

Notice of Funding Opportunity

Title IV-B Nita M. Lowey 21st Century Community Learning Centers Cohort 8

Application Due Date: April 9, 2024

Revised 2/23/2024

Issued By

The Nevada Department of Education
Office of Student and School Supports

Funding Period:	July 1, 2024, to September 30, 2025
Funds Available:	~\$1.1 million
Source of Funding:	21 st Century Community Learning Centers

Questions related to this funding should be addressed to:

Jonathan Park
Office of Student and School Supports
Jonathan.Park@doe.nv.gov
702-486-8259

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Part I – Application Requirements and Guidelines

Please read this Notice of Funding Opportunity (NOFO) carefully. The following guidance is provided to support the submission of strong and well-written grant applications that are student-centered, support continuous improvement, and align with 21st Century program goals and priorities. If any part of the NOFO application is missing or incomplete, it will not be considered for funding. The appendix contains all grant requirements, including information on personnel, program requirements, evaluation, transportation, etc.

Introduction and Background

Overview

Authorized by Title IV, Part B of the Elementary and Secondary Education Act (ESEA), the 21st Century Learning Center (21st CCLC) federal grant provides funding to eligible entities with the purpose of providing academic and enrichment opportunities for children and their families outside of the regular school day. The 21st CCLC program includes the following objectives:

- Creating community learning centers that provide academic opportunities;
- Providing a broad array of enrichment activities; and
- Offering families of participating students the opportunity to actively engage in their children’s education.

Funding Information

The 21st CCLC grant is available for the 2024-2025 school year and must be fully expended by September 30, 2025, for the first year and annually thereafter. Separate accounting of the subgrant is required. Records of both encumbrances and expenditures are to be kept separately by expenditure code determined by the NDE Chart of Accounts. If stipends or salaries are paid with subgrant funds, there must be documentation of time and effort. Recipients will receive funding at 100% in year one and two, 85% funding in year three and 75% of funding in year four for a maximum period of performance of four fiscal years. Year to year continuation of grant funding is determined by NDE on an annual review process dependent on pending congressional appropriations, meeting of grant requirements and proposed program goals, and overall grant stewardship. No funds may be obligated prior to the final approval date of the subgrant.

Eligible Applicants

Any public or private organization which serves students during out-of-school hours such as:

- Local education agencies;
- Charter Schools;
- non-profit agencies;
- city or county government agencies;
- community or faith-based organizations;
- Indian tribe or tribal organizations;
- institutions of higher education; or
- a consortium of two or more of the above entities, in collaboration with the low performing school(s) the children served attend (see Appendix C for full description).

Individual school sites are not eligible to apply with the exception of both State Sponsored and District sponsored public charter schools. If a charter school does not apply for or receive a grant, its students may participate in 21st CCLC programs established through other organizations. Charter school applicants should consult with their authorizing sponsor prior to completing and submitting their application.

A currently funded 21st CCLC sub-awardee may not apply under this NOFO to supplement their current

award. A current sub-awardee wishing to reapply to fund additional sites must have resolved any previous audit findings, submitted all required data according to the state and federal program requirements, and be in compliance with all criteria.

Equitable Services for Private/Nonpublic Schools

All licensed Nevada K-12 non-profit, non-public schools are eligible for equitable services through a 21st CCLC funded program within their geographical boundaries. The LEA or any eligible entity awarded a 21st CCLC grant is required to provide equitable services to private school students through their award. An LEA may align the consultation requirement within its current consultation process for federal programs and as defined by NDE. Please see the documents *Private School Consultation 2021* and *Affirmation of Initial Consultation and Intent Notification* in Form D.

Private schools choosing to participate should be involved in the application process, the program's development, and its implementation at levels equivalent to their public-school counterparts in each district. Services and benefits provided to private school students must be secular, neutral, and non-ideological.

Every Student Succeeds Act (ESSA) Evidence-Based Component

As part of the application process, applicants are required to demonstrate that each identified intervention, strategy, and activity meets ESSA Evidence Levels 1-4. Appendix D provides a table illustrating the four levels of ESSA Evidence (Level 1, Strong; Level 2, Moderate; Level 3, Promising; and Level 4, Demonstrates a Rationale) and available resources for determining levels of effectiveness. Applicants are encouraged to reference the *What Works Clearinghouse* (www.ies.ed.gov/ncee/wwc) for more information.

Goals and Priorities

Program Purpose

The primary purpose of the 21st CCLC program is to offer students a broad array of support services, programs, and activities during out-of-school hours designed to reinforce and complement the regular academic program through providing activities that are likely to increase improvement in academic outcomes for participating students. All eligible entities that receive a grant are required to provide:

- An academic assistance component;
- An educational enrichment component; and
- A family engagement component for the family members of participating students.

21st CCLC Funding Priorities

Applicants must be able to demonstrate alignment with both federal and state priorities in their application. The Federal priorities as listed under ESEA Sec.4204(i) are:

- To implement comprehensive support and improvement (CSI) activities or targeted support and improvement (TSI) activities under section 1111(d); or supports to other schools determined by the local educational agency that need intervention and support to improve student academic achievement and other outcomes; and
- To support students who may be at risk for academic failure, dropping out of school, involvement in criminal or delinquent activities, or who lack strong positive role models; and
- Provide services to the families of the participating students through the program.

State priorities:

- To support students in grades 9 – 12 with credit recovery or STEAM activities;
- Programs operating during the summer for a minimum of 64 hours.

*See definitions and complete Table 2 to meet the federal partnership requirements. See Appendix D for

a list of the Nevada State Board of Education Goals.

Program Design

Below are examples of 21st CCLC program designs. Please note that these examples do not necessarily constitute by themselves evidence-based interventions, so it is incumbent upon applicants and sub-awardees to ensure that the implementation of the activities are aligned with the evidence criteria in the ESSA Evidence Levels.

- Summer bridge programming to continue school day services to students;
- Coordination with high school students for peer tutoring opportunities through the summer;
- Community based partnerships for outdoor education opportunities;
- Credit recovery options to increase graduation rates in support of college and career ready goals;
- Internships with various organizations, peer-tutoring, and mentorship programs;
- Programs held at local library or school-based library;
- Partnerships with local museums;
- Community service projects;
- Partnerships with local music stores to teach student about music or the studio and careers in the music industry;
- Teaching kids how to CODE with the use of external computer organizations;
- Partnership with local arts centers to bring programs to the center and teach art techniques; and
- Mentorship and/or apprenticeship opportunities.

Submission of Application

All applicants will apply through paper applications. Applicants must submit an Intent to Apply. The Department will provide technical assistance and support on how to submit applications and, if awarded competitive funds, how to upload plans and manage the grant in ePAGE (i.e., making budget amendments, submitting Requests for Funds, and submitting the Final Financial Reports). All awarded sub-awardees will be required to follow all state/federal program requirements and submit any data requested by the Nevada Department of Education. If charter school applications are awarded, funding will be facilitated through State Public Charter School Authority (SPCSA).

Applications should be submitted to jonathan.park@doe.nv.gov and trent.smith@doe.nv.gov.

Applications should be on 8 1/2 x 11 numbered pages using New Times Roman 12-point font with standard margins and numbered pages. Please submit items in order of the Application Checklist located in Appendix F.

Programmatic Participation Requirements

Scope of Operations

Center services are to be provided outside of the regular school day or during periods when school is not in session, e.g., before school, after school, evenings, weekends, holiday breaks or summer (See Appendix B). Services for families of participating students may take place during regular school hours.

Minimum program requirements are as follows:

- Operate a site that is available either before or after school for a minimum of 300 total hours throughout the school year;
- Include academic assistance, a nutritious snack, and enrichment activities in program schedule;
- Serve a proposed number of students during the school year;
- Hold two Advisory Council meetings each school year as defined below under Advisory Council;

- Hold four family engagement events each school year as defined below under Family Engagement/Adult Services to Families.

Site Location(s)

Center(s) may be in schools or other easily accessible facilities, such as a community center, that provide a safe environment for students during non-school hours or periods when school is not in session. Applicants proposing to provide 21st CCLC services must provide documentation illustrating that:

- The applicant, school district, and site agree about the program location.
- If an off-campus program site is proposed, the program location will be available, safe, and accessible.
- There is a clearly defined plan of communication between the alternate site location and the school(s).
- There is safe transportation between the school and site location and between the alternate site location and home, as necessary.

Snacks

21st CCLC sub-awardees must provide daily, nutritious snacks to students during out of school time and are encouraged to participate in the USDA Food and Nutrition Service. Programs are eligible to apply for funds through the U.S. Department of Agriculture (USDA) Food and Nutrition Service and the Child and Adult Care Food Program for “Afterschool Snacks.” Services made available through funds from Temporary Assistance to Needy Families (administered by the U.S. Department of Health and Human Services) can be combined with 21st CCLC programs to serve children outside of the regular school day. Programs may also partner with local agencies or organizations to provide a daily nutritious snack or meal for participating students. Currently, grant funds cannot be used to provide snacks or other food items except as supplies for culinary enrichment programs. USDA Food and Nutrition Services Afterschool Snacks: <https://www.fns.usda.gov/cn/afterschool-snacks>.

Transportation

All applicants must assure that they have a safe student transportation plan ensuring that all students participating in the 21st CCLC program are able to attend and participate with no barriers. The plan must indicate the options you will provide students to ensure access and transportation, including school buses, working with the sports program’s late buses, carpools, tokens for city buses, taxis, parent pick-up agreements, safe routes for students walking home, etc. Additional funding may be requested in the to supplement transportation costs.

Advisory Council

To ensure that the 21st CCLC program is focused on the needs of the community, a local 21st CCLC Advisory Council should include a minimum of five members comprised of at least one student, one parent/guardian of a participating 21st CCLC student, site coordinator, and a representative of site administration. Applicants must provide a description detailing the plan to develop an advisory council, who will serve on it, and the primary functions of the council. Sub-grantees are required to retain documentation of council meeting minutes and attendance lists for monitoring and audit purposes. A minimum of two meetings per year (at the beginning of the year and mid-year) must be held, with minutes taken and attendance recorded. The focus of the advisory meetings should include, but is not limited to, program attendance in relation to the program’s proposed goals, current and future program needs and/or concerns, program operations and sustainability, as well as providing opportunities for student voice.

High School Programs

The services provided for high school students may include career and technical enrichment programs, entrepreneurial programs, internship or apprenticeship programs, and other ties to an increasing demand

industry or occupation. A sub-awardee may use 21st CCLC funds for school programs or activities where participants may receive credit toward high school graduation requirements if:

- The program or activity does not replace or reduce the courses and programs normally provided by a local school district or private school (i.e., there is no reduction in the course offerings or costs in that academic area).

