

Elko County School District



Central Administrative Office

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June 12, 2023

Jhone Ebert
Nevada Department of Education
Superintendent of Public Instruction
700 East Fifth Street
Carson City, NV 89701

Elko County School District requests approval from the Nevada State Board of Education for additional courses from the Great Basin College for high school credit. The ECSD Board of Trustees has reviewed and approved the addition of the courses listed below for inclusion on the ECSD Dual Enrollment Credit Correlation list. Please see included agenda and draft minutes as evidence of Board of Trustees approval and current Memoranda of Understanding with Great Basin College. We appreciate consideration of this item at the next scheduled Nevada State Board of Education meeting. Please reach out if you have any additional questions.

Sincerely,

Paul Allen
Director of Secondary Education
Elko County School District
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Course Code	Course Name	Subject alignm	High School Credit
	Introduction to		0.5
CRJ 106	Corrections	Elective	
			0.5
CRJ 155	Juvenile Justice System	Elective	
CRJ 120	Community Relations	Elective	0.5
	Introduction to		0.5
ENGR 100	Engineering Design	Elective	
MINE 101	Introduction to Mining 1	Elective	Both Mining 1 and 2 must be taken for the HS Credit to be awarded 0.5
MINE 102	Introduction to Mining 2	Elective	Both Mining 1 and 2 must be taken for the HS Credit to be awarded 0.5
MINE 210	Mining Methods	Elective	0.5
	Introduction to		Both Metalurgical Eng 1 and 2 must be taken
MET 101	Metallurgy 1	Elective	for HS Credit to be awarded 0.50
	Introduction to		Both Metalurgical Eng 1 and 2 must be taken
MET 102	Metallurgy 2	Elective	for HS Credit to be awarded 0.50
			0.5
Stats 152	Introduction to Statistics	Elective	

**MEMORANDUM OF UNDERSTANDING BETWEEN
BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION ON BEHALF OF GREAT
BASIN COLLEGE AND ELKO COUNTY SCHOOL DISTRICT**

**PROPOSAL FOR THE DELIVERY OF LOWER DIVISION COURSEWORK TO
ELKO COUNTY SCHOOL DISTRICT HIGH SCHOOLS**

Board of Regents, Nevada System of Higher Education on behalf of Great Basin College (GBC) desires to work together with the Elko County School District (ECSD) to offer college courses that qualify for dual credit to ECSD students at Elko County high schools during and after public school hours. This MOU replaces the previous MOU and describes the mutual understanding of GBC and ECSD. This MOU will be reviewed, and revisions made as necessary. Any renewal will be subject to further negotiation and agreement.

The following statutes supply the legislative framework and mandate for dual credit:

NRS 389.160 Credit toward graduation from high school for courses taken at community college or university.

1. A pupil enrolled in high school, including, without limitation, a pupil enrolled in grade 9, 10, 11 or 12 in a charter school or a pupil enrolled in a program designed to meet the requirements of an adult standard diploma, who successfully completes a course of education offered by a community college, state college or university in this State which has been approved pursuant to subsection 2, must be allowed to apply the credit received for the course so completed to the total number of credits required for graduation from the high school or the charter school in which the pupil is enrolled or the credits required for receipt of an adult standard diploma, as applicable.

2. With the approval of the State Board, the board of trustees of each county school district and the governing body of each charter school shall prescribe the courses for which credits may be received pursuant to subsection 1, including occupational courses for academic credit, and the amount of credit allowed for the completion of those courses.

3. The State Board must not unreasonably limit the number of dual credit courses in which a pupil may enroll or for which a pupil may receive credit.

(Added to NRS by [1989, 1089](#); A [1991, 1700](#); [1993, 103](#); [1999, 3313](#); [2007, 1997](#); [2017, 445](#))

NRS 389.310 Programs for dual credit courses; reports.

