

**REQUEST FOR APPLICATION:
TRAUMA INFORMED &
RESTORATIVE PRACTICES
FUNDING ESSER II & ESSER III**

All questions in each portion of the application must be addressed completely for consideration of funding

Application Due Date:

November 30, 2021, 5:00 P.M. (PST)

Funding Period: Date subgrant executed - June 30, 2022 ESSER II
Date subgrant executed - June 30, 2024 ESSER III

Applications:

Each Nevada school district or charter schools and/or Nevada State Public Charter School Authority will submit **ONE** application on behalf of eligible schools. Applications should be submitted electronically to:

Marie DuFresne, EPP
Social, Emotional & Academic Development
mdufresne@doe.nv.gov

Debbie Williams, Project Manager
debbiewilliams@doe.nv.gov

Issued by the:

Nevada Department of Education (NDE)

Office for a Safe and Respectful Learning Environment (OSRLE)



Please address questions to:

Marie DuFresne
mdufresne@doe.nv.gov
(775)-687-9134

Restrictions/Conditions:

The following activities are allowable for this funding:

- Providing training to district/school leadership teams and/or staff, students, or caregivers on the policies and/or procedures adopted by the district/charter school and/or Nevada State Public Charter School Authority for Trauma Informed schools and/or Restorative Practices
- The development and/or implementation of procedures and/or policies for Trauma Informed schools and/or Restorative Practices
- Trauma Informed schools and/or Restorative Practices Train the Trainer Model Training
- Professional Development for Trauma Informed schools and/or Restorative Practices

Table of Contents

PART I: Application Requirements and Guidelines

- A. Introduction
- B. Eligible Applicants
- C. Goals
- D. Funding Information
- E. Participation, Evaluation, and Reporting
- F. Grant Technical Assistance
- G. Review Process
- H. Review Criteria
- I. Proposed Timeline

PART II: Application

- J. District Contact Information
- K. Application Questions
- L. Certification
- M. Assurances

PART III: Guidance Documents

- N. Budget Instructions
- O. Scoring Rubric

PART IV: Appendices

- P. Budget Summary and Budget Narrative
- Q. Statement of Certification Form
- R. General State Assurances
- S. RFA Checklist Budget Instructions

PART I: APPLICATION REQUIREMENTS and GUIDELINES

A. Introduction

The purpose of the Trauma Informed and Restorative Practices ESSER II and III funding is to allow for districts and charter academies to provide training to district/school leadership teams and/or staff, students, or caregivers, develop and/or implement policies and/or procedures on Trauma Informed schools and/or Restorative Practices to improve current systems.

This application acts as an agreement between LEAs and the SEA for creating the conditions necessary to support a collaborative and responsive partnership as we work towards fully implementing Trauma Informed schools and Restorative Practices.

B. Eligible Applicants

This request for new funding application is open to all Nevada school districts and charter schools and/or Nevada State Public Charter School Authority on behalf of those schools that wish to apply for funding.

C. Goals

This request for funding must be used for the following activities:

- ESSER 2 is specific for a trainer or trainers model in Restorative Practices
- Providing training to district/school leadership teams and/or staff, students, or caregivers on the policies and/or procedures adopted by the district/charter schools and/or Nevada State Public Charter School Authority for Trauma Informed schools and/or Restorative Practices
- The development and/or implementation of procedures and/or policies for Trauma Informed schools and/or Restorative Practices
- Trauma Informed schools and/or Restorative Practices Train the Trainer Model Training
- Professional Development for Trauma Informed schools and/or Restorative Practices

Please note that all curriculum or associated supplies must be purchased no later than June 30, 2022, for ESSER II and no later than June 30, 2024 for ESSER III.

D. Funding Information

Available Funds

The Trauma Informed & Restorative Practices ESSER II funding is \$63,600.00.

The Trauma Informed & Restorative Practices ESSER III funding is \$2,696,240.00.

