



**2020-21 School Year
Reopening Plan**

Per

Governor Sisolak issued Emergency Directive 022

Presented to ACE Governing Board

July 15, 2020

Approved July 15, 2020

Background

On June 9, 2020, Governor Sisolak issued Declaration of Emergency Directive 022 requiring that school districts and charter school develop plans for reopening buildings, providing instruction, and related activities, based on *Nevada's Path Forward: A Framework for a Safe, Efficient, and Equitable Return to School Buildings*.

Directive 022 indicated that such plans will address 2020-21 school year instruction offered through:

1. In-Person Instruction following social distance protocols;
2. Full Distance Education under an approved Path Forward Program of Distance Education via an online platform
3. Hybrid Instruction Model a combination of distance learning and in-person instruction

State Guidance/Nevada Depart of Education

Reopening of Schools

Phase 2 Guidance – Directive 022

- Less than 50% occupancy and Social Distancing
- 20 day notice to families of Reopening Plan once approved by board

Face Coverings – Directive 024

- Requires use of face coverings in community settings

Charter School must submit multiple learning plans to Governing Board, District, Sponsor, and Nevada Department of Education

Community Input (Parents, Students, and ACE Staff)

Parents, students, and staff were sent multiple Google Surveys in May, June, and July to gain data related to school reopening, access to technology, and distance education. Surveys were communicated through phone calls, texts, and emails to all stakeholders.

Interest and opinions were gathered on the following:

- Whether the child would be attending school in person or online
- Household risk level
- Returning to classroom and school
- Wearing of masks/PPE during the school day
- School year start date and schedule preference
- Technology access (to include Wi-Fi, printer, computer/laptop, and access)
- Preference of learning models (in person, hybrid, distance education)
- Child's learning preferences in digital model versus paper packets
- Communication preferences with students by staff
- Access to hard copy packets versus online packets and school resources
- Transportation needs and hurdles for families
- All participants were able to provide free response input of their concerns

In Person Instruction Model (Option #1)

- ❖ This model would be used when the community and/or Governor in conjunction with local health officials allow for school to operate at full capacity. The school at this time would resume a Monday – Friday schedule following its class bell schedule. The students would receive all their instruction within the building during the normal school day while attending Monday - Friday. The school would implement enhanced cleaning and hygiene protocols, PPE if required, and other safety measures if directed by health officials to meet this model's requirement.
- ❖ For those families who choose not to participate in the In Person or Hybrid models, they will be given the option to participate in a 100% distance education model using the SchoolsPLP curriculum. An online distance education program approved by the Nevada Department of Education.

As of July 2020, ACE is unable to offer an In Person Instruction Model for **all** its students. The school has done an analysis of the physical space in classrooms/areas. Addressing the following:

- Classroom square footage
- Social distancing
- Staffing
- Building space and student seating
- Facilities
- Assessment of off-site CTE programs
- NSHE/TMCC requirements
- Budgetary limitations
- CTE programming in specific career paths

The analysis showed the school's small physical building size, budget, and lack of district type support and infrastructure having In Person Instruction will not be an option for at least the first half of the 2020-21 school year until social distancing requirements are relaxed by the governor, department of education, and/or health officials.

Special Populations

- ❖ Students in special sub-populations such as IEP, 504, CIT, and EL may be asked to participate in the In Person model if extra instructional support is required to ensure compliance with required services and social distancing requirements can still be met within the classroom. This will be determined by academic and social emotional learning progress from staff and parents. The decision will be a team decision with input from teachers, case-manager, administration, student, and parents.

Full Distance Education Model (Option # 2)

100% Online Learning – Students do not attend school

- ❖ For families who are unable to participate in either the In Person or Hybrid Instructional Models, they will be given an opportunity to choose ACE's SchoolsPLP online distance education program for all classes.

- ❖ Families will notify the school of this preference. The school will also conduct outreach to find those interested families who have expressed concerns in returning to a Hybrid or In Person learning model. The interested family and the school administration will meet in person or by Zoom conference to review the expectations and impact of the distance education model on the student's CTE development. Since ACE is a CTE high school, a core tenant of its mission is participation and experience in a CTE program of study. The students who choose distance education will be provided a one-time exemption to the CTE program requirement if approved by the governing board for the 2020-21 school year only.

