

**Instructional Resource Name: Today's Class**

**Publisher: Melior, Inc.**

**Date Reviewed: 10/21/2020**

### **Organization**

- Material provides a useful table of contents, glossary, supplemental pages, and index.
- Layout is consistent; chapters/units are arranged logically; and allow access through multiple modalities.
- Material contains examples, explanations, and/or online resources to the depth and breadth of the Nevada Academic Content Standards and Literacy Standards.
- Information is accurate, current, and research based.
- Vocabulary is specialized (language carefully considered and evolves across grade levels).
- Size and format of print is appropriate.
- Format is visually appealing and interesting.
- Material provides assessment type questions and/or performance-based tasks.
- Electronic and interactive format available.

### **Content**

- Materials focus on the knowledge, skills, and abilities (KSA's) appropriate to the grade level.
- Real-world applications are relevant to the students.
- Information and directions are clearly written and explained.
- Tasks are aligned to the Nevada Academic Content Standards and Literacy Standards.
- Lessons/tasks are interdisciplinary when appropriate.
- Non-text content (maps, graphs, pictures, etc.) are accurate, authentic, and well integrated into the instructional material.
- Tasks apply to the diversity of students and their abilities, interests and learning styles.
- Questions and tasks encourage the development and application of higher-level thinking skills.
- Teacher edition includes formative assessment/evaluation tools processes.
- Material provides access to or demonstrates concepts in multiple ways, allowing for a variety of student responses.
- Tasks have a purpose, aligned to a skill or concept at grade level.
- Material includes application of skills and concepts at grade level.
- The material is focused on the major ideas at that grade level.
- Content includes 21st Century skill development such as collaboration, creative thinking, and problem solving.

**Inclusion**

- Material reflects a variety of ways to differentiate instruction and model content to support all learners.
- Material reflects sensitivity with regard to gender, race/ethnicity, religion, socio-economic status, intellectual, and physical abilities.
- Material includes access to a multilingual glossary.
- Material provides resources for students with disabilities and English Language Learners aligned to grade level content.

**Alignment**

- Material content aligns to district/organization curriculum.
- Material content aligns with college and career readiness skills (Nevada Academic Content Standards and Literacy Standards).
- Material is a useful resource in preparing students to meet the requirements of the Nevada Academic Content Standards/Literacy Standards and statewide assessments.

**Concerns**

**The NDE recommends it for adoption.**

# Textbook and Instructional Material Evaluation Rubric Form

## CTE Program of Study

Instructional materials are designed for use by students and teachers as a learning resource for students to acquire essential knowledge, skills, abilities, and dispositions. This includes print and non-print materials, including comprehensive/core textbooks, supplemental materials, Web-based and electronic textbooks, and assessments.

Title: Today's Class - Maintenance & Light Repair Author(s): Not listed Publisher(s): Melior, Inc

Copyright Date: 2015 - 2019 (varies - by module) Subject/Grade Level: Automotive Technology/High School

Student ISBN: N/A

Teacher Edition ISBN: N/A

**Instructions: Use the tables below to determine if the Textbook or Instructional material meets each criterion.**

### Organization

Criteria	2 Meets	1 Inadequate	Comments
1. Material provides a useful table of contents, glossary, supplemental pages, and index.	2		Broken down by individual modules with a table of contents and supplemental videos and other forms. No index but text is search-able electronically
2. Layout is consistent; chapters/units are arranged logically; and allow access through multiple modalities.	2		They have some videos, etext, some simulations, job sheets for performance checks and quizzes
3. Teacher edition contains interesting introductions and a list of prerequisites skills for each chapter.		1	They do have intros with different facts, but no list of prerequisite skills.
4. Material contains examples, explanations, and/or online resources to the depth and breadth of the Nevada Academic Content Standards and Literacy Standards.	2		Contains all of these.
5. Information is accurate, current, and research-based.	2		Crosswalks to ASE standards are provided
6. Vocabulary is specialized (language carefully considered and evolves across grade levels).	2		Trade term checks provided
7. Size and format of print is appropriate.	2		
8. Format is visually appealing and interesting.	2		
9. Material provides assessment type questions and/or performance-based tasks.	2		
10. Electronic and interactive format available.	2		Electronic only
Other:			It has the lessons with readings, concept checks, trade terms and performance checks. There are some videos provided throughout - different numbers depending on the module.
<b>Total Organization:</b>	19		Has a free instructor training opportunity as well.