1. Each school district and charter school shall establish a program for dual credit, or partner with another

school district or charter school that has already established a program for dual credit, whereby pupils enrolled in the school district or charter school may enroll in a dual credit course at a community college, state college or university that has been approved for dual credit pursuant to [NRS 389.160](#). Any credits earned by a pupil for the successful completion of a dual credit course must be applied toward earning a credential, certificate or degree, as applicable, at the community college, state college or university.

2. On or before December 1 of each odd-numbered year, the board of trustees of each school district and

the governing body of each charter school shall submit a report on its program for dual credit established pursuant to subsection 1 to the Legislative Committee on Education and the Director of the Legislative Counsel Bureau for transmission to the next regular session of the Legislature. The Department, in consultation with the Board of Regents of the University of Nevada, school districts and charter schools, shall adopt regulations prescribing the information the report must include. The report may include, without limitation:

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- (a) The number of pupils enrolled in the program;
 - (b) A list of the courses in which pupils enroll;
 - (c) The number of pupils enrolled in each course;
 - (d) The demographics of the pupils enrolled in the program, including, without limitation, race, ethnicity, gender identity or expression, grade level and eligibility for free or reduced-price lunch pursuant to 42 U.S.C. §§ 1751 et seq.;
 - (e) The cost to the school district or charter school for establishing and maintaining the program;
 - (f) The cost to pupils for participating in the program; and
 - (g) The number of teachers employed by the school district or charter school who serve as the teacher of record for a dual credit course.
- (Added to NRS by [2017, 444](#); A [2021, 749, 1097](#))

Concept

During the traditional school day and after regular public-school hours, ECSD students may earn dual credit for courses taken at GBC that qualify for college credit from a common menu of courses approved by the ECSD Board of Trustees. ECSD students may enroll in an approved course at GBC and receive both high school and college credit. All appeals of dual credit denials must be made, IN ADVANCE of the semester start, to Student Accounting. The process for receiving high school credit for a college course is governed by NRS 389.160.

The following guidelines must be applied in all cases:

Courses Available:

- College/Community College courses may be taken for college credit only, high school credit only (in the case of remedial college courses) or for dual (high school/college) credit.
- Any course offered through GBC and approved by both the ECSD Board of Trustees and the Nevada System of Higher Education is available for dual credit. Community Service courses are not available for dual credit.

Who may take Dual Credit Courses:

Dual credit courses are available only to high school students.

Credit for Dual Credit Courses:

- Only courses on the List of Approved Dual Credit Courses may be taken for dual credit.
- A dual credit course may be applied as either academic or elective high school credit. The dual credit type for each course is denoted on the List of Approved Dual Credit Courses.
- Dual credit grades will appear on the student's high school transcript unless the student withdraws the dual credit application by the tenth (10th) school day of the high school semester.
- The high school student earns 0.5 high school credit per semester for each college course taken and passed.
- The grade a student earns in a dual credit course will be figured into the student's cumulative high school GPA.
- Dual credit courses comply with the student's academic plan requirements set forth in NRS 388.205.
- Honors credit may be assigned to all GBC dual credit courses with the exception of physical education.
- Advanced Dual Credit (ADC) may be assigned to any GBC dual credit course listed as a course receiving ADC credit on the List of Approved Dual Credit Courses. The Curriculum Department will make the determination as to what qualifies as an equivalent course.

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Process:

- 11th or 12th grade students choosing to take any college course for college or dual credit must submit an application online using the GBC Application for Admission; 9th or 10th grade students must complete the GBC Early Admission Form.
- Dual credit will not be awarded retroactively.

