

Nevada Advisory Commission on Mentoring

Meeting Minutes

Friday, February 22, 2019

2:00 PM

Meeting Locations:

Video Conference

| OFFICE | LOCATION | ROOM |
|-------------------------|-----------------------------|------------|
| Department of Education | 9890 South Maryland Parkway | Board Room |
| Department of Education | 700 East Fifth Street | Board Room |

Call to Order

Michael Maxwell, Nevada Department of Education, called the meeting to order on Friday, February 22, 2019 at 2:10 PM.

Roll Call

Eboni Caradine, Nevada Department of Education, conducted roll call. **Quorum was established (eight members present).**

Commission Members present in Carson City: None

Commission Members present in Las Vegas: Mike Barton, Traci Davis (telephone), J'Myla Dixon (telephone), Michael Flores (telephone), Douglas Garner (telephone), Michael Maxwell, Mayra Rodriguez (telephone), Shawn Smith

NDE staff present in Las Vegas: TeQuia Barrett

NDE staff present in Carson City: Tania Lombardi

Others present: Chief Deputy Attorney General Greg Ott, Eboni Caradine,

Public Comment #1

None

Approval of Flexible Agenda

Motion: Michael Maxwell made a motion to approve a flexible agenda. Mike Barton seconded the motion. All voted in favor. Motion carried and was approved unanimously.

Mentor Spotlight

Michael Maxwell introduced Liberty Leavitt the Graduation Initiative Coordinator with Clark County School District. Ms. Leavitt runs all of the mentoring programs that run from Elementary to High School in the school district. Ms. Leavitt provided the commission with an over view of the program.

The program has gone by "Stay in School" as well as "Reclaim Your Future". Currently Stay in School is an Elementary and Middle school Mentoring program. Reclaim Your Future is the High School Mentoring program.

Draft of Superintendent strategic goals over the next 5 years is to have 1,000 mentors in 5years. 200 mentors added this year and adding 200 each year, hopefully more. No name established, no longer split on two programs, for the interim the program is being called Meaningful Mentors, until they find one that aligns perfectly with Superintendents goals of all for kids and 5 year plan.

All mentoring programs take place on school grounds, during school hours, with three different age groups. Incorporate three different types of mentoring, group mentoring with two adults, with a group of kids, five adults working with five kids, one on one mentoring, and e mentoring, facetime mentoring, listed under online mentoring.

Biggest change to Mentoring Program going forward is, in the past all mentors have met with students 4 times a month, typically once a week, adjusted to twice a month. Focusing on get more of the business community to come volunteer in the schools. The numbers increased tremendously with just two meetings a month. Hoping with twice a month, mentors will meet with students and incorporate e-mentoring or Facetime mentoring throughout the month, as well.

All mentors must attend training through Clark County School District, completing forms thru Liberty Leavitt's office, mentors then watch a video, have fingerprinting completed, have badges made and meet with Liberty for about an hour and establish a schedule to meet with school of the Mentor's choice. The Mentor then meets with counselors or administrator to establish student or group of students for mentor to meet with. The teacher or counselor then becomes the staff each mentor will work directly with. Liberty is then only involved in areas of concern or to touch base throughout the year. Adding a "Pathways to Success" mentorship program including the high school program where the focus will be on the Workforce and Labor, where specific industries can work with students, and guide them in the Workforce development.

Looking for specific goals: attendance goal setting, making positive academic and personal choices

Program will really focus on establishing goals with schools, mentors and mentees, to meet different needs according to students. Throughout the year, with Goals Booklet, Mentors and Mentees will establish goals together, to show growth and then meet with Teachers at the end of the year to assess if the Mentors and Mentees met deliverables.

Biggest change in the Mentoring program is the time constraints, name and what program is seeking to differentiate Mentoring Program.

Comments/Questions for the Presenter:

Mike Barton commented on the program. He emphasized what an asset Ms. Leavitt is and has been to the CCSD.

Dr. Maxwell asked, "How do you plan on measuring the quality of the mentoring?"

The program will measure quality by use of a handbook school liaisons receive, as well as use of confidential forms received at the end of the year from teachers, students and Mentors.

Dr. Michael Maxwell asked if there is a number of mentoring organizations and mentoring groups, are you looking for mentors individually or can those groups come to you and maybe bring their mentors with them.

