

# Nevada Commission on Mentoring

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## Meeting Minutes

Thursday, December 19, 2019

2:00 PM-3: 30 PM

### Meeting Locations:

#### *Video Conference*

OFFICE	LOCATION	ROOM
Department of Education	2080 E. Flamingo Road Las Vegas, NV	Las Vegas Board Room
Department of Education	700 East Fifth Street Carson City, NV	Carson City Board Room

### 1. Call to Order; Pledge of Allegiance

Dr. Maxwell called the meeting to order on Thursday, December 19, 2019 at 2:07 PM. The Pledge of Allegiance was recited.

### 2. Roll Call

Ms. Cota conducted a roll call. **Quorum was established (6 Commission Members present)**

**Commission Members present in Las Vegas:** Dr. Mike Barton, Michael Flores, Dr. Douglas Garner, Dr. Michael Maxwell, Commissioner Shawn Smith

**Commission Members present in Carson City:** Dr. Kristen McNeill

**NDE Staff Present in Las Vegas:** Dr. Will Killins, Ms. Yvonne Morris, Ms. Rose Cota

**NDE Staff Present in Carson City:** Mr. Chris James

**Others in Attendance:** Mr. Robert Whitney, filling in for Deputy Attorney General David Gardner

### 3. Approval of Flexible Agenda (For Possible Action)

**Motion: Approve Flexible Agenda**

**By: Dr. Barton**

**Second: Dr. Garner**

**Vote: Passed unanimously**

### 4. Welcome and Introduction

Dr. Maxwell welcomed everyone to the meeting and stated they could get several things done because they had a quorum. With that, he moved on to the next agenda item.

## 5. Approval of September 20, October 4, October 18, and November 21, 2019 Meeting Minutes (For Possible Action)

Dr. Maxwell had Members review the minutes from four previous meetings. There were no corrections or changes to be made on those minutes.

**Motion: Approve September 20, October 4, October 18, and November 21, 2019 Meeting Minutes**

**By: Commissioner Smith**

**Second: Dr. Garner**

**Vote: Passed unanimously**

## 6. Public Comment #1

None.

## 7. Chair's Report (Information/Discussion)

Dr. Maxwell gave an update on Commission membership. He said he was happy to report that all of the legislative appointments have been made with the exception of the Governor's Office. All the legislative appointments have been made. Mr. Morris, Mr. Flores and Mr. Daunche King have all been appointed, as far as the legislative appointments. Dr. Barton and Dr. McNeill from Washoe are on. They are still waiting on the three gubernatorial appointments. Once those are done and the Commission can move forward, then the Commission will appoint four people to the Commission and one of those will have to be someone from the Juvenile Justice Oversight Committee and Bridget Duffy has volunteered to fill that position. Then they'll need to have two Youth representatives on the Commission and also then just one general appointment for the Commission. The gubernatorial appointments have to be done first.

The next topic Dr. Maxwell talked about was the MENTOR Affiliate. Dr. Maxwell reminded Members that they erroneously thought that it would "cost" them \$250,000 to be a MENTOR Affiliate. That turned out not to be the case. Come to find out, MENTOR is actually not charging anything to be an affiliate. They are purely technical assistants at no cost. So, that \$250,000 was nothing more than a suggested format for an affiliate. Dr. Maxwell said he hoped they could vote while they had quorum to approve the agreement for NCOM to partner with MENTOR become a MENTOR affiliate.

Mr. Robert Whitney, filling in for DAG David Gardner, said this was just an information and discussion item on the agenda, so they couldn't actually vote on this matter.

Dr. Maxwell said in that case, he would like any and all questions answered before their January meeting so everyone would be ready to vote and be able to move on it quickly in January.

## 8. NDE Administrative Report (Information/Discussion)

Dr. Killins said the Administrative Report was just some reminders:

- The 21<sup>st</sup> Century Grant, the RFA, is out there again. Keep an eye out on the NDE Grant Page; it's updated regularly. There are some great grants out there and there are some wonderful local mentors who may help.
- The Superintendent's Listening Tour is just about wrapped up and Dr. Killins said one thing gleaned from the tour was that Nevada students are really asking for meaningful experiences. That is another wonderful opportunity for the Commission as it's building capacity with membership and moving forward, to really promote efforts to make that happen.

