

# Nevada Department Of Education

Nevada Commission on Mentoring

Friday, October 7, 2022

2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

## SUMMARY MINUTES OF THE COMMISSION MEETING

### COMMISSION MEMBER PRESENT

Katie Membreno, Vice Chair

Michael Maxwell

Douglas Garner

Sebastian Cardenas

Laura Davidson

### COMMISSION MEMBER ABSENT

Michael Flores

Brigid Duffy

Karl Catarata, Chair

### DEPARTMENT STAFF PRESENT

Rose Cota, NDE Staff

Pamela Juniel, NDE Staff

### 1. Call to Order, Roll Call, Pledge of Allegiance, and Land Acknowledgement:

Sebastian Cardenas called the meeting to order on Friday, October 7, 2022, at 2:05 p.m. Rose Cota conducted a roll call. **Quorum was established** (5 Members present). Sebastian Cardenas led the Commission in the Pledge of Allegiance and Land Acknowledgement.

### 2. Public Comment

Sebastian Cardenas opened the floor to public comment. There was no public comment.

### 3. Approval of Flexible Agenda

The Commission **acquired quorum** and therefore could vote on approval for any objective in this meeting.

**Motion:** To approve a flexible agenda  
**By:** Sebastian Cardenas  
**Second:** Katie Membreno  
**Vote:** Passed Unanimously

#### **4. Welcome and Introduction (Mission Statement)**

Sebastian Cardenas noted that he is sitting in for Chair Catarata today and will be leading the meeting. Commissioner Cardenas thanked Chair Karl Catarata and Vice Chair Katie Membreno for the opportunity to lead the meeting and for the work they were doing.

#### **5. Approval of NCOM August 19th Meeting Minutes**

Question two typo was corrected and clarified by Dr. Michael Maxwell. The purpose of funding statement was reduced from 500 words to 250 words per suggestion of Dr. Laura Davidson. Sebastian Cardenas opened the floor for any comments or additional requests for change.

**Motion:** To approve application text  
**By:** Sebastian Cardenas  
**Second:** Katie Membreno  
**Vote:** Passed Unanimously

#### **6. Chair's Report**

This item was tabled as Chair Karl Catarata was not present for the meeting.

#### **7. NCOM Development Updates**

##### **Public Communication:**

Sebastian Cardenas told committee that the plan would be to announce the application along with the grant workshops on Monday on their social media. They also would start working with the Department of Education on a possible press release with an official document. Copies of all the communication will be shared with members of the committee.

**Motion:** Communication with the public  
**By:** Sebastian Cardenas  
**Second:** Douglas Garner  
**Vote:** Passed Unanimously

#### **8. Agenda Item Considerations**

**No new agenda items were brought up for consideration.**

#### **9. Public Comment #2**

Sebastian Cardenas opened the floor to public comment. There was no public comment.

## 10. Adjournment

Sebastian Cardenas moved to adjourn the October 7, 2022, meeting at 2:16 p.m.

**Motion:** Adjourn the October 7, 2022, meeting

**By:** Sebastian Cardenas

**Second:** Laura Davidson

**Vote:** Passed Unanimously