## Content

Criteria	2 Meets	1 Inadequate	Comments
11. Materials focus on the knowledge, skills, and abilities (KSA's) appropriate to the grade level.	2		
12. Real-world applications are relevant to the students.	2		
13. Information and directions are clearly written and explained.	2		
14. Tasks are aligned to the Nevada Academic Content Standards and Literacy Standards.		1	No alignment document provided, however they are aligned to ASE standards as are the State Standards (which are aligned).
15. Lessons/tasks are interdisciplinary when appropriate.	2		
16. Non-text content (maps, graphs, pictures, etc.) are accurate, authentic, and well-integrated into the instructional material.	2		
17. Tasks apply to the diversity of students and their abilities, interests and learning styles.	2		NASCAR used in video, females do many of the video voice-overs, some diversity in photos in text
18. Questions and tasks encourage the development and application of higher-level thinking skills.	2		
19. Teacher edition includes questioning strategies and/or questions to check for understanding at all Depth of Knowledge (DOK) levels.		1	Text is mostly content - not really instructional techniques or guides
20. Teacher edition includes formative assessment/evaluation tools processes.	2		Job tasks, knowledge checks and trade term checks are all included
21. Material provides access to or demonstrates concepts in multiple ways, allowing for a variety of student responses.	2		videos, job tasks, etc.
22. Tasks have a purpose, aligned to a skill or concept at grade level.	2		
23. Material includes application of skills and concepts at grade level.	2		
24. The material is focused on the major ideas at that grade level.	2		
25. Content includes 21 <sup>st</sup> Century skill development such as collaboration, creative thinking, and problem solving.		1	More individual than collaborative.
Other:			
<b>Total Content Criteria:</b>	<b>27</b>		

## Inclusion

Criteria	2 Meets	1 Inadequate	Comments
26. Material reflects a variety of ways to differentiate instruction and model content to support all learners.		1	No discussion of differentiation provided.
27. Material reflects sensitivity with regard to gender, race/ethnicity, religion, socio-economic status, intellectual, and physical abilities.	2		No discussions.
28. Material includes access to a multilingual glossary.		1	Not that I can find
29. Material provides resources for students with disabilities and English Language Learners aligned to grade level content.		1	
30. Material is available for students with visual impairments via a NIMAS file on the NIMAC system.		1	
Other:			
<b>Total Inclusion Criteria:</b>	6		

## Alignment

Criteria	2 Meets	1 Inadequate	Comments
31. Material content aligns to district/organization curriculum.	2		
32. Material content aligns with college and career readiness skills (Nevada Academic Content Standards and Literacy Standards).	2		
33. Material is a useful resource in preparing students to meet the requirements of the Nevada Academic Content Standards/ Literacy Standards and statewide assessments.	2		This does align to the state standards which are aligned to the other content standards and assessments.
Other:			
<b>Total Alignment Criteria:</b>	5		

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Total Score for Textbook or Instructional Material: \_\_\_\_\_

Signature Reviewer: Denise Burton Date: 09/28/2020

# Textbook and Instructional Material Evaluation Rubric Form

## CTE Program of Study

Instructional materials are designed for use by students and teachers as a learning resource for students to acquire essential knowledge, skills, abilities, and dispositions. This includes print and non-print materials, including comprehensive/core textbooks, supplemental materials, Web-based and electronic textbooks, and assessments.

Title: <sup>Today's Class Maintenance & Light</sup> Repair Author(s): N/A Publisher(s): Meliori inc.

Copyright Date: 2015-2019 Subject/Grade Level: Automotive Tecnology/HS

Student ISBN: N/A

Teacher Edition ISBN: N/A

Instructions: Use the tables below to determine if the Textbook or Instructional material meets each criterion.

### Organization

Criteria	2 Meets	1 Inadequate	Comments
1. Material provides a useful table of contents, glossary, supplemental pages, and index.	2		
2. Layout is consistent; chapters/units are arranged logically; and allow access through multiple modalities.	2		
3. Teacher edition contains interesting introductions and a list of prerequisites skills for each chapter.		1	
4. Material contains examples, explanations, and/or online resources to the depth and breadth of the Nevada Academic Content Standards and Literacy Standards.	2		
5. Information is accurate, current, and research-based.	2		
6. Vocabulary is specialized (language carefully considered and evolves across grade levels).	2		
7. Size and format of print is appropriate.	2		
8. Format is visually appealing and interesting.	2		
9. Material provides assessment type questions and/or performance-based tasks.	2		
10. Electronic and interactive format available.	2		
Other:			
<b>Total Organization:</b>	<b>19</b>		