Family Engagement/Adult Services to Families

21st CCLC programs must also offer families of participating students educational and personal development opportunities, particularly in the area of literacy. Family involvement is critical in promoting not only student success but also program success. Family engagement programs should not only include one-time events. Suggested activities for parents include:

- English as a Second Language, literacy and mathematical assistance;
- GED preparation and high school completion classes;
- Parenting classes, outreach and other family-oriented programs;
- Programs that connect parental involvement and student’s academic success.

Summer Programming

- Summer programs are encouraged but not required.
- Summer hours may vary with no minimum requirements.

Allowable Activities

Allowable Activities	Examples from NDE
Mentoring and tutoring services	The subrecipient partners with a mentoring organization to provide their 21 st CCLC middle school students a mentoring program with high school students and staff members.
Well-rounded education activities, including activities that enable students to be eligible for credit recovery or attainment	The subrecipient partners with a local college to offer after-school courses in English, math, and science for students to participate in order to recover credits toward graduation.
Literacy education programs, including financial literacy programs and environmental literacy programs	The subrecipient partners with a community library to provide a “Grow Together while Reading” literacy series for parents and children to grow in literacy together.
Programs that support a healthy and active lifestyle, including nutritional education and regular, structured physical activity programs	The subrecipient provides a virtual physical education series focusing on at-home exercises to stay active while doing online schooling.
Services for individuals with disabilities	The subrecipient partners with an advocacy group to provide a parent and family engagement opportunity to increase awareness of services for individuals with disabilities.
Programs that provide after-school activities for students who are English learners that emphasize language skills and academic achievement	The subrecipient hosts a dual language cooking class for bilingual parents to engage students and families in everyday activities and increase language skills.
Cultural programs (including arts and music education)	The subrecipient hosts a holiday cultural series in which various holidays and culturally significant dates are studied and celebrated through art creation, food, music, and guest speakers.

Allowable Activities	Examples from NDE
Telecommunication and technology education programs	The subrecipient partners with a local tech company to provide a “Learn to Code” series.
Expanded library service hours	The subrecipient partners with the school library to provide extended library service hours specifically for 21 CCLC students every Wednesday during early release.
Parenting skills programs that promote parental involvement and family literacy	The subrecipient creates a parent advisory board to focus on increasing family engagement through a biweekly series on literacy strategies.
Programs that aid students who have been truant, suspended, or expelled to allow the students to improve their academic achievement	The subrecipient partners with a juvenile justice organization to target struggling students by providing additional individual targeted supports based on student needs.
Drug and violence prevention and counseling programs	The subrecipient partners with a local drug and alcohol prevention organization to create a targeted drug and violence prevention program.
Programs that build skills in science, technology, engineering, and mathematics (STEM), including computer science, and that foster innovation in learning by supporting nontraditional STEM education teaching methods	The subrecipient partners with a tech company to provide a targeted program to increase engagement of young women in STEM fields.
Programs that partner with in-demand fields of the local workforce or build career competencies and career readiness and ensure that local workforce and career readiness skills are aligned with the Carl D. Perkins Career and Technical Education Act of 2006	The subrecipient partners with a local industry to target internships for 21 st CCLC high school students.

This is not meant to be an exhaustive list of opportunities for students through this grant.

Unallowable Activities:

- Preparation of the proposal or pre-award costs e.g., costs for grant writing, document preparation, etc.;
- Entertainment, refreshments, and snacks, including end-of-year celebrations, food associated with parties or socials, and game systems and cartridges;
- Unapproved out-of-state or overnight field trips, including retreats and lock-ins;
- Incentives (e.g., plaques, trophies, stickers, t-shirt, give-a-ways);
- Advertisements, promotional or marketing items including clothing;
- Decorative items;
- Purchase of facilities or vehicles (e.g., buses, vans, or cars) or land acquisition;
- Program fees;
- Capital improvements and/or permanent renovations;
- Supplanting federal, state, local funds, or other non-federal funds (e.g., using grant dollars to fund summer school classes previously offered and paid for by currently existing district or other funds);
- Direct charges for items or services that the indirect cost rate covers; and/or
- Dues to organizations, federations or societies for personal benefit.

- This is not meant to be an exhaustive list of opportunities for students through this grant. Please reach out to jonathan.park@doe.nv.gov with questions regarding allowability.

Program Management/Personnel

The applicant has some flexibility in the establishment of their staffing patterns. NDE will review the management plan, including staff and salaries, based on what is necessary and reasonable to implement the program and meet the requirements. Grant recipients are encouraged to braid and leverage other funding and resources to build capacity to implement a 21st Century program. 21st CCLC is a supplemental program designed to provide direct services to students and not intended to provide or establish an internal staffing structure. NDE reserves the right to require changes based on the application review.

The program director or any other individual serving in an administrative role shall not be an existing superintendent, principal, transportation director, CEO, CFO, or similar positions whose salary will be reclassified to conduct 21st CCLC program activities. No more than a 20% administrative allocation is permissible. *Note:* Staff qualifications and salary ranges should be determined according to the standard within the local LEA or organization, proportional to the surrounding community.

Site Coordinator (Required)

All site locations must hire a (.5 or 1 FTE) site coordinator. The Site Coordinator will be responsible for the daily operation, coordination, and delivery of services at the program site location. Additional duties include, but are not limited to:

- Ensuring staff and students are assigned classrooms;
- Ensuring staff and students sign in and out of the program daily;
- Monitoring program data (collection and entry), attendance and outcomes;
- Ensuring activities are delivered as intended under the approved application;
- Maintaining a safe and secure site location with emergency information and procedures;
- Communicating daily with school-day teachers, students, parents and other staff; and
- Maintaining a direct connection to the regular school day and address specific needs of students within the program activities.

Program Director

The Program Director (required for 3 or more site locations) will be responsible for management/implementation of the program and budget proposed in the approved application to ensure that the entity meets its responsibilities to the state under the grant agreement. Additional duties include:

- Completing necessary data collection and reports to submit to the state;
- Supervising site coordinators and other program staff;
- Conducting trainings for staff and orientations for partners, parents, volunteers, etc.;
- Developing attendance policies, health and safety procedures and annual calendar;
- Attending state Program Director's meetings and required professional development; and
- Ensuring compliance with program requirements.

Instructional Staff (Teacher or Youth Worker/Volunteers)

For the purpose of effective instructional practices in the 21st CCLC program, the following guidelines include:

- A maximum pupil-teacher ratio of 15 students to 1 teacher/teacher aide;
- Highly effective program personnel such as teachers, instructors, assistants, volunteers and/or contractors that meet all licensing and/or ESSA qualified requirements for working with students; and
- Background checks conducted on all staff working/volunteering in the program.

Professional Development

Staff must participate in at least three professional development experiences including the NDE's 21st Century Beginning of the Year Training in the fall and the Nevada Afterschool Showcase held the following winter/spring. A third external professional development experience is required and must be documented in the AS21 system. In addition to state provided professional development, the following trainings or conferences are recommended by NDE:

- The USED 21st Century Community Learning Center's Summer Institute;
- You for Youth (Y4Y) online trainings and webinars;
- Nevada Afterschool Network collaboration trainings;
- Foundation's Beyond School Hours Conference and webinars;
- National Afterschool Association Conference (NAA); and/or
- BOOST Conference, or other conferences which specifically address "Out of School Time" programming.

Professional development should be based on the needs of the program staff and should include trainings connecting program curriculum, management, first aid, CPR, safety, and other areas that directly align to the afterschool program.

Financial Participation Requirements

Coordination of Funds/Resources

Per federal guidelines, applications must identify specific funding, collaborations, and resources that provide additional support and/or school district/organization in-kind commitments to the program and/or its sustainability (i.e., additional funding sources, shared administrative support, community support, or vertical/horizontal alignment strategies with other programs such as Title I, Gear Up, other federal, state or local funds, etc.)

Sustainability Requirement

A sustainability plan, required under ESSA Section 4203(a), is the applicant's plan for continuation of the 21st CCLC program after federal funding ends. One of the expectations of this program is to continue activities beneficial to students and their families after the 4-year project period has ended. Therefore, the plan should be structured in such a manner that it will become self-sustaining and address the following questions:

- What level of programming do you plan to maintain?
- How will you allocate funding to achieve these goals?
- How will you leverage resources to fill funding gaps for sustainability?
- What will you do each year to build your program and its sustainability?

In addition, sub-awardees will be required to annually submit an updated sustainability plan in their continuation application. Community partners and organizations can be critical links to sustaining 21st CCLC programs beyond the grant period. Applicants should bring together community organizations with LEAs to determine how best to leverage resources within the community for long term continuation of the program.

Orientation, State Meetings and Regional Trainings

Newly funded sub-awardees will be required to attend a grant orientation meeting (in-person or virtual) to discuss implementation questions, assess technical assistance, data system inquiries, or other technical assistance options. Sub-awardees will also attend the Nevada Department of Education's 21st Century Beginning of the Year Training and AS21 Workshop. Time and travel expenses to support participation in these sessions should be built into the project budget.

Program Fees

Federal statute does not prohibit the charging of fees. However, 21st CCLC programs must be equally accessible to all students targeted for services, regardless of their ability to pay. NDE does not allow charging fees to families and students who participate in the program and instead recommends that you ask for additional 21st CCLC funds to support the program to avoid charging fees.

Advanced Payment Option

It is important to note 21st CCLC is a *REIMBURSEMENT* only grant, meaning all recipients must initially expend their own funds prior to receiving reimbursement from NDE. The state will not reimburse a grant recipient for expenditures that are not allowable under the 21st CCLC program, expenditures not approved in its budget, or expenditures which occurred outside of the grant funding period. All applicants should plan to have the capital to sustain full program operations for a minimum of three months. The applicant must designate a program and fiscal staff person who will be responsible for submitting all required reports and requests for funds.

Changes in these key personnel must be communicated to NDE prior to the change occurring. It is the sub-awardee's responsibility to update contacts within ePAGE, NDE's electronic grant management system.

Travel

Reimbursements or payments for travel expenses may not exceed the current GSA rates and be made in accordance with any state or local travel policies. If a local policy reimburses travel at rates lower than the allowed GSA rates, then travel reimbursement must be in accordance with the local policy. Refer to the [GSA website http://www.gsa.gov/portal/content/104877](http://www.gsa.gov/portal/content/104877) for current GSA rates.