## 9. Approval of NCOM Logo (Information/Discussion/For Possible Action)

After weighing the pros and cons of the different logo possibilities, it was decided that the option showing the outline of the state with the ladder and the two people representing mentoring was the first choice.

**Motion: Approve Logo for NCOM consisting of Nevada outline with the ladder and the two people**

**By: Dr. Maxwell**

**Second: Unidentified speaker**

**Vote: Passed unanimously**

## 10. Subcommittee Updates (Information/Discussion/For Possible Action)

Dr. Maxwell said the NCOM Subcommittees were basically placed on hold until they got more members of the Commission. There is one additional Commissioner who has been appointed to the Commission, Mr. Daunche King. He will come on board when the other appointments have been done. Dr. Maxwell said he hopes to have an orientation to give new Members the rundown as far as what the Subcommittees are supposed to do and give them the opportunity to select the Subcommittee that they would like to serve on.

Commissioner Smith said it might be a good idea to make sure new Members have the bylaws that they can read prior to the orientation. That way during the next meeting or follow-up meeting, everybody would understand the direction and the rules governing the Commission.

Commissioner Flores said he thought it was important to outline the expectations of the subcommittees so all Members would better understand their responsibilities going forward.

Dr. Maxwell said they have meetings scheduled for January 17<sup>th</sup> and February 28<sup>th</sup>. They could do orientation and assemble subcommittees on the 17<sup>th</sup>, and have the subcommittees meet before the February 28 meeting. Subcommittees could schedule their own meetings between January 17<sup>th</sup> and February 28<sup>th</sup>. And then February 28<sup>th</sup> at the Commission meeting, they would take action on items that are presented from all of the subcommittees and any other items they need to take action on that day. What did others think about that?

All the Members thought this was a terrific plan. Mr. Whitney said they could move forward with the plan with no vote needed. Dr. Maxwell stated then that was the plan.

Dr. Maxwell moved on to a discussion about Commission appointments. They have three positions that require gubernatorial appointment -- one representative from Business & Industry, one from Employment & Training, and one a resident in a county with less than 100,000 people. Those applications have been submitted to the Governor for those appointments. In Business & Industry it's Mr. Cory Moore, Employment & Training it's Ms. Molly Latham, and a resident in a County with a population of less than 100,000 is Ms. Colleen Lawrence. After the gubernatorial appointments, the youth appointments and the Juvenile Justice Oversight Representative, that leaves one appointment to make from the Commission itself.

Dr. Maxwell said he would like to have Dr. Garner continue at his post, the one he's had since the inception of the Commission. At that January meeting they can officially reappoint Dr. Garner on to the Commission.

## **10. Subcommittee Updates (Information/Discussion/For Possible Action) (continued)**

The only other thing that they will need to do is get the two youth representatives. Dr. Maxwell said he will work on that. Dr. Maxwell said he and Commissioner Flores will make sure that the gubernatorial appointments get done. And then they are ready to move forward.

Dr. Maxwell had a question about appointments for the Youth Commissioners and the representative from the Juvenile Justice Oversight Committee. Once those names are given, does the Commission have to vote to appoint them to the Commission, or are they automatically just accepted as Commissioners?

Mr. Whitney said he was not as familiar with the Commission's statute as was Mr. Gardner, their regular DAG. Mr. Whitney didn't know the answer to Dr. Maxwell's question.

Commissioner Smith said their past practice was to post nominations and give people a chance to apply for the position. Then the Commission voted. He said reading the statute, he understood because they were a Commission, they had to put out there that these vacancies were available and allow the public to put in for the opportunity to participate in the Commission.

Dr. Maxwell said that's what he will discuss with Mr. Morris and Deputy Attorney General Gardner, checking on that before they move forward. If they do need to solicit public applications, then they'll open up a quick application period and then move forward.

Dr. McNeil said they brought this to their Student Advisory Council this week. And they have some representatives, at least for Washoe, that they're ready to put forward.

## **11. Statewide Conference on Mentoring (Information/Discussion/Possible Action)**

Dr. Morris said they have \$5,000 that was allocated for this year's budget to use for a conference on mentoring.

Commissioner Flores said this was a specific line item that was within the legislation to have a conference. This was really important to Assemblyman Thompson. Obviously they can't do it next month because it's coming up pretty quickly, but they would be shooting themselves in the foot if they go back to the Legislature having not held a mentoring summit or conference or something. Whether they work with another organization or do something on their own, Commissioner Flores said they definitely want to make sure they're thinking about something smaller maybe this coming year and then in January of 2021 leading into Session, they could have legislators and community stakeholders involved that really sets the stage to be successful during Session.

