

Nevada Department Of Education

Nevada Commission on Mentoring
Friday, February 18, 2022
2:00 PM

Office	Mode	Platform
Department of Education	Teleconference/Livestream	Zoom

SUMMARY MINUTES OF THE COMMISSION MEETING

COMMISSION MEMBER PRESENT

Karl Catarata, Chair

Katie Membreno, Vice Chair

Michael Maxwell

Michael Flores

Douglas Garner

Sebastian Cardenas

Laura Davidson

DEPARTMENT STAFF PRESENT

Gabby Lamarre, NDE Staff

Rose Cota, NDE Staff

1. Call to Order:

Chair Catarata called the meeting to order on Friday, February 18, 2022 at 2:05 p.m.

2. Roll Call:

Rose Cota conducted a roll call. **Quorum was established** (7 Members present).

3. Public Comment

Chair Karl Catarata opened the floor to public comment. There was no public comment.

4. Approval of Flexible Agenda

The Commission **did acquire quorum** and therefore could vote on approval for any objective in this meeting.

Motion: Approve Flexible Agenda

By: Karl Catarata

Second: Douglas Garner

Vote: Passed Unanimously

5. Welcome and Introduction (Mission Statement)

Chair Catarata explained that Ricard Jack, who had been scheduled for this presentation, was unable to attend the meeting and as such, Vice Chair Katie Membreno would be handling this agenda item.

a. Recognizing Champion of Mentorship: Gentlemen by Choice

Vice Chair Katie Membreno indicated the importance of recognizing Ricard Jack for his work and the work of Gentlemen by Choice at Ty's Place. Ms. Membreno explained that she would be reaching out to him again given his desire to inform the Commission on new plans as well as the organization's current plans and endeavors.

6. Approval of NCOM January 21, 2022, Meeting Minutes

Motion: Approve Meeting Minutes with two amendments

By: Karl Catarata

Second: Laura Davidson

Vote: Passed Unanimously

7. Chair's Report:

a. Annual Report

Chair Karl Catarata explained to the Commission that he has requested some guidance regarding the annual report given that no one has reached out to him regarding this specific report. Chair Catarata indicated that he does, however, have a draft and would like to share some specific bullet points with the Commission prior to sharing them with the legislature. Chair Catarata explained that with respect to the meeting law, Commission members could share edits one on one via email.

Chair Karl Catarata explained that items include current work on grants; possible work on the summit; and building capacity for the Commission. Chair Catarata indicated that Coleen Lawrence is still up for appointment and that he spoke with the Governor's team and is waiting to hear back regarding this appointment. Chair Catarata further indicated that he is also waiting to hear back from the Governor's Office regarding Ms. Kamila Bywaters' request to join the Commission.

8. NCOM Development updates:

a. Selection of Grants Committee for Vote

Chair Karl Catarata indicated that the subcommittee will be responsible for making recommendations to NCOM as well as for creating a competitive grants program and recommending nominees to the Commission at the April meeting or earlier. Chair Catarata

reminded the members that the deadline to complete grant the \$25,000 out is June 1. Chair Catarata next indicated his desire to nominate four members to the subcommittee and reminded the members that the subcommittee will work on creating the grants program and hosting meetings and reviewing the grant applications publicly. Chair Catarata explained that four members will be required to reach quorum on the subcommittee, which will also have its own agenda and will additionally work on creating a draft for the application of the grants as well as deciding how much money will be given to each organization. Chair Catarata next informed the Commission of his four nominees to the subcommittee:

- Brigid Duffy
- Laura Davidson
- Douglas Garner
- Karl Catarata

Douglas Garner disclosed that he has worked in different capacities with some of the groups for whom grants will be considered. Dr. Garner explained that he does not sit actively on any boards and feels that he could make the decisions fairly but wished to provide the Commission with this information in the interest of transparency.

Laura Davidson indicated that she did not believe this to be a conflict as long as the subcommittee follows the rubric in the application evaluation process. Ms. Davidson further indicated her willingness to join the subcommittee.

Chair Karl Catarata explained that he does not serve on any active mentoring organizations and as such, believes it would be useful for him to serve on the grants. Chair Catarata further indicated that he is looking forward to creating a rubric as well as an easily accessible application to simplify the application process for organizations.

Motion: Formally nominate the four Commissioners to serve on the grants subcommittee
By: Karl Catarata
Second: Katie Membreno
Vote: Passed Unanimously

9. Agenda Item Considerations

Michael Flores indicated his wish to understand the process by which the grants will be approved. Chair Catarata indicated that at next month's meeting, he intends to provide an update regarding the grants as an agenda item. Chair Catarata further indicated his desire for the process to be open, inclusive, and efficient and explained that he will be working with NDE and the DAG's office

regarding upcoming meeting dates in alignment with open meeting laws.

Michael Flores further requested that the 2023 session be added as an upcoming agenda item, a discussion which should include the future of NCOM and its vision.

Chair Catarata indicated his hope that Ricard Jack from Gentlemen by Choice would be able to join as a guest at the next NCOM meeting.

10. Public Comment #2

Chair Karl Catarata opened the floor to public comment. There was no public comment.

11. Adjournment

Motion: To adjourn the February 18 NCOM meeting at 2:29pm.

By: Karl Catarata

Second: Katie Membreno

Vote: Passed Unanimously