Supplement, Not Supplant

Section 4203(a)(9) of the ESEA requires states receiving funds under the 21st CCLC program to use funds to supplement, and not supplant, other federal, state, and local public funds expended to provide programs and activities authorized under the 21st CCLC programs. 21st CCLC funds may not be used to pay for activities or programs that would have been provided by other public funds in the absence of the 21st CCLC program.

Indirect Cost

LEAs or other organizations may charge indirect costs to the 21st CCLC grant. Indirect costs are those expenses incurred by a school district or community-based organization for administrative oversight of the grant. LEA's must use approved indirect cost rate as established through NDE approvals. All other entities may request to use their federal approved cognizant rate or 10% if the entity does not have a current negotiated rate.

Single Audit and Audit Requirements

Any new non-LEA applicants must include with their applications a financial audit from the most recently completed fiscal year conducted by a certified public accountant, performed in accordance with generally accepted auditing standards (GAAS) and prepared in conformity with general accepted accounting principles (GAAP).

Each entity awarded federal funding which combined, total \$750,000 or more, must conduct a single audit and provide the NDE the results of a single audit. A single audit is defined as an organization-wide financial statement and federal awards' audit of a non-federal entity that expends \$750,000 or more in federal funds in one year. The audit must be performed in accordance with the NDE's general policy on audits. Program funds may not be used to pay for or be applied to audit costs.

Evaluation Requirements

Performance Indicators

Programs must be built in support of the 21st Century Performance Indicators (See Table 1). Program design is flexible based on the availability of partners and the unique needs of the students being served.

External Evaluation Requirement

Applicants receiving 21st CCLC program funds are required to annually evaluate their program to assess the program's progress toward achieving the goal of providing high-quality opportunities for academic enrichment and overall student success. Results of these evaluations shall be:

- Used to refine, improve, and strengthen program, activities and performance measures;
- Made available upon public request, with public notice of such availability;
- Used in determining continuation of fund.
- Used as evidence in determining continuation of fund.

Each grant program must meet all evaluation criteria, provide evaluation reports, and respond to any additional surveys or other methods of data collection that may be required throughout the life of the program as determined by NDE. A framework for implementation of this requirement, state guidelines and training will be provided by NDE. All 21st CCLC sub-awardees are advised to request funds to meet this requirement.

An evaluator should have several years in evaluating educational programs and/or out of school programs. Expectations for an evaluator include, but are not limited to:

- Develop or assist with developing an overall plan for evaluating the program outcomes;
- Assist staff with understanding the evaluation and its use for making data-driven program decision for planning and implementation of effective programming;
- Use data gathering methods or tools in an appropriate and reliable manner;
- Support the organization in identifying existing, implemented or developing data and/or quality tools;
- Collect or gather data for appropriate sources, as needed for evaluation;
- Analyze and interpret data for annual or periodic evaluation reports;
- Conduct site visits, interviews or focus groups as needed for reports; and
- Provide ongoing data/evaluation services and related technical support.

Reporting and Monitoring Requirements

Reporting Requirements

The Nevada Department of Education is currently using the AS21 as the data management system. All funded programs will be required to collect and submit data to: (1) demonstrate substantial progress has been made toward meeting the objectives outlined in the grant application, and (2) collect data addressing the performance indicators, including but is not limited to: student demographic information, program schedule and activities, evaluation criteria data, and daily attendance.

The state data management system will be regularly reviewed and monitored monthly to determine sub-grantee's compliance with the program requirements. Timely and accurate submission of data will also be considered to determine sub-grantee performance. Applicants should consider staff time to meet this program requirement when making budget and staffing decisions. Entry of site level data (e.g., student demographic information, attendance, academic progress, activity information) captured by the AS21 system must begin within 30 days of completion of the startup training or program's start date. Following the initial entry of data, it is recommended entries are completed on a monthly basis during program operations.

Program Attendance

Daily attendance records must be maintained for each enrolled student and submitted into the statewide data management system on a monthly basis, at minimum. NDE will monitor actual attendance levels in comparison to the attendance levels proposed in the approved application and to evaluate program effectiveness.

Programmatic Monitoring

NDE monitors sub-awardees compliance with requirements of the grant program on an annual basis through documents, AS21 and ePAGE reviews, and telephone/email contacts. In addition, NDE will conduct on-site visits to every funded subawardee at least once during the grant cycle. An example of a monitoring cycle may be:

- Year 1: Technical assistance to ensure a strong program is established along with desktop monitoring for required data and documents;
- Year 2: Desktop monitoring and on-site monitoring visits;
- Year 3: Desktop monitoring for required data and documents. This is dependent on the success of the established program. Additional on-site monitoring visits may be required based on on-site monitoring visits conducted in Year 2;
- Years 4: If approved for continuation years, monitoring will be determined based on the program meeting annual goals and grant management expectations.

Financial Monitoring

All subrecipients ~~will be evaluated for financial risk and will undergo an annual financial risk assessment completed by NDE's Compliance Office.~~ are monitored annually under Financial Subrecipient Monitoring. This monitoring includes review of internal controls, financial policies and procedures, grant performance, etc. and is completed by the Office of Division Compliance.

Technical Assistance and Support

If you have general questions about this competitive grant application process, please contact the following:

Technical Assistance

Name	Email
Program Support: Jonathan Park Trent Smith	Jonathan.park@doe.nv.gov Trent.smith@doe.nv.gov
Grant Technical Assistance	grantsinfo@doe.nv.gov
ePAGE Technical Assistance	grantsinfo@doe.nv.gov
Pre-Award Assessment Technical Assistance	sidcompliance@doe.nv.gov

The Nevada Department of Education (NDE) is committed to supporting all applicants by providing live technical assistance throughout the application process.

Scheduled Technical Assistance Webinars:

Topic	Date and Time
Webinar #1 - Introduction to 21 st CCLC Grant-intended audience is new applicants to better understand application requirements	Wednesday, December 20, 2023, from 10:00 AM – 11:00 AM (PST) Zoom: https://ndezoom.zoom.us/j/86160644245
Webinar #1 repeated - Introduction to 21 st CCLC Grant-intended audience is new applicants to better understand application	Tuesday, January 9, 2023 2024, from 10:00 AM – 11:00 AM (PST) Zoom: https://ndezoom.zoom.us/j/86160644245

Topic	Date and Time
requirements	
Webinar #2 – Open Office Hour for application questions	Thursday, February 8, 2023 2024, from 1:00 PM – 2:00 PM (PST) Zoom: https://ndezoom.zoom.us/j/86160644245
Webinar #3 – Open Office Hour for application questions	Tuesday, March 19, 2023 2024, from 11:00 AM – 12:00 PM (PST) Zoom: https://ndezoom.zoom.us/j/86160644245

Proposed Timeline

The proposed timeline for the application period, review of applications, creation of the subaward agreement, and the funding period is available below:

Date	Activity
December 12, 2023	Applications made available to applicants
January 8, 2024	Notice of Intent to Apply Due
April 9, 2024	Applications Due
April 10-30, 2024	Applications Reviewed
May 7, 2024	Awardees Notified of Allocations
July 1, 2024	Period of Performance begins upon final Department approval in ePAGE
August 15, 2024	First Request for Reimbursement (RFR) Date
September 30, 2025	All Funds Expended; End of Funding Period

Please note that dates are subject to change.

Review Process

All received proposals will be reviewed by NDE staff for completeness and compliance with the requirements set in the application to determine applicant eligibility prior to submission to the review team. If a proposal is determined to be late or significantly incomplete, the proposal will be omitted from the review. Applicants submitting proposals that are withdrawn due to incompleteness or ineligibility will be notified in writing.

The 21st CCLC grant application is competitive, and NDE will facilitate a review committee comprised of NDE personnel and community partners to conduct a review of applications based on the criteria provided in this NOFO. Each eligible application will be reviewed, evaluated and scored in the areas of program, budget, and efficacy. The review team will ultimately recommend total funding, partial funding, or no funding. Final funding determinations will be made by NDE Leadership based on recommendations from the review team. NDE will notify the applicant in writing of the final decision, including score, reviewer comments, and final budget if approved.

Decisions made by NDE must be based on statutory requirements, applicable policies and procedures, and the evidence provided. If an applicant disagrees with a decision, they may appeal the decision. See appendix F for details.

Application Requirements

Notice of Intent to Apply

Each entity wishing to apply for funding must complete the *Notice of Intent to Apply* (Form A). We understand that entities may not yet know exactly how much funding they will ultimately apply for. However, please note that NDE is asking entities to be as accurate as possible on this form. This does not prevent your entity from applying for more/less. NDE will use the information you provide for planning purposes. NDE will email all required forms and tables upon receipt of the Notice of Intent.

Please submit your completed Notice of Intent to Apply by 5pm PST on January 8, 2024, to Jonathan Park at jonathan.park@doe.nv.gov and Trent Smith at trent.smith@doe.nv.gov.

Collaboration to Develop the Application

Please review the entire Notice of Funding Opportunity, program guidelines, and requirements with all partners. In submitting your grant application, the program design, hours, students served/participating schools and partnerships must be identified (see Appendix B). It is imperative to meet and schedule ongoing communication with all contributing partners and organizations in order to design the center and decide on the proposed activities and services. This will allow you to establish shared program goals and outcomes with all stakeholders.

Narrative

Section 1 – Needs Assessment:

- 1a. Describe the unique needs of the participating schools and students, include details on the complex and varied needs of the target populations and support with data. Indicate types of data used and the source.
- 1b. Describe how the proposed center will fill any gaps of the community to meet the needs of the identified target population.

Section 2 – Program Goals:

- 2a. Describe the services to families and expected outcomes of this program requirement.
- 2b. Describe how the proposed academic programs and enrichment activities will improve student academic achievement and overall student success.

Section 3 – Program Communication

3. Describe how the program will effectively communicate with partners, stakeholders, the community, schools or other relevant organizations to ensure ongoing program progress and viability.

Section 4 –Evaluation of Program

4. Describe short-term and long-term goals. Include the measures that will be used to determine the success of the program. A table is acceptable for this information.

Section 5 – Sustainability Plan

5. Provide details on how you will sustain your 21st CCLC program when funding is reduced or grant term ends. Your sustainability plan must answer the following:
 - How will you allocate funding to achieve your goals?
 - How will you leverage resources to fill funding gaps for sustainability?
 - What will you do each year to build your program and your sustainability?

Budget

Applicants must use the [FY24-FY25 Budget Summary and Narrative](#) excel template that has been provided with this NOFO on the NDE website grant page. The [FY24-FY25 Budget Summary and Narrative](#) should be completed in accordance with the guidelines provided in the [FY24 Budget Preparation Guidelines \(v.2\)](#)



and *FY24 Chart of Accounts Supplemental Resource (v.2)* documents found [here](#).

