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Consent Agenda Item Title: Dual Credit Request Approval – Odyssey Charter School

Office Submitting Agenda Item: Office of Standards and Instructional Support

Summary of the Document:

The document attached includes the letter of request for dual credit approval, MOU, courses to be approved, and board meeting minutes for Odyssey Charter School.

Purpose/Impact of the Document:

The purpose of the document is to provide information around possible courses to be approved for dual credit and be offered by Odyssey Charter Schools.

Stakeholder Engagement to Inform Item:

Feedback was provided and reviewed with Odyssey Charter School.

Contact Person for any Questions:

Deputy Superintendent: Dr. Jonathan Moore

Email: jpmoore@doe.nv.gov

Dual Credit Request

Contents:

1. Letter of Intent
2. MOU
3. List of Courses
4. Supporting Documentation
5. Board Approval

1. Letter of Intent

10/13/2021

RE: Letter of Intent

To whom it may concern:

The intent of Odyssey Charter Schools of Nevada (Odyssey) is to partner with Truckee Meadows Community College (TMCC) to offer dual-credit opportunities for the following courses: US History 101 and US History 102.

Odyssey and TMCC are mutually committed to promoting student success and improving the college readiness of students, raising the graduation rate of Odyssey through cooperative programs, and through a shared interest in students completing college work while still in high school, TMCC and Odyssey desire to work in collaboration to offer lower-division college courses to Odyssey students.

Sincerely,



Glenn R. Moses
Director of Curriculum and Instruction

2. Memorandum of Understanding (MOU)

MEMORANDUM OF UNDERSTANDING
ODYSSEY CHARTER SCHOOL AND
TRUCKEE MEADOWS COMMUNITY COLLEGE

This Interlocal Agreement, herein referred to as "Agreement", made and entered into this October 1, 2021, by and between the Odyssey Charter School located 2251 S Jones Blvd, Las Vegas, NV 89146, herein referred to as Odyssey Charter School, and the Board of Regents of the Nevada System of Higher Education, on behalf of Truckee Meadows Community College, herein referred to as TMCC, provides for the administration and operation of the TMCC Jump Start Program, located at 7000 Dandini Blvd., Reno, Nevada, owned and operated by TMCC.

This agreement is established for an eight-month period, to expire on June 30, 2022.

This agreement will be reviewed and revisions made as necessary, any time before the expiration date, with mutual agreement of both entities. Any renewal on or before June 30, 2022 will be subject to further negotiation and agreement.

WITNESSETH:

WHEREAS, Odyssey Charter School and TMCC are mutually committed to promoting student success and improving the college readiness of students, and

WHEREAS, Odyssey Charter School and TMCC are mutually committed to raising the graduation rate of Odyssey Charter School through cooperative programs, and

WHEREAS, Odyssey Charter School and TMCC are mutually interested in students completing college work while still in high school,

NOW, THEREFORE, in consideration of the aforementioned premises and the mutual promises, covenants and undertaking set forth herein, the parties agree as follows:

TMCC and Odyssey Charter School desire to work in collaboration to offer lower division college courses to Odyssey Charter School students. This agreement describes the mutual understanding of TMCC and Odyssey Charter School.

SECTION I: Dual Credit

1. Legislative definition governing dual credit coursework for high school students, Nevada Revised Statute (NRS) 389.160:

Credit toward graduation from high school for courses taken at community college or university:

A pupil enrolled in high school, including, without limitation, a pupil enrolled in grade 9, 10, 11, or 12 in a charter school or a pupil enrolled in a program designed to meet the requirements of an adult standard diploma, who successfully completes a course of education offered by a community college or university in this State which has been approved pursuant to subsection 2, must be allowed to apply the

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credit received for the course so completed to the total number of credits required for graduation from the high school or the charter school in which the pupil is enrolled or the credits required for receipt of an adult standard diploma, as applicable.

With the approval of the State Board, the board of trustees of each county school district and the governing body of each charter school shall prescribe the courses for which credits may be received pursuant to subsection 1, including occupational courses for academic credit, and the amount of credit allowed for the completion of those courses. (Added to NRS by 1989, 1089; A 1991, 1700; 1993, 103; 1999 3313; 2007, 1997.)

2. Jump Start Concept

Odyssey Charter School students may enroll in a course at Truckee Meadows Community College (TMCC) and receive both high school academic credit and college credit.

- a. Only approved courses may be used for Dual Credit (either academic or elective). Academic credit refers to those courses which have been approved by the Odyssey Charter School to meet graduation requirements. All other approved courses will count for elective credit.
- b. Dual Credit course may be applied for either elective or academic high school credit. During the traditional school day and/or regular public hours, Odyssey Charter School students may enroll in dual credit courses that qualify for college credit.

3. Odyssey Charter School Concept

- a. Odyssey Charter School students may enroll in a course at Truckee Meadows Community College (TMCC) and receive both high school academic credit and college credit.
- b. Only approved courses may be used for Dual Credit (either academic or elective). Academic credit refers to those courses which have been approved by the Odyssey Charter School to meet graduation requirements. All other approved courses will count for elective credit.
- c. Dual Credit course may be applied for either elective or academic high school credit. Odyssey Charter School students may enroll in dual credit courses that qualify for college credit from a common menu of courses approved by Odyssey Charter School.

4. Approved Courses

- a. College/Community College courses may be taken for college credit, for dual (high school/college) credit or for personal fulfillment/enjoyment.
- b. Any course offered through TMCC and approved by both Odyssey Charter School and the Nevada State Board of Education is available for dual credit.

