

Nevada Department Of Education

Nevada Commission on Mentoring

Friday, November 18, 2022

2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

SUMMARY MINUTES OF THE COMMISSION MEETING

COMMISSION MEMBER PRESENT

Karl Catarata, Chair

Katie Membreno, Vice Chair

Michael Maxwell

Douglas Garner

Sebastian Cardenas

Laura Davidson

COMMISSION MEMBER ABSENT

Michael Flores

Brigid Duffy

DEPARTMENT STAFF PRESENT

Dr. Tina Winqvist, NDE Staff

Brittany Adams, NDE Staff

Rose Cota, NDE Staff

1. Call to Order, Roll Call, Pledge of Allegiance, and Land Acknowledgement

Chair Catarata called the meeting to order on Friday, October 7, 2022 at 2:05 p.m.

Rose Cota conducted a roll call. **Quorum was established** (6 Members present).

Chair Catarata led the Commissioners in the Pledge of Allegiance.

Chair Catarata acknowledged the indigenous land upon which Nevada's Department of Education's Offices sit.

2. Public Comment

Chair Karl Catarata opened the floor to public comment. There was no public comment.

3. Approval of Flexible Agenda

The Commission **acquire quorum** and therefore could vote on approval for any objective in this meeting.

Motion: To approve a flexible agenda

By: Karl Catarata

Second: Douglas Garner

Vote: Passed unanimously

4. Welcome and Introduction (Mission Statement)

Chair Karl Catarata welcomed Commissioners to the meeting, noting that the Commission is in a state similar to Congress' lame duck and will be in a holding phase until January or February when Nevada Legislature begins. Chair Catarata welcomed and thanked NDOE staff and asked staff for short introductions of themselves.

Brittany Adams, Project Manager/Quality Assurance Specialist for the CSI/TSI team introduced herself to the Commission.

Dr. Tina Winqvist, Title I Director, introduced herself to the Commission.

Dr. Michael Maxwell asked what CSI stands for.

Dr. Tina Winqvist indicated that CSI stands for Comprehensive Support and Improvement Schools, a nationwide designation for schools that traditionally were the lowest performing ones in the state.

5. Approval of NCOM October 7, 2022 Meeting Minutes

Chair Karl Catarata called for any amendments or addendums to the October 7, 2022 meeting minutes. There were none.

Motion: To approve the NCOM October 7, 2022 Meeting Minutes

By: Karl Catarata

Second: Michael Maxwell

Vote: Passed Unanimously

6. Chair's Report

Chair Catarata indicated that for the upcoming legislative session, there will be some leadership positions changing across the state, including a new governor elect. As such, Chair Catarata noted the importance of determining how best to work with the governor elect and his administration as they take office in time for February's legislative session. Chair Catarata explained that his goal will be to monitor when the governor-elect will be building up the scale in terms of mentorship and informed the Commission that NCOM's letter to the Nevada legislature will be sent as planned in time for the February legislative session.

7. NCOM Development Updates

a. Grant Funds Workshop

Sebastian Cardenas indicated that he and Chair Catarata are working to make up the workshops and determine how best to move forward with the grant.

Chair Catarata asked if a date is already on the books for the workshop or if this is still in the planning stages.

Sebastian Cardenas suggested the idea of creating an online lesson of the grant application process rather than a date for a physical workshop with a potential classic workshop to follow where grant professionals could answer questions based on the video. Commissioner Cardenas explained that he is currently working on the video.

Chair Catarata questioned if this resource might be best utilized or accessible via the NCOM website for the Department of Education.

Rose Cota indicated her belief that it is, and once a proposal/plan has been built out, it can then go to Dr. Winqvist for approval.

Tina Winqvist concurred.

b. Commissioners Appointment Update

Chair Catarata asked for updates regarding this agenda item.

Rose Cota indicated that there are no updates at this time.

Chair Catarata noted that he will follow up with an email to Boards and Commissions for the upcoming appointment dates. Chair Catarata requested that Commissioners feel free to schedule a one-on-one meeting with the Chair to discuss interest in staying on or leaving the Board.

8. Agenda Item Consideration

2023 NCOM Meeting Schedule

Rose Cota indicated that if the intent for 023 is to remain on the current schedule of subcommittees meeting the first Friday of each month and the entire Commission meeting the third Friday of each month, then she can move forward to send the schedule to post on the NDE website for public access. Ms. Cota requested that Commissioners let her know by the following meeting if the upcoming schedule will work for them.

Chair Catarata read the following meeting dates into the record:

Friday, January 20, 2:00 pm

Friday, February 17, 2:00 pm

Friday, March 17, 2:00 pm

Friday, April 21, 2:00 pm

Friday, May 19, 2:00 pm

Friday, June 16, 2:00 pm

Friday, July 21, 2:00 pm

Friday, August 18, 2:00 pm

Friday, September 15, 2:00 pm

Friday, October 20, 2:00 pm

Friday, November 17, 2:00 pm

Friday, December 15, 2:00 pm

a. 2023 Sub-Committee Meeting Schedule

Rose Cota noted that sub-committee meetings have traditionally been on the first Friday of every month.

Chair Catarata requested that Ms. Cota send the sub-committee schedule, along with the full Commission meeting schedule, to Commissioners following the meeting.

9. Public Comment #2

Chair Catarata opened the floor for public comment.

There was no public comment.

10. Adjournment

Chair Catarata adjourned the November 18, 2022 Nevada Commission on Mentoring meeting at 2:25 pm.