

Nevada Commission on Mentoring

Meeting Minutes

Friday, October 16, 2020

2:00 PM - 3:30 PM

Meeting Location: Due to the COVID-19 response and in accordance with Governor Sisolak's Emergency Directive 006; Subsection 1, this meeting was conducted via Lifesize.

1. Call to Order; Pledge of Allegiance Dr. Maxwell called the meeting to order on Friday, October 16, 2020 at 2:00 PM.

2. Roll Call Ms. Cota conducted a roll call. **Quorum was not established** (6 Members present in the beginning of the meeting)

Commission Members Present:

Dr. Michael Maxwell

Michael Flores

Dr. Douglas Garner

Coleen Lawrence

Ms. Katie Membreno

Courtney Moore

Others in Attendance:

Rose Cota, NDE Staff

Chris James, NDE Staff

Gabby Lamarre, NDE Staff

Per Gabby Lamarre: David Gardner, DAG unable to join today.

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3. Approval of Flexible Agenda

The Commission **did not acquire quorum** therefore we could not vote on approval for any objective in this meeting.

4. Welcome and Introduction

5. Public Comment #1

Dr. Maxwell: opened floor for those who had a public comment.
No public comment was made.

6. Mentor Update

Dr. Maxwell, let me ask this question, do you have people that are interested or have expressed any interest in joining the commission?

Courtney Moore, I don't have anyone. I can sort some names people I think would fit the criteria and bring it back to the commission for vetting.

Dr. Maxwell, ok thank you. I think we need to do that. We have folks who have missed and not attended any meetings. How many have you been on Courtney?
Two or three?

Courtney, I think three this is number three, I believe.

Dr. Maxwell, it's been awhile, I could understand with all the transitions and everything went through, but we are back to being stagnant again. Based on non-participation, so it's time that we to remove some folks from the commission and get folks down here that are ready to get things moving. We have at least three people that have not attended meetings in months.

Katie, for another youth to join, do they have to be in northern Nevada?

Dr. Maxwell don't have to be, we tried that, they can be from anywhere in the state. We were trying to have from the North and from the South.

Katie, I may have some recommendations.

Dr. Maxwell. Ok. Potentially do at least two. And I think I will be able to have one too. If you can speak to the prospective person and see if they are interested, Courtney same. Before we wait for the next meeting and just email and say are

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they interested in having a conversation with Deputy Attorney General to make sure we are following the by-laws as far as replacements. But this is frustrating again, the fact that we were starting to make some movement and now we are here again, lack of participation. I would ask and recommend that we reschedule this meeting. Everybody that's on the phone right now is aware of what we've been doing over the last month and half and for us to go through this meeting for information purposes is useless. I recommend that we reschedule this, I will send out an email to the folks that have not attended, I believe it's five that have not attended. I will reach out to them and actually I will speak to Deputy Attorney General Gardner first, then reach out to them. Hopefully we will have three folks that are interested in serving on the commission. By the time we have our next meeting, we will have full participation with some new members.

Coleen Lawrence, the members that have not attended, that courage them that there has been a lot of movement in the sub-committees and that we are ready to go and there is product ready to put forward and items to move forward. In serving in committees before I know what it's like to be stalemated in previous committees and so this committee is now at a point that it is not as it was in the past. Probably if you have ever been overloaded with committees, you kind of get the point you prioritize which committee you are going to attend. This one is at a point where it is ready to go. It has item to go now. That would be point, my thought process. Reprioritize and put this committee first again. This committee is moving forward regardless.

Dr. Garner, Dr. Maxwell I see your pain brother it's written all over your face, I get that. We need to move forward and those that don't want to participate don't want to participate what can we do.

Coleen Lawrence, it is a parallel process. I agree with moving forward Dr. Maxwell. I would let the other committee members that this committee is moving forward. I agree.

Gabby, Dr. Maxwell could not hear. If Rose has not done this already, I was going to suggest. If the commission will find this helpful, have a record of attendance over the last what ever you guys see fit, it is visual and it's clear, who attended, that might be helpful.

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Dr. Maxwell, Rose already create an attendance form it needs to be updated. The attendance will speak for itself. I don't know if that optimism has left me to persuade people and to participate why they should be here. They are getting the same email the same invite and everything, that we've gotten and just not respond. At this point I don't know if I want to be the salesperson for NCOM.

Katie, I would also suggest who we do send out the emails include right there, all the people that haven't been attending, who have missed more than three, everyone is aware now. I don't think we should show any mercy or anything, just tell them. We are moving forward. Should we email like that after this discussion?

Dr. Maxwell, I think that would be good. I would appreciate If you guys would do that. Send an email to all commissioners, that includes the attendance roster, spreadsheet, that shows every bodies attendance. Then say at this point, I don't even what to say at this point. Attendance is a factor and everything Coleen said, we are moving forward, and we have products, ready to help propel us forward and we need your participation. Please indicate that you plan to resign from the commission. That would save us to go through the process of removing people from the commission, due to lack of attendance.

Coleen Lawrence, I am that not nice one on this one. The by-laws of the commission or the NRS says you are required not miss two unexcused absents. Your attendance is needed and required participation on the mentoring commission. We are all professionals and we all knew what requirements were when we signed up to do this.

Dr. Maxwell, Katie and Rose, can you guys put that together?

Katie, Yes.

Rose, yes Sir.