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SECTION II: TMCC Jump Start Program

1. TMCC Course Offerings
 - a. TMCC shall develop and offer appropriate college courses in which Odyssey Charter School students, grades 9th through 12th, who meet minimum enrollment requirements may enroll in college credit courses to meet high school elective or graduation requirements.
 - b. TMCC will provide one unofficial transcript for each student to participating Odyssey Charter School registrar within three weeks after grades are posted at the end of each TMCC academic term.
2. Jump Start Course Definitions
 - a. Participation
 - i. Individual: Known as “J2,” refers to individual students taking non-cohort dual credit college courses offered through the published TMCC catalog. No special arrangement or consideration is given for time or access in these courses.
 - ii. Cohort: This refers to courses arranged for specific groups where high school students are given first priority for enrollment.
 - a) Cohort Group Class: A class reserved for a specific group of high school students, usually at a single high school or targeted to a specific defined group (such as Gifted and Talented students, CTE students, etc.). These courses may be offered at a TMCC site.
 - b) Cohort/Public – A class with a specific number of seats reserved for high school students (generally from a specific program, a specific targeted group, or any Odyssey Charter School student) that is also open for enrollment of any TMCC student.
 - b. Content
 - i. Definitions
 - a) Academic: Refers to courses that align with academic graduation requirements, to include fine arts and those courses accepted as academic electives.
 - b) Career: Refers to technical or skill-based courses that align to Nevada Department of Education high school career and technical education pathways.
3. Jump Start Student Enrollment
 - a. Jump Start classes are regular college classes. Curriculum and expectations follow the same rigorous standards set by TMCC Academic Departments. Jump Start students are fully responsible for their academic success.
 - b. Jump Start participants will be responsible for completing the required Steps to Enroll for Jump Start students which include:
 - i. submitting a TMCC application for admission,
 - ii. a dual credit orientation and
 - iii. submitting appropriate permission to enroll paperwork.

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- c. Administrators or their designee will be responsible for approving all students enrolled in Jump Start courses to ensure the course is appropriate and the student is prepared to be successful.
 - d. Jump Start students will have full access to TMCC support services including Tutoring and Writing Center.
 - e. TMCC may provide student support for high school students enrolled in TMCC classes, which may include orientation, retention services and assistance with registration and enrollment in college classes.
4. Instruction
- a. Academic Jump Start classes are taught by TMCC college instructors, per course requirement.
 - b. Students will be the only point of contact with professors regarding any questions they have. By enrolling in at TMCC, students and Odyssey Charter School understand:
 - i. Academic freedom is practiced at TMCC and allows faculty and students to pursue whatever inquiry they feel is important in the classroom without fear of censorship.
 - ii. Students may encounter adult language and images, different philosophical viewpoints and belief systems, as in any college environment.
 - iii. Parents are encouraged to help their students practice important communications skills to best support the student role as the main point of contact for all Jump Start inquiries.
 - c. The grades earned through Jump Start will be a part of student's permanent college record. Students should review TMCC's dates and deadlines carefully and frequently.
 - i. Dropping a class:
 - a) To drop a class, students must withdraw from the class by contacting the Jump Start Program in advance of the deadline.
 - b) If dropped after the 100% refund deadline, the student will have a permanent transcript showing a grade of "W." After the deadline to Withdraw with a grade of "W" has passed, the student will keep the letter grade earned in the class.
 - ii. Students who do not request to be dropped a course and fail to attend or submit work will receive the grade for the course they earn.

SECTION III: Fees and Payment

1. Course Fees and Payment

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- a. Course Fees: TMCC shall charge the following fees in addition to course registration fees, as established annually by the college –
 - i. For new students: a one-time application fee
 - ii. For all students:
 - 1. A technology fee per credit hour
 - 2. A student association fee per credit hour
 - 3. A sports complex fee
 - 4. Any special fees associated with the course
 - 5. Other fees approved by TMCC
- b. For on-line courses, the following additional fees will be charged to all students:
 - i. A distance education fee
 - ii. An on-line fee
- c. Textbook costs shall be the responsibility of the Odyssey Charter School.
- d. For on-line courses, TMCC shall charge \$50 per course registration fee.
- e. For in-person or web-live (online synchronous) courses taught on a TMCC campus by a TMCC instructor at any time during or outside of the school day shall receive a 50% discount on the per credit registration fee.
- f. Courses taught on an Odyssey Charter School campus by an Odyssey Charter School instructor (who has been approved as part-time faculty for TMCC) during the school day and considered part of the Odyssey Charter School's instructor's full- or part-time course load shall receive a 66% discount on per credit registration fee.
- g. Payment Schedule
Odyssey Charter School will send vouchers directly to the TMCC Cashier's office showing which students are enrolled at TMCC and which course are to get covered.

TMCC will invoice Odyssey Charter School as a part of its normal billing cycle.

TMCC may not allow registration of subsequent courses if there is an outstanding balance due. Odyssey Charter School will be responsible for payment on any outstanding charges on student's accounts. Odyssey Charter School understands that failure to pay as agreed upon will result in immediate termination of third-party billing.

Marketing

The design content, and distribution of all marketing efforts (i.e., written materials, displays, broadcasts, media releases, announcements, etc.) associated with this partnership will be mutually developed and agreed upon by both parties prior to release/distribution. All promotional materials requiring the use of the TMCC logo shall be approved by the TMCC Marketing and Communications Office via email (marketing@tmcc.edu) prior to being posted

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or distributed. All promotional materials requiring the use of the Odyssey Charter School logo shall be approved by the Odyssey Charter School Marketing Office via email prior to being posted or distributed. TMCC will provide directory student information to Odyssey Charter School qualified personnel for targeted marketing only for the purposes and intentions set forth in this Agreement.

