*To ensure accessibility in accordance with the Americans with Disabilities Act (ADA),   
please use the down arrow key to navigate this tool.*

Teacher Name: Click to enter text. Proposed Observation Date: Click to enter a date.

Evaluator Name: Click to enter text. Observation Time/Duration: Click to enter text.

School Name: Click to enter text. Date of Pre/Post Conference: Click to enter text.

Grade: Click to enter text. Class/Subject to be Observed: Click to enter text.

This tool is for the teacher and evaluator to discuss an upcoming scheduled observation or to discuss recent scheduled and/or unscheduled observations. It is intended to guide thinking and conversation. **The questions on this form serve as a guide to start conversation and are not required**. Every question may not be answered or be relevant to every observation.

**Instructional Practice Standards**

| **Questions to Guide Discussions:** | **Notes** |
| --- | --- |
| * What is/was the intended learning for the lesson? What content standard(s) does this align to? How will/did you connect new learning to prior learning and experience? * How will/did learning tasks have high cognitive demand for the students in your classroom? * How will/did students engage in meaning-making through discourse and/or other strategies? Which strategies will/did you use? * How will/did students demonstrate their understanding of what they are learning and why they are learning it? * How will/did you integrate assessment into instruction? | Click here to enter text. |

**Professional Responsibilities Standards**

| **Questions to Guide Discussions:** | **Notes/Evidence Reviewed:** |
| --- | --- |
| * How will/did you demonstrate your commitment to the school community? * How will/did you demonstrate reflection on professional growth and practice? * How will/did you model integrity in all interactions and advocate for fair, equitable, and appropriate treatment of all students and families? * How will/did you communicate with parents about your goals of instruction and student progress? * How will/did you determine student perceptions on their learning? How will/did you demonstrate that your students feel as if you help them learn? | Click here to enter text. |

**Student Learning and Professional Practice Goals**

| Progress Toward Student Learning Goal and Professional Practice Goal |
| --- |
| Discuss progress made toward the SLG or PPG and log evidence of discussion here:  Click here to enter text. |