Nevada Commission on Mentoring Grant Application for FY24-25 Fall Micro-Grants

Overview

The Nevada Commission on Mentoring (NCOM) is offering micro-grants to mentoring non-profit organizations/programs in the state of Nevada. The Commission on Mentoring was established to support and facilitate mentorship programs in the state of Nevada and work in consultation with the Nevada Department of Education to provide direction and guidance to the State Coordinator for mentorship programs. Additional information on NCOM can be found at the following [link](#).

NCOM is required by state statute to **develop a grants program** and **award money to organizations**. The state statute is as follows:

> AB 235 Section 3: (f) Within the limits of legislative appropriations, develop a competitive grants program to award grants of money to mentorship programs in this State. In coordination with the Office of Grant Procurement, Coordination and Management of the Department of Administration, the Commission shall:
> (1) Administer the grants program;
> (2) Establish guidelines for the submission and review of applications to receive grants from the program; and
> (3) Consider and approve or disapprove applications for grants from the program.

NCOM Contact Information

- Karl Catarata, Chairman of the Nevada Commission on Mentoring, mcommission@doe.nv.gov.
  *Please allow up to 24 to 48 hours for an immediate response to questions.

Grant Information

- Important dates:

October 2, 2023	NCOM Grant application will be available
October 2-November 21, 2023	Two-month period to complete grant application
November 21, 2023	Grant application due by 6:00 PM
January 31, 2024	Selected organizations will be notified
January 31-June 14, 2024	Award money will be used in this period
June 30, 2024	Organizations must report expenditures to the Nevada Commission on Mentoring

- Requirements
  - A complete application must be submitted to be considered by NCOM.
  - The completed application must be submitted in PDF format to the following people:
    - Rose Cota, Federal Compliance Contractor, rcota@doe.nv.gov
    - Sarah Thomas, Education Program Professional, sarah.thomas@doe.nv.gov
    - Dr. Jessica DeLallo, Director, Title I Programs, jessica.delallo@doe.nv.gov

NCOM *Application Content*

Applicant Contact Information
Full Name of Applicant/Position:

Name of Organization:

Phone Number: Email Address:

Mailing Address:

City: Zip Code:

Organization Website:

Organization Social Media (if applicable):

Part I: Organization Alignment to NCOM Micro-Grant Mission
1. In 1-2 sentences, please describe how your organization currently supports youth mentoring.

Organization Capacity and Impact
2. How many staff/volunteers do you have in your organization?:

3. How many members does your organization serve in a typical year?:

Part II: Budget and Funding Purpose
4. What is the total amount of funds requested: $_____

5. In one to three sentences, please provide an overview of how the grant funds requested will be utilized to support youth mentoring in your organization.

6. Budgetary Request Details (please complete this table or provide a similar table/description detailing your budgetary request and the purpose of the investments)

Brief description of investment and its purpose	Amount Needed	Total Amount of Investment
E.g., Stipends for mentors to attend training on mentoring best practices	10 mentors x $50	$500
E.g., Bus passes for students to attend career exploration workshop	100 bus passes at $21.25 each	$2,125

Brief description of investment and its purpose	Amount Needed	Total Amount of Investment

Part III: Application Questions (no more than 1-3 sentences per question)

7. How does this grant investment reflect an explicit focus on improving equity, access, and support for youth disproportionately impacted by the COVID-19 pandemic?

8. Please describe the need for this investment to support your organization's mentoring efforts. What data supports your decision to invest the funds in this way?

9. How will you evaluate (quantitatively or qualitatively) the impact of your grant efforts? That is, what metrics and data sources will you use to determine whether your grant investment was successful?

10. Please describe your previous success in applying and utilizing grant funds in your organization.

11. Please describe your timeline for using this grant investment by June 30th, 2024. Funds will be distributed by January 30th, 2024.

_____
Signature of Applicant

_____
Date of Submission

NCOM Grant Application Scoring Rubric

Part I: Organizational Capacity and Alignment to NCOM Youth Mentoring Grant Mission (3 points)	Scoring Rubric		
1. In 1-2 sentences, please describe how your organization currently supports youth mentoring.	**0 points =** Organization does not currently provide youth mentoring services.	**1 point =** Organization currently provides youth mentoring services.	
2. How many staff do you have in your organization?	**0 points =** Organization does not have any active staff or volunteers serving in organization.	**1 point =** Organization has multiple staff/volunteers serving in organization with capacity to oversee grant funds.	
3. How many youth does your organization serve in a typical year?	**0 points =** Organization does currently serve any members of community.	**1 point =** Organization serves multiple youth populations in community.	

Part II. Description of Funding Request (5 points)	Scoring Rubric		
4. What is the total amount of funds requested?	**0 points =** No total budgetary request provided.	**1 point =** Budgetary amount requested is below $25,000.	
5. In one to three sentences, please describe how the grant funds will be utilized to support youth mentoring in your organization.	**0 points =** Budgetary request is unclear or request would not support youth mentoring.	**1 point =** Some budgetary detail provided and/or request would somewhat support youth mentoring.	**2 points =** Budgetary detail is sufficient, clear, and directly supports youth mentoring.
6. Budgetary Request Details	**0 points =** Budgetary details are minimal or unclear.	**1 point =** Budgetary details are somewhat sufficient or clear.	**2 points =** Budgetary details are sufficient and clear .

NCOM Grant Application Scoring Rubric Continued

Part III. Application Questions (10 points)	Scoring Rubric		
7. How does this grant investment reflect an explicit focus on improving equity, access, and support for youth disproportionately impacted by the COVID-19 pandemic?	**0 points =** No or limited detail provided on how grant investment will support improved equity, access, and support for youth disproportionately impacted by COVID-19.	**1 point =** Some detail and clarity provided on how grant will provide support for youth disproportionately impacted by COVID-19.	**2 points =** Clear, and sufficient detail provided on how grant will provide support for youth disproportionately impacted by COVID-19.
8. Please describe the need for this investment to support your organization's mentoring efforts. What data supports your decision to invest the funds in this way?	**0 points =** Funding need is not well-described and no data is provided to support the proposed funding plan.	**1 point =** Funding need is described, but insufficient detail provided and/or no data indicated to support the proposed funding plan.	**2 points =** Funding need is well-described, and includes sufficient detail with data to support the proposed funding plan.
9. How will you evaluate (quantitatively or qualitatively) the impact of your grant efforts? That is, what metrics and data sources will you use to determine whether your grant investment was successful?	**0 points =** No evaluation plan is provided on how the grantee will measure success of the investment or the evaluation plan provided is unclear.	**1 point =** Some details of the evaluation plan are provided, but metrics and data sources used to measure success of the investment are overly general or unclear.	**2 points =** Evaluation plan is well-described and provides specifics about which metrics and data sources will be used to measure the success of the investment.

NCOM Grant Application Scoring Rubric Continued

Part III. Application Questions (10 points)	Scoring Rubric		
10. Please describe your previous success in applying and utilizing grant funds in your organization.	**0 points =** No information provided or organization has no prior experience applying or utilizing grant funding.	**1 point =** Organization provides some detail about previous success applying and utilizing grant funds but prior experience is limited.	**2 points =** Organization provides sufficient detail of multiple prior successes applying and utilizing grant funds.
11. Please describe your timeline for using this grant investment by June 30th, 2024.	**0 points =** Timeline for using grant investment not well described or timeline is not attainable.	**1 point =** Some timeline details are described, but unclear or timeline does not seem attainable.	**2 points =** Timeline is sufficiently described and seems attainable.
Total Points Possible: 18			