Duration of Subgrants

Awards from the Trauma Informed & Restorative Practices ESSER II funding will begin when sub-grant is executed – June 30, 2022. Unexpended funds at the end of FY 22 may revert to the state and will only carry forward for subgrantees with a memo granting carry forward.

Awards from the Trauma Informed & Restorative Practices ESSER III funding will be beginning when sub-grant is executed – June 30, 2024. Unexpended funds at the end of FY 24 will revert to the state and will not carry forward for subgrantees.

Use of Funds and Unauthorized Activities/Expenses

Please see the Budget Instructions in Part III for more information regarding acceptable uses of funds as well as unauthorized activities and expenses.

Please note that all curriculum or associated supplies must be purchased no later than June 30, 2022 for ESSER II and no later than June 30, 2024 for ESSER III.

E. Participation and Evaluation

Participation

As identified in the grant Assurances, schools and districts accept Trauma Informed and Restorative Practices ESSER II and III funding in accordance with applicable Federal and State statutes, regulations, programs, plans, and applications, and agree to administer the programs in compliance with all provision of such statutes, regulations, applications, policies and amendments.

Evaluation

Any Trauma Informed and Restorative Practices ESSER II and III **funding will be awarded on a competitive basis. The total point possible per application for funding is 100.** Scores will be assigned according to the maximum allowable points indicated on each element of the application.

F. Grant Technical Assistance

All application materials and guidance documents can be found on the Department’s website at: [NDE Grants](#). The Office for a Safe and Respectful Learning Environment will provide ongoing collaborative support to subgrantees as needed.

G. Review Process

Applications will be reviewed by an external team in accordance with Department policies and protocols.

H. Review Criteria

Information regarding the review of applications can be found in the Scoring Rubric included in Part III. Additionally, approved expenses must fall within the constraints described in this RFA, the Budget Instruction found in Part III, and all supporting documents found in Part IV.

Applications must be completed thoroughly and accurately in order to be considered for review. Succinctness and clarity of information is encouraged in all narrative portions of the application.

I. Proposed Timeline (dates may change as needed)

Date	Activity
November 30, 2021	Applications Due
December 15, 2021	Applicants Notified
June 30, 2022	End of Project Fiscal Year
June 30, 2022	ESSER II: Final Financial Report (FFR) Due to NDE
June 30, 2024	ESSER III: Final Financial Report (FFR) Due to NDE

PART II: APPLICATION

J. District/Charter School or Charter Authority Contact Information

District/Charter School and/or Charter Authority:

Superintendent:

Address:

Email:

Phone number:

Additional District Contact Information (as applicable):

District Contact Person:

Title/Role:

Address:

Email:

Phone number:

District Contact Person:

Title/Role:

Address:

Email:

Phone number:

PART II: APPLICATION

Trauma Informed & Restorative Practices

K. Application Questions

- *Each school district/charter school and/or Nevada State Public Charter School Authority will submit ONE application.*
- *All questions in each portion of the application must be addressed completely.*
- *Unsolicited attachments will not be reviewed.*
- *NDE reserves the right to require awardees to amend any and all applications before sub-grant funding is awarded.*
- ***Applications must be received by the Office for a Safe and Respectful Learning Environment ON OR BEFORE November 30, 2021 by 5:00 P.M. (PDT).***

Where are you going to implement the project?

District-wide

At specific schools - Please provide the name(s) of the school(s) at which the project will be implemented:

Which priority are you choosing?

Providing training to district/school leadership teams and/or staff, students, or caregivers on the policies and/or procedures adopted by the district/charter schools and/or Nevada State Public Charter School Authority for Trauma Informed schools and/or Restorative Practices

Providing training on the policies adopted by the district/charter school authority to prevent bullying and cyberbullying

The development and/or implementation of procedures and/or policies for Trauma Informed schools and/or Restorative Practices

Trauma Informed schools and/or Restorative Practices Train the Trainer Model Training

Professional Development for Trauma Informed schools and/or Restorative Practices

ESSER II: Amount requested:

ESSER III: Amount requested:

(For more information on scoring please Scoring Rubric on page 21)

Please provide a brief narrative for each question below.

