



## NEVADA ADVISORY COMMISSION ON MENTORING

### AGENDA

**Friday, October 18, 2019**

**2:00 PM - 3:30 PM**

#### **Meeting Locations:**

All meetings will be video conferenced from both locations.

<b>Office</b>	<b>Address</b>	<b>City</b>	<b>Meeting Room</b>
Department of Education	2080 E. Flamingo Rd	Las Vegas	Las Vegas Board Room
Department of Education	700 E. Fifth Street	Carson City	Carson City Board Room

#### PUBLIC NOTICE

The public is hereby noticed that the Nevada Commission on Mentoring reserves the right to take agenda items out of posted order (except that public hearings will not begin earlier than posted times); items may be pulled or removed from the agenda at any time; and items may be combined for consideration. A time for public comment is provided at the beginning and at the conclusion of the meeting. A time limit of three minutes will be imposed by the Board President, for public comments, in order to afford all members of the public who wish to comment, with an opportunity to do so within the timeframe available to the Board. The Board President reserves the right to call on individuals from the audience or to allow for testimony at any time. Individuals providing testimony must fill out a visitor card. Reasonable efforts will be made for members of the public who have disabilities and require special accommodations or assistance at the meeting. Please call the Board assistant at (775) 687-9225, at least five business days in advance so that arrangements can be made.

This public notice has been posted at the offices of the Department of Education (NDE) in Carson City and Las Vegas, and at the main office of the Carson, Washoe, Elko and Clark County School District Offices. Notice of this meeting was posted on the Internet through the [Nevada Department of Education](http://www.nvde.gov) website.

The support materials to this agenda are available, at no charge on the NDE website at: [Meeting Materials](#) (under the meeting date referenced above) or by contacting Rose Cota at the Department of Education Office, 700 East Fifth Street, Carson City, Nevada and 2080 E. Flamingo Road, Suite 210, Las Vegas Nevada, (702) 486-8725.

#### **1. CALL TO ORDER; Pledge of Allegiance**

*Dr. Maxwell, Commission Chair*

#### **2. Roll Call**

*Dr. Willie Killins Jr., NDE Representative*

#### **3. Approval of Flexible Agenda (For Possible Action)**

*Dr. Maxwell, Commission Chair*

#### **4. Welcome and Introduction**

*Dr. Maxwell, Commission Chair*

#### **5. Approval of September 20, 2019 Meeting Minutes (For Possible Action)**

*Dr. Maxwell, Commission Chair*

#### **6. NCOM Mentoring Spotlight (Information/Discussion/For Possible Action)**

*Dr. Maxwell, Commission Chair; Matt Morris, Commission Vice-Chair*

1. Jennifer Jeong – Core Academy | Volunteer and Mentor Program Coordinator

**7. PUBLIC COMMENT #1**

*Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on an agenda. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at their discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.*

**8. Mentoring Affiliate Update** (Information/Discussion/For Possible Action)

*Dr. Maxwell, Commission Chair; Matt Morris, Commission Vice-Chair*

**9. Appointments to NCOM Update** (Information/Discussion)

*Dr. Maxwell, Commission Chair; Matt Morris, Commission Vice-Chair*

**10. Subcommittee Updates** (Information/Discussion/For Possible Action)

*Dr. Maxwell, Commission Chair; Matt Morris, Commission Vice-Chair*

a. Fiscal and Grants

i. Identification of a Grant for NCOM to apply for funds

b. Strategic Planning

i. NCOM Grant Framework (Planning, Implementation, and Sustainability Granting)

ii. Marketing (website and social media)

iii. Guidance document

c. Bylaws, Rules, and Procedures

i. Appoint members to sub-committee

ii. Appoint secretary for Commission

**11. Approval of NCOM Logo** (Information/Discussion/For Possible Action)

*Dr. Maxwell, Commission Chair; Matt Morris, Commission Vice-Chair*

**12. Future NCOM Coordinator Funding** (Information/Discussion/For Possible Action)

*Dr. Maxwell, Commission Chair; Dr. Killins Jr.*

**13. Agenda item considerations, date, time, and location for next meeting** (Information/Discussion/Possible Action)

*Dr. Maxwell, Commission Chair*

a. Review future NCOM meeting dates

**14. Public Comment #2**

*Public Comment will be taken during this agenda item regarding any matter within the Committee's jurisdiction. No action may be taken on a matter discussed under this item until the matter is included on an agenda. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Chair may allow additional public comment at their discretion. Public Comment #2 will provide an opportunity for public comment on any matter not on the agenda.*

**15. Adjournment**

*Dr. Maxwell, Commission Chair*