

Nevada Commission on Mentoring

Meeting Minutes
Friday, December 11, 2020
2:00 PM - 3:30 PM

Meeting Location: Due to the COVID-19 response and in accordance with Governor Sisolak's Emergency Directive 006; Subsection 1, this meeting was conducted via Lifesize.

Call to Order:

Dr. Maxwell called the meeting to order on Friday, December 11, 2020 at 2:00 p.m.

Roll Call:

Rose Cota conducted a roll call. **Quorum was established** (9 Members present).

Commission Members Present:

Dr. Michael Maxwell
Michael Flores
Dr. Douglas Garner
Dr. Beverly Givens
Coleen Lawrence
Brigid Duffy
Ms. Katie Membreno
Courtney Moore
Karl Catarata

Others Present:

Rose Cota, NDE Staff
Gabby Lamarre, NDE Staff
Sarah Nick, NDE Staff

Public Comment #1

Dr. Maxwell asks if there is a public comment in the North or South?
Rose Cota Stated there are no public comment at this time.

Approval of Flexible Agenda

The Commission **did acquire quorum** and therefore we could vote on approval for any objective in this meeting.

Motion: Approve Flexible Agenda

By: Douglas Garner

Second: Courtney Moore

Vote: Passed Unanimously

Welcome and Introduction

Dr. Maxwell asked all the NCOM Members and NDE staff to do a brief introduction of themselves.

1. Beverly Givens, Director of the School Committee with Partnership Office, Clark County Schools District.
2. Michael Flores, Nevada Higher Education, Communication and Diversity.
3. Douglas Garner, Clark County School District and recently retired. 40 Years Educator and worked with high risk youth.
4. Brigid Duffy, Chief Prosecutor with the Clark County District Attorney Office. Handling Foster Care for 21 years Dept. of Family services.
5. Karl Katarata, Special Assistant to the Las Vegas City Council for Councilman Brian Knudson. LGBTQ IA Task Force.
6. Katie Membreno, I graduated 2019. Assistant Director for a non-profit Alicia. Funding Director for Leadership Program.
7. Courtney Moore, Founder of Kelly Parker Foundation, I also sit on few boards around town.
8. Coleen Lawrence, Founder of Moxy Up
9. Michael Maxwell, Executive Director of OSLEA we are the Grantee for Southern Nevada Head Start and Early Head Start.
10. Rose Cota NDE Staff
11. Chris James, NDE Staff
12. Gabby Lamarre, NDE Staff

Approval of November 20th and December 4th Meeting Minutes

Motion: Approve Minutes

By: Karl Katarata

Second: Katie Membreno

Vote: Passed Unanimously

Chair's Report

Update on Dr. Garner's discussion with the State Board of Education

Development updates

Meeting September 29th and developed the Strategic Plan. Coleen and many of the other commissioners worked on the Pitch Sheet and also the Asset Map.

Quickly review. Pitch Sheet and the Asset Map. Ben and Karl, we decided we had a number of hurdles in the last year and we developed a new strategic plan and pitch sheet which we were going to use in the next legislative session.

Coleen explains the Pitch sheet. We wanted a one-page hand out, we took a few facts from mentor and I use these facts in my own non-profit. We purposely took statistics about school, drugs and extracurricular activities. We are focusing on children, youth it is defined on 24 years of age. Also, what are duties are about the commission under NRS 385.750. Also, three highlights; Mentoring Spotlight, Business & Industry and Legislative Partners. We are looking for Ambassadors.

Karl loves the next steps and Ambassadors. Are there any legislators to participate?

Dr. Maxwell says we have support from Speaker Frierson, Dina Neal, Ms. Moreno. We can work with them as anchors. We definitely want to build a larger legislative support. Karl if you want to take the building up the legislative support. Any other commissioners that want to join you? Katie raised her hand.

Mike Flores is very active with the legislators. Karl has volunteered to building the legislator support, Mike Flores says absolutely and work collaboratively with the rest of the commissioners.

Karl adds soliciting private funds. There is a donor that has a private grant. Who do I need to contact in this commission?

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Dr. Maxwell we have a couple of committees, strategic planning and bylaws. Courtney has worked on getting support the likes Jan Jones Blackhurst. Karl will follow up and cc's Dr. Maxwell.

