

## **Discrimination, Bullying/Cyberbullying Screener Guidelines**

**Purpose:** To provide a standardized process for identifying, screening, and addressing bullying, cyberbullying, or discrimination based on race incidents in compliance with AB 48 and NRS 388.1351.

### **Intake of Reports**

Who Can Report?

- Students, parents/guardians, staff, or community members.

How to Report:

- Secure online form on the school website
- Email to the designated school administrator
- Phone or in-person submission

Timeline:

- Reports must be logged immediately upon receipt.

### **Notification before the screening**

Whom to Notify:

- Parents/Guardians of the students involved in the incident (alleged victim(s) and alleged aggressor(s)). Explain the screening process.

Method and Timeline:

- School/district can apply their notification process
- Phone call for urgent/high-risk situations – documentation must take place,

### **Screening Process**

Responsible Party:

- School administrator

Procedure:

1. Review the submitted report and collect information from the reporter
2. Assess immediate risk to student safety
3. Complete the Screener Form

Outcome:

- **Likely Violation:** Initiate formal investigation.
- **Unlikely Violation:** Document and monitor, refer to school/district discipline policy to address the behavior

Timeline:

- The screening process must be completed within 48 hours as part of the 5–7-day period of the overall bullying investigation (as warranted) timeline.

### **Notification after the screening**

Ensure that the parent(s)/guardian(s) of the student(s) involved are informed of the outcome of the screening process.

Whom to Notify:

- Parents/Guardians of the students involved in the incident (alleged victim(s) and alleged aggressor(s)).

Method:

- School/district can apply their notification process
- Phone call for urgent/high-risk situations – documentation must take place,

Timeline:

- Within 24–48 hours after the completion of the screening process.