For each expenditure, you must provide, at minimum:

- The total number of units (or FTE, in the case of personnel) and the budgeted price per unit for each expenditure; the template is formatted to calculate the subtotals within each budget sheet (Instruction and Support Services), and the totals by Object Code will be auto populated into the Summary tab.
- You must also include a narrative description in the applicable section for each line-item expenditure identified within the budget sheet.

Please be sure to reference the instructions provided in the *FY24 Budget Preparation Guidelines (v.2)* document regarding what is required to be included in the narrative description. The *FY24 Chart of Accounts Supplemental Resource (v.2)* should be used to assist you in placing expenditures in the correct Object Code. All expenditures should be aligned to the implementation plan and addressed in the narrative. They should be reasonable, necessary, and allowable to support the implementation of the grant requirements and application.

~~All expenditures should be aligned to the plan addressed in the narrative. They should also be reasonable, necessary, and allowable to support the implementation of the grant requirements and application.~~

Pre-Award Assessment

~~In alignment with requirements under state and federal regulation, NDE is required to conduct a Pre-Award Assessment (PAA) for each subrecipient prior to the approval of a subaward agreement. For competitive applications, the Pre-Award Assessment is part of the rubric evaluation and scoring of the application. A rubric for the PAA and a copy of the questionnaire (Form G) is attached.~~

~~Pre-Award Assessment~~

~~In alignment with requirements under state and federal regulation, NDE is required to conduct a Pre-Award Assessment (PAA) for each subrecipient prior to the approval of a subaward agreement. This PAA Questionnaire (Form G) must be completed for compliance purposes however the PAA score is not included in the overall score of the application and will not impact determination of funding.~~

Certification

Complete and sign the certification page located on Form F. The final signed document will be in ePAGE.

Assurances

Review and sign the signature page of the Federal Assurances located on Form F. The final signed document will be in ePAGE.

Scoring Rubric

Section	Component	Total Points Possible
1a	Needs Assessment Narratives	8
1b		8
2a	Program Criteria	8
2b		8
3	Program Communication	8
4	Evaluation of Program	8
5	Sustainability Plan	8
Budget	Narrative	4
Budget	Alignment	4
Budget	Accuracy	4

Section	Component	Total Points Possible
<u>PAA</u>	<u>Pre-Award Assessment</u>	<u>4</u>
		Total Points Possible
Subtotal Points		<u>7268</u>

Scoring Guidelines and Rubrics

The following rubric is provided to assist you in determining how each response to the questions and budget will be scored.

For Each Component of Narrative	Strong – 4	Adequate 2-3	Marginal – 1	Absent – 0
	An exemplary response that thoroughly and clearly answers each portion of the question prompt, including enough detail to demonstrate strong rationale. The response is high-quality and rigorous, and there is compelling evidence and/or data to demonstrate that the project implementation has a strong likelihood of positively and meaningfully addressing the impact of learning loss.	An adequate response that answers most portions of the question prompt, including enough detail to demonstrate a good rationale. There is evidence and/or data to demonstrate that the implementation may address the impact of learning loss.	A response that needs improvement. It does not answer most portions of the question prompt and/or does not include enough detail to provide anything more than a weak rationale. There is not compelling evidence and/or data to demonstrate that the project implementation has a strong likelihood of addressing the impact of learning loss.	No answer is provided, or the answer does not address the question prompt in any way

<u>PAA Score - Subrecipient</u>	<u>PAA Score - Grant</u>	<u>Criteria</u>	<u>NOFO Rubric Score</u>
<u>Debarred</u>	<u>N/A</u>	<u>Not eligible to receive funds</u>	<u>0</u>
<u>13-22</u>	<u>4-5</u>	<u>High Risk</u>	<u>1-2</u>
<u>5-12</u>	<u>2-3</u>	<u>Medium Risk</u>	<u>3</u>
<u>0-4</u>	<u>0-1</u>	<u>Low Risk</u>	<u>4</u>

Part II - References

Submission Checklist

Copies of all required forms can be found at [Title IVB webpage](#). The grant application and attachments must be completed and submitted via NDE's online ePAGE system. A complete application will include the following additional components:

1. Notice of Intent to Apply (Form A)
2. Narrative responses
3. Joint Applicant(s) or Consortium Grants (Form B, if applicable)
4. District/School Participation Agreement (Form C) *
5. Private School Consultation (Form D)
6. Weekly Program Schedule (Form E) *

7. Programs Activities and Indicator Alignment (Table 1)
8. Programming Partnership (Table 2) *
9. Student Data and Assessment (Table 3) *
10. General Statement of Assurances & Statement of Certification for reference purposes
- ~~11. FY24FY25 Budget Summary and Narrative~~
~~Budget and Budget Narrative~~
- ~~11.12. Pre-Award Assessment Questionnaire (Form G)~~

Non-LEA applicants must also upload the following:

1. Copy of most recent financial audit
2. Documentation to verify the health and safety of the building used for the program (non-school based)
3. A copy of state license and permits as required by local government
4. Evidence of the organization's insurance coverage

Grant Appeal Process

Decisions made by NDE must be based on statutory requirements, applicable policies and procedures, and the evidence provided. If an applicant disagrees with a decision, they may appeal the decision. See appendix F for details.

- Any applicant dissatisfied with the action of the Department to disapprove an application, terminate a subgrant, withhold funds, or recover funds based on a final financial report or an audit may appeal such action to the Superintendent of Public Instruction.
- To initiate the appeal the entity must, within fifteen days after the receipt of a letter of final determination of any of the above actions, submit a written response to the Superintendent of Public Instruction appealing the action and requesting a hearing on the Department's determination. Receipt of the written request shall be acknowledged by the Department within 10 calendar days.
- The appeal is to include justification, documentation, and a full explanation of the activity by providing names, places, times, authority, whether or not an in-person hearing is expected, and all pertinent facts that are related to the subject of the final determination.
- Within thirty days of receipt of the appeal, the Superintendent's Office will forward a copy of the documentation to a hearing officer. The hearing officer is an independent and impartial official not accountable to any person authorized to make decisions concerning the application, subgrant or funding in dispute.
- The Department shall provide the sub-awardee 10 calendar days advance written notice of the time and place of the hearing.
- The hearing officer shall have 60 calendar days in which to make a determination based on the information provided by the Department and the sub-awardee.
- The sub-awardee shall have the opportunity to review any information upon which the Department's action was based.
- -The sub-awardee has the option of retaining legal counsel or representation by another person. Failure of the sub-awardee or their representative to appear at a scheduled hearing may constitute a waiver of the right to a personal appearance.

Items Available in the Appendices

- Appendix A: Glossary
- Appendix B: Programmatic Design and Requirements
- Appendix C: Definitions
- Appendix D: Nevada State Board of Education Goals
- Appendix E: ESSA Levels of Evidence Levels and Resources
- Appendix F: Application Checklist

Appendix A: Glossary

Assurances: The contractual agreement, specific to federal or state grants, required for all subaward agreements.

CAGE (Commercial and Government Entity): A CAGE number is a five-character identification number used by the Federal government to identify vendors, and trackable through FAPIIS (the Federal Awardee Performance and Integrity Information System).

Contractor: Individuals or entities from which state agencies procure goods and services to carry out a project or program. May also be referred to as “vendors”.

Competitive Funds: Competitive funds are those that the Nevada Department of Education (NDE) has discretion to award based on merit of application, specifically through the use of open applications scored through rubrics by a review committee and allocated according to project proposal and fit.

Compliance: This refers to the Office of Division Compliance, Student Investment Division. Their universal inbox is sidcompliance@doe.nv.gov

Discretionary Funds: For the purposes of this document, discretionary funds refer to those funds set aside for allowable use by NDE and spent via contractual relationships and/or administrative costs, rather than competitive subawards.

Entitlement Funds: Entitlement funds are those funds calculated via allocation formula by the U.S. Department of Education (USED), with local education agencies (LEAs) and other organizations entitled to the funds by virtue of their services and/or students under federal law.

ePAGE: Electronic Plans, Applications, Grants, and Expenditures (ePAGE) is the electronic platform used by NDE for grants management.

Federal Award Identification Number (FAIN): The FAIN is the award identification number assigned for any and all federal grants and is included on the GAN.

Formula Funds: Formula funds are those that may have an allocation formula associated with the funds, determining how those funds will be divided based on the number of applicants, represented students, etc.

Grant Award Notification (GAN): The Grant Award Notification (GAN) is a legally binding notification issued by the funding entity that an award is offered in response to a submitted proposal and/or application. When NDE accepts the award by signing the grant agreement or drawing funds, it is legally obligated to carry out the full terms and conditions of the grant as described under the complete GAN.

Grants Management Unit (GMU): The Grants Management Unit is within the Office of District Support Services, Student Investment Division, and processes the financial management for all grants within NDE. Their universal inbox is grantsinfo@doe.nv.gov

Grant Profile: A document that includes key information related to a specific grant, including the scope of the grant, subject matter experts, budgetary information, reporting requirements, etc.

Notice of Funding Opportunity (NOFO): a Notice of Funding Opportunity (NOFO) is a document that notifies grant seekers/potential subrecipients of the prospect of a grant and includes information about the grant process, requirements, selection criteria, and timelines. A NOFO is required for all competitive funds.

Notice of Intent to Apply: A Notice of Intent to Apply is a preliminary form completed by interested grant applicants prior to the submission of their complete application. This prerequisite may or may not be required as part of a NOFO or grant application process but should always be clearly identified.

Pre-Award Assessment (PAA): The Pre-Award Assessment is a financial-based risk assessment which must be completed for all subrecipients and/or contractors prior to entering into an agreement.

Program: All references to Program (as a proper noun) specifically refer to programmatic offices within NDE.

Subaward: An award provided by a pass-through entity (in this case NDE) to a subrecipient for the subrecipient to carry out the terms of the originating award and agreed upon via general or federal assurances. Subawards do not apply to contractors nor beneficiaries of the program.

Subrecipient: A non-federal entity that receives a subaward from a pass-through entity to carry out the terms of the originating award but does not include an individual that is a beneficiary of the program.

Unique Entity Identifier (UEI): The UEI replaced the DUNS effective April 2022 and is required under all assurances; it is additionally required pursuant to 2 CFR 200. The UEI may be assigned via [SAM.gov](https://sam.gov).

Vendor Number: The vendor number is assigned by the [State Controller's Office](#) and makes it possible for any state agency to make a payment to external organizations.