SECTION IV: Hold Harmless

To the extent authorized by law, Odyssey Charter School agrees to indemnify and hold harmless TMCC, its officers, agents, servants or employees, from any damages, costs, or expenses by reason of liability as a result of any negligent act or omission by Odyssey Charter School, or sub-users of Odyssey Charter School, in the operation, supervision, control, or sponsorship of any activity or program upon the TMCC premises.

SECTION V: Insurance

TMCC is self-insured in accordance with the limitations of NRS 41.0305 to NRS 41.039. This provision shall in no way be considered a waiver of Institution's right to raise the defense of sovereign immunity under NRS 41.0305 to NRS 41.039, which right Institution specifically reserves. Any tort claim against TMCC is limited to \$150,000 pursuant to NRS 41.035.

Odyssey Charter School will maintain \$2 million in general business liability insurance, which policy shall apply on a primary basis.

Responsibility of the College, Community College or University:

1. TMCC will comply with FERPA regulations.
2. Tuition will be refunded pursuant to the refund policies of TMCC if the student elects to drop a course or if the student is administratively dropped.

SECTION VI: Amendment

This interlocal agreement may be amended upon mutual consent of Odyssey Charter School of Nevada and the Board of Regents of the Nevada System of Higher Education, on behalf of the Truckee Meadows Community College, so long as it is consistent with the law of the State of Nevada.

SECTION VII: Agreement Term

This agreement shall commence on October 1, 2021 and end on June 30, 2022.

SECTION VIII: Compliance With Applicable Laws, Regulations, and Policies

As a condition to enrollment and attendance at any in-person class taught on a TMCC campus, all Odyssey Charter School students enrolling in such a class will comply with all

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applicable laws, regulations, policies, and procedures concerning health and safety, including without limitation NAC § 441A.755, as amended by Emergency Regulation on or about August 20, 2021 and thereafter, and any other such related to the COVID-19 pandemic.

Odyssey Charter School and TMCC agree and declare that it is their intention that all of the foregoing constitutes the complete and final expression of their agreement.

THE BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER
EDUCATION, on behalf of Truckee Meadows Community College:

.....*Jeffrey Alexander for*.....Date *10/15/21*

Dr. Karin Hilgersom, President

Odyssey Charter School



Date: October 8, 2021

To: Dr. Melody Rose, Chancellor

From: Dr. Karin Hilgersom, President *Karin M. Hilgersom*

Subject: Administrator in Charge – October 11 – 19, 2021

Thank you.

cc: Cabinet

3. List of Courses

SUBJECT	TMCC COURSE #	TMCC CREDITS	TMCC COURSE TITLE	ODYSSEY COURSE TITLE	ODYSSEY COURSE ID	HIGH SCHOOL CREDIT	GPA BONUS POINTS
Social Studies	HIST 101	3	History 101	U.S. History Honors - Semester 1 (Dual Credit)	TBD *	.5 American History	H = 0.05
Social Studies	HIST 102	3	History 102	U.S. History Honors - Semester 2 (Dual Credit)	TBD *	.5 American History	H = 0.05

*Odyssey Course ID numbers are not issued by the Clark County School District, our charter sponsor, until approval to provide the course is granted by the Nevada Department of Education.

4. Supporting Documentation

Course descriptions and Syllabi

TRUCKEE MEADOWS COMMUNITY COLLEGE (TMCC) COURSE SYLLABUS

COURSE NAME - TMCC Dual-Credit: History 101

Course Description:

This one-semester course is a survey of U.S. political, social, economic, diplomatic and cultural development from colonial times to 1877. Satisfies the United States Constitution requirement. Instructional practices incorporate integration of diversity awareness including appreciation of all cultures and their important contributions to our society. The appropriate use of technology is an integral part of this course. This course fulfills one-half of the required U.S. History requirement for high school graduation.

REQUIRED READING

- Locke and Wright, eds., *The American Yawp*, Volume I (Links to an external site.) (available at no cost -- see reading assignments in Canvas modules)
- *The American Yawp Reader*, Volume I (Stanford, Ca: Stanford University Press) (Links to an external site.)
- Various reading in electronic form. See course content modules for specific reading assignments.

DUE DATES

All due dates for assignments can be found on the course calendar in Canvas.

Although the instructor will strive to keep these unchanged, minor modifications are sometimes necessary due to unforeseen circumstances. The instructor will inform students of any changes.

COURSE LEARNING OUTCOMES

Outcome #1: student will demonstrate knowledge of the intellectual origins of the US Constitution, its significant elements, and arguments for and against its ratification

Outcome #2: student will write an historical analysis of a historical problem or issue chosen by the instructor. The student writing should evaluate cause and effect, consider multiple perspectives, and differentiate between historical fact and interpretation.

Outcome #3: student will, in essay form, describe the evolution of the sectional tension between the North and South and evaluate how slavery, politics, and competing ideologies led to the Civil War

GRADED ASSIGNMENTS

Fifteen Journal Entries and Responses: 150 points (15 x 10 points)

Journal entries are an opportunity to explore, to allow thoughts to coalesce, and to develop historical inquiry skills. Thus, these entries will help in the preparation for the long essay portion of the exams. Students will post journal entries publicly on the class discussion board.