Groups and organizations are welcome; they will just need to be vetted through the Clark County School District office to ensure relevant topics are taught to students.

Dr. Maxwell thanked Liberty for presenting in the Mentor Spotlight. The commission hopes the program is able to get some additional mentors or organizations involved and looks forward to Liberty being back in the future to provide an update.

Approval of January 25, 2019 Meeting Minutes

Motion: Dr. Maxwell made a motion to approve the January 25, 2019 meeting minutes with the provided revisions and edits. Dr. Garner seconded the motion. All voted in favor. Motion carried and was approved unanimously.

Commission Goals/Objectives/Updates

The commission discussed Commission Goals as a follow up to the Report submitted to the Governor and Legislative offices. Commission Members received copies of the report which lists next steps which are in alignment with goals and objectives for the Commission. NDE is currently awaiting feedback. Eboni Cardine stated the list of agencies created prior to establishing a definition for Mentoring has been updated, some organizations have been added or removed because of the

definition established by the Commission. Recruitment of organizations is in progress for the Northern Nevada area, Eboni is awaiting responses. Southern Nevada has a pretty comprehensive list based on the definition established.

Dr. Maxwell stated that they can go through the next steps which kind of goes back to what we're supposed to be talking about with goals and objectives, I think it would be good to read them and so Eboni was just talking about the Mentoring Matrix so we have a plan to develop the mentoring matrix, to gather the pertinent information regarding program information and organizational needs from all mentoring organizations across the state, the second bullet is transition part time mentoring coordinator to full time through the department of health and human services partnership for the initial six months, next is to expand a list of forty mentoring organizations in the state of Nevada, again that's the work that Eboni has already embarked upon. The Presentation at the 2019 National Mentoring Conference in Washington D.C. had several members of the commission attending. We will get an update or recap, that's one of the items on today's agenda and then research and gather information on funding opportunities and grants for the commission. Next is to maintain website communication and social media platforms for the commission and to disseminate information for the commission work and/or upcoming meetings. Last are other duties as determined and assigned by the commission. So we have a few goals there. Dr. Maxwell asked if anybody had any comments or questions they want to make regarding the report.

Shawn Smith recommended sending an electronic copy of the report to all Commission members as soon as possible.

TeQuia Barrett stated she was awaiting feedback from the Governor's or Legislative office, but will send electronic copies to Commission members only and referred to Deputy Attorney General Ott to clarify possibility of OML violation. Deputy Attorney General Ott suggested emailing a copy to herself along with BCCing all commission members to avoid accidentally "reply all" and violating OML. He stated as long as it is made available to the public after submission it should be fine.

Recap of National Mentoring Conference 2019

Dr. Garner stated there was a large contingent attending the conference. Dr. Garner, Molly Latham, Dr. Tara Rains and Tyrone Thompson made the presentation and had good attendance for being the last day of the conference. During the presentation an outline of the collective model, organizations, the challenges faced and the formulating and shaping of practices was addressed.

Comments/Questions:

J'Myla Dixon stated she enjoyed the trip to Washington D.C. and would like to attend again next year. She stated she learned a lot and would like to see implementation of peer group mentoring and should be a requirement for mentoring agencies to use.

Dr. Garner stated all our Legislators were receptive and looking for ways to help the commission move forward in their work.

Dr. Maxwell asked about the number of representatives from Southern Nevada who attended, being approximately 16 or 1

Dr. Garner responded affirmatively adding two or three also attended from Northern Nevada. Dr. Maxwell responded we had a contingent of about twenty then from Nevada and I think that was a marked increase from our state so it kind of just makes sure that people recognize the work that we're doing and there are folks doing a lot of work here in Nevada. So thank you Dr. Garner for the update and I look forward to next year's conference."

Community Collaborations/Advisory Council Update

Molly Latham stated My Brother's Keeper Community Engagement and Mentoring Subcommittee are looking into potential dates to hold another session to support mentoring organizations getting on the Mentoring Connector website. She and Christina Boon facilitated a successful session last year and would like to do it again, and market the opportunity to the agencies for which Eboni has gathered data. They are researching dates in late March or early April, prior to spring break and facilitating the Legacy High School computer lab.