Appendix B: Programmatic Design and Requirements

Nevada 21st Century Community Learning Center Requirements
 (Revised 8/2023)

Program Area	State Requirements
Hours of Offered Services (minimum)	<p>Full Center Implementation must include:</p> <ul style="list-style-type: none"> • Minimum of 300 hours per school year – break down into days/times per week. • Can vary before and/or after school or typical 1-3 hours before/afterschool. • Summer hours may vary with no minimum requirement
Program Terms	<p>Fall: August – December Spring: January – May Summer: June – July</p>
Activities	Academic and enrichment activities that complement and enhance academic performance, achievement, postsecondary and workforce preparation, and positive youth development of the students;
Attendance	<p>Propose to serve a designated number of students with attendance of at least 10 hours. Staff/student ratio should be maximum of 1:15 Programs should be designed to allow students to attend daily throughout the year. Attendance for both students and parents must be recorded and reported in AS21.</p>
Advisory Board Meetings	<p>Minimum of 2 meetings per site per program year. Advisory Council must consist of at least 1 student, 1 parent/guardian of a participating student, the site coordinator and a representative of site administration. Recurring agenda items must include Program attendance vs proposed goals, program sustainability and provide opportunities for student voice. Records (agendas, attendance & minutes) must be uploaded into AS21</p>
Data Collection*	<p>Student demographic and program attendance data. GPA, surveys, school attendance and Assessment Scores of students attending 10 hours. All data is monitored with state compliance reviews on a monthly basis.</p>
Documentation	<p>All students must have an enrollment form completed and signed by parents or guardian. A FERPA form signed by parent or guardian for each enrolled student. Maintain all documents on file for a up to 5 years after the grant term ends</p>
Fieldtrips	<p>Must be pre-approved by NDE or other funds MUST be utilized if all requirements are not met. Trips are educational based only/not for entertainment purposes.</p>
Funding/Partnerships	<p>Awards will be funded at 100% for years 1 and 2, 85% for year 3 and 75% for year 4 as all grant and fiscal requirements are met. All funding sources that support the afterschool program must be declared. Partnership details and contributions should be clearly defined. See details in NOFO.</p>
Services to Families	<p>Minimum of 4 family engagement events each year. Only families of participating students can be served through 21st Century funding. Family engagement must be focused on academic increase for students or intentional for families. (ex: ESL classes, homework assistance, literacy skills, SEL, etc.)</p>
Annual Surveys	<p>Surveys for students (paper or electronic) who attend 10 hours or more, their homeroom teacher (electronic) and their parent/guardians (paper or electronic) are required</p>

Appendix C: Definitions

- 1.) **CO-APPLICANT** - To be considered as a joint or co-applicant, there must be evidence of the following (see Form B):
 - a. The LEA and at least one other organization collaborated extensively in the planning and design of the program.
 - b. Each co-applicant organization has substantial roles to play in the delivery of services.
 - c. All co-applicant organizations share grant resources to carry out their roles.
 - d. All co-applicants have significant and ongoing involvement in the management and oversight of the program.
 - e. In addition, an agreement between the district/school is signed (see Form C). All co-applicants and the fiscal agent understand and agree that the fiscal agent cannot act as ‘flow-through’ for grant funds and does not sub-grant to other recipients. For example, applicants are not permitted to sub-grant a significant portion of their award to a single entity.
- 2.) **COMMUNITY LEARNING CENTER (ESSA, Sec 4201 (b)(1))** - The term ‘community learning center’ means an entity that-
 - a. Assists students to meet the challenging state academic standards by providing the students with academic enrichment activities and a broad array of other activities (such as programs and activities described in subsection (a)(2)) during non-school hours or periods when school is not in session (such as before and after school or during summer recess) that-
 - i. Reinforce and complement the regular academic programs of the schools attended by the students served, and
 - ii. Are targeted to the students’ academic needs and aligned with the instruction students receive during the school day; and
 - b. Offers families of students served by such center opportunities for active and meaningful engagements in their children’s education, including opportunities for literacy and related educational development.
- 3.) **CONSORTIUM** - A consortium of organizations and/or districts may apply together if the following are met:
 - a. One organization/district must be designated as the fiscal agent of the consortium.
 - b. The applicant must designate an individual who will be responsible for communication and coordination across sites within the consortium.
 - c. The statute requires eligible organizations to collaborate with local education agencies (LEAs) when applying for funds.
- 4.) **ELIGIBLE ENTITY** – the term ‘eligible entity’ means a local educational agency, community-based organization, Indian tribe or triable organization, another public or private entity, or consortium of 2 or more such agencies, organizations, or entities.
- 5.) **EXTERNAL ORGANIZATION** – The term ‘external organization’ means –
 - a. A nonprofit organization with a record of success in running or working with before and after school (or summer break) programs and activities; or
 - b. In the case of a community where there is no such organization, a nonprofit organization in the community that enters into a written agreement or partnership with an organization describe in subparagraph (a) to receive mentoring and guidance in running or working with before and after school (or summer break) programs and activities.

- 6.) **PARTNERSHIPS** – A 21st CCLC grant partner is an organization/agency that is actively engaged in the planning and implementation of the grant/project and has a long-term commitment of resources (fiscal and human capital). A partnership may be created between a local education agency and those community partners who support the program development, advisory and overall goals of the grant objectives. The selection of appropriate 21st CCLC project partners requires the following:
- a. Reading and understanding the entire current 21st CCLC RFP and its scoring rubric;
 - b. Conducting a needs assessment and analyzing the results to identify the target populations and services needed;
 - c. Applicants must sign an assurance that its program will be delivered in active collaboration with the schools the students attend.
 - d. Identifying potential partners, including educators from the targeted school(s), who have missions aligned with the applicants; expertise working with the target population(s); resources needed by the target population(s) and/or applicants; and a history of working collaboratively with other agencies;
 - e. Inviting potential partners to a grant overview informational session where: the purpose and requirements of the 21st CCLC grant and needs assessment results are shared; their questions are answered; and as appropriate, they are invited to form a partnership with the applicants;
 - f. Clarify and communicate roles and responsibilities of each project partner, complete the Partner Worksheet (Appendix Form E) to provide details of what the project partner will provide; and
 - g. Work in active and ongoing partnership with the schools of which the proposed students to be served attend. Complete and submit the District/School Partnership Agreement (Appendix Form C) with the application.
- 7.) **RIGOROUS PEER-REVIEW PROCESS** – The term ‘rigorous peer-review process’ means a process by which –
- a. Employees of the State educational agency who are familiar with the programs and activities assisted under this part review all applications that the State receives for awards under this part for completeness and applicant eligibility;
 - b. The State educational agency selects peer reviewers for such applications, who shall –
 - i. Be selected for their expertise in providing effective academic, enrichment, youth development, and related services to children; and
 - ii. Not include any applicant, or representative of an applicant, that has submitted an application under this part of the current application period; and the peer reviewers described in subparagraph (b) review and rate the applications to determine the extent to which the applications meet the requirements under sections 4204(b) and 4205.
- 8.) **VENDOR** - A vendor is a provider who:
provides a product or service, such as a series of dance or golf lessons, with no active input, advisory commitment or responsibility for the 21st CCLC project; and cannot be included as a co-applicant or partner.

Appendix D: Nevada State Board of Education Goals

Goal 1 - All children, birth through third grade, have access to quality early care and education.

Goal 2 - All students have access to effective educators.

Goal 3 - All students experience continued academic growth.

Goal 4 - All students graduate future-ready and globally prepared for postsecondary success and civic life.

Goal 5 - All students have access to new and continued educational opportunities supported by funding that is administered transparently, consistently, and in accordance with legislative or grant guidelines.

Goal 6 - All students and adults learn and work together in safe schools where identities and relationships are valued and celebrated.

Appendix E: ESSA Levels of Evidence & Resources

Demonstration Type	Levels of Evidence	Evidence-Based Citation
An activity, strategy, or intervention that demonstrates a <i>statistically significant effect on improving student outcomes or other relevant outcomes</i>	LEVEL 1: STRONG EVIDENCE	Evidence cited is based on: <i>at least 1 well-designed and well-implemented experimental study</i>
An activity, strategy, or intervention that demonstrates a <i>statistically significant effect on improving student outcomes or other relevant outcomes</i>	LEVEL 2: MODERATE EVIDENCE	Evidence cited is based on: <i>at least 1 well-designed and well-implemented quasi-experimental study</i>
An activity, strategy, or intervention that demonstrates a <i>statistically significant effect on improving student outcomes or other relevant outcomes</i>	LEVEL 3: PROMISING EVIDENCE	Evidence cited is based on: <i>at least 1 well-designed and well-implemented correlational study with statistical controls for selection bias</i>
An activity, strategy, or intervention that demonstrates a <i>rationale that such activity, strategy, or intervention is likely to improve student outcomes or other relevant outcomes</i>	LEVEL 4: DEMONSTRATES A RATIONALE	Evidence cited is based on <i>high-quality research findings or positive evaluation, and includes ongoing efforts to examine the effects of such activity, strategy, or intervention</i>

The following list of resources is provided to assist applicants in identifying programs that meet ESSA-evidenced based criteria.

The U.S. Department of Education issued non-regulatory guidance on [Using Evidence to Strengthen Education Investment](#) to help in school improvement planning.

[Evidence for ESSA](#) is a website developed by the Center for Research and Reform in Education at Johns Hopkins University School of Education to help educators identify programs and practices that meet the ESSA evidence standards.

The [What Works Clearinghouse](#), developed by the Institute of Education Sciences (IES), is a user-friendly database organized by topic and content area to locate studies on specific intervention types to meet ESSA standards.

[An LEA Guide for Identifying Evidence-Based Interventions for School Improvement](#), developed by the

Florida Center for Reading Research (FCRR)

[Best Evidence Encyclopedia](#), developed by the Center for Data-Driven Reform in Education at Johns Hopkins University School of Education (not categorized in ESSA evidence tiers)

[CCSSO](#) has a list of resources on ESSA evidence-based practices under the School Supports and Interventions section on its website, www.ccsso.org/ESSA.