Students will post a journal entry to correspond to each of the 15 course modules (the first posts will be a class introduction while the remaining 14 will correspond to the 15 chapters in *The American Yawp*. Modules #8 and #9 are combined). Each journal entry must respond directly to the course reading materials for that unit (except, of course, for the icebreaker post in the introductory module). In addition, students will respond to the entry of at least one other student's journal entry for a total of two entries per module. More detail on this assignment can be found in the introductory module. Late posts will receive a 10% late penalty per day late. See the Canvas calendar for due dates.

Fifteen Module Quizzes: 150 points (15 x 10 points)

Students will complete one objective (multiple-choice) quiz for each content module (the first quiz will be a syllabus quiz while the remaining 14 will correspond to the 15 chapters in *The American Yawp*. Modules #8 and #9 are combined). These quizzes encourage students to read carefully, to keep up with the course, and to begin building the historical knowledge that will be used to support the analysis in written assignments. The quizzes will have a time limit, and Canvas will distribute different questions to different students. Guidance for the module quizzes can be found in the study guides located in each module. Late posts will receive a 10% late penalty per day late. See the Canvas calendar for due dates.

Essay: 100 points

Students will complete one 1,000-word minimum essay. See the Canvas calendar for due dates. The essay must be completed in order to receive a passing grade in the course. Detailed Instructions will be distributed six weeks before the due date. Late essays will be penalized 10% per day late. Essays more than three days late will not be accepted. Failure to upload the essay properly or uploading the wrong format will result in late penalties.

Avoid Plagiarism: Plagiarism is defined as using someone else's ideas or words as your own. Some examples of plagiarism are: 1) copying a phrase or sentence from a source without giving credit to the author; 2) summarizing or paraphrasing someone else's ideas without giving credit to the author; and 3) handing a paper written by someone else or containing sections written by someone else. Citations will be checked randomly for accuracy. Plagiarism is a form of cheating and will result in an automatic grade of F for the assignment. The instructor will use www.turnitin.com (Links to an external site.) to uncover plagiarism.

GRADING SCALE

Grades are based on percentage of points earned

- A 93-100% (Note: TMCC does not award A+)
- A- 90-92%
- B+ 88-89%
- B 83-87%
- B- 80-82%
- C+ 78-79%
- C 73-77%
- C- 70-72%
- D+ 68-69%
- D 63-67%
- D- 60-62%
- Below 60% = F

Extra Credit: No extra credit will be available for his class

Student login requirement:the TMCC WebCollege has determined the students are required to login to the course at least once per week. If a student fails to login for two weeks, WebCollege will remove the student from the course.

Student Conduct: All students are bound by the NSHE student conduct policy (located under Student Information on this site -- <http://www.tmcc.edu/students/current/> . All communication with the instructor and other students must be professional and polite. The instructor reserves the right to remove students from the class for violations of the conduct policy or for unprofessional communications with the instructor or other class members. **THIS IS A NO TOLERANCE POLICY.** Any behavior that disrupts the learning environment will result in removal of the student from the course without a refund of fees. Note: the instructor does not respond to hostile or rude email messages and may report the senders of such messages to the TMCC Dean of Students.

REGISTRATION AND WITHDRAWAL

It is the responsibility of each student to make sure that he/she is properly registered for the class. If a student wishes to withdraw from the class, the student must complete the withdrawal procedure before the deadline. The instructor is not allowed to give students the grade of "W." If a student stops participating but does not withdraw, the grade "F" must be assigned. Please see the TMCC online class schedule for details on this TMCC policy.

American with Disabilities Act: Qualified, self-identified students with documented disabilities have the right to free accommodations to ensure equal access to educational opportunities at Truckee Meadows Community College. For assistance, contact TMCC's Disability Resource Center at 775-673-7277, TTY 775-673-7888. Come by the Red Mountain Building, room 315 B or visit www.tmcc.edu/drc (Links to an external site.).

Instructor Availability and Responses: The instructor will login to the class at least once daily on business days (Monday-Friday) and pledges to respond to email within 24 hours during the week. Student work will be graded within one week. Note: the instructor is not available on weekends or holidays.

TMCC COVID STATEMENT

For Fall 2021 semester, all TMCC courses are restored to their previous seating capacities and can permit up to 100% occupancy for all face-to-face activities. Capacities for student support services such as Tutoring are also fully restored. Effective Friday, July 30, 2021, and until further notice, all unvaccinated and vaccinated NSHE students, employees, and members of the public are required to wear a face covering while inside any building or structure on any NSHE campus or property. Please find the memo to NSHE's institutions here:

<https://nshe.nevada.edu/wp-content/uploads/NSHE-Chancellor-COVID-19-President-Memo-7.27.2021.pdf> (Links to an external site.). If public health circumstances change, TMCC will issue further guidance as needed.

TRUCKEE MEADOWS COMMUNITY COLLEGE (TMCC) COURSE SYLLABUS
COURSE NAME - TMCC Dual-Credit: History 102

Course Description

This course examines the complex historical forces that shaped the development of the US from Reconstruction to the 21st Century. The lectures and group activities will incorporate these ideas highlighting the social and intellectual history of the period. The text provides contextual information on the broader genres of field: Political, Economic and Diplomatic History. Primary sources; diaries, newspapers, and first person accounts will add a human dimension to history. Further sources include film, literature, sports and costume in defining American cultural and historical traditions. Drawing from Literature, Anthropology, Political Science, and Gender and Ethnic Studies, this interdisciplinary approach will explore the cultural construction of race, ethnicity, class and gender in defining the American identity.

