

Nevada Department Of Education

Nevada Commission on Mentoring

Friday, August 19, 2022

2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

SUMMARY MINUTES OF THE COMMISSION MEETING

COMMISSION MEMBER PRESENT

Karl Catarata, Chair

Katie Membreno, Vice Chair

Sebastian Cardenas

Douglas Garner

Laura Davidson

Michael Maxwell

Michael Flores

Brigid Duffy

DEPARTMENT STAFF PRESENT

Rose Cota, NDE Staff

Pamela Juniell, NDE Staff

1. Call to Order, Roll Call, Pledge of Allegiance, and Land Acknowledgement:

Chair Catarata called the meeting to order on Friday, August 19, 2022 at 2:05 p.m.

Vice Chair, Membreno, conducted a roll call. **Quorum was established** (7 Members present).

Chair Catarata led the Commission in the Pledge of Allegiance and acknowledged the fact that the offices of NCOM and NDE sit on indigenous lands.

2. Public Comment #1

Chair Karl Catarata opened the floor to public comment. There was no public comment.

3. Approval of Flexible Agenda

The Commission **acquire quorum** and therefore could vote on approval for any objective in this meeting.

Chair Karl Catarata passed Chair responsibility to Brigid Duffy for the duration of the meeting.

Motion: Approve a flexible agenda

By: Brigid Duffy

Vote: Passed Unanimously

4. Welcome and Introduction (Mission Statement)

Vice Chair Katie Membreno indicated that today's meeting would include the approval of many meeting minutes and explained that due to a work schedule, she had been unable to attend many of the subcommittee meetings in the past but now that her schedule has shifted, she will be able to attend meetings in the future.

5. Approval of NCOM June 17th and 24th, July 8th and 15th, 2022, Meeting Minutes

Motion: Approve NCOM Meeting Minutes from June 17 and 24, July 8 and July 15, 2022.

By: Katie Membreno

Second: Michael Maxwell

Vote: Passed Unanimously

6. Chair's Report:

Chair Karl Catarata discussed the mentoring organizations with whom he's had a chance to communicate. Chair Catarata next acknowledged the work of Commissioner Michael Flores, who has done excellent work with the Nevada Youth Network and recently hosted an event with several elected officials.

Commissioner Michael Flores explained that the first day of school was the week prior, and hundreds of people, including a number of dignitaries, and most importantly, community members, were present at the annual welcome back at Matt Kelly Elementary School. Commissioner Flores indicated that the area in which the school is located does not contain a lot of male role models and as such, having so many role models show up was a very strong start to the school year. Commissioner Flores discussed the baskets created for teachers that included cups from Starbucks as well as snacks from Nothing Bundt Cakes and lunch provided by Capriotti's in partnership with CCSD.

7. NCOM Development updates:

a. Grant Workshop Calendar

Commissioner Sebastian Cardenas indicated that he will send out the proposal for the entire grant cycle. Although he did not have the dates handy, Commissioner Cardenas indicated that the proposed date for the next subcommittee meeting would be in early to mid-September.

b. Update Denial Letters for Grant Funds

Commissioner Sebastian Cardenas indicated that no vote should be needed in order to send out the grant letters and informed the Commission that the letters were shared with all Commissioners via email. Commissioner Cardenas further indicated that he has been working on a packet for the next grant cycle that includes updated dates, information, some revision of the questions for the sake of clarity, as well as a suggested ask amount.

Commissioner Brigid Duffy confirmed that NDE should have the letters previously approved by the Commission and as such, the letters require no further approval or a vote.

Commissioner Sebastian Cardenas indicated that he would forward the letters to Rose Cota at NDE.

Rose Cota, NDE, confirmed that she would send the letters out to the respective parties once she received them.

Commissioner Brigid Duffy asked Ms. Cota to notify the entire Commission via email once the letters were sent.

Rose Cota confirmed that she would do so.

c. Non-Profit Organization Northern Nevada

Commissioner Brigid Duffy indicated that she had reached out to the president of the Nevada Association of Juvenile Justice Administrators (NAJJA) and asked if at the next meeting they would announce the rollout of NCOM grant funding to their attendees in the hopes of reaching nonprofits that work with juvenile-justice kids in other parts of the state.

Commissioner Michael Maxwell asked if the Washoe County School District pushed out the notice of the mini grants.

Commissioner Laura Davidson indicated that they have and noted that the information also came through to all districts from NDE. Commissioner Davidson further indicated that she has also contacted some of the northern Nevada organizations as well as some rural districts, who provided her with a list of places to send out the information.

Commissioner Michael Maxwell asked if JAG was included in the outreach.

Commissioner Laura Davidson indicated that they were not, but that she would add them.

Vice Chair Katie Membreno asked Commissioner Davidson if the groups from Northern Nevada were added to NCOM's asset map and if not, requested that Commissioner Davidson work with the Vice Chair to add them to the asset map.

Commissioner Laura Davidson indicated that she has not seen the map but is happy to send the ones she has currently to the Vice Chair and will continue to do so as new ones are added.

8. Agenda Item Considerations

Brigid Duffy requested that the asset map be added as an agenda item for the next meeting in order for Commissioners to familiarize themselves with it. Commissioner Duffy next discussed the NCOM Mentoring Spotlight for 2022-20234.

Commissioner Michael Maxwell asked about the possibility of NCOM creating a communication to target sports organizations in the north and rural areas, noting that often times sports organizations are aware of mentoring efforts in the community and do work with mentoring organizations.

Vice Chair Katie Membreno suggested creating a flyer that includes NCOM meeting dates to send to organizations and their contact persons.

Commissioner Michael Maxwell indicated his belief that this could work in combination with his suggested outreach to sports organizations and suggested attaching this flyer to the email reaching out to sports organizations. Commissioner Maxwell further requested that the Vice Chair add NCOM's mission onto the flyer.

9. Public Comment #2

There was no public comment.

10. Adjournment

Chair Karl Catarata adjourned the August 19, 2022 meeting of the Nevada Commission on Mentoring at 2:39 p.m.