[Results First Clearinghouse Database](#), developed by the Pew Charitable Trusts (not categorized in ESSA evidence tiers; evaluates interventions as rated by eight national databases)

Appendix F: Application Checklist



- Notice of Intent to Apply (Form A) Due January 8, 2024
- ~~Request for Application (RFA)~~
- ~~Notice of Intent to Apply (Form A) Due January 8, 2024~~ Narrative Responses
- Joint Applicant(s) or Consortium Grants (Form B)
- District/School Participation Agreement (Form C) *
- Private School Consultation (Form D)
- Weekly Program Schedule (Form E) *
- Programs Activities (Table 1) *
- Programming Partnership (Table 2)
- ~~FY24FY25 Budget Summary and Narrative Budget and Budget Narrative (Excel)~~
- Pre-Award Assessment Questionnaire (Form G)
- Student Data and Assessment (Table 3) *
- General Statement of Federal Assurances & Statement of Certification for reference purposes
- ~~Statement of Certification~~
- ~~FY25 Budget Summary and Narrative Completed excel templates (Cover page, Timeline, Funding Formula Table, Weekly Program Schedule & Budget)~~

Non-LEA applicants MUST also upload the following:

- A copy of the most recent financial audit
- Documentation to verify the health and safety of the building used for the program (non-school based)
- A copy of state license and permits as required by local government
- Evidence of the organization's insurance coverage





Form A: Notice of Intent to Apply

2023-2024

Title IV, Part B- 21st Century Community Learning Centers (CCLC) Grant

Submit this form no later than 11:59:00 p.m. on January 8, 2024, to assist the Nevada Department of Education (NDE) in making the necessary preparations for the 21st Century Community Learning Centers (21st CCLC) Request for Applications (RFA). This information is for planning purposes only as it assists the department with preparation for the review process. Please only submit one Notice of Intent per district/fiscal agency. Submission of this form is not a prerequisite for applying, nor does it obligate the organization to apply.

You must submit this intent to apply form via email to Jonathan Park at Jonathan.park@doe.nv.gov and Trent Smith at trent.smith@doe.nv.gov to ensure your organization receives any updates to the NOFO and access to the online system for grant applications.

Enter name of organization applying for the grant: _____

Agency fiscal head/authorized representative: _____

Has this organization received 21st CCLC grant funds before? Yes _____ No _____

If yes, please provide the year of initial funding: _____

Are you applying as a consortium with another agency? Yes _____ No _____

If yes, please list the name(s) of the other organization below.

Consortium Organization(s) _____

Estimated/Projected amount of funding requested \$ _____

Check the one category that best describes your official fiscal agency:

- _____ Local Education Agency
- _____ Public Charter/Private School
- _____ State, City or County Agency
- _____ System of Higher Education
- _____ Community-based organization (non-profit)
- _____ Faith-based organization
- _____ Other (please indicate) _____

Contact person for the application:

Name: _____ Title: _____

E-mail: _____ Telephone: _____

~~Form B: General Statement of Federal Assurances~~

~~NAME OF DISTRICT/AGENCY:~~

~~FISCAL YEAR:~~

~~GRANT/PROGRAM NAME:~~

~~I hereby certify that, to the best of my knowledge, the information in this application is correct. The applicant designated hereby applies for a subgrant of federal funds. The local Board of Trustees/Organization has authorized me to file this application and such action is recorded in the minutes of the agency's meeting.~~

~~The parties referred to in this document include, but are not limited to, the United States Department of Education (USDOE), the United States Department of Health and Human Services (USDHHS), Substance Abuse and Mental Health Services Administration (SAMHSA), and the United States Department of Labor (USDOL), all herein referred to as the "DEPARTMENT", the Nevada Department of Education, herein referred to as the "NDE", and the local agency, herein referred to as the "SUBRECIPIENT". The Nevada Department of Education may make funds available to the SUBRECIPIENT in accordance with requirements and regulations applicable to such programs.~~

~~SUBRECIPIENT~~

~~The SUBRECIPIENT assures, if awarded a grant, subgrant, or contract:~~

~~The State Agency shall hold all SUBRECIPIENTS to the provisions within the applicable Code of Federal Regulations (CFR) that govern the funds passed through the STATE Agency from the DEPARTMENTS to the SUBRECIPIENT. The CFRs include, but are not limited to: Title 34 Education (34CFR), Title 45 Public Welfare (45CFR), Title 42 Public Health (42 CFR):~~

~~1. That the SUBRECIPIENT has the necessary legal authority to apply for and receive the proposed grantor subgrant and enter into the contract.~~

~~2. That the SUBRECIPIENT will accept funds in accordance with applicable federal and state statutes, regulations, program plans, and applications, and administer the programs in compliance with all provisions of such statutes, regulations, applications, policies and amendments thereto. The SUBRECIPIENT will furthermore utilize competitive bidding practices in compliance with applicable procurement regulations.~~

~~3. That the control of funds provided to the SUBRECIPIENT under each program and title to property acquired with those funds will be in a designated eligible recipient and that a designated eligible recipient will administer those funds and property.~~

~~4. That the SUBRECIPIENT assures that it will comply with all requirements and regulations of the ESSA Every Student Succeeds Act programs for which it is applying, whether or not the program statute identifies these requirements as a description or assurance that NDE would address in program specific plan or application.~~

~~5. That the SUBRECIPIENT will maintain records and provide access to those records to NDE, the DEPARTMENT, or the State Department of Administration, the State Audit Division of the Legislative Counsel Bureau, the Comptroller General, or any of their authorized representatives in the conduct of audits authorized by federal law or state statute. This cooperation includes access without unreasonable restrictions to its records and personnel for the purpose of obtaining relevant information. The SUBRECIPIENT shall maintain records for 3 years following completion of the activities for which the~~

~~SUBRECIPIENT uses the federal or state funding and which show:~~

~~The amount of funds under the subgrant or grant;
How the SUBRECIPIENT uses the funds;
The total cost of the project; and
The share of that total cost provided from other sources.~~

~~6. That no person shall, on the grounds of race, color, national origin, handicap, or sex be excluded from participation, be denied the benefits, or be otherwise subjected to discrimination under any program or activity for which the SUBRECIPIENT receives federal financial assistance.~~

~~7. That the SUBRECIPIENT will comply with all relevant laws relating to privacy and protection of individual rights including 34 CFR Part 99 (Family Educational Rights and Privacy Act of 1974).~~

~~8. That in the case of any project involving construction, the project is not inconsistent with overall state plans for the construction of school facilities, if applicable; and in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973, in order to ensure that facilities constructed with federal (which become subsequently state) funds are accessible to and usable by handicapped individuals. For the construction of facilities with federal funds, the SUBRECIPIENT will comply with the provisions of the Davis-Bacon Act.~~

~~9. That the SUBRECIPIENT will comply with any applicable federal, state and local health or safety requirements that apply to the facilities used for a project.~~

~~10. That the SUBRECIPIENT is aware all federal and state funds granted to it are conditioned upon the availability and appropriation of such funds by the United States Congress and the Nevada Legislature. These funds are subject to reduction or elimination by the United States Congress or Nevada Legislature at any time, even following award and disbursement of funds. Except as otherwise provided by law, the SUBRECIPIENT shall hold NDE harmless for any reduction or elimination of federal or state funds granted to it. In the event of non appropriation or reduction of appropriation and notice, the SUBRECIPIENT shall immediately cease further expenditures under any federal or state project.~~

~~11. The SUBRECIPIENT will adopt and use the proper methods of administering the subgrants, including, but not limited to:~~

- ~~a.) The enforcement of any obligations imposed by law;~~
- ~~a.) The correction of deficiencies in program operations that are identified through program audits, monitoring or evaluation;~~
- ~~b.) The adoption of written procedures for the receipt and resolution of complaints alleging violations of law in the administration of such programs.~~

~~12. The SUBRECIPIENT will comply with the Safe and Drug-Free Schools Act (as amended) and the Pro-Children Act of 1994 (as amended).~~

~~13. That the SUBRECIPIENT may be subject to recapture and reallocation of grant funds for failure to meet any of the following:~~

- ~~a.) Expenditure timelines;~~
- ~~b.) Failure to provide monthly, quarterly, and/or annual reports by due date(s), as applicable; and~~
- ~~c.) Failure to meet grant performance outcomes, if applicable.~~

~~14. All requests for budget amendments must be made in writing and approved prior to expenditure of funds.~~

~~15. That the SUBRECIPIENT shall, to the extent possible, coordinate each of its projects with other activities or agencies that are in the same geographic area served by the project and that serves similar purposes and target groups, and in particular to address factors that have significantly affected the achievement of students.~~

~~16. That the SUBRECIPIENT has no policy that prevents, or otherwise denies participation in constitutionally protected prayer in elementary and secondary public schools as set forth in the Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools Dated February 7, 2003.~~

~~17. That personnel funded from federal grants and their subcontractors and SUBRECIPIENTS are prohibited from text messaging while driving an organization owned vehicle, or while driving their own privately owned vehicle during official grant business, or from using organization supplied electronic equipment to text message or email while driving. Recipients must comply with these conditions under Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," October 1, 2009 (pursuant to provisions attached to federal grants funded by the US Department of Education).~~

~~18. In accordance with 2 CFR 175, this award may unilaterally be terminated, without penalty, if a SUBRECIPIENT or an employee of a SUBRECIPIENT violates any of the applicable prohibitions of the award term through conduct that is either associated with performance under this award or imputed to SUBRECIPIENT using the standard and due process for imputing the conduct of an individual to an organization that are provided in 34 CFR 85.630. SUBRECIPIENT and SUBRECIPIENT's employees may not:~~

- ~~a.) engage in severe forms of trafficking in persons during the period of time that the award is in effect;~~
- ~~b.) procure a commercial sex act during the period of the award is in effect, or~~
- ~~c.) Use forced labor in the performance of the award or subaward under the award. The SUBRECIPIENT must inform the proper authorities and NDE immediately of any information it received from any source alleging a violation of the applicable prohibitions of this award term. In addition to all other remedies for noncompliance that are available to NDE under this aware, SUBRECIPIENT must include the requirements of this provision in any subaward made to a private entity.~~

~~19. That the SUBRECIPIENT will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal funds paid to that agency under each program.~~

~~STATE REGULATIONS~~

~~Shall hold the SUBRECIPIENT to the provisions established by the STATE AGENCY which govern the funds and program:~~

~~20. The SUBRECIPIENT assumes full responsibility for the overall program which includes fiscal administration, timely submission of required reports, program management including personnel, and meeting the goals and objectives in the approved grant application.~~

~~21. The SUBRECIPIENT agrees to fully comply with the evaluation team that will evaluate the effectiveness of this grant. Noncompliance may affect the SUBRECIPIENT'S eligibility in future sub-awards from NDE or result in forfeiture of remaining funds.~~

~~22. The SUBRECIPIENT agrees that any funds not committed for expenditures by the end of the grant cycle will be returned to NDE with the Final Financial, until carryover funds are approved for~~

~~expenditures.~~

~~23. The SUBRECIPIENT will submit the Final Financials to the NDE within 45 days from the end of the grant cycle. Noncompliance will result in ineligibility for future sub-grant cycles.~~

~~24. Monthly requests for reimbursement are due to the NDE by the 15th of the month for the previous month of services.~~

