honors Course .025
Social Studies	PSC 101	3	Political Science 101- Introduction to American Politics	Dual Credit-PSC 101	42414	American Government 1 Credit	Bonus Points Honors Course .025
Math	Math 124	2	Math 124 – College Algebra	Dual Credit -Math 124	2280	Math 1 Credit	Bonus Points Honors Course .025

# Odyssey Charter Schools Public Board of Directors Meeting

2251 South Jones Blvd.

Las Vegas, NV 89146

Phone: (702) 257-0578

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E-mail: [Odyssey@odysseyk12.org](mailto:Odyssey@odysseyk12.org)

**Monday May 23, 2022**

## Minutes

### Open Session – 5:00 PM

Call to Order:

Time: 5:00p.m.

**1. Roll Call**

**Michelle Battle – Board Secretary**

**Absent/Present**

**Board Members:**

Alan Diskin

Present

Richard Douglas

Present

Larry Moulton

Absent

Sue Huff

Present

Sharon Rushforth

Present

Claudia Galvan

Absent

Serena Guimarey

Absent

**Staff:**

Tim Lorenz

Present

Superintendent of Schools

Shelli Guthrie

Absent

Executive Director of School Operations

Gerry Born

Absent

Elementary School Principal

Dr. Julie Charles

Present

Middle School Principal

Derek Stafford

Absent

High School Principal

Robert Handwerker

Present

Director of Business & Finance Services

Stephanie Han

Present

Director of Human Resources

Nancy Herrod

Present

Director of Federal Programs

Michelle Battle

Present

Board Secretary

<b>2. Pledge of Allegiance:</b>	Alan Diskin
<b>3. Introduce Guests:</b>	Rebecca Fitzgerald
<b>For Possible Action:</b>	<b>4. Accept Agenda</b>
Motion:	Richard Douglas
2 <sup>nd</sup> :	Sharon Rushforth
Board Discussion:	The agenda was reviewed and approved.
Vote:	Unanimous
<b>Discussion / Information:</b>	<b>5. Public Comments - None</b>
<i>(Please limit comments to three minutes)</i> <i>Action may not be taken on the matters discussed during this period until specifically included on an agenda as an action item.</i>	
<b>6. Superintendent's Report</b>	
<b>1. Superintendent's Report</b> <ul style="list-style-type: none"> <li>● <b>Odyssey Updates</b> <ul style="list-style-type: none"> <li>○ Principal Report of data related to student discipline</li> <li>○ COVID -19 Updates</li> <li>○ Title I Updates</li> <li>○ Title III Updates</li> </ul> </li> <li>● <b>Student Progress</b> <ul style="list-style-type: none"> <li>○ HS</li> <li>○ MS</li> <li>○ ES</li> </ul> </li> <li>● <b>Finances</b></li> <li>● <b>Personnel</b></li> <li>● <b>Building and Tenant Improvements</b></li> </ul>	
<b>For Possible Action:</b>	<b>7. Approval of April's Minutes</b>  <i>Attachment #1</i>
Motion:	Sue Huff
2 <sup>nd</sup> :	Sharon Rushforth
Board Discussion:	The minutes were reviewed and approved.
Vote:	unanimous
<b>For Possible Action:</b>	<b>8. Approval of RubinBrown External Audit Engagement Letter-Fiscal Year 2021-2022.</b>  <i>Attachment #2</i>
Motion:	Richard Douglas
2 <sup>nd</sup> :	Sharon Rushforth
Board Discussion:	This is the engagement letter for Odyssey's annual external financial audit. The letter is standard and the contents guided by the AICPA. While total fees have increased \$8,600 from FY 2021's fees, \$7,600 of this is related to the need for a single audit in FY 2022 due to increased federal expenditures.
Vote:	Unanimous
<b>For Possible Action:</b>	<b>9. Approval of the HVAC Upgrade Proposal--(See attached item)</b>