A major goal of History 102 is to produce students who are engaged and informed about the essential events of their past and equipped with some of the basic analytical skills and methods applied by historians. The course is intended not only to present “history” as a body of knowledge, but also provide students with basic tools for assessing the historical claims of others and formulating arguments of their own.

REQUIRED TEXTS: McGerr, Of The People Vol.2. Oxford University Press. New York: 2019. (4th Edition)

Learning Outcomes and Objectives

Content Objectives: Upon completion of History 102

- student will demonstrate knowledge of the origins, significant elements, and ramifications of the late 19th/early 20th century Industrial Revolution
- student will evaluate major themes and developments in American politics, society and culture
- student will write an historical analysis of a historical problem or issue chose by the instructor. The student writing should evaluate cause and effect, consider multiple perspectives, and differentiate between historical fact and interpretation
- student will demonstrate knowledge of the variety of ethnic groups that make up the population of the United States and the contributions of each defining the American identity as well as the impact of gender on the development of American society.
- student will demonstrate knowledge of the origins, significant elements, and ramifications of World II.

Competency Objectives: Students completing History 102 should be able to:

- synthesize material and develop a usable frame of reference for discussing and analyzing major events, movements and personalities in American history.
- demonstrate how history is a product of multidimensional causes—pol., econ., social, and geographic.
- synthesize information gathered from research and write well written, grammatically correct essays that are analytical and show critical, historical, insight.
- gather and access historical evidence and distinguish between primary and secondary sources.
- quote, paraphrase, summarize and cite sources properly
- comprehend tables, graphs and charts as well as utilize information and communication technology.

SAFETY STATEMENT: "Truckee Meadows Community College is committed to maintaining a safe learning environment for all students, faculty and staff. During these unprecedented times, the concept of "community" in the title of our institution takes on a special meaning as we all commit to safe practices to ensure a healthy community that protects and addresses the needs of all of us. To this end, we must remain flexible, diligent, and compassionate in our efforts. Students, faculty and staff are encouraged to remain at home if experience symptoms of ill health. At TMCC, properly worn masks are mandatory in all classrooms, work spaces, and public spaces at all times."

FACE COVERING REQUIREMENTS FOR NSHE INSTITUTIONS: Effective Friday, July 30, 2021, and until further notice, all unvaccinated and vaccinated NSHE students, employees, and members of the public are required to wear a face-covering while inside any building or structure on any NSHE campus or property. Please read the New COVID-19 Face Covering Requirements for NSHE Institutions memo. If public health circumstances change, TMCC will issue further guidance as needed.

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT: "Qualified students with physical or documented learning disabilities have the right to free accommodations to ensure equal access to educational opportunities at TMCC." All TMCC departments and operational units are required to ensure that any electronic information or technology resources that are created or purchased are accessible. For further information, contact the Office of Disability Services, RDMT 120 or 673-7277.

COMPLETION OF GATEWAY COURSES: Students who complete their college-level math and English courses early have much higher graduation rates, and your success is our priority.

The Board of Regents for all Nevada colleges and universities requires students to complete their college-level English and math courses within their first year of school. If you have decided that you want to earn a degree or certificate, you will need to continue to enroll in English and math until you complete the college-level classes required for your academic program. Please contact Academic Advisement at 775-673-7062 for more information.

Academic Conduct and Procedures

At TMCC, students are responsible for complying with the Nevada System of Higher Education(NSHE) guidelines in terms of academic conduct, which include the highest standards of quality, institutional integrity, and freedom of expression. These standards, procedures, for reporting infractions, and processes for addressing complaints and allegations are available on the TMCC web site, college catalog(appendix L).Please note that TMCC is committed to providing a safe environment for students, faculty, and staff. (Refer to UCCSN Code, Section 6.3, and TMCC Catalog.)

Plagiarism or Cheating: All tests, and assignments submitted in the course must be the original work of the student. In cases of plagiarism or cheating, the instructor may assign an F on the assignment or an F in the course and is also advised to report such cases immediately to the administration. Students are warned, particularly against the following forms of academic dishonesty:

- copying the work of other students on tests or assignments
- any copying without quotation marks from any sources, including the Internet.
- attempting to discover unpublished examination questions in advance.

Student's Responsibility:

Be prepared. Have a working computer that you know how to use and be familiar with the software.(Have a backup plan in case your personal internet fails)

Stay actively involved in the course, check into the class on a regular basis.

Know and follow the rules for the course. Do not make excuses for why you missed deadlines or didn't do the assignment right. I expect that you know each assignment so that you are proud of the work that you are turning in. ‘

Don't wait to ask for help. Get help right away if you are having difficulty.

Netiquette. Make sure that you have a sound comprehension of Internet etiquette including the following guidelines: be respectful, think before posting and how it might be negatively

interpreted, and allow for differences of opinion. In other words "think before you post." Additionally, make sure that you use appropriate language; no profanity or offensive language. For more information on Netiquette see <https://www.unr/365/learning-options/online/policies/netiquette>

If you are having technical problems, please contact the Web College at, 673-7814 and ask for Natalie.

Professor’s Responsibility: Professors will have your graded assignments returned in a timely fashion, usually within a week of submission. Professors will try to respond to your e-mails within a 24hr period. You can also make an appointment to meet during office hours via FaceTime, e-mail or phone.

Course Structure

Readings: The basic course structure consists of 16 reading modules from the text, one to be completed weekly and selected readings from the primary sources. Many of the primary source readings are short; cartoons, advertisements, etc., so put in the readings for you to interpret and analyze.