~~25. That the SUBRECIPIENT agrees to comply with NDE's requirement to submit supporting source documentation with reimbursement requests which will ensure that all costs charged to federal and state grants are allowable.~~

~~26. The documentation for all transactions, controls and other significant events must be clear and readily available for examination. All documentation such as invoices, contracts, subgrant awards, etc. should be maintained at the SUBRECIPIENT's principal place of business. If they are not, the SUBRECIPIENT must bear the cost of making original documents available for examination by the State.~~

~~27. Personnel employed as teachers and instructional aides by the SUBRECIPIENT or personnel contracted to provide such service to the SUBRECIPIENT shall be certified pursuant to the provisions of NRS 386.590 (as amended by Senate Bill 509 of the 2015 Session of the Nevada Legislature, Chapter 238, Statutes of Nevada (2015)).~~

~~28. The SUBRECIPIENT shall maintain effective control and accountability for all grant funds, property, and other assets. Good internal control necessitates that fiscal responsibilities be clearly established. Accounting functions should be separated to the fullest extent possible so that no one person authorizes, executes, and approves the same transactions. Policies covering personnel and accounting procedures and separation of duties must be documented in a policies and procedures manual or other similar document.~~

~~29. The SUBRECIPIENT must maintain continuing responsibility for the overall program. This includes the establishment of written policies and procedures for program operations. The following areas must not be delegated to subrecipients or persons who are not employees or officials of the SUBGRANTTEE organization:~~

- ~~a.) Being informed of and accountable for all program income and expenditures;~~
- ~~b.) Performance of timely written evaluations of the program, and monitoring of established goals and objectives as written in the program's grant award;~~
- ~~c.) Financial reports and all other reports required by NDE including monthly Requests for Funds, required quarterly progress reports and final program reports (as applicable);~~
- ~~d.) Administration of the program in accordance with each agency's administrative practice.~~

~~30. If the SUBRECIPIENT decides to establish a policy-making body (or is required either by law or by funding source to establish such a body), its roles and responsibilities must be clearly defined. This must be approved by the Program Director.~~

~~31. Any activities that deviate from the scope of work/goals and objectives identified in the grant agreement must receive prior written approval from the Education Programs Professional and may require a written amendment to the grant agreement.~~

~~32. SUBRECIPIENTS must notify the Education Programs Professional immediately regarding any legal action or negative publicity related to grant-funded events, activities, services, purchases, or outreach.~~

~~33. All instructions, requirements, rules and regulations for grants administered through the SUBRECIPIENT are applicable to subrecipients, mini-grants, contracts or other mechanisms passing on~~

~~these funds. It is the responsibility of the SUBRECIPIENT to ensure compliance of subrecipients through monitoring, reporting, site visits, fiscal reviews or other means. NDE may implement probationary measures with the SUBRECIPIENT for noncompliance on the part of subrecipients.~~

~~34. No organization may participate in the grant-funded project in any capacity or be a recipient of federal or state funds designated for this project if the organization has been debarred or suspended or otherwise found to be ineligible for participation in federal assistance programs under Executive Order 12549, "Debarment and Suspension" (see 45 CFR 92.35). Prior to issuing subawards or contracts under this grant, the SUBRECIPIENT must consult the Excluded Parties List System to ensure that organizations under funding consideration are not ineligible. The list may be accessed online through the System for Award Management (SAM) at <https://www.sam.gov>.~~

~~35. Decisions made by Education Program Professionals must be based on the grant agreements, approved budgets, grant assurance, written program policies and procedures, and written fiscal policies and procedures including those in the State Administrative Manual (SAM) and in any Federal OMB circulars or other federal or state regulations and guidance that apply to the funding source. If a SUBRECIPIENT disagrees with a decision, the SUBRECIPIENT has the option to dispute the decision by taking the following steps:~~

- ~~a) Request in writing that the Education Programs Professional provide the specific documentation upon which a decision is based. Written response will be made within seven (7) working days.~~
- ~~b) Follow the policies of each agency.~~
- ~~c) If the disagreement is still unresolved, request in writing that the matter be reviewed by the Program Director, whose decision will be final and will not be open to further discussion or challenge.~~

~~36. All interactions will be conducted with honesty, courtesy, and respect. It is essential that a professional relationship be maintained in order to properly administer the grant and provide effective services in the community.~~

~~37. Conduct that interferes with the administration of the grant or negatively impacts the ability to provide effective program services may result in termination of the grant after NDE carefully reviews the circumstances.~~

~~38. Timeliness of report submission will be tracked and noted in the grant file. Any extensions or exceptions to requirements must also be noted in the grant file.~~

~~2 CFR Part 200—Uniform Administrative Requirements, Costs Principles, and Audit Requirements~~

~~2 CFR 200 for Federal Awards Consistent with 2 CFR Subtitle A—Office of management and Budget Guidance for Grants and Agreements and 2 CFR Subtitle B—Federal Agency Regulations for Grants and Agreements, the STATE AGENCY, shall hold the SUBRECIPIENT to the provisions established by the DEPARTMENT which govern the funds and program.~~

~~39. The SUBRECIPIENT assures it will adhere to the 2 CFR 200 Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards as dictated by the DEPARTMENT.~~

~~40. The SUBRECIPIENT assures it has a valid DATA Universal Numbering System (DUNS) number BEFORE applying for funds and that it will maintain the correct DUNS number on file with the STATE AGENCY (2 CFR 200.300). The SUBRECIPIENT must also register with the System for Award Management (SAM) website to receive federal funds. The web address for the SAM registration is <https://governmentcontractregistration.com>. The website for requesting a DUNS number is~~

~~<http://fedgov.dnb.com>. The DUNS number is a onetime action. The CCR registration must be maintained and updated as required by CCR website.~~

~~41. The SUBRECIPIENT assures it will adhere to the Certifications and representation (2 CFR 200.212) regulations that prohibit the award of funds to individuals and parties that are ineligible or excluded from participating federal assistance programs or activities.~~

~~42. The SUBRECIPIENT assures it will adhere to the Suspension and Debarment (2 CFR 200.212) regulations that prohibit the award of funds to individuals and parties that are ineligible or excluded from participating in federal assistance programs or activities.~~

~~43. The SUBRECIPIENT assures it will adhere to the lobbying provisions established by 2 CFR 200.450 and any additional federal statutes and regulations governing the use of federal funds on lobbying.~~

~~44. That the SUBRECIPIENT will cause to be performed the required financial and compliance audits in accordance with 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards. That in the event of a sustained audit exception, and upon demand of NDE, the SUBRECIPIENT shall immediately reimburse NDE for that portion of the audit exception attributable under the audit to the SUBRECIPIENT. The SUBRECIPIENT agrees to hold NDE harmless for any audit exception arising from the SUBRECIPIENT's failure to comply with applicable regulations.~~

~~45. That the SUBRECIPIENT will conform to all activities conducted under the approved grant to the provisions contained within 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements.~~

~~46. When funded on an advance basis by NDE (if allowed by regulations), the SUBRECIPIENT agrees to minimize the time between the transfer of funds and the disbursement by the local entity in accordance with the Cash Management Improvement Act (31 CFR Part 205). Additionally, the SUBRECIPIENT agrees to maintain cash balances which meet their immediate cash needs only. Any interest earnings by the SUBRECIPIENT will require repayment in accordance with 2 CFR 200, as applicable.~~

~~47. In the purchase of equipment and supplies, the SUBRECIPIENT will comply with local, state, and federal procurement policies. In addition, equipment and supplies purchased for use in a federal or state program will comply with the provisions of OMB CFR 200, as applicable, and in individual program regulations.~~

~~48. That no federal funding may be used for the acquisition of real property unless specifically permitted by the authorizing statute or implementing regulations for the program. If real property or structures are provided or improved with the aid of federal financial assistance, the SUBRECIPIENT will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer or sale of such property or structure. If personal property is so provided, the SUBRECIPIENT will comply with the applicable statutes, regulations and the project application in the use, encumbrance, transfer, disposal and sale of such property 2 CFR 200.317.~~

~~49. That the SUBRECIPIENT will make reports to NDE and to the DEPARTMENT as may reasonably be necessary to enable NDE and DEPARTMENT to perform their duties. The reports shall be completed and submitted in accordance with the standards and procedures designated by NDE and/or the DEPARTMENT and shall be supported by appropriate documentation.~~

~~50. That the SUBRECIPIENT will not subgrant the approved project to another entity without the express written consent of NDE.~~

- ~~51. That the SUBRECIPIENT may not count tuition and fees collected from students toward meeting matching, cost sharing, or maintenance of effort requirements of a program.~~
- ~~52. That no provision of any law shall be construed to authorize the consolidation of any applicable program, such as the commingling of funds derived from one appropriation with those derived from another appropriation, except as specifically authorized by Nevada Revised Statute.~~
- ~~53. That funds will be used to supplement and not supplant state and local funds expended for educational purposes and, to the extent practicable, increase the fiscal effort that would, in absence of such funds, be made by the SUBRECIPIENT for educational purposes.~~
- ~~54. That the SUBRECIPIENT shall continue its coordination with NDE during the length of the project period.~~
- ~~55. The SUBRECIPIENT shall cooperate in any evaluation by the DEPARTMENT.~~
- ~~56. The SUBRECIPIENT will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.~~
- ~~57. That the SUBRECIPIENT will maintain records, including the records required under Section 437 of the General Education Provisions Act (GEPA), 20 U.S.C. Section 1221, and provide access to those records as NDE or the DEPARTMENT and the Comptroller General or any of their authorized representatives in the conduct of audits authorized by federal law or state statute. This cooperation includes access without unreasonable restrictions to its records and personnel for the purpose of obtaining relevant information. The Uniform Guidance 2 CFR 200.336.~~
- ~~58. That the SUBRECIPIENT will maintain Time and Effort documentation for all employees whose salaries are:~~
- ~~a.) Paid in whole or in part with federal funds 2 CFR 200.430(i)(1) or~~
 - ~~b.) Used to meet a match/cost share requirement 2 CFR 200.430(i)(4).~~
- ~~34 CFR Education Department General Administrative Regulations (EDGAR). Federal Agency Regulations for Grants and Agreements, the STATE AGENCY, shall hold the SUBRECIPIENT to the provisions established by the DEPARTMENT which govern the funds and program.~~
- ~~59. That the SUBRECIPIENT may not use its federal or state funding to pay for any of the following:~~
- ~~a.) Religious worship, instruction, or proselytization;~~
 - ~~b.) Equipment or supplies to be used for any of the activities specified in this assurance, herein;~~
 - ~~c.) Construction, remodeling, repair, operation or maintenance of any facility or part of a facility to be used for any of the activities specified in this assurance herein; and~~
 - ~~d.) An activity of a school or department of divinity. A school or department of divinity is defined in 34 CFR 76.532(b).~~
- ~~60. Additionally, to certify compliance with requirements regarding Lobbying; Debarment, Suspension, Ineligibility and Voluntary Exclusion; and Drug-Free Workplace, as prescribed in 34 CFR Part 82 and Part 85, and 7 CFR Part 3017, and the required regulations implementing Executive Order 12549.~~
- ~~61. The SUBRECIPIENT, by submission of a grant proposal, agrees that the DEPARTMENT or NDE have the authority to take administrative sanctions, including, but not limited to, suspension of cash payments for the project, suspension of program operations and/or termination of project operations, as necessary to ensure compliance with applicable laws, regulations, and assurances for any project. The~~