The school and family will meet before the start of classes to discuss the following:

- Enrollment in SchoolsPLP required
 - Access to technology to access the curriculum
 - Duration of the distance education program
 - Daily contact requirement with licensed teacher
 - Student daily schedule for classes
 - Attendance requirements for distance education
 - School calendar and expectations for class and grade benchmarks
 - CTE diploma, certification, credits, skill attainment which may be affected or lost
 - Lack of CTE program options upon returning to In Person or Hybrid Model
 - Alternative coursework in lieu of a CTE program of study for full schedule
 - CTE class enrollment exemption for only 2020-21 school year (board approval)
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Full School Closure:

- ❖ In the event the governor and/or health officials order a full school closure (Phase 1) as experienced in March-June 2020, the school will move to a distance education model. Students who started in Distance Education Model (Option #2) will remain in this model. The students who were in a Hybrid or In Person Instruction model would be placed in a different distance education model similar to 4th Quarter of 2020. This would involve a system of content units created by the teacher and distributed to students electronically or in paper form. Students would be required to complete the units to show learning and content mastery. CTE classes will be impacted by the loss of lab time

Hybrid Instruction Model (Option #3) – Seeking Approval

- ❖ An analysis of ACE's current classroom configuration and square footage addressing social distancing requirements in Directive 022, shows the only way ACE students can return to the classroom will be at 50% capacity. A 50% capacity leads to ACE moving to a Hybrid Instruction Model. The challenges will be in all classes but especially in ACE's CTE programs where students' hands-on engagement cannot be replicated in a distance education scenario.
- ❖ A Hybrid Instruction Model combines elements of both In Person Instruction and at home distance learning. Students will receive In Person Instruction every other day. During the days the students are not physically at school, they will be completing distance learning objectives as identified by classroom teacher.
- ❖ ACE's Hybrid Instruction Model has half the students on site at any one time. Students will be grouped in A/B Cohorts. An A/B rotation schedule will have half of the students receiving teacher led instruction while in an ACE classroom, while the other half of the students will be working on distance learning objectives at home. The students will rotate this schedule the next day/class meeting. Students who were home attend school and those who attended school would be home.
- ❖ The school will consider special circumstances when determining the cohorts to ensure an even distribution of student's levels and abilities, family situations, special needs, transportation issues, and student needs.
- ❖ The curriculum objectives and state standards will still be followed. Expectations for rigor and high-level student success, learning, and skill attainment will not be decreased.

During the In-Person instruction component of the Hybrid Model, students and staff will adhere to:

- Social Distancing Requirements
- Use of PPE (face masks)
- Enhanced cleaning and hygiene products
- Increase accessibility to restrooms for personal hygiene

During at home distance learning students will be expected to:

- Complete assignments, projects, and class work on a daily basis
- Communicate with teacher if needed via phone, email, or text
- Follow their regular school schedule for classes, as best they can
- Turn in completed work as determined by instructor on specific dates/times
- Participate and complete class objectives assigned for that day

Hybrid Instructional Model - A/B Rotation Schedule

ACE's Quarter 1 A/B Cohort Schedule (example)

- ❖ Grades 9-12 will be in Cohort A or Cohort B
- ❖ CTE classes and academic classes will have 50% of the enrolled students present on In Person Instruction days
- ❖ Students receive *In Person Instruction* every other class meeting (highlighted) and complete the class's distance learning objectives on school days not in attendance
- ❖ All attempts will be made to keep siblings and ride-sharing students together

August				
<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
17 A	18 B	19 A	20 B	21 A
24 B	25 A	26 B	27 A	28 B
31 A				
September				
<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
	1 B	2 A	3 B	4 A
7 Labor Day No School	8 B	9 A	10 B	11 A
14 B	15 A	16 B	17 A	18 B
21 A	22 B	23 A	24 B	25 A
28 B	29 A	30 B		
October				
<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
			1 A	2 B
5 A	6 B	7 A	8 B	9 A End of Q1

Class (Bell) Schedule 2020-21 *Will remain the same*

8:30 am – 9:50 am First Period (80 minutes)

*15 minute break

10:05 am – 11:25 am Second Period (80 minutes)

*15 minute break

11:40 am – 1:00 pm Third Period (80 minutes)

1:00 pm – 1:30 pm LUNCH (30 minutes – closed campus)

1:30 pm – 3:10 pm Fourth Period (Mon. – Thurs. – 100 minutes)

Health & Safety

Parent and Student Education

- ❖ Prior to the start of school instruction, the administration will conduct educational meetings to discuss parent involvement and responsibility in ensuring students are not attending school when a child is ill or reports symptoms. Items to be addressed
 - Symptoms of Covid19
 - Social distancing while at school and on bus
 - 72-hour rule if symptoms are present – What to do?
 - Communication with school related to attendance and schoolwork
 - Entering building(s) for temperature check – Protocols
 - Face coverings required and will become part of dress code
 - Personal hygiene and handwashing
 - Community resources related to health concerns/virus
- ❖ During the first week of school instruction, staff will focus and reeducate students on
 - Classroom procedures related personal hygiene
 - Social distancing and face coverings while in the classroom setting
 - Staying home when feeling ill
 - What to do if you are feeling sick at school
 - Symptoms of Covid19 and 72-hour rule for classroom
 - Specific protocols for individual classes, sites, settings

