



**SOMERSET ACADEMY OF LAS VEGAS  
LOSEE CAMPUS**  
4650 Losee Road North Las Vegas, NV 89081  
Middle/High O# (702) 826-4373 F# (702) 527-7999

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**Feb 13, 2023**

**Jhone Ebert  
Nevada State Board of Education  
Superintendent of Public Instruction  
700 East Fifth Street  
Carson City, NV 89701**

**Ms. Ebert**

**The Somerset Academy Losee would like to request approval from the Nevada State Board of Education to start a high school dual credit enrollment from the Nevada System of Higher Education (NSHE) and the College of Southern Nevada (CSN) for which high school credit can be granted. It would be appreciated if this item could be considered at the next available Nevada State Board meeting.**

**Thank you for this consideration and processing of this submission. Please let me know if any additional information is needed to complete this process.**

**Sincerely,**

**Allan Mauldin  
Assistant Principal**



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### List of Proposed Classes

College Course ID	College Credit	College Course Title	High School Credit Type
ENG 100	5 credits	Composition Enhanced	English 11
ENG 101	3 credits	Composition I	English 11 H
ENG 102	3 credits	Composition II	English 12 H
ENG 231	3 credits	World Literature I	HS World Lit I H
ENG 232	3 credits	World Literature I	HS World Lit II H
MATH 120	3 credits	Fund. of College Algebra	HS Algebra II
MATH 124	3 credits	College Algebra	HS Algebra II H
MATH 126	3 credits	Precalculus I	HS Precalculus H AB
MATH 127	3 credits	Precalculus II	HS Precalculus H BC
MATH 181	4 credits	Calculus I	HS Calculus AP
MATH 182	4 credits	Calculus II	HS Calculus II H
BIO 101 & Lab	4 credits	Biology (Bio for non-majors)	HS Biology II H
BIO 189	4 credits	Fundamentals of Life Science	HS Biology II H (Health Science)
CHEM108	4 credits	Introduction to Chemistry	HS Chemistry II H (Health Science)
CHEM 121	4 credits	General Chemistry I	HS Chemistry II H
ENV 101	3 credits	Intro to environmental science	HS Environmental Science H
PHYS 151	4 credits	General Physics I	HS Physics I H

AST 103	3 credits	Intro Astronomy: The solar system	HS Science Elective
AST 104	3 credits	Intro Astronomy: stars and galaxies	HS Science Elective
GEOL 101	4 credits	Geology: exploring planet earth	HS Geoscience H
HIST 101	3 credits	U.S. History to 1877	HS Arts/Humanities
HIST 102	3 credits	U.S. History since 1877	HS US History H
PSC 101	4 credits	Introduction to American Politics	HS Civics/Econ H Sem 1
ECON 100	3 credits	Introduction to Economics	HS Civics/Econ H Sem 2
COM 101	3 Credits	Oral Communication	HS Speech and debate
PSY 101	3 Credits	General Psychology	HS Arts/Humanities
SOC 101	3 Credits	Principles of Sociology	HS Arts/Humanities
ALS 101	3 Credits	College Success	HS Elective
EDU 201	3 Credits	Intro to elementary education	HS Arts/Humanities
EDU 202	3 Credits	Intro to secondary education	HS Arts/Humanities
EDU 203	3 Credits	Intro to special education	HS Arts/Humanities
EDU 214	3 Credits	Preparing teachers to use technology	HS Arts/Humanities

## DUAL ENROLLMENT PROGRAM

**This Memorandum of Understanding (MOU) is made and entered into by and between  
THE BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION,  
A political subdivision of the State of Nevada, on behalf of  
THE COLLEGE OF SOUTHERN NEVADA  
And  
SOMERSET ACADEMY OF LAS VEGAS**

Somerset Academy of Las Vegas (SA) and College of Southern Nevada (CSN) referred to individually as a "party" or collectively as the "parties."

WHEREAS, SA is a Nevada charter high school offering unique secondary educational opportunities to its students; and

WHEREAS, the Parties are willing to facilitate for selected SA students a limited opportunity for enrollment in higher education courses at CSN; and

WHEREAS, the Nevada System of Higher Education (NSHE) Handbook, Title 4, Chapter 16, Section 8 provides for, in relevant part:

Early Admissions and Enrollment Policy for Secondary Students

1. High school juniors and seniors may be admitted and may enroll in a NSHE college or university, subject to the approval of appropriate institutional officials.

