

**STATEWIDE COUNCIL FOR THE COORDINATION OF THE REGIONAL  
TRAINING PROGRAMS**

**THURSDAY, JUNE 8, 2023  
2:00 P.M.**

<b>Office</b>	<b>Address</b>	<b>City</b>	<b>Meeting</b>
Department of Education	2080 E. Flamingo Rd.	Las Vegas	Board Room
Department of Education	700 E. Fifth St.	Carson City	Board Room
Department of Education	Virtual/Livestream	N/A	N/A

**SUMMARY MINUTES OF THE MEETING**

**COUNCIL MEMBERS PRESENT**

1. Arthur “A.J.” Adams (via videoconference)
2. Jennifer Black (via videoconference)
3. Summer Stephens (via videoconference)
4. Denise Trakas (via videoconference)
5. Adam Young (via videoconference)

**COUNCIL MEMBERS ABSENT**

1. Warren Shillingburg
2. Erin Phillips

**DEPARTMENT STAFF PRESENT**

**In Las Vegas**

1. Daisy Marlgin
2. Mindy Montoya

**In Carson City**

1. David Brancamp (via videoconference)
2. Heather Crawford-Ferre
3. Mary Holsclaw

**AUDIENCE IN ATTENDANCE** (via videoconference)

1. Sarah Cunningham, Director NNRDPDP
2. Annie Hicks, NNRDPDP
3. Chelli Smith, Director SNRPDP

**1. CALL TO ORDER; ROLL CALL; PLEDGE OF ALLEGIANCE**

The meeting was called to order at 2:03 p.m. by Member Young. Quorum was established. The Pledge of Allegiance was led by Chair Stephens.

**2. PUBLIC COMMENT #1**

There was no in-person public comment and no public comment via email.

**3. INFORMATION, DISCUSSION, AND POSSIBLE ACTION REGARDING THE POSSIBLE APPROVAL OF THE MARCH 30, 2023, MEETING MINUTES**

Member Young asked if there was a motion to approve the March 30, 2023, meeting minutes. **Member Trakas moved to approve the March 30, 2023, meeting minutes. Member Black seconded. Motion passed.**

**4. INFORMATION, DISCUSSION, AND POSSIBLE ACTION REGARDING BUDGET AMENDMENTS PURSUANT TO NRS 391A.130**

Member Young asked if anyone had questions, comments, or clarifications on item four. Member Young asked if any of the Directors had anything to offer to the discussion. No questions or comments. Member Young asked if we had a motion on number 4.

**Member Trakas moved to approve the budgets for the three RPDPs. Chair Stephens seconded the motion. Member Young moved to approve FY24 budget and FY23 amendments. Motion passed.**

**5. FUTURE AGENDA ITEMS**

Member Young mentioned that typically organizations who were granted the \$100,000 were asked to come back in the fall and provide information regarding the work they had done for Building Future Leaders. He would like to continue with that tradition and add that as a future action item for the first meeting in FY24. Member Young called for proposals to distribute the \$100,000 so work can begin sooner in FY24 as opposed to the late start in FY23. Member Young suggested a report from the people who the money was distributed to this FY23 as well as the application for the board to approve in the first meeting for FY24.

Member Trakas requested a list of extended meeting times and dates. Heather Crawford-Ferre clarified the request, asking if she meant, prior to the September meeting coordinate when we would be meeting in the next year since we are only scheduled to meet through in September. Member Trakas agreed with her rephrasing. Member Young confirmed there is a September meeting date set and suggested in the meantime to coordinate the following three meetings for FY24 and have those dates ready for the September meeting for review. Member Trakas suggested an introduction at the September meeting for the new directors for RPDP. Member Young suggested an item to introduce all the new faces including the new member on the committee and the two new superintendents as well as the RPDP directors.

Heather Crawford-Ferre asked Member Young for clarification about the report of administrative funds so she can reach out to the Grantees about what they should prepare specifically. Member Young suggested an outline of how what was proposed was actually carried out, and feedback from the participants. Member Black seconded that. She mentioned it's good to see the impact that the funding had on the leaders either through surveys, data collected, or coming to the meeting to share their experience. Grantees should prepare a presentation and bring a formal written report. Grantee presentations should be limited to 15 minutes accompanied by a 3-page report including data collected.

**PUBLIC COMMENT #2**

There was no in-person public comment and no public comment via email.

**6. ADJOURNMENT**

Member Young adjourned the meeting at 2:18 P.M.

