

**Nevada Department of Education**

**Advisory Council for Family Engagement (FE)**

**Wednesday, October 24, 2018, 9:00 am**

**Meeting Locations:**

<b>Office</b>	<b>Address</b>	<b>City</b>	<b>Meeting Room</b>
Department of Education	9890 S. Maryland Pkwy	Las Vegas	Board Room (2 <sup>nd</sup> Floor)
Department of Education	700 E. Fifth St	Carson City	Board Room

**DRAFT SUMMARY MINUTES OF THE REGULAR MEETING**

*(Video Conferenced)*

**ADVISORY COUNCIL MEMBERS PRESENT:**

**In Las Vegas:**

Gary Schoolfield  
Duana Malone

**In Carson City:**

Jennifer Hoy  
Andrea Hughs-Baird  
Malena Raymond  
Stacie Wilke

**ADVISORY COUNCIL MEMBERS NOT PRESENT:**

Kelcey West  
Ben Salkowe  
Tiarre Tenorio  
Teresa Benitez-Thompson  
Yvanna Cancela

**DEPARTMENT STAFF PRESENT:**

**In Las Vegas:**

Alberto Quintero, Education Programs Professional  
Kim Bennett, Administrative Assistant

**In Carson City:**

None

**LEGAL STAFF PRESENT:**

None

**AUDIENCE IN ATTENDANCE:**

**In Las Vegas:**

Daina Loeffler, NDE  
Nathalie Brugman, SNRPDP  
Graciela Rivera, Boys Town  
Cheryl Adler Davis, FACES

**In Carson City:**

Kirsten Gleissner, NWRPDP

**Agenda Item # 1 – Call to Order; Roll Call; Pledge of Allegiance**

Chair Hoy called the meeting to order at 9:20 am.

Roll call was taken and is reflected above. It was determined that quorum was met.

Chair Hoy led the Pledge of Allegiance.

**Agenda Item # 2 – Public Comment #1**

**Carson City:**

None

**Las Vegas:**

None

**Agenda Item # 3 – Flexible Agenda Approval**

**Motion:** Member Wilke made a motion to approve a flexible agenda. Motion was seconded by Member Malone.

**Motion carried unanimously.**

Chair Hoy noted that the presenters for Agenda Item # 8 were not able to attend today; we will put this item on the December agenda.

**Agenda Item # 4 – Approval of August 22, 2018 Minutes**

The August 22, 2018 minutes were reviewed by the Council members.

**Motion:** Member Raymond made a motion to approve the August 22, 2018 minutes as written. Motion was seconded by Member Hughs-Baird.

**Motion carried unanimously.**

**Agenda Item # 5 – Nevada Department of Education and Office of Family Engagement Updates**

Alberto Quintero, NDE Education Programs Professional, presented the following updates:

- **Institute for Educational Leadership (IEL) 2019 National Family and Community Engagement Conference:**

The IEL family engagement conference was in Cleveland, Ohio in July; Alberto, along with Members Raymond and Malone, attended. The national conference will be in Reno, Nevada likely July 10-12, 2019; they will be partnering with the Washoe County School District. Alberto will look for the save-the date information and send a couple of the members to the conference.

Chair Hoy was at a pre-planning meeting with IEL staff in Reno last month. They are working closely with many different agencies. She was at a table with about 20 people that are offering their services, and will be looking at some summer programs to visit. The schools won't be open, but they will visit different family engagement type activities in the summer.

- **Nevada Birth to Grade 12 Family Engagement Framework:**

Earlier this year in February, the Council of Chief State School Officers (CCSSO) reached out to Nevada and invited us to be part of a state consortium with 12 other states to create a birth to 12 family engagement framework which will be released in December, 2019. Nevada accepted and created a three person team with potential for others. Alberto and fellow NDE staff Rhonda Hutchins and Mia Pace will be in attendance. The purpose is to provide schools and districts a common statewide approach and definition for family engagement to reflect the needs of Nevada parents, families, educators and community members, based on research and evidence based practices and strategies in family engagement, and an emphasis the need for educators to build authentic relationships with parents and families. They have met twice as a state consortium in June and September; the real work will begin in January, 2019. In November and December they will begin publishing and circulating a description of the framework project. The plan is to assemble an Advisory Committee along with subcommittee's to form this process. There is a large list of stakeholders, including voices we do not normally hear from in education. Getting the word out will begin in December. The hope is to draft framework from May to July with finalization to commence in December, 2019. There will be 13 states including Nevada to debut their framework in December, 2019. Alberto will engage Council members; a flyer will be created along with a press release and an email list serve.

Member Hughs-Baird would like to see a parent flyer created and distributed to parent organizations.

Chair Hoy suggests one representative from each family engagement office per district in the state. Alberto states there is a PIFE liaison to help get the word out. The plan is to make it as accessible as possible by adding videoconferencing and flexibility with scheduling around parent/family schedules and meeting with them if they cannot attend in person. There will be a stakeholder engagement contact list that Alberto will send out when completed; he asks for any contacts that would be helpful.

Member Hughs-Baird suggests making sure that parents of non-performing schools are contacted.