Students, Staff, and Visitors

- ❖ Any student or visitor will have their temperature checked in front office if they arrive after the start of school
- ❖ All students, staff, and visitors are required to wear face masks while in building
- ❖ Staff members are responsible to monitor temperature and symptoms and are to report to the principal any concerns immediately– infrared thermometers are available for use
- ❖ All students will have their temperature checked before entering the building, TMCC, ACE shuttle, or jobsite before the start of school
 - Students who measure at or above 100.4 on two consecutive test will not be allowed to come to school and be placed on a 72-hour hold
 - Students with a fever or report flu like symptoms will be quarantined away from other students until parents are contacted and arrangements can be made for the student to return home
 - Student information and data will be kept by administration for follow up and to share with health officials if required
- ❖ Students who report feeling ill will be quarantined and sent home that day with follow up by administration to determine next steps
- ❖ A pamphlet of symptoms, community resources, return to school guidelines as determined by health officials will be given to all students and to any student who is sent home related to Covid19 during the pandemic

Health & Safety (continued)

Classroom & Common Areas

- ❖ All high touch areas (handles, chairs, desks, and tables) will have a daily disinfecting by cleaning crew
- ❖ Classrooms will be reconfigured to implement social distancing at 50% capacity
- ❖ Hand sanitizing stations will be installed in all classrooms and common areas
- ❖ Increase signage and emphasis on social distancing, mask wearing, and symptoms related to Covid19 virus will be placed throughout the school
- ❖ HVAC system will be analyzed to find ways to increase safety and air flow
- ❖ Individual classrooms will be allowed to open doors and windows to increase air flow
- ❖ Each classroom will have supplies to disinfect classroom and common surfaces between classes if a teacher chooses
- ❖ Adjustments to student release and traffic patterns may be made to support social distancing
- ❖ Students will be permitted to use restroom more frequently to curtail large gatherings in restrooms during passing
- ❖ Hallways, restrooms, and common areas will have an increased staff presence to support social distancing expectations

Temporary School Closure

- ❖ If the school is closed for a temporary length of time (3-5 days) by the local health department due to a high percentage of confirmed cases within the student body/staff, the school will work with health officials and the school's janitorial/maintenance partners to complete a "deep" clean and disinfection of the school before students return. Administration and teachers will work together to determine best options for students to access the curriculum electronically or an abbreviated distance education platform, so learning is not lost. The school year may be extended to satisfy NRS requirements depending on the length of the closure.

Social & Emotional

- ❖ Staff will have access and use of Schools Connect (SEL Programming) to support students in dealing with issues related to the virus on themselves, family, and their education
- ❖ Emphasis will be placed in school's Friday meeting PLC on supporting students SEL needs through Schools Connect
- ❖ All 9th graders will be provided with SEL content related to stress, adversity, overcoming obstacles, and life skills on school success as part of the Freshmen Success Program

Staff Training & Support

School Calendar – Amended pending board approval

- ❖ To support and adequately prepare for the different instructional platforms proposed, the school will request approval from its governing board for an amended 2020-21 SY Calendar. The purpose is to consolidate teacher workdays, staff professional development days, and additional days to the start of the school year to support teachers' preparation.
- ❖ Teachers will be provided 6 days to prepare for 2020-21 SY instead of 3 days
 - Start of school year will be moved from Wednesday, August 12th to Monday, August 17th
 - August 12, 13, and 14 will be used by staff to prepare for reopening plan
 - Last day of school was moved from June 2, 2021 to June 4, 2021
- ❖ Additional Professional Development days may be requested by the school's administration from the department of education to be added to the calendar if needed

Staff Training

- ❖ All staff will have access to the WCSD MyPgs training suite of in-service classes
- ❖ Staff will be encouraged to complete 21st Century Learning in-service class
- ❖ Staff will receive training on using Google Classrooms to bridge the gap between in person and distance learning
- ❖ ACE's weekly PLC will be geared to support and find distance learning opportunities through the use of online internet-based tools and programs
- ❖ Weekly PLC meetings will be focused on supporting teachers and their class objectives

Governing Board Input & Approval

- ❖ The board asked that the plan have and allow flexibility for the school's administration to change or create new policies to best meet the needs of ACE's students, parents, and staff as information and requirements change related to the Covid 19 pandemic
- ❖ Any substantial changes to the Reopening plan as a result of directives from national, state, and or local health officials will be communicated to the governing board on an ongoing basis
- ❖ Reopening plan and any future changes will be communicated to students, parents, staff, and the larger ACE community via email, USPS, website, phone, text, and parent meetings