Question1: Please list name(s) of proposed program, training or project. Is the program or project evidence based? (maximum 5 points)

NDE: RFA for TRAUMA INFORMED & RESTORATIVE PRACTICES

Question 2: Describe the proposed program, training, or project and the methods utilized to address Trauma Informed schools and/or Restorative Practices (interventions, strategies, and activities). (maximum 10 points)

NDE: RFA for TRAUMA INFORMED & RESTORATIVE PRACTICES

Question 3: What does your district or identified schools hope to accomplish by implementing the proposed program, training, or project? (maximum 10 points)

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Question 4: How will you measure the effectiveness of the proposed program, training, or project? (maximum 10 points)

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Question 5: Please provide Budget Summary and Narrative for requested funding. (maximum 5 points).

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Question 6: How will you introduce Trauma Informed schools and/or Restorative Practices core components to all staff and gain commitment? (maximum 10 points)

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Question 7: How will you embed Trauma Informed schools and/or Restorative Practices leaders into preexisting school climate teams to oversee implementation? (maximum 10 points)

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Question 8: How will you develop a Trauma Informed schools and/or Restorative Practices shared vision and support staff in developing their practice? (maximum 10 points)

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Question 9: How will you align Trauma Informed schools and/or Restorative Practices within a Multi-Tiered System of Supports (MTSS)? (maximum 15 points)

NDE: RFA for TRAUMA INFORMED & RESTORATIVE PRACTICES

Question 10: What data will you track and monitor in order to reflect and continuously improve for Trauma Informed schools and/or Restorative Practices? (maximum 15 points)

**PART II: APPLICATION
CERTIFICATION**

I HEREBY CERTIFY that, to the best of my knowledge, the information in this application is correct. The applicant designated below hereby applies for a subgrant of Nevada state funds to provide training to district/school leadership teams and/or staff, students, or caregivers on the policies and/or procedures adopted by the district/charter school and/or Nevada State Public Charter School Authority for Trauma Informed schools and/or Restorative Practices; and/or the development and/or implementation of procedures and/or policies for Trauma Informed schools and/or Restorative Practices; and/or Trauma Informed schools and/or Restorative Practices Train the Trainer Model Training; and/or Professional Development for Trauma Informed schools and/or Restorative Practices.

Signature of Superintendent or Authorized Representative

Date

ASSURANCES

I HEREBY CONFIRM THAT I HAVE READ AND AGREE TO THE FOLLOWING ASSURANCES OF THIS STATE GRANT. I certify that I am authorized to submit this application, and the information submitted in the application is, to the best of my knowledge, true and accurate. I further certify that any program and activity funded by this grant will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines, instructions, and assurances.

Signature of Superintendent or Authorized Representative

Date

PART III : GUIDANCE DOCUMENTS

Budget Instructions

Policies and Procedures

- Applicants must use the Budget Expenditure Summary and Narrative form created for and attached to this RFA. (See Appendices A)
- The attached Budget Expenditure Summary and Narrative should be completed in accordance with the guidelines established in the [NDE Chart of Accounts](#).
- Please note that indirect costs *may not* be applied to state grant funds.

Instructions Budget

Narratives:

- You must provide a thorough explanation in the narrative of the budget of how the amount being requested has been calculated for each expenditure listed in your budget.
- Be sure to provide a thorough explanation as to which month the proposed program, training, or project will occur in your narrative description.
- Be sure to include **all** relevant information, such as the names of programs/curricula with a list of any costs as well as products/deliverables that those costs include, names of vendors (if known), vendor estimates if available, or estimated costs with calculations or rates used to estimate those cost.