Coleen Lawrence would like to also work with Karl.

Dr. Maxwell, Rose reflected in the minutes that we are meeting these groups, set aside time in the agenda, to look at the progress made with finance and report out, moving towards the legislator.

Courtney would also like to work with Karl.

Coleen clarification we have strategic planning group with finance. Are we creating new groups?

Dr. Maxwell we will keep the same. Finance Committee and Strategic Planning.

Dr. Maxwell, strategic planning, going back to 2017. Tyrone Thompson lead the effort to get the commission established.

Purpose: supporting and facilitating mentor programs throughout the state. Our

Goals: develop Communication Plan, develop 2021 Legislative Session Plan, develop Fundraising Plan, develop Feasibility Plan, develop Grant Implementation and Distribution Process, and develop Mentoring Conference Plan.

Strategic Analysis: Strengths, Opportunities: Money and funding are the two main issues. Results: Funding, Quantitative, Standardizations.

Coleen, the results are tied to the NRS.

Dr. Maxwell, Rose and Katie send out AB144, AB235 and the NCOM Original Report to all members.

The Governor took the money we had \$151,000 allocated to us. Any unused funds. Moving to the new legislative session I want what we had before if not more and that doesn't stop us from private foundations.

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Ben Hayes asks for the new Strategic Planning document; he has the old version.

Coleen, can we have a current list of the commissioner emails.

Dr. Maxwell the purpose of the asset map to list mentoring organizations we know of. We can start building this map. Katie please reformat this document to a spreadsheet. I want to get this out to the members. When we had a coordinator, she created a list, but it was not complete.

Dr. Garner asks do we create our own sheet and forward to Katie.

Dr. Maxwell we will share one document. Google docs or Microsoft 360.

Coleen asks if we can share a document?

Dr. Maxwell will find out.

Katie create new contact information and a sub-committee member list.

Dr. Maxwell Rose has one list of sub-committees and member contact list it a matter putting it all together.

Dr. Maxwell survey statistics and funding does anyone remember what that was? Or the discussion behind it.

Katie, it was sending out a survey to organizations and getting feedback for what they need, something we do after the asset map.

Dr. Maxwell, we can see the next steps after the asset map, reaching out to them. We can put together an email and send it out to the mentoring organizations and let them know what the commission intending to do over the next year.

Dr. Maxwell do you want to have a full commission meeting in December or a strategic meeting in January.

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Brigid reminder Dr. Maxwell December 18th at 10:30am Children's Commission. You or a couple of the members can do a presentation on the strategic plan and using the pitch sheet for NCOM. Since we have that statewide audience. Not that date so we don't conflict.

Dr. Maxwell we can have strategic planning meeting and then a full meeting. Katie do a doodle poll, with dates...If everyone has access to their calendars. Strategic Planning Meeting on the 4th and a Commission meeting on the 11th and focus on the presentation.

Brigid I only need Dr. Maxwell and I am on the commission. Maybe one or two.

Dr. Maxwell, everyone needs to participate the 4th and 11th is priority. The 4th is a priority for the strategic planning. On the 18th there will only be two or three of us.

Karl, I can do the 4th and 11th looking forward to attending. Not the 18th I'm out of town.

Dr. Garner, on the 4th I will be participating in the trustee young's program.

Dr. Maxwell, last thing we need to consider, should we look at Tuesday, Wednesday or Thursday. If we don't have any conflicts with Friday.

Katie based on past couple of months Friday has been very hard for the commission to attend to. Since it is the end of the week, we lose that urgency to get things done because it is so close to the weekend...maybe an earlier day in the week.

Dr. Maxwell something the commission to consider and I will say yes, we have been stifled in the past. I don't want to blame that on it being on Friday's.

Let's look at Tuesday or Wednesday. Let's start with Friday's.

Dr. Maxwell request to vote on which day the members prefer. Katie send out a doodle poll to choose a day of the week to meet. We will know on the 11th what day we will meet in 2021.

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Public Comment #2

Dr. Maxwell asks if there is a public comment in the North or South?

Rose Cota Stated there are no public comment at this time.

Adjournment

Dr. Maxwell ends the meeting.