Course Readings/Sources for Papers: Primary v. Secondary Sources. In History 102, two different, yet distinct sources will be utilized. Primary sources or “written historical artifacts” are original materials created during the time period that is being recorded. Examples are newspaper articles, legislative acts, proceedings of meetings, government publications, audio recordings, photographs, autobiographies, original documents; birth certificates, first person accounts, journals and diaries, advertisements, art, letters, etc. Many of the primary sources assigned are located on Canvas. In contrast, Secondary sources are accounts of the past written after the fact. Examples; textbooks, articles, commentaries, dissertations, etc. These sources will help transport you into the world of earlier generations, the goal of this class.

DISTRIBUTION OF GRADES

TOTAL POINTS

100-93% = A	77-73% = C	16 Quizzes (10 points)	160 Points
92-90% = A-	72-70% = C-	2 papers	200 Points
89-88% = B+	69-68% = D+	Midterm	100 Points

87-83% = B	67-62% = D	Final	100 Points
82-80% = B-	61-60% = D	TOTAL	560 Points
79-78% = C+	59% = F		

Requirements

Quizzes (150 points): There will be a quiz per chapter in the text and primary sources and one quiz for the readings on the Nevada . 10 points per quiz x 15= 150) NOTE, DATES FOR QUIZZES MAY FLUCTUATE DUE TO HOLIDAYS AND EXTENT OF THE SCHEDULED READINGS.

MIDTERM: (100 Points) Oct. 11th. The midterm will have a total of 100 multiple choice questions and will be timed. (120 minutes) It will include readings from the text and primary sources. Many of the questions might be from the quizzes, so make sure to look at them when studying for the exams.

FINAL: (100 Points)Dec. 10th.The final will have the same format as the midterm, and will not be comprehensive. It will, however, be a timed final. (120 minutes)

Papers: (200 Points) 5 pages + a Works Cited Page, 12-inch font, and NORMAL MARGINS!!! (1-inch margins) Each of these papers will ask you to answer using a minimum of 5 primary sources that have been assigned in the readings and your choice of secondary sources. No paper will be accepted that utilizes Wikipedia as a source!

Discussion: There will be at least 1 or 2 discussion questions posted during the semester, the first of which will be due Aug. 26th (See introduction Assignment)

Class Schedule

Quizzes will be open for one week before the deadlines. Chapters refer to the text and PS=Primary Sources and are found in the file section of the web page

Module 1: Week 1

Introduction Assignment. See in Course Summary. Due Aug.26. Ch.16 text. (PS) Acres of Diamonds, graphs, Patents and Inventions, The New Colossus, Cartoon, Rockefeller, Worlds Manufacturing, Inventions, Patents, Andrew Carnegie, “It’s a Waste of Time to Criticize the Inevitable”

*** Take 1st Quiz by end of Week 1

Module 2: Week 2

Ch.17 (PS) Rules and Regulations for Workers, Sears Catalogue, Woolworth's Menu, Child Labor in the Canning Industry
***Take Quiz by end of Week 2

Module 3: Week 3

Ch. 18.
***Take Quiz by end of Week 3

Module 4: Week 4

Ch. 19. (PS) Bledsoe's, Mission of Women, The Book that Sickened, Cartoons, The Helping Hand, and Good Government Retakes the Ship, The Worker's Anvil
***Take Quiz by end of Week 4

Module 5: Week 5

Ch 20. (PS) Zimmerman Telegram, Dulce Et Decorum, Petticoat Presidency, A Clear and Present Danger.
PAPER 1 DUE Wednesday Week 5
+++Take quiz by end of Week 5

Module 6: Week 6

Ch. 21. (PS) The Negro Speaks of Rivers, A Song of Praise, Letters From A Mother, Cartoon Harding Teapot Dome
***Take Quiz by end of Week 6

Module 7: Week 7

Ch. 22. ***Take Quiz Wednesday of Week 7
MIDTERM end of Week 7, Ch 16-22 and all readings.

Module 8: Week 8

Ch. 23. (PS)War in the Air, Roosevelt is a god no longer, Harry Truman, "Message on the Hiroshima Bombing, Yalta Conference
Take Quiz by end of Week 8

Module 9: Week 9

Ch. 24. (PS), "The Truman Doctrine" Sex, women and the bomb "McCarthy, Lincoln Day Address, Churchill Iron Curtain Speech/Excerpt From Stalin Interview, Rosenberg's Court House Photo, Sketch of Nuclear Weapon Design, Guardian, Execution of the Rosenberg's, Nixon Before the Grand Jury, Disney, HUAC, Hollywood Ten Leaflet, Cold War Advertisement(A-G)The News, One of Them is Lying
Take Quiz by end of Week 9

Module 10: Week 10

Ch 25. How to be a Good Housewife. Comic, Incredible Hulk, Sputnik Cartoon, Eisenhower Doctrine, Brown v. Board of Education of Topeka,) Eisenhower farewell address
Take quiz by end of Week 10

Module 11: Week 11

Ch. 26. (PS), Letters From Birmingham City Jail , Civil Rights Act of 1964, Port Huron Statement, Carmichael
What We Want, Civil Rights Act of 1964, Gulf of Tonkin Resolution
PAPER 2, Wednesday Week 11
Take Quiz by end of Week 11

Module 12: Week 12

Ch-27, (PS) It Changed My Life, Proposed ERA, Against the Era, Watergate Tapes, House Committee Transcript
Take Quiz by end of Week 12

Module 13: Week 13

Ch. 28.
Take Quiz by end of Week 13

Module 14: Week 14

Ch. 29.
Take Quiz by end of Week 14

Module 14: Week 15

Ch. 29.
Take Quiz by end of Week 15

Module 16: Week 16

FINAL: by end of Week 16
NO LATE FINALS.