Scoring Rubric: ESSER II & ESSER III

Restorative Justice Practices

Item in Application	Points Available	Scoring Range	Comments	Points given
<p>Application Question 1</p> <p>Is the program or project evidence based?</p>	5 points	<p>0 pts: Not evidence based</p> <p>5: Evidence based</p>		
<p>Application Question 2</p> <p>Describe the proposed program, training, or project and the methods utilized to address Trauma Informed schools and/or Restorative Practices.</p>	10 points	<p>0 pts: not answered</p> <p>1-4: answered only one part or unclear on utilization and additional services</p> <p>5-9: answered both parts and fairly clear on utilization and additional services</p> <p>10: answered both parts and very clear on utilization and additional services</p>		
<p>Application Question 3</p> <p>What does your district or identified school(s) hope to accomplish by implementing the proposed program, training, or project?</p>	10 points	<p>0 pts: not answered</p> <p>1-4: answer is unclear on accomplishment of implementing the proposed program, training, or project</p> <p>5-9: answer is fairly clear on accomplishment of implementing the proposed program, training, or project</p> <p>10: answer is very clear on accomplishment of implementing the proposed program, training, or project</p>		

NDE: RFA for TRAUMA INFORMED & RESTORATIVE PRACTICES

Item in Application	Points Available	Scoring Range	Comments	Points given
<p>Application Question 4</p> <p>How will your district or identified school(s) measure the effectiveness of the proposed program, training, or project</p>	10 points	<p>0 pts: not answered</p> <p>1-4: answer is unclear on how program, training or project will be measured effectively</p> <p>5-9: answer is fairly clear on how program, training, or project will be measured effectively</p> <p>10: answer is very clear on how program, training or project will be measured effectively</p>		
<p>Application Question 5</p> <p>Budget Summary and Narrative provides requested funding.</p>	5 points	<p>0 pts: not answered</p> <p>3: answer is unclear</p> <p>5: answer is very clear and descriptive</p>		
<p>Application Question 6</p> <p>How will you introduce Trauma Informed schools and/or Restorative Practices core components to all staff and gain commitment?</p>	10 points	<p>0 pts: not answered</p> <p>1-4: answered only one part or unclear on introduction to staff and gaining commitment</p> <p>5-9: answered both parts and fairly clear on introduction to staff and gaining commitment</p> <p>10: answered both parts and very clear on introduction to staff and gaining commitment</p>		

NDE: RFA for TRAUMA INFORMED & RESTORATIVE PRACTICES

Item in Application	Points Available	Scoring Range	Comments	Points given
<p>Application Question 7</p> <p>How will you embed Trauma Informed schools and/or Restorative Practices leaders into preexisting school climate teams to oversee implementation?</p>	10 points	<p>0 pts: not answered</p> <p>1-4: answer is unclear on how practices will be embedded</p> <p>5-9: answer is fairly clear on how practices will be embedded</p> <p>10: answer is very clear on how practices will be embedded</p>		
<p>Application Question 8</p> <p>How will you develop a Trauma Informed schools and/or Restorative Practices shared vision and support staff in developing their practice?</p>	10 points	<p>0 pts: not answered</p> <p>1-4: answered only one part or unclear on shared vision and supporting staff</p> <p>5-9: answered both parts and fairly clear on shared vision and supporting staff</p> <p>10: answered both parts and very clear on shared vision and supporting staff</p>		
<p>Application Question 9</p> <p>How will you align Trauma Informed schools and Restorative Practices within a Multi-Tiered System of Supports (MTSS)?</p>	15 points	<p>0 pts: not answered</p> <p>1-6: answer is unclear on alignment of MTSS</p> <p>7-14: answer is fairly clear on alignment of MTSS</p> <p>15: answer is very clear on alignment of MTSS</p>		

NDE: RFA for TRAUMA INFORMED & RESTORATIVE PRACTICES

Item in Application	Points Available	Scoring Range	Comments	Points given
<p>Application Question 10</p> <p>What data will you track and monitor in order to reflect and continuously improve for Trauma Informed schools and Restorative Practices?</p>	<p>15 points</p>	<p>0 pts: not answered</p> <p>1-6: answered only one part or unclear on data tracking and monitoring</p> <p>7-14: answered both parts and fairly clear on data tracking and monitoring</p> <p>15: answered both parts and very clear on data tracking and monitoring</p>		