NOW, THEREFORE, the Parties agree as follows:

### **I. Term and Purpose**

CSN through its Academic Affairs department will oversee the administration, instruction and educational requirements for the Certificate of Achievement and Associate Degree programs offered to SA students pursuant to this MOU. Any SA student, who graduates with a Certificate of Achievement or an Associate degree, may participate in the formal ceremonies of CSN, as applicable.

The term of the MOU shall be August 1, 2020, through May 31, 2025. By May 1, 2025, the Parties may agree through a written confirmation executed by their respective authorized representatives to extend the Term for five (5) additional years through May 31, 2030. Notwithstanding the foregoing, either party may terminate this MOU without cause upon thirty (30) days written notice to the other party, and any SA student will be able to complete the course(s) they are enrolled in pursuant to this MOU at the time of the written notice.

### **II. Admission and Enrollment at CSN Pursuant to this MOU**

#### **Student Selection & Admissions**

The selection of the SA junior or senior grade students that will be able to enroll in CSN dual enrollment study courses, including the Jumpstart Program, pursuant to the terms of this MOU is exclusively reserved to SA. Both parties will coordinate to verify that selected students qualify for admission and enrollment pursuant to the terms of this MOU and applicable NSHE standards. Each first-time SA junior

## DUAL ENROLLMENT PROGRAM

or senior grade level student must complete the CSN on-line admission form. The completeness and accuracy of the admissions form is the responsibility of the student.

### **New Student Orientation**

Each first-time SA student must participate in a mandatory student orientation. The orientation must be complete before scheduling an appointment with a CSN academic advisor or registering for classes.

### **Placement Evaluations**

Every SA student must prepare for and complete the Math and English placement assessments. Information regarding these placement assessments can be found at [www.csn.edu/testingcenter](http://www.csn.edu/testingcenter)

### **Academic Advisor/Success Coach/Counseling**

After completing the orientation and placement evaluations, each SA student must meet with a CSN academic advisor or success coach. SA students can receive counseling services to the same extent as regular CSN students.

### **Locations**

CSN only offer academic courses and other coursework at established CSN campuses, CSN learning sites or at an SA campus through the Jumpstart Program.

### **Class Schedule**

SA students will be required to attend the selected classes on the dates, days, and times that these classes are scheduled as per the official CSN academic calendar. No classes will be scheduled for SA students outside of the official CSN academic calendar. Jumpstart courses will be based on the SA academic calendar.

### **Limitation on Number of Credit Hours Each Semester**

SA students enrolled pursuant to the terms of this MOU will be limited to a maximum of fifteen (15) credit hours each fall and spring semester at CSN. SA students may take up to nine credits during the summer term at CSN.

### **Selection of Courses**

While there is no restriction on the type of course that a SA student may enroll in, each SA student's course selection must be approved by SA in consultation with the student, CSN's academic advisor/success coach and must be consistent with the results of any placement tests or prerequisites established by CSN. Any consultation will include discussion about the advisability for a particular student to enroll in an "on-line class" in contrast to a class taught at one of CSN's campuses or centers.

### **Course Textbooks**

Required texts will be selected by CSN in accordance with the CSN approved adopted textbook list. SA or the SA student (at the discretion of SA) will be responsible for the purchase of required course textbooks and materials.

## DUAL ENROLLMENT PROGRAM

### **Credits to be Awarded**

Upon successfully completing a course in the dual enrollment program, the SA student will receive the corresponding credit amount listed in the CSN course catalog at CSN and credit for a course at SA.

### **Applicability and Transferability of College Credit**

CSN courses are part of the NSHE common course numbering system and transfer among all NSHE institutions. All credits earned at CSN by a SA student must be applied toward a credentialed degree or certificate at CSN.

### **Academic Plans**

Pursuant to NRS 388.205, SA will establish an academic plan for each SA student enrolled in the dual enrollment program.

### **Student Identification Number**

SA will assign a unique identification number to each student in the dual enrollment program. CSN will retain the unique identification number provided by SA.

### **Student Records**

Both parties will each be responsible to initiate and maintain their respective student records for the courses that they award credit. CSN will comply with the Family Educational Rights and Privacy Act (the Buckley amendment) of 1974 (20 U.S.C. § 1232g; 34 CFR Part 99). A SA student must sign a FERPA document before CSN will release any academic records to the SA executive director or anyone other than the student.

### **Compliance with CSN's Policies**

SA students enrolled in classes at CSN pursuant to this MOU are subject to all of CSN's policies.

### **Student Transportation**

CSN will have no role in the transportation of SA students either to or from any CSN facility.

### **Continued Eligibility for Interscholastic Activities at SA**

SA students in the dual enrollment program will be eligible to compete in SA sports teams and interscholastic activities provided that they maintain the required GPA and attendance standards set by SA.