Responsibility of the Student:

- Request, complete, and submit the appropriate form(s) prior to enrolling in a college class (NRS 389.300);
- High school students are responsible for all expenses incurred by taking a dual credit course(s), including books, and fees, and are eligible for many college services such as tutoring, counseling, library use, financial aid. etc.;
- Meet all college pre-requisites for the dual credit course;
- Provide verification of enrollment in the college course to the high school;
- Abide by all GBC institutional policies and procedures;
- Inform the high school if he/she drops the college class during the semester (college classes dropped anytime within the semester will not have the course posted to the transcript. Students who wish to drop a Dual Credit course which is part of the academic load requirement must consult with his/her counselor to ensure that the academic load requirement is met);
- Request a copy of the college transcript at the end of the semester and present it to the high school registrar before the end of the third week of the next high school semester (students who do not provide a transcript by this date will not have the course recorded on their transcript. The course will be added to the high school transcript when the college transcript is provided);
- Provide his/her own transportation;
- Determine if dual credit earned through this program will transfer to another institution of higher education; and
- Notify GBC Transition Outreach to develop an ADA plan for support offered by GBC if the student has an Individualized Education Plan or 504 Plan through the ECSD.

Responsibility of the High School:

- Advise the student if the courses will apply to the number of credits required for graduation, and assist in developing an academic plan for the student (NRS 389.310(2)(d)).
- Enter course number 8405 (1-2 credits) or 8406 (3-5 credits) for regular dual credit, 8404 for Honors dual credit, or 8421 for Advanced Dual Credit on the student's schedule.
- Enter the title of the course taken for dual credit.
- Post the dual credit course on the student's high school transcript within three (3) weeks of completion of the course. Update the student's high school transcript when presented with a transcript from GBC.
- Consider athletic eligibility based on grade point average, total number of concurrent courses taken and any other requirements of the Nevada Interscholastic Activities Association (NIAA).
- No employee or contractor of NSHS may perform any in-person work under this agreement on property owned or leased by GBC or NSHE unless such employee or contractor has first received a complete Covid-19 vaccination series, as that term is defined in NSHE Code, Title 2, Ch. 12, Sec.4(c).

Responsibility of the College, Community College or University:

- Comply with FERPA regulations.
- Comply with ADA regulations.
- Refund tuition pursuant to the refund policies of GBC if the student elects to drop a course or if the

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student is administratively dropped.

- Meet the obligations of the Americans with Disabilities Act and, as such, work with students to develop an ADA plan that may or may not include accommodations. Unlike a student's high school, GBC is not required to provide a Free Appropriate Public Education for students with disabilities.
- Use the Nevada System of Higher Education (NSHE) student identification number as a unique identification number and retain that number as required by NRS 389.310(2)(e)-(f).
- Provide an unofficial transcript to the student's high school with pupil permission, no less than three (3) weeks after the end of the term in which the dual credit course was taken.
- Apply credits earned by the pupil for the successful completion of a dual credit course toward earning a credential, certificate or degree at the community college, state college or university that provides the dual credit course, as required by NRS 389.310(2)(b). Remedial courses are not eligible for dual credit.

Program Characteristics

A menu of courses identified by each institution will be offered to the school district. These courses will be approved by Student Accounting, the Board of Trustees, and the State Board before being offered to students.

Curriculum and Course-Taking Pattern

Students must meet all prerequisites as stated in the GBC Course Catalog to enroll in a GBC course. Qualified ECSD students may enroll in up to three (3) courses per academic semester. The curriculum of the college level courses taken by high school students as part of their dual enrollment programs will be the same as regular college courses.

Course Selection

Course selection will be made from the List of Approved Dual Credit Courses offered in Elko County high schools. ECSD will receive a yearly update of the GBC changes to the course catalog so that it can add/delete/modify courses according to the GBC course catalog.

Review and Update of Course Offerings

By March 1 of each year, GBC will update and notify ECSD of any course changes in its course catalog so that approved courses may be added, deleted, or modified as needed and have these changes approved for the upcoming school year. This list will be subsequently presented to the Board of Trustees and the State Board of Education for approval.


Term

Unless earlier modified, the term of this agreement is five (5) years beginning on the date the last party signs.


Governing Law and Jurisdiction

The laws of the State of Nevada shall be used to interpret this MOU. The district courts of the County of Elko, State of Nevada shall have jurisdiction over any dispute arising under this non-binding MOU.

Signatures:




Board of Regents of the Nevada System of
Higher Education on behalf of Great Basin College



Date

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Elko County School District
Superintendent



Date