## Content

Criteria	2 Meets	1 Inadequate	Comments
11. Materials focus on the knowledge, skills, and abilities (KSA's) appropriate to the grade level.	2		
12. Real-world applications are relevant to the students.	2		
13. Information and directions are clearly written and explained.	2		
14. Tasks are aligned to the Nevada Academic Content Standards and Literacy Standards.		1	
15. Lessons/tasks are interdisciplinary when appropriate.	2		
16. Non-text content (maps, graphs, pictures, etc.) are accurate, authentic, and well-integrated into the instructional material.	2		
17. Tasks apply to the diversity of students and their abilities, interests and learning styles.	2		
18. Questions and tasks encourage the development and application of higher-level thinking skills.	2		
19. Teacher edition includes questioning strategies and/or questions to check for understanding at all Depth of Knowledge (DOK) levels.		1	
20. Teacher edition includes formative assessment/evaluation tools processes.	2		
21. Material provides access to or demonstrates concepts in multiple ways, allowing for a variety of student responses.	2		
22. Tasks have a purpose, aligned to a skill or concept at grade level.	2		
23. Material includes application of skills and concepts at grade level.	2		
24. The material is focused on the major ideas at that grade level.	2		
25. Content includes 21 <sup>st</sup> Century skill development such as collaboration, creative thinking, and problem solving.	2		
Other:			
<b>Total Content Criteria:</b>	<b>28</b>		

### Inclusion

Criteria	2 Meets	1 Inadequate	Comments
26. Material reflects a variety of ways to differentiate instruction and model content to support all learners.	2		
27. Material reflects sensitivity with regard to gender, race/ethnicity, religion, socio-economic status, intellectual, and physical abilities.	2		
28. Material includes access to a multilingual glossary.	2		
29. Material provides resources for students with disabilities and English Language Learners aligned to grade level content.	2		
30. Material is available for students with visual impairments via a NIMAS file on the NIMAC system.	1		
Other:			
<b>Total Inclusion Criteria:</b>	<b>9</b>		

### Alignment

Criteria	2 Meets	1 Inadequate	Comments
31. Material content aligns to district/organization curriculum.	2		
32. Material content aligns with college and career readiness skills (Nevada Academic Content Standards and Literacy Standards).	2		
33. Material is a useful resource in preparing students to meet the requirements of the Nevada Academic Content Standards/ Literacy Standards and statewide assessments.	2		
Other:			
<b>Total Alignment Criteria:</b>	<b>6</b>		

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Total Score for Textbook or Instructional Material: \_\_\_\_\_

Signature Reviewer: Paul Tick Date: 10/21/2020



# Textbook and Instructional Material Evaluation Rubric Form

## CTE Program of Study

Instructional materials are designed for use by students and teachers as a learning resource for students to acquire essential knowledge, skills, abilities, and dispositions. This includes print and non-print materials, including comprehensive/core textbooks, supplemental materials, Web-based and electronic textbooks, and assessments.

Title: Maintenance & Light Repair Author(s): None Listed Publisher(s): Melior Automotive Curriculum  
 Copyright Date: 2019 Subject/Grade Level: Automotive

Student ISBN: N/A

Teacher Edition ISBN: N/A

**Instructions: Use the tables below to determine if the Textbook or Instructional material meets each criterion.**

### Organization

Criteria	2 Meets	1 Inadequate	Comments
1. Material provides a useful table of contents, glossary, supplemental pages, and index.			
2. Layout is consistent; chapters/units are arranged logically; and allow access through multiple modalities.			
3. Teacher edition contains interesting introductions and a list of prerequisites skills for each chapter.			
4. Material contains examples, explanations, and/or online resources to the depth and breadth of the Nevada Academic Content Standards and Literacy Standards.			
5. Information is accurate, current, and research-based.			
6. Vocabulary is specialized (language carefully considered and evolves across grade levels).			
7. Size and format of print is appropriate.			
8. Format is visually appealing and interesting.			
9. Material provides assessment type questions and/or performance-based tasks.			
10. Electronic and interactive format available.			
Other:			
<b>Total Organization:</b>			

## Content

Criteria	2 Meets	1 Inadequate	Comments
11. Materials focus on the knowledge, skills, and abilities (KSA's) appropriate to the grade level.			
12. Real-world applications are relevant to the students.			
13. Information and directions are clearly written and explained.			
14. Tasks are aligned to the Nevada Academic Content Standards and Literacy Standards.			
15. Lessons/tasks are interdisciplinary when appropriate.			
16. Non-text content (maps, graphs, pictures, etc.) are accurate, authentic, and well-integrated into the instructional material.			
17. Tasks apply to the diversity of students and their abilities, interests and learning styles.			
18. Questions and tasks encourage the development and application of higher-level thinking skills.			
19. Teacher edition includes questioning strategies and/or questions to check for understanding at all Depth of Knowledge (DOK) levels.			
20. Teacher edition includes formative assessment/evaluation tools processes.			
21. Material provides access to or demonstrates concepts in multiple ways, allowing for a variety of student responses.			
22. Tasks have a purpose, aligned to a skill or concept at grade level.			
23. Material includes application of skills and concepts at grade level.			
24. The material is focused on the major ideas at that grade level.			
25. Content includes 21 <sup>st</sup> Century skill development such as collaboration, creative thinking, and problem solving.			
Other:			
<b>Total Content Criteria:</b>			



# Textbook and Instructional Material Evaluation Rubric Form

## CTE Program of Study

Instructional materials are designed for use by students and teachers as a learning resource for students to acquire essential knowledge, skills, abilities, and dispositions. This includes print and non-print materials, including comprehensive/core textbooks, supplemental materials, Web-based and electronic textbooks, and assessments.