Motion:	Sharon Rushfoth
2nd:	Sue Huff
Board Discussion:	This is an agreement directly with the vendor who performed the recent replacement of our hvac systems on behalf of the landlord. In addition to adding economizers, which reduce energy consumption and improve performance and lower maintenance, this contract upgrades/adds additional thermostats and monoxide readers.
Vote:	Unanimous

**For Possible Action:** 10. Approval of Memo of Understanding between Western Nevada College and Odyssey Charter School

Attachment #4

Motion:	Sue Huff
2 <sup>nd</sup> :	Sharon Rushforth
Board Discussion:	<p>Possible Approval of Action Item 10 - Memorandum of Understanding between Western Nevada College and Odyssey Charter School of Nevada.</p> <p>Odyssey Charter School is proposing entering into a Memorandum of Understanding between Western Nevada College and Odyssey Charter School to provide the opportunity for Odyssey Charter High School students to earn both high school level and college level credits on a concurrent basis, and to also expand the subject matter of courses available under Odyssey's current Dual Enrollment Program.</p> <p>The Western Nevada College Cooperative Agreement for Specific Enrollment Types will allow for current enrollment of Odyssey Charter High School students. Under the Western Nevada College Affiliation Program, Odyssey Charter School teachers will co-teach with a Western Nevada College Professor. The Western Nevada College Professor will design the syllabi and blended curriculum for the Odyssey teacher to facilitate.</p> <p>US History 101 and 102 were previously approved to be offered through Truckee Meadows Community College, however, High School Administration has determined that changes are necessary to better meet the needs of the organization and students at this time.</p> <p>Odyssey is planning to offer the following courses through Western Nevada College:</p> <ul style="list-style-type: none"> <li>● US History 101</li> <li>● US History 102</li> <li>● Political Science 101</li> <li>● Economics 100</li> <li>● Math 124</li> </ul> <p>Western Nevada College and Odyssey Charters School of Nevada are committed to promoting student success through fostering diverse and inclusive learning experiences making this an ideal partnership.</p> <p>Odyssey Charter Schools of Nevada Board voted unanimously for approval for entering a Memorandum of Understanding between Western Nevada College and Odyssey Charter School, and including the following courses US History 101; US History 102; Political Science 101; Economics 100; and Math 124.</p>
Vote:	Unanimous

<b>For Possible Action:</b>	<b>11. Approval of Annual EMO Reviews</b>	<i>Attachment #5</i>
Motion:	Richard Douglas	
2 <sup>nd</sup> :	Sharon Rushforth	
Board Discussion:	Each year we are required to submit an annual review of the performance of all contractors. Office/administrative staffing and IBC were reviewed by Stephanie Han, Director of Human Resources, and all other providers were reviewed by Nancy Herrod, Director of Federal Programs.  Scores for contractors are very good and consistent with previous years. The only contractor not being considered for an FY2023 contract is Allyson Hartman, because she is moving out of state.	
Vote:	Unanimous	
<b>For Possible Action:</b>	<b>12. Citizen Participation - None</b>	
	<i>(Please limit comments to three minutes)</i>	
	<i>Action may not be taken on the matters discussed during this period until specifically included on an agenda as an action item.</i>	
<b>For Possible Action:</b>	<b>13. Adjournment</b>	
Motion:	Richard Douglas	
2 <sup>nd</sup> :	Sue Huff	
Board Discussion:		
Vote:	Unanimous	
Time:	5:19 p.m.	

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the meeting location, or by contacting Michelle Battle, Board Secretary, 2251 South Jones Blvd., Suite 6160, Las Vegas, NV. 89146, or by email [mbattle@odysseyk12.org](mailto:mbattle@odysseyk12.org).

The Odyssey Charter School Board of Directors may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

This agenda was posted on the Odyssey Charter School Web Page at [www.odysseyk12.org](http://www.odysseyk12.org), Nevada Public Notice Website at <https://notice.nv.gov/> and in the following libraries: Las Vegas, Sahara, Clark County, Sunrise, Spring Valley, Whitney, West Charleston, Rainbow, and West Las Vegas.