Dr. Maxwell. Thank you. My only concern is folks are either a legislator or representative of CCSD and Washoe County. If they are removed do they have to be replaced by both of those LEA's sorry local education agencies or can we just replace them through the rest of their terms? The same thing for, I think Matt was appoint by a legislator, does that legislator have to reappoint somebody or again can we just fill their term with somebody else. Those are my concerns and I wan tot consul t with Deputy Attorney General Gardner.

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Gabby, I have AB 235 pulled up, as far as the LEA's goes it does say; member who is superintendent of a school district of a county with population of 700,000 or more. A superintendent of a school district of a county whose population is 100,000 or more less than 700,000. Seems LEA's can confirm with Attorney Gardner. Seems that LEA's need to have representative.

Coleen Lawrence, they have to fill their specific slots usually.

Gabby, right that's what I understand it too, we'll confirm.

Dr. Maxwell, I can talk to Mike Barton, they have a mentoring coordinator, that she actually to be participating on the commission, I don't think that he would put a fight there to have that person sit on that commission for CCSD. I don't know of Washoe County, I guess Katie can find a designee.

Katie, what is the youth limit for the youth commissioner? Age limit?

Dr. Maxwell, Gabby you have 235 pulled up I believe it's 16 to 24 but. Can you give that specific age?

Gabby, ages between 16 to 24 years.

Katie, thank you.

Dr. Maxwell, what are our action steps following this meeting?

1. Form the letter or email notice to all commissioners to include attendance.

Katie, make a new time to meet. Isn't this the last meeting of the year?

Rose, Yes.

Dr. Maxwell, a meeting in November? Just to do what we should have done today. And start again in January.

Katie, do we have to wait till November? We can schedule it toward the end of October.

Katie, I think the sooner the better.

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Rose I would need the time for open meeting law so we could schedule it accordingly and get it on the calendar. The last Friday of the month is a holiday it's Nevada Day, If you wanted the Wednesday or Thursday right before Nevada Day.

Coleen Lawrence, I'm unavailable that, Wednesday, Thursday Friday.

Coleen Lawrence, it is Nevada day on that Friday. So, it's going to be hard for everybody.

Dr. Maxwell, we are looking the first week of November at the earliest. Rose not even have enough time. Can you do a doodle poll and include that in the email that goes out with the attendance record.

Rose, before we talk about the doodle. If you wanted to meet on the 23rd which is a week from today. I would need to have all my posting done by that Tuesday; it is kind of crunchy, I can check with our people to see if we can push this fast. Everything is done, there is nothing else to put together, we have an agenda ready to go and it would be pretty much the same information, I would just need to update and let the public know that we are meeting today. Or maybe you guys can consider the Monday or Tuesday of the last week of November 26th or 27th of October which is Monday or Tuesday.

Katie, I can't do the beginning of the that week.

Rose, so I can for Friday and work on everything right when we get off.

Dr. Maxwell, the 27th Tuesday, I could do that date. So, I'm just saying days to include in the doodle we find that everyone can't make it, then we skip it. The 23rd the 27th and then days in November do we look at just more than just a Friday? If that works with you guys, then we have 3 or 4 days that we can include in the doodle maybe 5 include in the doodle we can get this schedule. For either next Friday or the first week of November. So, in that email their will be the attendance record, the push for you to participate or resign. Can you put in their folks that are representative school districts if you choose to select or designate someone else please forward their name? That way we can move the process, we don't have to have them resign and all of that.

1. The attendance records
2. The content of the email, get with it or resign
3. The Doodle Poll

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And then we move forward with scheduling the next meeting, two action items.

Gabby, to confirm option attending or resigning. Reiterate it's also in the agenda, AB 235 section 1 paragraph 5. If member of the commission fails to attend two consecutive meeting, the commission "the commission shall". I don't think it's even a matter of, we will confirm with our DAG. The commission must do this. You don't need to wait for a resignation. We can confirm that as well.

Dr. Maxwell, I am fine with that too and since it says we shall in that email we still have that attendance record. We quote right from AB 235; these members will be removed following according AB 235. Those folks who are from the school district we need someone to be designated to represent the school district. We are not asking we are saying give us your new designee. Thank you for that Gabby, I am in accordance with you.

Rose, the dates for the doodle poll, Friday, October 23, Tuesday, October 27, and Friday, November 6.

Dr. Maxwell, are you open to other days? First week of November?

Katie, stay away from Election Day.

Dr. Maxwell, good call. 4, 5 and 6th.

Gabby, stick with he 2 to 3:30 or should Rose add additional times?

Dr. Maxwell, we are looking at Friday the 23, Tuesday 27 and November 6th.

Rose and keep the same time 2 to 3:30pm.

Dr. Maxwell, I don't want to waste anymore of your time.

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Gabby, one more thing before we log off. I had plan discussing a little later in the agenda had the commission met quorum. I want to say to everyone Nevada Department of Education is in the process of preparing 2021 legislative session. Part of that we are collecting questions that we anticipate the legislator might ask that certain bills. No action items right now but we may need the commissions help, questions that you know guys think that might come up and answering those questions as well. Dr. Maxwell you will be the point of contact for that. Something you might prepare for.

Dr. Maxwell, thank you for calling me out directly and I just an email to Chris. I realize I didn't respond. To that email I will do so afterwards. Anyone who is on the call today and think of any question email me, we will go from there.

Katie, I already have someone to recommend. I will email you after that.

Dr. Maxwell, I appreciate your work and effort.

7. No adjournment was made due to not enough members present in the meeting.