~~SUBRECIPIENT acknowledges this authority under 34 CFR 80.43 and 34 CFR 74.62.~~

~~62. That the SUBRECIPIENT will provide reasonable opportunities for participation by teachers, parents, and other interested agencies, organizations and individuals in the planning for and operation of each program, as may be necessary according to statute.~~

~~63. That any application, evaluation, periodic program plan or report relating to each program will be made readily available to parents and to other members of the general public.~~

~~64. That the SUBRECIPIENT will acquire, use, maintain, and dispose of equipment purchased for the approved project in accordance with 34 CFR 80.32.~~

~~65. That the SUBRECIPIENT will have effective financial management systems which conform to the standards present in 34 CFR 80.20, which includes, but is not limited to, the ability to report financial data verifying compliance with program regulations and maintaining effective internal control over the operations of the approved grant,~~

~~66. That the SUBRECIPIENT will obligate funds within the approved project period as set forth in the approved application and will liquidate said obligations not later than 90 days after the end of the project period for grants applied for electronically. For purposes of approved projects, obligations have the same meaning as contained in 34 CFR 76.707.~~

~~67. That the SUBRECIPIENT has adopted effective procedures for:~~

- ~~a.) Acquiring and disseminating to teachers and administrators participating in each program, significant information resulting from education research, demonstrations and similar projects; and~~
- ~~b.) Adopting, if appropriate, promising educational practices develop through those projects.~~

~~68. That if a program so requires, provisions shall be made for the participation of children enrolled in private schools in the area to be served. Such provision shall:~~

- ~~a.) Provide private school students with a genuine opportunity for equitable participation;~~
- ~~b.) Provide an opportunity to participate in a manner that is consistent with the number of eligible private school students and their needs;~~
- ~~c.) Maintain continuing administrative direction and control over funds and property that benefit students enrolled in private schools;~~
- ~~d.) Comply with the requirements of 34 CFR Section 76.652 through 76.662.~~

~~69. The SUBRECIPIENT will comply with the requirements of the Boy Scouts of America Equal Access Act (Boy Scouts Act), 20 USC 7905, 34 CFR Part 108, and with other federal civil rights statutes enforced by the OCR.~~

~~That the SUBRECIPIENT, if administering a program for Education of Homeless Students, affirms that:~~

~~70. The SUBRECIPIENT will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless.~~

~~71. The SUBRECIPIENT will designate an appropriate staff person as a SUBRECIPIENT liaison for homeless children and youths, to carry out the duties described in Title X, Part C, section 722, paragraph (6)(A).~~

~~72. The SUBRECIPIENT will adopt policies and practices to ensure that transportation is provided, at~~

~~the request of the parent or guardian (or in case of an unaccompanied youth, the liaison), to and from school of origin in accordance with the provisions of Title X, Part C, section 722, paragraph (6)(J)(iii).~~

~~73. The SUBRECIPIENT will adopt policies and practices to ensure immediate enrollment of homeless children.~~

~~45 CFR Public Welfare, Department of Health and Human Services.~~

~~Federal Agency Regulations for Grants and Agreements, the STATE AGENCY, shall hold the SUBRECIPIENT to the provisions established by the DEPARTMENT which govern the funds and program.~~

~~74. That the SUBRECIPIENT will comply with the requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996. 45 CFR 160, 162, and 164, as amended. If the subgrant includes functions or activities that involve the use or disclosure of protected health information (PHI), the SUBRECIPIENT agrees to enter into a Business Associate Agreement with NDE, as required by 45 CFR 164.504C. If PHI will not be disclosed then a Confidentiality Agreement will be entered into.~~

~~75. 45 CFR, Part 98—Child Care and Development Fund: Final Rule~~

~~76. 45 CFR, Part 99—Procedures for Hearings for the Child Care and Development Fund.~~

~~77. That the SUBRECIPIENT shall include—~~

- ~~a.) a description of the activities to be funded, including—
 - ~~I. an assurance that the program will take place in a safe and easily accessible facility;~~
 - ~~I. a description of how students participating in the program carried out by the community learning center will travel safely to and from the center and home, if applicable, and~~
 - ~~II. a description of how the eligible entity will disseminate information about the community learning center (including its location) to the community in a manner that is understandable and accessible;~~~~
- ~~b.) a description of how such activities are expected to improve student academic achievement as well as overall student success;~~
- ~~c.) a demonstration of how the proposed program will coordinate Federal, State, and local programs and make the most effective use of public resources;~~
- ~~d.) an assurance that the proposed program was developed and will be carried out—
 - ~~I. in active collaboration with the schools that participating students attend (including through the sharing of relevant data among the schools), all participants of the eligible entity, and any partnership entities described in subparagraph (h), in compliance with applicable laws relating to privacy and confidentiality; and~~
 - ~~II. in alignment with the challenging State academic standards and any local academic standards;~~~~
- ~~e.) a description of how the activities will meet the measures of effectiveness described in section 4205(b);~~
- ~~f.) an assurance that the program will target students who primarily attend schools eligible for schoolwide programs under section 1114 and the families of such students;~~
- ~~g.) an assurance that subgrant funds under this part will be used to increase the level of State, local, and other non-Federal funds that would, in the absence of funds under the part, be made available for programs and activities authorized under this part, and in no case supplant Federal, State, local, or non-Federal funds;~~
- ~~h.) a description of the partnership between a local educational agency, a community-based organization, and another public entity, if appropriate;~~

- ~~I.) an evaluation of the community needs and available resources for the community learning center, and a description of how the program proposed to be carried out in the center will address those needs (including the needs of working families);~~
- ~~i.) a demonstration that the eligible entity will use best practices, including research or evidence-based practices, to provide educational and related activities that will complement and enhance academic performance, achievement, postsecondary and workforce preparation, and positive youth development of the students;~~
- ~~j.) a description of a preliminary plan of how the community learning center will continue after funding under this part ends;~~
- ~~k.) an assurance that the community will be given notice of an intent to submit an application and that the application and any waiver request will be available for public review after submission of the application;~~
- ~~l.) if the eligible entity plans to use volunteers in activities carried out through the community learning center, a description of how the eligible entity will encourage and use appropriately qualified persons to serve as the volunteers.~~

Administrative Requirements:

The SUBRECIPIENT is governed by the following federal regulations:

~~In accordance with Public Law 103-333, the “Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act of 1995,” the following provisions are applicable to the mandatory grant programs:~~

~~Section 507: “Purchase of American Made Equipment and Products—It is the sense of the Congress that, to the greatest extent practicable, all equipment and products purchased with funds made available in this Act should be American made.”~~

~~Section 508: “When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with federal money, all states receiving federal funds, including but not limited to state and local governments and recipients of federal research grants, shall clearly state~~

- ~~a.) the percentage of the total costs of the program or project which will be financed with federal money;~~
- ~~b.) the dollar amount of federal funds for the project or program, and~~
- ~~c.) percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.”~~

~~Drug Free Workplace Requirements. In accordance with provisions of Title V, Subtitle D of Public Law 100-690 (41 USC 701 et. seq.), the “Drug Free Workplace Act of 1988,” all SUBRECIPIENTS must maintain a drug free workplace and must publish a statement informing employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and establishing the actions that will be taken against employees violating these prohibitions. The grantee must notify ACF if an employee is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for debarment. (See 2 CFR Part 382)~~

~~Smoking Prohibitions. In accordance with Title XII of Public Law 103-227, the “PRO-KIDS Act of 1994,” smoking may not be permitted in any portion of any indoor facility owned or regularly used for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by federal programs wither directly or through State or local governments. Federal programs include grants, cooperative agreements, loans and loan guarantees, and contracts. The law does not apply to children’s services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions or facilities and used for inpatient drug and alcohol treatment.~~



~~The above language must be included in any subawards that contain provisions for children’s services and that all sub grantees shall certify compliance accordingly. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day.~~

~~Religious Activity Prohibitions. Direct Federal grants, subawards, or contracts under these programs shall not be used to support inherently religious activities such as religious instruction, worship, or proselytization. Therefore, organizations must take steps to separate, in time or location, their inherently religious activities from the services funded under these programs. (See 45 CFR Part 87)~~

~~Lobbying Prohibitions. Federal grant funds provided under these awards may not be used by the grantee or any sub grantee to support lobbying activities to influence proposed or pending federal or state legislation or appropriations. This prohibition is related to the use of federal grant funds and is not intended to affect an individual’s right or that of any organization, to petition Congress, or any other level of government, through the use of other resources. (See 45 CFR Part 93.)~~

~~Same-Sex Marriage Provisions. In accordance with the decision in United States v. Windsor (133 S. Ct. 2675 (June 26, 2013); Section 3 of the Defense of Marriage Act, codified at 1 USC 7, in any grant related activity in which family, marital, or household considerations are, by statute or regulation, relevant for purposes of determining beneficiary eligibility or participation, grantees must treat same-sex spouses, marriages, and households on the same terms as opposite sex spouses, marriages, and households, respectively. By "same-sex spouses," HHS means individuals of the same sex who have entered into marriages that are valid in the jurisdiction where performed, including any of the 50 states, the District of Columbia, or a U.S. territory or in a foreign country, regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. By "same-sex marriages," HHS means marriages between two individuals validly entered into in the jurisdiction where performed, including any of the 50 States, the District of Columbia, or a U.S. territory or in a foreign country, regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. By "marriage," HHS does not mean registered domestic partnerships, civil unions or similar formal relationships recognized under the law of the jurisdiction of celebration as something other than a marriage.~~

~~Failure to comply with the terms and conditions detailed above may result in the loss of federal funds and may be considered grounds for the suspension or termination of this grant.~~

Signature of Authorized Person _____ Date

Name and Title, District/Organization _____ Date