



ADVISORY COUNCIL FOR FAMILY ENGAGEMENT (FE)
TUESDAY, AUGUST 27, 2019 – 9:00 AM

Meeting Locations:

OFFICE	ADDRESS	CITY	MEETING ROOMS
Department of Education	2080 E. Flamingo Road, #114	Las Vegas	Board Room
Department of Education	700 E. Fifth Street	Carson City	Board Room

Meeting Minutes
(Video Conferenced)

ADVISORY COUNCIL MEMBERS PRESENT:

In Las Vegas:

- Tiarre Norwood
- Duana Malone
- Gary Schoolfield
- Darlin Delgado (arrived at 9:30 am)

Via Telephone:

- Stacie Wilke (for roll call)

In Carson City:

- Andrea Hughs-Baird
- Malena Raymond
- Jennifer Hoy
- Stacie Wilke (arrived in person after roll call)
- Teresa Benitez-Thompson (arrived at 9:28 am)

DEPARTMENT STAFF PRESENT:

In Las Vegas:

- Alberto Quintero, Education Programs Professional
- Kim Bennett, Administrative Assistant

LEGAL STAFF PRESENT

In Carson City:

- None

AUDIENCE IN ATTENDANCE:

In Las Vegas:

- Nathalie Brugman, RPDP

Carson City:

- None

Agenda Item # 1 – Call to Order; Roll Call; Pledge of Allegiance

Chair Hoy called the meeting to order at 9:07 am.

Roll call was taken as is reflected above. It was determined that quorum was met.

Chair Hoy led the Pledge of Allegiance.

Agenda Item # 2 – Public Comment #1

Carson City:

None

Las Vegas:

Nevada Superintendent of Public Instruction Jhone Ebert shared that we celebrated the Nevada Teacher of the Year yesterday; Ms. Gail Hudson from Hummel Elementary School. Superintendent Ebert stated that family engagement starts with you, as well as the families, and thanked the Council members for their service. Deputy Superintendent Felicia Gonzales, Educator Effectiveness and Family Engagement, works closely with Alberto Quintero. Superintendent Ebert states she works for the Council, and Alberto can facilitate any communication regarding this Council and the work moving forward. Superintendent Ebert looks forward to meeting everyone face to face.

Agenda Item # 3 – Flexible Agenda Approval

Motion: Member Hughs-Baird made a motion to approve a flexible agenda. Motion was seconded by Member Raymond.

Motion carried unanimously.

Agenda Item # 4 – Approval of April 10, 2019 Minutes

The April 10, 2019 minutes were reviewed by the Council members. Member Tenorio asked to have her last name changed to Norwood. Chair Hoy noted a typo on pages 3 and 5; the word “chair” misspelled on both pages. Member Malone asked to add “Wednesday” to page 7 under the meeting schedule list for April 2020.

Motion: Member Schoolfield made a motion to approve the April 10, 2019 minutes with the changes noted. Motion was seconded by Member Malone.

Motion carried unanimously.

Agenda Item # 5 – Nevada Department of Education and Office of Parental Involvement and Family Engagement Updates

- **Council member update:**

1. Sylvia Figueroa is no longer with NDE; Kim Bennett, Administrative Assistant, will be supporting the Council again moving forward.
2. We have one vacant Council position; the role of a parent. Alberto is receiving recommendations from the Public Education Foundation and FACES in Clark County among others. If you have any suggestions, please let Alberto know by sending him any names and contact information. New Member Darlin Delgado, filling the School Administrator Council position, will join the meeting later this morning.

- **Council meeting schedule:**

The meeting schedule is in the meeting materials for Council review. We have a mostly full Council with the inclusion of Member Delgado.

- **Nevada Department of Education update:**

1. There is a new monthly NDE newsletter to schools and districts that has been rolled out for a central location for information. Please let Alberto know of any updates for inclusion as needed.
2. NDE [press releases](#) can be subscribed to.
3. KellyLynn Charles, NDE Education Programs Professional, involved the Family Engagement Office in the Teacher of the Year (TOY) application and interview processes. The TOY nomination form is located on the NDE [Teacher of the Year website](#) and open year round.
4. There is a new NDE office; the Office of Inclusive Education. Indian Education, Gifted and Talented Education (GATE), and Special Education are all encompassed within the Office of Inclusive Education. Will Jenson is the Director of the Office of Inclusive Education, Fredina Romero is the Director of Indian Education, and Andrew Morgan is the Director of GATE.
5. The State Board of Education’s next meeting is this Thursday, August 29th at 9:00 am, and is now available via [livestream](#) on the NDE website.
6. Superintendent Ebert is planning a state-wide listening tour beginning in September to visit all school districts in the state to help with the development of the State’s Improvement Plan (STIP). Alberto will let the Council members know of the dates.

- **Office of Parental Involvement and Family Engagement update:**

Alberto made the introduction of new Member Darlin Delgado, who provided some of her professional history to the Council. Member Delgado is the principal at East Career and Technical Academy with twenty-plus years serving as a Clark County educator. She is a parent of three children as well.