Comments/Questions:

Dr. Garner "Doug Garner for the record, this may be slightly off but in terms of community collaborations, I wanted to circle back for a second to talk about our legislators. One of our Legislators is on the Ways and Means Committee and as we look at ways to raise funding or look at funding, I think we need to take a serious look at utilizing our legislators as best we can, as we look at raising funds."

2019 Legislative Updates

Chair Flores stated he has been meeting with Assemblyman Thompson during the Legislative Session and is aware the Legislative Counsel Bureau is working on a Bill, but are awaiting information from the Attorney General's office, and once the information is received he will notify the Commission of when the hearing is set. He also requested supporters testify on behalf of the commission.

Comments/Questions:

TeQuia Barrett stated in the report also those of you that are in the Vegas and Carson office commission members in the back of there, there are also recommendations to the Governor and the Legislator that were included in that report, I'm assuming that once the Bill also comes up that those will also be referenced somehow from that report. I will let you all know when I do hear back or if Chairman Flores may know before I do, when the report itself is going to be reviewed as well as when the Bill is presented and if it's during the off meeting times, then we'll make sure to get everyone the information out as to when that meeting occurs so that if any of the commission members or advisory council want to either attend in person the legislative session or view the satellite feeds, then they can do that. It does include recommendations in that report as well that we want to be presented to the Governor and Legislature when they review that information. I can read those if you'd like me to or Dr. Maxwell if you would like to do that I will turn it back over to you.

Dr. Maxwell stated TeQuia could go ahead and read them for the commission.

TeQuia Barrett stated her recommendations from the commission were to designate state funding to hire a full time permanent mentoring coordinator. Next was to establish a national mentoring affiliate in the state of Nevada with State Legislative support and approval. Next was develop a statewide quality standards for mentoring and that's to align with the definition that the commission established at the prior meeting last month and to align quality of standards to go along with that so that when we're looking at the mentoring organizations that are on that list, the list that will be expanded throughout the state, we can also provide them with what standards the state would have to align quality around what their providing in regards to mentoring and the last recommendation is to increase resources, partnerships and funding available for mentoring at the state level. This is TeQuia Barrett for the record.

Future Meeting Dates

Dr. Maxwell stated there are three meetings scheduled one each Quarter, Friday, April 26, June 21, and August 3, 2019.

Public Comment #2

None.

Dr. Garner recognized Chair Flores and his organization. His Mentoring Organization was acknowledged at an event at the Smith Center by Larry Weekly for his work and the work that other mentoring organizations are doing in the community. Congratulations Chair Flores.

TeQuia Barrett stated before we close also there is still a commission member that we need to replace. Mallory indicated that she could not continue and was going to withdrawal, I have requested that she either be here today to do that formally or submit a formal letter, so until we receive the formal letter for her removal, I can't proceed with the process, so I will reach out to her again, but I wanted the commission to know there is a member that needs to be replaced. We do need to

have the formal resignation first so we can move forward with that. Attorney Ott is there anything in addition that you would want to add to that.

Greg Ott “Deputy Attorney Greg Ott, the only thing I would add is I think that member Cyr is on a subcommittee so at a future agenda we may want to replace her on that subcommittee so it can be fully staffed.”

TeQuia Barrett noted that we will add that to the agenda for the next meeting.

Dr. Maxwell asked TeQuia to stay in contact with Mallory until she submits something in writing.

TeQuia Barrett stated for the record that is correct. She asked Attorney Ott if they could go ahead and add that today or could they have that as a formal agenda item.

Deputy Attorney General Ott stated it should be agendized, because it wasn't on the agenda today so they wouldn't be able to discuss it or take action on it.

TeQuia Barrett stated it was dually noted and thanked Deputy Attorney General Ott, stating they will make sure that is on the next agenda.

Adjournment

Eboni Caradine stated that if they have lost Chair Flores, they do not have quorum, at this moment because Myra had to get off for a work commitment.

Michael Maxwell stated that the last thing they need to do is adjourn and asked Attorney General Ott for his suggestion.

Deputy Attorney General Greg Ott stated the motion to adjourn is only needed if you don't address every item on the agenda. Once all the items on the agenda have been dealt with, it is within the power of the Chair to say having dispensed with all items we can now adjourn the meeting. He stated that regardless of the fact that you don't have quorum, you can just say we're adjourned and we're done.

Michael Maxwell thanked Deputy Attorney General Ott and adjourned the meeting at 2:47 p.m.