### **III. Fees**

SA is responsible to pay for all fees applicable to SA students enrolled at CSN. CSN will charge via CSN invoice within thirty (30) days of the start of the courses and SA will remit payment of fees within thirty (30) days receipt of CSN's invoice, for each student enrolled in CSN courses pursuant to section II above. SA may pursue grants and other funding opportunities to help support their students in the dual enrollment program.

The Board of Regents of NSHE govern all CSN fees and may change during the time this MOU is in effect. Any changes in fees noticed by CSN, shall be remitted on a prospective basis by SA for newly enrolled students.

## DUAL ENROLLMENT PROGRAM

SA must verify all fees with CSN Director of Student Accounts and Cashiering Services by December 31st of a current school year to go into effect for the following school year. Notwithstanding any other provision herein, CSN will not allow any further SA student enrollment pursuant to this MOU if there is an outstanding CSN invoice that has not been paid. Refunds will be handled based upon the Board of Regents approved policy found in Chapter 7 of the Nevada System of Higher Education Procedures and Guidelines Manual. The following is a link to the manual:

[https://nshe.nevada.edu/tasks/sites/Nshe/assets/File/BoardOfRegents/Procedures/PGMCH07FEE  
STUITION.pdf](https://nshe.nevada.edu/tasks/sites/Nshe/assets/File/BoardOfRegents/Procedures/PGMCH07FEE%20TUITION.pdf)

### **IV. Miscellaneous Provisions**

#### **Governing Law.**

This MOU will be governed by and interpreted according to the laws of the State of Nevada and the Nevada Board of Regents handbook.

#### **Severability and Waiver.**

The partial or complete invalidity of any one or more of the provisions of this MOU will not affect the validity or continuing force and effect of any other provision. The failure of a Party hereto to insist in any one or more instances upon the performance of any of the terms, covenants or conditions of this MOU or to exercise any right herein, will not be construed as a waiver or relinquishment of such term, covenant, condition or right with respect to further performance.

#### **Entire Agreement.**

This MOU is intended solely for the benefit of the Parties hereto, represents the entire, integrated agreement between the Parties, and supersedes all prior negotiations, representations, or agreements, written or oral.

#### **Waiver or Modification Ineffective Unless in Writing.**

No waiver, alteration, or modification of any provision of this MOU will be binding unless in writing and signed by duly authorized representatives of the Parties to the MOU.

#### **Designated CSN Representatives.**

CSN representatives and SA Administrators will collaborate on all articulation efforts and agreements for all SA students.

#### **Written Notices.**

Unless notified to the contrary, all notices required by this MOU will be sent to the Parties at the addresses set below;

For College of Southern Nevada:

Caprice Roberson  
Interim Associate Vice President Academic Affairs  
6375 W. Charleston Blvd. WC E310  
Las Vegas, NV 89146  
(702) 651-7357

For Somerset Academy of Las Vegas:

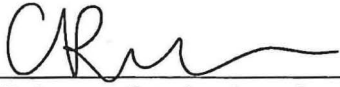
John Bentham  
Board Chair  
6630 Surrey St.  
Las Vegas, NV 89119  
(702) 431-6260

DUAL ENROLLMENT PROGRAM

IN WITNESS THEREOF, the parties have caused this Memorandum of Understanding to be executed by their duly authorized representatives and by so doing represent and warrant that they have full authority to enter same, as the day and date first above written.

**Board of Regents of the Nevada System of Higher Education on behalf of the College of Southern Nevada**


Recommended by:

  
\_\_\_\_\_ Dated: 8/11/2020  
Caprice Roberson, Interim Associate Vice President, Academic Affairs

Approved by:


Dr. ML Martin Dated: 8/11/2020  
Margo Martin, Vice President, Academic Affairs

Approved as to Legal Form and Sufficiency:

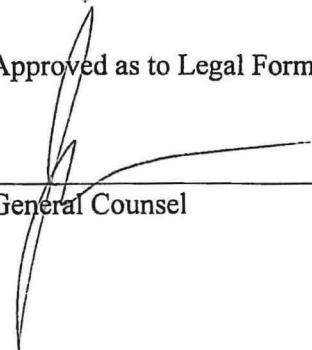
  
\_\_\_\_\_ Dated: 7/28/20  
James Martines, General Counsel

**Somerset Academy of Las Vegas**

Approved by:

  
\_\_\_\_\_ Dated 8.27.20  
John Bentham, Board Chair

Approved as to Legal Form and Sufficiency:

  
\_\_\_\_\_ Dated: 8/26/20  
General Counsel