

NEVADA DEPARTMENT OF EDUCATION
GUIDANCE DOCUMENT FOR
Title I, Part A



Draft District Set-Aside¹

Created by the Nevada Department of Education
Title I Team

¹ This guidance supersedes any previous NDE guidance on this topic and will remain in effect until further notice from NDE.

Table of Contents

1. Initial and Required Set-Asides for Title, Part A.....	3
2. Optional Set-Asides for Title I, Part A	4
Appendix.....	6

District Set-Aside

1. Initial and Required Set-Asides for Title, Part A

Before allocating Title I, Part A funds to schools, LEAs must reserve, or set-aside, Title I, Part A funds for the following required activities:

- Initial Equitable services for eligible private school students. LEAs must reserve a proportional amount based on the number of eligible private school students in the LEA.⁴⁶ ESSA requires an LEA to determine the amount of funds available for providing equitable services under Title I prior to any expenditures or transfers of funds (ESSA Section 1117). This includes all reservations previously taken “off the top” of an LEA’s Title I allocation, including reservations for administration, parental engagement, and district-wide initiatives. Private schools receiving services must be non-profit (PNP). LEAs may not provide funds directly to PNP schools.
- Required Services for homeless children. This set-aside may be used to pay for the cost of a homeless liaison, transportation for eligible students, and other activities required under the McKinney-Vento Homeless Education Act. Students are eligible whether or not they attend, Title I schools. LEAs must reserve “such funds as are necessary,” based on an assessment of homeless children’s needs; ESSA does not specify an amount (ESSA Section 1113(c)(3)(C)).
- Required Parent and Family Engagement (PFE). Under ESSA, “parent involvement” has been changed to “parent and family engagement.” At least 1% must be set-aside if the LEA’s allocation of Title I, Part A funds is \$500,000 or more (ESSA Section 1116(a)(3)(A)). Calculate the PFE set-aside by taking 1% of your total allocation. Of that 1%, no less than 90% must go to Title I schools. The remaining 10% (or less) may remain at the LEA level. The parent and family engagement set aside is required if the LEA receives \$500,000 or more of Title I, Part A funds. Spending plans must align with the district or school level Parent and Family Engagement plan; and provide details about the purpose, resources needed and evaluation of the activity. Parent input is required for Title I expenditures aligned to the Parent and Family Engagement spending plan.
- Required Title I, Part A, Section 113(c)(3)(B) requires a local education agency (LEA) to reserve Part A funds to provide services to children and youth in local neglect institutions that are comparable to services provided in Title I schools. The amount set aside must be sufficient to ensure comparability to Title I services in the LEA’s community Title I schools. The reservation requirement in Part A is a stand-alone requirement and cannot be fulfilled by activities under Part D.

2. Optional Set-Asides for Title I, Part A

While there is no specific cap on the amount of money an LEA can reserve for LEA-managed initiatives, the bulk of Title I, Part A funds should be allocated to schools because Title I, Part A is designed to be a school-based program. LEAs may set-aside Title I, Part A funds to implement LEA Title I, Part A initiatives that are managed at the central office level (rather than the school level), and designed to improve the achievement of students eligible for Title I, Part A services. LEA-managed initiatives are sometimes called “districtwide” initiatives because they benefit all, or a group, of Title I, Part A schools. However, these initiatives are not truly districtwide in an LEA with both Title I and non-Title I schools. An LEA cannot use Title I, Part A funds to benefit students in non-Title I schools.

LEAs may set-aside funds for the following optional activities:

- Administering the Title I program: LEAs may reserve a reasonable and necessary amount (34 CFR Part 200). It is recommended that LEAs set-aside not more than 5% for program administration.
- District-wide Title I Instructional Programs. Please note, to be considered a district-wide reservation, all Title I Schools in the district or all Title I Schools in a particular grade span must participate in the activity:
 - Early Learning: Use this set-aside for district-wide early learning activities for eligible children (ESSA, Section 1113(c)(5)). Whether in the entire LEA or just a portion of the LEA, there are a number of early learning activities, including full day kindergarten and preschool that may be funded with Title I, Part A dollars.
 - Extended Learning Opportunities: Summer School, Intersession and/or Before & After School Programs
 - Professional Development Initiative
 - Title I Underperforming School Performance Support: Schools identified for school improvement under the provisions of ESSA include two categories (recommended 5-15%): Targeted Support and Intervention (TSI) and Comprehensive Support and Intervention (CSI) for improving student outcomes that are informed by all the indicators for differentiating schools; include evidence-based interventions; and are based on an assessment of the school’s needs (ESSA Section 1111(d)(1)(B) and Section 1111(d)(2)(B)).
 - Identify the CSI schools, the amounts of funds each school will receive and the intervention strategy, program or activity and the ESSA evidence level
 - Identify the TSI schools and the ESSA evidence for the intervention, strategy, program aligned to benefit the identified subgroup and achievement gap.

- Foster Care: Use this set-aside to support foster care students who are categorically eligible for Title I, Part A. This may include additional costs to transport children in foster care to their school of origin consistent with Section 1112(c)(5).
- Neglected Children (supplemental/additional funds if N & D program exists in district): Funds to address the needs of neglected, delinquent, and at-risk. List each institution, amount of additional funding and a narrative of how funds will be used to provide additional educational services to identified students.
- Supplemental Parent Involvement: Additional Parent Involvement (for districts with allocations less than \$500,000 electing to set aside funds for PI OR districts reserving amounts above the required 1%.
- Public School Choice Funding: A LEA may provide all students enrolled in an identified school the option to transfer to another public school 5% of Title I, A allocation for Public School Choice transportation.
- Salary Differential
- Other (NDE prior approval)

Appendix