- **Legislative Session update**

1. AB 289, Read by Grade 3 Bill, has some updates regarding parents and families. Parents and guardians are provided strategies for use in the home in a language they can understand as practically possible. Elementary schools will provide notice on a pupil's reading growth. Schools are required to explain services and programs to the child in order to increase their proficiency in reading.
2. AB 276, Teacher Retention Task Force Bill, NDE's KellyLynn Charles will facilitate and support this body. We have seen in studies that one of the reasons for a teacher to stay within their school is high family and community engagement. Alberto will share their recommendations with this Council.
3. SB 314, Financial Literacy Bill, requires the Department to establish a Financial Literacy Month and a State Financial Literacy Council. A Family Engagement Summit is to be planned and implemented during the Financial Literacy Month. NDE's Jaynie Malorni will support the creation of the Council and will collaborate on the Summit events.
4. SB 319, School Counselor Duties and Responsibilities Bill, one responsibility of the school counselor is to provide referrals to a child, and parent or legal guardian, for additional support services provided by the school or within the community. The school psychologist duties are to collaborate with the school, community, and parents, to promote a safe and supportive learning environment. The social workers act as liaison between the home school and community.

- **Parental Involvement and Family Engagement Webinars update**

Every other month, the PIFE Office will post webinars for liaisons who have been appointed by their district superintendent for family engagement to create a community of practice. Discussion of initiatives that have been implemented will be discussed. Alberto is looking to open up the webinars to all who are interested in family engagement and works in the field. Alberto will send the information out to anyone who wishes to participate.

- **State Leaders Network update**

The Family Engagement Office is involved in a series of monthly calls with other leaders of family engagement in other states to discuss national and local initiatives similar to the PIFE webinars. Constructive feedback is given. The PIFE Office has given their feedback to expand and be more explicit in terms of the use of equity within the standards, and highlighting the shared responsibilities of family engagement.

- **Southern Nevada Family Engagement Collaborative**

This is a newly formed group in southern Nevada that was spearheaded by Dr. Michael Maxwell in Las Vegas. They are community based organizations discussing all services we have in regards to family engagement, that include Vegas PBS, Public Education Foundation, Urban League, Boys and Girls Club. They meet monthly to help provide information to parents and families about the services in southern Nevada. They are creating a one-pager with the mission statement; Alberto will distribute the finalized information.

- **Title I, Section 1116 handbook**

The handbook was created in collaboration with the PIFE Office and Office of Student and School Supports to assist schools and districts to meet the federal requirements within Title I regarding Family Engagement. Schools and districts are required to create a school parent compact and a family engagement policy. The handbook lays out the Title I requirements and consists of tools and resources for schools and districts to meet the requirements.

- **Educational Involvement Accord**

Pursuant to SB 214 and NRS 392.4575, the Department shall prescribe a form for an educational involvement accord to be used by all public schools in Nevada. It is available in English and Spanish on the [PIFE webpage for school resources](#). The accord mimics the requirement under Title I of the School Parent Compact. Changes to the accord can only be made by the school Board of Trustee's. Alberto will present this at the next Council meeting.

Member Malone thanked Alberto for the detailed collaborated information, and is excited about all the initiatives.

Chair Hoy congratulated all for being in attendance and would like to see this continue. She asked about the NDE newsletter for the members; Alberto stated it is public information and he will forward the link to the newsletter to the members. Chair Hoy would like the new TOY to speak at a future meeting regarding the family engagement initiatives done at her school; Alberto will ask her to attend.

Member Norwood asked about SB 287 that turned into SB 185 regarding parent volunteers in schools, and asks for a recap of the changes as it pertains to supervised and unsupervised; Alberto will agendaize to a future meeting agenda.

Agenda Item # 6 – District Family Engagement Policies

The rubric was discussed at the last Council meeting for feedback to districts regarding their family engagement policies. Alberto met with the Title I Office, and is scheduled to present the Family Engagement Handbook to the Title I Committee of Practitioners on September 19th for recommendation to districts. We will have the districts present their policies and initiatives so the Council can make feedback recommendations to improve the tool for best practices and how it will look moving forward.

Member Wilke feels the rubric is very easy to understand and will be very helpful. Alberto noted that the current rubric tool being used is the tool in the Family Engagement Handbook.

Chair Hoy agrees with Member Wilke, she looks forward to sharing it with her school.

Flexible agenda imposed, moved to Agenda Item # 8

Agenda Item # 7 – Superintendent’s Teacher Advisory Cabinet (STAC)

Tabled to future agenda.