Title: *Today's Class. MLR* Author(s): *N/A* Publisher(s): *Melior*  
 Copyright Date: *2015-2019* Subject/Grade Level: *9-12 Auto Tech HS*

Student ISBN: *N/A*

Teacher Edition ISBN: *N/A*

Instructions: Use the tables below to determine if the Textbook or Instructional material meets each criterion.

### Organization

Criteria	2 Meets	1 Inadequate	Comments
1. Material provides a useful table of contents, glossary, supplemental pages, and index.	<i>2</i>		
2. Layout is consistent; chapters/units are arranged logically; and allow access through multiple modalities.	<i>2</i>		
3. Teacher edition contains interesting introductions and a list of prerequisites skills for each chapter.		<i>1</i>	
4. Material contains examples, explanations, and/or online resources to the depth and breadth of the Nevada Academic Content Standards and Literacy Standards.	<i>2</i>		
5. Information is accurate, current, and research-based.	<i>2</i>		
6. Vocabulary is specialized (language carefully considered and evolves across grade levels).	<i>2</i>		
7. Size and format of print is appropriate.	<i>2</i>		
8. Format is visually appealing and interesting.	<i>2</i>		
9. Material provides assessment type questions and/or performance-based tasks.	<i>2</i>		
10. Electronic and interactive format available.		<i>1</i>	
Other:			
<b>Total Organization:</b>	<i>16</i>	<i>2</i>	

## Content

Criteria	2 Meets	1 Inadequate	Comments
11. Materials focus on the knowledge, skills, and abilities (KSA's) appropriate to the grade level.	2		
12. Real-world applications are relevant to the students.	2		
13. Information and directions are clearly written and explained.	2		
14. Tasks are aligned to the Nevada Academic Content Standards and Literacy Standards.		1	<i>ASE alignment</i>
15. Lessons/tasks are interdisciplinary when appropriate.	2		
16. Non-text content (maps, graphs, pictures, etc.) are accurate, authentic, and well-integrated into the instructional material.	2		
17. Tasks apply to the diversity of students and their abilities, interests and learning styles.	2		
18. Questions and tasks encourage the development and application of higher-level thinking skills.	2		
19. Teacher edition includes questioning strategies and/or questions to check for understanding at all Depth of Knowledge (DOK) levels.		1	
20. Teacher edition includes formative assessment/evaluation tools processes.	2		
21. Material provides access to or demonstrates concepts in multiple ways, allowing for a variety of student responses.	2		
22. Tasks have a purpose, aligned to a skill or concept at grade level.	2		
23. Material includes application of skills and concepts at grade level.	2		
24. The material is focused on the major ideas at that grade level.	2		
25. Content includes 21 <sup>st</sup> Century skill development such as collaboration, creative thinking, and problem solving.	2		
Other:			
<b>Total Content Criteria:</b>	<b>26</b>	<b>2</b>	

### Inclusion

Criteria	2 Meets	1 Inadequate	Comments
26. Material reflects a variety of ways to differentiate instruction and model content to support all learners.	2		
27. Material reflects sensitivity with regard to gender, race/ethnicity, religion, socio-economic status, intellectual, and physical abilities.	2		
28. Material includes access to a multilingual glossary.	2		
29. Material provides resources for students with disabilities and English Language Learners aligned to grade level content.	2		
30. Material is available for students with visual impairments via a NIMAS file on the NIMAC system.		1	
Other:			
<b>Total Inclusion Criteria:</b>	<b>8</b>	<b>1</b>	

### Alignment

Criteria	2 Meets	1 Inadequate	Comments
31. Material content aligns to district/organization curriculum.	2		
32. Material content aligns with college and career readiness skills (Nevada Academic Content Standards and Literacy Standards).	2		
33. Material is a useful resource in preparing students to meet the requirements of the Nevada Academic Content Standards/ Literacy Standards and statewide assessments.	2		
Other:			
<b>Total Alignment Criteria:</b>	<b>6</b>	<b>0</b>	

Total Score for Textbook or Instructional Material: 56

Signature Reviewer:  Date: 10/21/20