

State of Nevada  
Department of Education  
Division of Educator Effectiveness and Family Engagement  
Office of Educator Development, Licensure, and Family Engagement  
**Alternative Route to Licensure Provider Modification Form**

*This form is to be used only if there are non-substantive modifications or when adding a program licensure area*

**I. General Information**

Name of Institution/Organization:

Name of Program (s):

Name of Primary Contact:

Mailing Address:

Phone Number:

E-mail:

**II. Program Licensure Areas:** Indicate the licensure area(s) for which your institution/organization has been approved and is requesting a modification. ([NAC 391.0573](#))

Early Childhood Education (Birth to Grade 2)

Elementary (Grades K-8)

Secondary (Grades 7-12)

Biological Science

Physical Science

Mathematics

Language Arts

Art

Social Studies

Music

Foreign Language (specify)

Other Secondary Content Areas(s) (specify)

Special Education

Generalist

Early Childhood Developmentally Delayed

Autism

Intellectual Disabilities

Other (specify)

All Grades (K-12)

Music

Art

Physical Education

Other (specify)

Administrator

**III. Type of modification requested:**

Course title change. (Please Explain)

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**Type of modification requested (continued):**

Course Substitution. (Please Explain)

\* Course substitution requires verification of an approved curriculum by The Nevada State Board of Education. \*

**IV. Adding a New Program or Dropping a Licensure Area:**

Name of the Program to be Added or Dropped:

Early Childhood Education (Birth to Grade 2)

Elementary (Grades K-8)

Secondary (Grades 7-12)

Biological Science

Physical Science

Mathematics

Language Arts

Art

Social Studies

Music

Foreign Language (specify)

Other Secondary Content Area (s) (specify)

Special Education

Generalist

Early Childhood Developmentally Delayed

Autism

Intellectual Disabilities

Other Special Education Area (s) (specify)

All Grades (K-12)

Music

Other (specify)

Physical Education

Administrator

Art

List of Courses in the Program:

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List of Courses in the Program (Continued):

**V. Signatures on this application indicate acknowledgement of the conditions below and agreement to adhere to [NAC 391.461](#), [391.057](#), [391.0575](#), and [391.0577](#):**

The **provider** is responsible for:

- adhering to the participant screening procedure outlined in the application and ensuring all participants hold the minimum qualifications.
- following the program approved by the Commission and contacting the Nevada Department of Education concerning all possible deviations from the approved program.
- advising accepted participants of all conditions required for successful completion of their programs. Department staff will not advise participants about provider program requirements.
- informing participants of all necessary requirements/documents needed to apply for their ARL/conditional licensure, as well as requirements/documents needed to apply for a standard license upon successful completion of the program.
- ensuring that all staff members who will be in a school setting and left alone with any students in grades PreK - 12 are fingerprinted. Provider to conduct a background check and review a criminal history report of their staff members who will be in a school setting. Staff members who have been convicted of a crime involving moral turpitude will not be allowed in a school. However, if the provider determines the conviction is not related to their position and does not present a risk to children they will be allowed into the classroom.
- providing the Office of Educator Development, Licensure, & Family Engagement with names and areas of licensure of participants who:
  - are accepted into their approved program(s).
  - complete all requirements necessary for ARL/Conditional licensure and pre-hire

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- outlined in [NAC 391.057](#); and
- training, testing, and/or school-based experiences required by provider.
- fail to complete the program, including the exact date the participant was released from the program and the reason for the participant's dismissal.
- successfully complete the program, including the exact date of completion.

The Division of Educator Effectiveness, & Family Engagement is responsible for:

- issuing conditional three-year Nevada licenses to all participants who have been accepted into an approved provider program, met initial conditional licensure requirements, and submitted a license application.
- invalidating all ARL licenses once notification of a participant's termination from an approved program.
- collecting, maintaining, and disseminating all data required by Nevada regulations.
- issuing a standard Nevada license to all participants who have successfully completed an approved program, met licensure requirements, and submitted a license application.
- evaluating and auditing approved provider programs.

## VI. Authorizing Signatures

I attest the information above is accurate.

Name:

Title:

Phone Number:

E-mail:

School District Superintendent

Institution/Organization CEO

University/College Dean of Education

Authorizing Signature or Designee

Date