Dr. Garner said he thought there was some talk of collaborating with another entity to have the conference this year and push it back somewhere around May.

## **11. Statewide Conference on Mentoring (Information/Discussion/Possible Action) (continued)**

Dr. Maxwell said Dr. Garner was correct. One of the things that they talked about was possibly working with the Las Vegas My Brothers Keeper Alliance who is planning on having a conference specifically on mentoring in June. And so, they could align with them and support and be probably one of the major contributors to putting that on. Another possibility is using Ty's Place, the building that Assemblyman Tyrone Thompson worked hard to get funding for. Dr. Maxwell said there were four mentoring organizations that are primarily going to be using that building and the Commission should consider actually having a small scale conference out of Ty's Place. They can work with Gentlemen By Choice, the lead on that location. If they are looking at using the \$5,000 to do their own event, that's

probably the best bet. They could do their own conference and somehow broadcast it or stream it so that it can go statewide.

Commissioner Flores said he loved the idea of doing something at Ty's Place and then also building off of My Brother's Keeper Alliance and whatever is going to be done there. But they should do something both north and south and figure out how to maximize those dollars that were allocated for this.

Dr. Maxwell agreed and said \$5000 could actually go a long way. With Ty's Place, \$2,500 would cover food and they probably won't charge them anything for the space.

Dr. McNeil said she would be open to facilitating something in the north.

Dr. Maxwell said they could split that \$5,000 between the North and the South and do basically two conferences. Dr. Barton said he agreed that they were out of time to do anything for this coming January, but they should set their sights on a statewide conference in January '21, that would lead them to be ready for Session, showing that they did a statewide conference and they did some small conferences as well during the first year.

Dr. Maxwell said that means they are looking at the possibility of doing two conferences in 2020, one in the north and one in the south. They can collaborate with Las Vegas My Brother's Keeper Alliance on their conference and also do something up north.

Dr. Killins said those were "awesome" options and he couldn't wait to get to work.

## **12. Agenda Item Considerations, Date, Time and Location for Next Meeting** **(Information/Discussion/For Possible Action)**

Dr. Garner and Dr. Maxwell had a discussion about dates for the Subcommittee meetings. Mr. Whitney said those Subcommittees can meet any time they wanted and there were no restrictions. Dr. Maxwell confirmed they could do orientation and assemble subcommittees on the 17<sup>th</sup>, and have the subcommittees meet before the February 28 meeting. Subcommittees could schedule their own meetings between January 17<sup>th</sup> and February 28<sup>th</sup>. And then February 28<sup>th</sup> at the Commission meeting, they would take action on items that were presented from all of the subcommittees and any other items they need to take action on that day.

## **12. Agenda Item Considerations, Date, Time and Location for Next Meeting** **(Information/Discussion/For Possible Action) (continued)**

Dr. Maxwell stated he had an announcement to put on record:

- New York Life Foundation, an afterschool alliance, has a \$1.3 million national grant up for distribution. They invite proposals for middle school, out of school time programs for nonprofit organizations. So if there are any mentoring organizations that want to do afterschool programming, this is a grant for you.

Dr. Maxwell provided Members hard copy samples from the City of Henderson and the City of Las Vegas mini-grant programs so Members wouldn't have to "reinvent the wheel" when it came time to administer the Commission's mini-grants. They already have things set up with NDE as far as the administration system. And then once they have

the templates for moving forward, as far as getting information out to the public and what are the forms, they have those. They don't have to start from scratch.

Dr. Maxwell brought up the March 20<sup>th</sup> and May 15<sup>th</sup>, NCOM meetings. He wondered if they would be able to conduct those meetings out of the Grant Sawyer Building, because that's a state building? They have all of the set up for videoconferencing. And if not Grant Sawyer, then they can use the City of Las Vegas, City Hall. He asked Dr. Killins and/or Ms. Morris to check on Grant Sawyer and he will check on City Hall.

### **13. Public Comment #2**

None.

### **14. Adjournment**

Dr. Maxwell thanked everyone for their participation and said he would accept a motion for adjournment.

**Motion: Adjourn December 19, 2019 NCOM Meeting**

**By: Dr. Garner**

**Second: Commissioner Smith**

**Vote: Passed unanimously**