*To ensure accessibility in accordance with the Americans with Disabilities Act (ADA),   
please use the down arrow key to navigate this tool.*

Educator Name: Click to enter text. Observation Date: Click to enter a date.

Evaluator Name: Click to enter text. Time/Duration: Click to enter text.

Area/Region Name: Click to enter text. Event/Activity Observed: Click to enter text.

This tool is to be used by the evaluator to note evidence throughout the observation and review evidence during the post-observation conference. The evaluator uses this tool to record feedback provided to the educator, review the evidence presented/observed in alignment with the Standards and Indicators, and check progress toward goals.

| **Observation Evidence**: | **Confirmatory Evidence Review**: | Aligned Standard(s)/ Indicator(s) |
| --- | --- | --- |
| *What did the educator say and do? (Staff, student, and parent/stakeholder interactions may also be considered.)* | *What evidence did you review/discuss during the observation, pre-observation conference, or post-observation conference that supports the observation?* | *Identify specific standards and indicators observed.*  *Example: LS 1.3 (Leadership Standard 1 Indicator 3)* |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

| Feedback to Educator |
| --- |
| Click here to enter text. |