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**GUIDANCE MEMORANDUM 23-07**

**TO:** Nevada Public School District Superintendents  
Nevada State Public Charter School Authority Executive Director

**FROM:** Jhone M. Ebert, Superintendent of Public Instruction

A handwritten signature in black ink, appearing to read "Jhone M. Ebert".

**DATE:** August 8, 2023

**SUBJECT:** The Educational Involvement Accords as Amended by Senate Bill 9 (2023)

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This guidance memo is being issued to provide additional information to local education agencies (LEAs) on Senate Bill (SB) 9, passed during the 82<sup>nd</sup> Legislative Session (2023).

**Summary of SB 9 (2023)**

The passage of SB 9 during the 82<sup>nd</sup> Legislative Session amended Nevada Revised Statutes (NRS) regarding:

1. Certain reporting and posting dates;
2. The revision of limitations and use of certain career and technical education funds;
3. The elimination of end-of-course exams;
4. The revision of a provision governing the educational involvement accords (accord); and
5. The elimination of a form prescribed by the Nevada Department of Education (NDE) as it relates to elementary school teachers providing reports to parents concerning parental involvement.

This guidance memo only relates to the implementation of number (4) above.

**Educational Involvement Accord Guidance**

Under SB 9, NDE will no longer prescribe the form for the accord; however, all public schools in Nevada are still required to use the accord.

The accord must comply with the parental involvement and family engagement policies of the federal Every Student Succeeds Act of 2015 and the Nevada State Board of Education. Additionally, the accord must include, without limitation:

- A description of how parents will be involved in the education of their child, including, but not limited to: (1) reading to the student, as applicable for the grade or reading level of the student; (2) reviewing and checking student homework; and (3) contributing five hours of time each school year, which can include but no limited to, attending school-related activities, parent-teacher association meetings, parent-teacher conferences, volunteering at school, and chaperoning school-sponsored activities.

- The responsibilities of the student, including, but not limited to: (1) reading each day before or after school, as applicable for the grade or reading level of the student; (2) using all school equipment and property appropriately and safely; (3) following directions of school staff; (4) completing and submitting homework on time; and (5) respecting themselves and others.
- The responsibilities of the school and school staff, including, but not limited to: (1) ensuring each student is provided proper instruction, supervision, and interaction; (2) maximizing the educational and social experience of the student; (3) carrying out the professional responsibility of educators to seek the best interest of each student; and (4) making staff available to parents to discuss any concerns regarding their child(ren).

Lastly, the accord must be accompanied by, without limitation:

- Information describing how parents may contact their child’s teacher and principal of the school;
- The curriculum or standards for the grade the student is enrolled in;
- A calendar of major exam dates and due dates of significant projects, if known at the time;
- The homework and grading policies of the school or class;
- Directions for finding resource materials for the class or grade the student is enrolled in, as applicable;
- Suggestions for parents on how to support their child(ren)’s schoolwork at home;
- The dates of scheduled conferences between teachers or administrators and parents;
- Description of how progress reports will be delivered to parents and how parents can request them;
- Classroom rules and policies;
- School dress code, if any;
- The availability of assistance to parents who have limited proficiency in English;
- Information about the availability of free and reduced-price meals (breakfast, lunch, summer meal programs);
- Parent volunteer opportunities and other parent engagement opportunities; and
- The code of honor related to cheating.

The board of trustees of each school district is still required to adopt a policy for the development and distribution of the accord. The adopted policy must require that each classroom teacher distribute the accord to parents at the beginning of the school year or upon the student’s enrollment in class and give parents a reasonable opportunity to sign the accord.

### **Assurances**

All public school districts are required to complete an assurance form [via this link](#) to ensure all of their public schools are using the accord and meeting its corresponding NRS requirements.

For additional information and assistance regarding the accord, please contact Alberto Quintero, Education Programs Professional for Family Engagement, Office of Educator Development, Licensure, and Family Engagement, [albertoquintero@doe.nv.gov](mailto:albertoquintero@doe.nv.gov).

# Educational Involvement Accords Assurance Form

All public school districts are required to complete an assurance form to ensure all of their public schools are using the accord and meeting its corresponding NRS requirements.

\* Required

## General Contact Information

1. Today's Date \*

2. First and Last Name \*

3. Email \*

4. Phone Number \*

5. District \*

- Carson City
- Churchill
- Clark
- Douglas
- Elko
- Esmeralda
- Eureka
- Humboldt
- Lander
- Lincoln
- Lyon
- Mineral
- Nye
- Pershing
- State Public Charter School Authority
- Storey
- Washoe
- White Pine

## Assurance Agreement

6. I certify that the board of trustees of my district has adopted a policy for the development and distribution of the accord. \*

Yes

7. I certify that all public schools in my district are using the accord and meeting its corresponding Nevada Revised Statutes requirements. \*

Yes

8. I certify that the above information is correct and accurate. \*

Yes

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