

Nevada Department of Education

Nevada Commission on Mentoring

Friday, September 1, 2023

2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

SUMMARY MINUTES OF THE COMMISSION MEETING

COMMISSION MEMBER PRESENT

Karl Catarata, Chair

Katie Membreno, Vice Chair

Dr. Laura Davidson, Commissioner

DEPARTMENT STAFF PRESENT

Sarah Thomas, NDE Staff

Rose Cota, NDE Staff

1. Call to Order, Roll Call, Pledge of Allegiance, and Land Acknowledgement:

Vice Chair Membreno called the meeting to order on Friday, September 1, 2023 at 2:06 p.m.

Rose Cota, conducted a roll call. **Quorum was established** (3 Members present).

Vice Chair Membreno led the Subcommittee in the Pledge of Allegiance.

2. Public Comment

Vice Chair Katie Membreno opened the floor to public comment. There was no public comment.

3. Approval of Flexible Agenda

The Commission **acquired quorum** and therefore could vote on approval for any objective in this meeting.

Motion: To approve a flexible agenda

By: Laura Davidson

Second: Katie Membreno

Vote: Passed Unanimously

4. Welcome and Introduction (Mission Statement)

Vice Chair Katie Membreno thanked Dr. Davidson for all the work she has done in the past few weeks to prepare for today's Subcommittee meeting.

5. Chair's Report:

There was no Chair's report at this meeting.

6. NCOM Development updates:

a. NCOM Grant Workshop Slides

Dr. Laura Davidson thanked Commissioner Membreno for the edits already made to the slides and noted that she does have some minor edits to add. Dr. Davidson indicated that she would like to have links in the press release to not only the application, but also for the registration site to sign up for the workshops, which would in turn send a calendar invite to those that register.

Rose Cota, NDE, indicated that she would look into making this possible.

Dr. Davidson next discussed the sample application she hoped to include for applicants to see what would and would not score points on the application.

Rose Cota noted that the workshops, planned for October 12 and October 18, do need to follow Open Meeting Law and would thus require an agenda with the only item, beyond formalities such as roll call, being the slide deck and the application discussion. Ms. Cota noted that she is also trying to have Grants Director, Amber Reid, come in and provide a TA session for September 15, especially for the new members of the Board, so that they know what to expect.

Meeting attendees, including Dr. Davis, Vice Chair Membreno, and Rose Cota, next noted the needed corrections on the application itself.

7. Agenda Item Considerations

Dr. Laura Davidson indicated that the next subcommittee meeting should include review of discussions that will be taking place at the two workshops in October.

Rose Cota, NDE, reiterated having Amber Reid, NDE Grants Director, provide the Board with a presentation so as to have the Commission as prepared as possible for the grant process, as well as to have a chance to ask questions of the Department directly.

8. Public Comment #2

Vice Chair Katie Membreno opened the second period of public comment. There was no public comment.

9. Adjournment

Vice Chair Katie Membreno adjourned the September 1, 2023, meeting of the NCOM Grants Subcommittee. 2:34pm.