

Steve Sisolak
Governor

Jhone M. Ebert
Superintendent of
Public Instruction



Southern Nevada Office
2080 East Flamingo Rd,
Suite 210
Las Vegas, Nevada 89119-0811
(702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101

March 24, 2020

Dear Superintendents,

Thank you for your patience and flexibility as we serve Nevada's students and work together to mitigate the spread of COVID-19.

In response to questions received regarding educator evaluation expectations and timelines, please note that the [published NEPF Protocols](#) do not prescribe a specific due date for the Summative Evaluations. Figures 2 and 4 are the only guidance given regarding timelines in the NEPF Protocols. Figure 4 outlines the observation cycles per NRS 391.675-391.730 and Figure 2 outlines the evaluation cycle as shown below:

Figure 2: Typical Evaluation Cycle

Step	Timeline
Step 1: Educator Self-Assessment	Late Summer/Early Fall
Step 2: Pre-Evaluation Conference Analysis, Goal Setting, and Plan Development	Early Fall
Step 3: Observations and Conferences, Plan Implementation and Evidence Review	Throughout School Year
Step 4: Mid-Cycle Goals Review (Educator Assistance Plan if applicable)	Mid-year
Step 5: Post-Evaluation Conference and End-of-Cycle Summative Evaluation	Late Spring/Summer

Districts have the authority to set specific due dates for each component of the evaluation cycle based on their calendars with the exception of the observation cycles outlined in the Evaluations section of NRS Chapter 391 ([NRS 391.675 – 391.730](#)).

For the purpose of completing the evaluation, NEPF data collected during the school closure period related to COVID -19 should not be utilized unless it is to the advantage of the licensed employee being evaluated.

The Student Learning Goal remains an expected component of the evaluation. The Department is aware that the previously identified assessments intended to measure the SLG may no longer be appropriate or feasible. Data from recent assessments (given prior to the school closure related to COVID -19) and/or the data gathered throughout the cycle may be used to determine the SLG score.

District reporting of all educator NEPF data will remain on schedule and is due to the Department on July 1. Please contact Dr. Kristin Withey at kwithey@doe.nv.gov or Kathleen Galland-Collins at kgcollins@doe.nv.gov for additional questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Felicia Gonzales". The signature is fluid and cursive, with the first name being more prominent.

Felicia Gonzales

Deputy Superintendent, Educator Effectiveness and Parent and Family Engagement
Nevada Department of Education