5. Board Approval

Please see agenda item 13.

Odyssey Charter Schools Public Board of Directors Meeting

2251 South Jones Blvd.

Las Vegas, NV 89146

Phone: (702) 257-0578 Fax: (702) 307-1870 E-mail: Odyssey@odysseyk12.org

Wednesday, October 27, 2021

Minutes

Open Session – 5:00 PM

Call to Order:

Time: 5:00 p.m.

1. Roll Call

Michelle Battle – Board Secretary

Absent/Present

Michelle Battle Board Secretary	Present
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2. Pledge of Allegiance:	Sharon Rushforth
3. Introduce Guests:	
For Possible Action:	4. Accept Agenda
Motion:	Sue Huff
2 nd :	Sharon Rushforth
Board Discussion:	The agenda was reviewed and approved.
Vote:	Unanimous
Discussion / Information:	5. Public Comments
<i>(Please limit comments to three minutes)</i>	
<i>Action may not be taken on the matters discussed during this period until specifically included on an agenda as an action item. None</i>	
6. Superintendent's Report	
1. Superintendent's Report <ul style="list-style-type: none"> • Odyssey Updates <ul style="list-style-type: none"> ○ Principal Report of data related to student discipline <ul style="list-style-type: none"> ▪ We have no discipline to report at this time. ○ COVID -19 Updates <ul style="list-style-type: none"> ▪ This year our modified, blended, learning model has been successful. ○ Title I Updates <ul style="list-style-type: none"> ▪ The Odyssey ES utilized Title 1 funds to hire a Strategist to support math instruction, grades K-5. The Math Strategist is supporting both students and parents to increase academic achievement in the area of mathematics. Math manipulatives have been provided to parents and guardians to supplement online instruction in the home setting. ○ Title III Updates <ul style="list-style-type: none"> ▪ This school year all three schools are providing tutoring outside the school day to students. This is extra support for English Learners to help them be more successful. ○ Nevada Academic Content Standards • Student Progress <ul style="list-style-type: none"> ○ HS - The blended learning model continues to be effective in supporting and maintaining the academic growth at Odyssey. All three schools instruction, continues to strengthen online, resulting in positive learning outcomes for Odyssey students. ○ MS ○ ES • Finances <ul style="list-style-type: none"> ○ We received approximately \$2.5 million dollars in ESSER funds. • Personnel <ul style="list-style-type: none"> ○ We are considering hiring teachers in the areas of math, science, and ELA. Sue Huff suggested we consider starting an elementary Gifted and Talented program. • Building and Tenant Improvements <ul style="list-style-type: none"> ○ We will be moving forward with the expansion of the elementary school and researching the possible increase in construction costs. 	
For Possible Action:	7. Approval of Consent Agenda <ul style="list-style-type: none"> a) Approval of September's Minutes b) Approval of Student Enrollment August 2021 ~ October 2021 c) Approval of 2021-2022 New and Revised Employment Contract_s

- d) Approval of 2021-2022 Extra Duty Stipends
- e) Approval of 2021-2022 New and Revised Educational Services Contracts

Attachment #1

Motion: Larry Moulton
 2nd: Sharon Rushforth
 Board Discussion: The agenda was reviewed and approved.
 Vote: Unanimous

For Possible Action: 8. Approval of Audited Financial Statements June 30, 2021

Attachment #2

Motion: Larry Moulton
 2nd: Sharon Rushforth
 Board Discussion: The Director of Business and Finance reviewed the audited financial statements for Fiscal Year ended June 30, 2021, highlighting the following items:

- A clean (unqualified) audit opinion was issued
- No disagreements with management were noted
- No deficiencies in internal controls were noted
- There were no financial statement findings, audit adjustments or questioned costs
- The change in net position, after pension adjustments, is \$985,125
- The adjusted net position as of 6/30/2021 is \$5,767,212

It was also discussed by Odyssey that the net increase in net position exceeded the budget by \$794,969; this was mostly due to the substantial increase in Average Daily Enrollment experienced during the pandemic.

Vote: Unanimous

For Possible Action: 9. Approval of Financial Statements 7/1/2021 to 9/30/2021

Attachment #3

Motion: Sharon Rushforth
 2nd: Sue Huff
 Board Discussion:

- The budget is based on the DOE template for DSA and not the new Pupil Centered Funding Plan (PCFP). We have yet to receive any real budget or business rules guidance from the Dept of Education.
- We expect that a budget revision will be made in December to reflect the new PCFP and we will need four different budget accounts to track the four different PCFP revenue items of Base, English Language, Special Ed and At-Risk.
- While too early in the fiscal year to provide valuable Budget to Actual variance analysis, depending on enrollment variances, we are expecting to beat the current revenue budget by approximately \$300,000, which is still \$500,000 less than 2021. This decline is attributed to a decline in enrollment associated with CCSD reopening campuses.
- There will also be budget revisions to account for rent associated with the new expansion lease, the buildout costs of the newly leased space, and replacing all staff desktop computers to keep up with technology demands.

