

Nevada Department of Education

Traditional Educator Preparation Program Provider Application

Applications must include all information below, in the order it appears. If multiple programs are proposed, one copy of Sections I and II is sufficient, but a separate Section III must be submitted for EACH program.

- I. General Information:
 - a. Name and location of Institution
 - b. Name of primary contact
 - c. Mailing address
 - d. Phone number
 - e. Fax number
 - f. Email address
 - g. Copy of the articles of incorporation or charter for the institution
 - h. Accreditation information (if applicable)
 - i. Description of the governance of the institution, including the name of the chief administrative officer of the institution, and the system established for accountability of the course of study and training at the institution
 - j. Licensure area(s) of proposed program(s)
 - k. Current district partnerships (if applicable)
- II. Financial Capacity:
 - a. Proof of the financial solvency of the institution, including financial resources available to the institution in this State
 - b. Proposed operating budget for the course of study and training
- III. Description of the course of study and training:
 - a. If the course of study is designed for teachers, provide:
 - i. A description of the course of study's compliance with the standards for new teachers developed by the Interstate Teacher Assessment and Support Consortium, as set forth in the *Model Core Teaching Standards: A Resource for State Dialogue* adopted pursuant to [NAC 391.556](#)
 - ii. Documentation which verifies that the course of study uses a performance-based assessment of its candidates
 - b. If the course of study is designed for educational personnel other than teachers, provide:

- i. Description of the course’s compliance with the standards established by a nationally recognized association for the professional specialization for which the applicant seeks approval
 - ii. If applicable, a description of the course’s compliance with subsection 9 of [NAC 391.558](#)
- c. For ALL requests, include:
- i. The qualifications a person must hold to provide instruction for the course of study and training
 - ii. The proposed course work for the course of study and training, including course descriptions and syllabi for all proposed courses.
 - iii. A description of all school-based experiences, pre-practicum and student teaching, which shall include:
 1. Length of each school-based experience
 2. The supervision model that will be used for each school-based experience
 - iv. Documentation of alignment to NEPF standards and indicators
 - v. A written statement that describes the manner in which the course of study and training addresses the standards of content and performance established by the Council to Establish Academic Standards for Public Schools pursuant to [NRS 389.520](#)
 - vi. A written assessment plan¹ that describes the:
 1. Conceptual framework for the course of study and training;
 2. Knowledge and skills that a student who is enrolled in the course of study and training must demonstrate;
 3. Manner by which the course of study and training will be assessed and evaluated;
 4. Diversity of the population of students who participate in the course of study and training; and
 5. Performance and development of the faculty who provide instruction for the course of study and training.

Please send your completed application to mborek@doe.nv.gov with the subject: “New Program Request”.

¹ If an institution is accredited by the Council for the Accreditation of Educator Preparation (CAEP), the institution may submit written proof of such accreditation in lieu of the written assessment plan.