Agenda Item # 8 – IEL National Family and Community Engagement Conference

Alberto stated last month the IEL Family Engagement Conference was hosted by the Washoe County School District in Reno. Previously, the conference was in Cleveland, Ohio, where Members Malone and Raymond attended. Members Benitez-Thompson and Raymond attended this year with Chair Hoy. There were over 1,300 educators in attendance; over 40 states were represented as well as other countries. The next conference is in May 27th through 29th, 2020 in Los Angeles. Alberto will discuss the travel budget funds with Chair Hoy.

Member Raymond presented at the conference as the Vice President of the Washoe County School District Board of Trustee’s, and lead a panel discussion. The highlight for her was learning about the new way of gauging the dual capacity framework.

Member Wilke really liked Dr. Karen Mapp’s dual capacity presentation.

Member Benitez-Thompson felt very satisfied with the conference. All workshops were at, or over, capacity, and were wonderful. She is looking forward to the event in Los Angeles.

Chair Hoy noted that the facility was amazing and all rooms were filled. She upped her Twitter skills for her classroom, and there were great strategies presented. She is hoping we will be able to send a couple members to the Los Angeles event.

Alberto shared the link to [Dual Capacity](#) for the framework for family-school partnerships, programs, practices and initiatives throughout the country.

Alberto spoke to the representatives for IEL; they are looking to get 4,000 participants to the Los Angeles event.

Agenda Item # 9 – Nevada Family Engagement Framework

Alberto noted that last year NDE partnered with 12 other states, Council of Chief State School Officers (CCSSO), and National Association for Family, School and Community Engagement (NAFSCE) to form a state consortium on family engagement with two main goals. One goal is for each state to develop its own common family engagement definition, the other is to create a statewide family engagement birth through grade 12 framework. We had over 420 stakeholders take a survey for thoughts and input on four definitions. The statewide definition adopted is “Family Engagement is a shared responsibility between schools, families, and communities where *all* receive equitable access to tools and supports needed to successfully work together toward the development of children and youth for college, career and lifelong learning”. Alberto encourages Council members to promote the knowledge and use of this definition throughout the state. Next meeting is October 8th; Alberto will have a second draft of the framework for the Council to review for feedback.

Agenda Item # 10 – Parental Involvement and Family Engagement Licensure Requirement Update

Alberto shared that Member Benitez-Thompson was part of a panel regarding the PIFE course provision for initial licensees. Pursuant to NRS 391.019 and NAC 391.045, effective July 2015, initial licensees require at least 3

semester hours in PIFE. The PIFE Office has collaborated with NDE Education Programs Professional Jeff Briske to clean up the process and eliminate barriers Nevada educators are facing. Alberto noted that if a higher education institution wants their course listed on the NDE website, a crosswalk document was updated for the institutions to get on the list that meet the requirements. Courses previously approved are being reviewed for compliance. We are communicating to districts a partnership that Carson City has with Southern Utah University (SUU) to offer the approved course SUU already provides, that is facilitated by a district employee, at a reduced rate. The Department does not oversee the cost of the courses, but are looking to eliminate that barrier. Each course is different but all meet the requirement. A course survey is being developed to ensure the course is meeting the intent for presentation to the State and to this Council. Alberto asked the Council members that are educators what they are hearing about the course.

Member Norwood will ask around and get back with feedback.

Member Delgado feels the challenges are for those coming out of state. She suggests greater advance notice to educators would be helpful. Alberto stated that the OPAL licensure notification system sends a 6 month, 90 day and 30 day notification series.

Chair Hoy noticed that conversations with new teachers have dramatically changed in the last few years in regards to family engagement. Teachers realize our best advocates and partners are our parents. She appreciates that, although difficult, the coursework is for the better.

Member Wilke appreciated the explanation and they have had great success.

Alberto reminded all that this is an Advisory Council and can make recommendations to other districts that Carson City has gone with SUU as a recommendation to follow as best practice via a letter from this Council drafted by Alberto in collaboration with Chair Hoy.

Motion: Member Benitez-Thompson made a motion to send a letter to the districts from this Council as drafted by Alberto Quintero. Motion was seconded by Member Wilke.

Motion carried unanimously.

Agenda Item # 11 – Advisory Council for Family Engagement 2020 Legislative Report

Chair Hoy stated this Council is responsive to the Senate and Assembly of Nevada and we are in the NRS. Part of this Council's responsibility is sending a report at the beginning of the biennium meetings. She asked for input on what to add to the Council's report. She suggests listing the members that attended the IEL Conference, as well as adding Member Delgado to the Council. In addition, she recommends adding district reports on family engagement policies to the rubric.

Member Malone suggested including guest speakers that have presented, particularly the Clark County School District (CCSD) Partnership Office.

Agenda Item # 12 – Future Agenda Items

Chair Hoy would like to add information on the STAC as she cannot speak to it today. She would also like to have Gail Hudson, TOY, speak on a future agenda.

Member Norwood would like to add SB 287 and revisions made as is now SB 185.

Agenda Item # 13 – Public Comment # 2

Las Vegas:

None

Carson City:

None

Agenda Item # 14 – Adjournment

Meeting adjourned at 10:39 am.