Member Wilke states the individual school boards all have family engagement members, and it would be good to reach out to them. Alberto added that the team is currently creating a PowerPoint to present to various boards and councils to start getting the word out. He is open to any other ideas to better communicate this work and engage stakeholders.

Member Malone suggests social media outlets, radio stations, and television public service announcements. Alberto will have technical assistance from CCSSO and the National Association for Family, School and Community Engagement (NAFSCE).

#### **Agenda Item # 6 – Parental Involvement and Family Engagement Licensure Requirement**

Alberto states pursuant to NRS 391.019 and NAC 391.045, initial licensees require at least 3 semester hours of parental involvement and family engagement. Initial licensees have 3 years in which to complete this requirement; if the licensee held a license prior to July, 2015, they are grandfathered in and not a requirement. The courses listed on the NDE website satisfy the requirements. The Department will create a survey of the currently offered courses to gauge the effectiveness of the courses, as well as feedback regarding the effectiveness of the courses, and best practices. The Department also plans to review the courses currently on the approved list in the near future. Education and family engagement does evolve; the courses must reflect the current state of education.

Chair Hoy asked how we will get this information out to teachers that might need the information. Alberto noted all the information is on both NDE [Licensure](#) and [Family Engagement](#) webpages. He agrees we need to inform educators about the requirements per NRS and NAC.

Member Schoolfield asks if this information could be added to yearly mandatory video education. Alberto states that due to the coursework being so prescriptive in the NRS and NAC with the three hour requirement, the online courses may not meet the requirement.

#### **Agenda Item # 7 – Nevada Family Engagement Summit**

Alberto asked the Council members to share their reactions and experiences on the Summit:

- Member Malone thought it was a great addition to have a networking dinner with Washoe County and the other representatives to kick off the conference, and to meet the Members from the north. The variety of sessions and courses selected were valuable, and the diversity of speakers and audience were great. She noted the colored badges for the media were also great.
- Member Hughs-Baird echoed Member Malone's comments on the kick-off dinner. She was encouraged to see how many families and children were there, and thought it was done well.
- Member Raymond thought everything was wonderful. She was impressed with Dr. Victor Rios, the keynote speaker. The highlight for her was the student voice session; there were great perspectives discussed. A number of refugee families attended and their perspectives were a highlight and she learned a lot. Her only negative comment is that there were so many sessions; there were a low number of people in attendance at some of them.
- Member Wilke was not able to attend, but it was a good committee, and there was a lot of good input and collaboration. Her district presented a couple of the sessions. Alberto did a good job and it was well attended.
- Chair Hoy felt the kick-off dinner was valuable to be face to face with the majority of the members. The organization of the event was flawless. The keynote speaker was the perfect choice, and the breakout sessions were all done well. As a teacher she was disappointed as to the number of teachers in attendance; she feels the \$25.00 charge may have been a barrier. She suggests a shorter lunch period to get back to the sessions sooner.

The wait time for the professional development certificates was a negative. The teachers need something to engage them to ensure their time is being valued. She gave kudos to Alberto and the committee that put the Summit together.

Alberto states they sold 480 tickets and reservations. In the future we may include some more effective fundraising ideas to keep costs down. All suggestions will be taken into account. Expenses, workshops, and surveys will be on next agenda. The social media response was the lowest response method; the highest was district communication, followed by word of mouth, then school communication. The majority that attended was for their own personal engagement. The event had to be at least 7½ hours of engagement to receive the professional development credit. Dr. Rios was popular; he has YouTube videos and has been on Oprah Winfrey's network. The Truckee Meadows Community College facility was great but a difficult building to navigate. Fundraising for the next Summit will happen in January, 2019. All Council members are invited to be part of the steering committee. The next Summit will be in Las Vegas in 2020.

Member Malone suggested better directional outdoor signage.

**Agenda Item # 8 – Title IV, 21st Century Community Learning Centers Presentation**

Presenters were unable to attend, will table this item for the December 6<sup>th</sup> agenda.

**Agenda Item # 9 – Advisory Council for Family Engagement 2019 Legislative Report**

Chair Hoy asked to add the Nevada Birth to 12 presentation, Family Engagement Summit feedback, and IEL conference.

**Agenda Item # 10 – Future Agenda Items**

- Title IV, 21<sup>st</sup> Century Community Learning Centers presentation

Chair Hoy mentioned the three counties we have not yet heard from, and asks we look into having them send materials; the counties include Esmeralda and Lander. She suggests looking back at 2015-2016 meeting minutes to see who should be brought back again for the newer members.

Member Malone asked about having the Clark County School District Partnership Office, and their new programs and partnership office, present. She will forward contact information to Alberto.

Member Hughs-Baird asks about contacting some of the more organized parent organizations for their input on what they would like to see this Council do.

Member Malone also asked about updates from the school board trustees such as issues, problems and concerns being voiced in their districts. Member Wilke states she can help put that together.

Chair Hoy heard at the Summit that Clark County is doing some year round family supports, such as community centers and gardens and yoga, within their schools. She also suggests asking some of the Summit presenters.

Member Malone added Equity and Diversity Foundation as an additional resource.

**Agenda Item # 11 – Public Comment # 2**

**Las Vegas:**

None

**Carson City:**

None

**Agenda Item # 12 – Adjournment**

Meeting adjourned at 10:17 am.