Vote:	Unanimous
For Possible Action:	10. Approval of Title I Parent & Family Engagement Policy 2021 ~ 2022 <i>Attachment #4</i>
Motion:	Larry Moulton
2 nd :	Sharon Rushforth
Board Discussion:	Title I Parent & Family Engagement Policy is re-written every year to address our current activities and practices which include families and family support. This Policy approved by the Board of Directors for Odyssey K-12 has already been approved by Title I for the current school year 2021-2022.
Vote:	Unanimous
For Possible Action:	11. Approval of School Performance Plan Roadmap (Tabled)
Motion:	Sharon Rushforth
2 nd :	Larry Moulton
Board Discussion:	This item has been tabled.
Vote:	Unanimous
For Possible Action:	12. Approval of Summary of Progress and Compliance with the Requirements of AB 168 (Restorative Justice) <i>Attachment #5</i>
Motion:	Larry Moulton
2 nd :	Sue Huff
Board Discussion:	We have no incidents to report at this time.
Vote:	Unanimous
For Possible Action:	13. Approval of Memorandum of Understanding with Truckee Meadows Community College (TMCC) for two dual credit classes: (1) United States History 101 (2) United States History 102. <i>Attachment #6</i>
Motion:	Sharon Rushforth
2 nd :	Larry Moulton
Board Discussion:	The dual credit classes will be offered at \$50/class and textbooks are included. TMCC will provide a professor and Odyssey Charter School will provide a teacher. Mr. Moses will investigate if the credits will be accepted out-of-state.
Vote:	Unanimous
For Possible Action:	14. Approval of Extended Leave Policy for IBC Employees <i>Attachment #7</i>
Motion:	Larry Moulton
2 nd :	Sharon Rushforth
Board Discussion:	Ms. Han noted that this is a new policy that will provide the same extended leave procedures and protections for IBC employees that our Odyssey employees currently have through the Family and Medical Leave Act (FMLA). Since IBC has fewer than 50 employees, they are not required to follow FMLA regulations.
Vote:	Unanimous
For Possible Action:	15. Approval of Revisions to Drug Free Workplace Policy <i>Attachment #8</i>

Motion: 2 nd : Board Discussion: Vote:	Sharon Rushforth Larry Moulton Ms. Han noted that this is a revision to our existing policy. The changes include removing marijuana from the list of illegal/illicit drugs that would result in employee dismissal and that this change is in alignment with Clark County School District's policy revision that was adopted in December 2019. It was noted that staff may not be under the influence of marijuana or impaired while on campus or during school events. Unanimous
For Possible Action:	16. Approval of Revision to Director of Human Resources Salary Scale <i>Attachment #9</i>
Motion: 2 nd : Board Discussion: Vote:	Sharon Rushforth Sue Huff The salary scale for the current position of the Director of Human Resources for Odyssey Charter Schools was adjusted to match the increase in the assigned duties, workload, responsibilities and the complexity of the job requirements. It was determined that the Director of Human Resources salary scale should be closely aligned with CCSD's salary scales for Human Resources Administration at the level of Director II, which also aligns with the level of responsibility of Odyssey Charter School's Assistant Principal salary scale. Unanimous
For Possible Action:	17. Approval of 2021-2022 Revised Director of Human Resources Contract <i>Attachment #10</i>
Motion: 2 nd : Board Discussion: Vote:	Larry Moulton Sharon Rushforth Ms. Han noted that the revision to the contract is the pay rate change that was approved in item # 18, Revision to the Director of Human Resources Salary Scale. Unanimous
For Possible Action:	18. Approval of Revision to Administrative Staff Salary Scales <i>Attachment #11</i>
Motion: 2 nd : Board Discussion: Vote:	Sue Huff Sharon Rushforth Ms. Han noted that the revisions to the Administrative Staff Salary Scales included the addition of 3 steps to each scale that are tied to each administrator's Professional Growth Plan. This change is in alignment to the Clark County School District's (CCSD) salary scales that also includes the requirement to complete the Administrative Professional Growth Plan for each step advancement. CCSD adopted this change in 2015. Mr. Lorenz noted that Odyssey made the decision to postpone this change to ensure Odyssey's continued financial health given the many changes over the years. Ms. Han noted that our Administrator's Professional Growth Plan requirements will be aligned with CCSD in areas such as requiring a minimum of 90 hours for each step advancement and administrators will not be permitted to advance more than one step per year. Unanimous
For Possible Action:	19. Approval of Superintendent Performance Evaluation Report <i>Attachment #12</i>
Motion:	Larry Moulton

2 nd : Board Discussion: Vote:	Sharon Rushforth Ms. Han noted that this Superintendent Performance Evaluation Report includes the compiled responses from the Board members. Mr. Lorenz expressed his gratitude and appreciation for the kind words from the Board and their continued support. Unanimous
For Possible Action:	20. Citizen Participation
<i>(Please limit comments to three minutes)</i> <i>Action may not be taken on the matters discussed during this period until specifically included on an agenda as an action item. None</i>	
For Possible Action:	21. Adjournment
Motion: 2 nd : Board Discussion: Vote: Time:	Sue Huff Larry Moulton Unanimous 6:14 p.m.

Supporting materials for items listed on the above-referenced agenda are available, at no charge, at the meeting location, or by contacting Michelle Battle, Board Secretary, 2251 South Jones Blvd., Suite 6160, Las Vegas, NV. 89146, or by email mbattle@odysseyk12.org.

The Odyssey Charter School Board of Directors may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

This agenda was posted on the Odyssey Charter School Web Page at www.odysseyk12.org, Nevada Public Notice Website at <https://notice.nv.gov/> and in the following libraries: Las Vegas, Sahara, Clark County, Sunrise, Spring Valley, Whitney, West Charleston, Rainbow, and West Las Vegas.